

## **MORTON COUNTY SOCIAL SERVICE BOARD MEETING AGENDA**

**September 26, 2017  
Social Services Conference Room  
Morton County Courthouse  
200 2ND AVENUE NW, MANDAN ND  
10:00 AM**

Call to order

Approval of Agenda

Approval of Minutes of Previous Meeting

Approval of September 2017 Bills

### **OLD BUSINESS:**

- Abandoned Cemeteries/GA Burials

### **NEW BUSINESS:**

Budget Review

Adult Services Report

Income Maintenance Report

Foster Care/In-Home Report

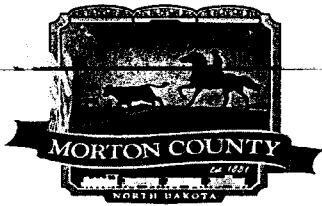
Child Protection Report

Director's Report

Adjourn

Next Board Meeting: Tuesday, October 24, 2017 10:00 AM

Certain portions of the meeting may be closed due to Executive Session for confidentiality reasons per N.D.C.C. 44-04-19.2.



**MORTON COUNTY**  
**SOCIAL SERVICES**  
200 2<sup>ND</sup> AVENUE N.W.  
MANDAN, NORTH DAKOTA 58554-3124

Voice: (701) 667-3395  
Fax: (701) 667-3384  
mortonssso@mortonnd.org

September 18, 2017

Buehler Larson  
1701 Sunset Dr  
Mandan ND 58554

RE: Morton County General Assistance Burial Policy Revision (Draft)

To whom it may concern;

Please find enclosed the draft revision of the Morton County General Assistance Burial Policy. After reviewing this policy you have any questions or concerns please provide feedback before Friday, October 20, 2017.

If you have any questions or require further clarification on the draft policy prior to providing written feedback, feel free to contact me at 701-667-3349.

Sincerely,

A handwritten signature in black ink, appearing to read "Dennis Meier".

Dennis Meier,  
Morton County Social Services Director

enclosure



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September 18, 2017

Weigel Funeral Home  
309 4<sup>th</sup> Ave NW  
Mandan ND 58554

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mortonssso@mortonnd.org

September 18, 2017

DaWise Perry Funeral Home  
4614 Memorial Hwy  
Mandan ND 58554

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mortonsso@mortonnd.org

September 18, 2017

Spangelo-Stevenson  
202 S. Maple St  
Hebron ND 58638

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Voice: (701) 667-3395  
Fax: (701) 667-3384  
mortonssso@mortonnd.org

September 18, 2017

Spangelo-Stevenson  
105 Main St N.  
Glen Ullin ND 58631

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Sincerely,

Dennis Meier,  
Morton County Social Services Director

enclosure

# CASS COUNTY APPLICATION FOR BURIAL ASSISTANCE

Information about the deceased person:

1. Name of Deceased:

\_\_\_\_\_  
First Middle Last

2. Date of Birth: \_\_\_\_\_ Date of Death: \_\_\_\_\_

3. Social Security Number: \_\_\_\_\_

4. Last known address:  
\_\_\_\_\_  
\_\_\_\_\_

5. Income: List the amount and source(s) of all earned/unearned income of the deceased.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Marital Status (Circle One): Single Married Separated Divorced Widowed  
If married, name of spouse: \_\_\_\_\_

7. Was the deceased or spouse of the deceased a Veteran? Yes No Unknown  
If yes, complete the following:  
Branch: \_\_\_\_\_ Type of Discharge: \_\_\_\_\_ Claim #: \_\_\_\_\_

8. Did this person die as a result of a crime committed against them? Yes No

9. Was the deceased on any type of Public Assistance? Yes No Unknown

10. Did the deceased have a prepaid burial or cemetery lot prior to death?  
Yes No Unknown

11. Mortuary handling funeral arrangements:  
\_\_\_\_\_ Phone #: \_\_\_\_\_

12. Cemetery where the deceased will be buried:  
\_\_\_\_\_ Phone #: \_\_\_\_\_

**Assets**

This section pertains to assets and available resources. We must have information about assets of the deceased person. We may also require information about YOUR income and assets, IF the deceased person was either your spouse, or your minor child.

	Yes	No	Owner	Value on day prior to death	Location of asset (bank name, insurance company, etc.)
Cash					
All bank Accounts					
Real Estate					
Stock Bonds, CD's					
Trust Fund					
Vehicles					
Child Support					
Life Insurance & Annuities					
Livestock, Farm Equipment, Machinery					
Other property, including boats, Recreational vehicles, property					

All assets will need to be verified as of the individual's day prior to date of death. If the deceased was on Public Assistance in Cass County, we may be able to assist you in obtaining those verifications.

## RIGHTS AND RESPONSIBILITIES

Please read the following statements. If you do not understand a statement, please ask that it be explained to you. Sign below to indicate that you have read and understood the statements:

I declare, under any applicable penalties of criminal liability provided in the laws of the State of North Dakota, that all statements contained in this application, to the best of my knowledge and belief, are true, correct and complete.

I understand that if I knowingly provide false information on this application, I may be subject to prosecution for fraud and legal action may be initiated to recover any burial expenses paid by Cass County.

I agree to notify Cass County Social Services if any resources not listed in this application are located after I have completed this form. I understand that all resources of the deceased must first be used to defray any burial expenses authorized or paid for by Cass County. I allow Cass County Social Services staff to exchange information with the funeral director to determine my eligibility for Burial Assistance. I also allow Cass County Social Services staff to obtain information about the income and assets of the deceased from their Economic Assistance case if applicable.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Information about person completing application:** (please print)

**Name:** \_\_\_\_\_

**Relationship to Deceased:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone numbers:**

**Home:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

**Work:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

List all surviving kindred family members of your knowledge to the deceased. Kindred relation includes spouse, adult children, and parents.

Name	Address	Relationship	Phone #



Cass County Social Services  
1010 - 2<sup>nd</sup> Avenue South  
Fargo, ND 58103

**RECEIVED**  
SEP 15 2017  
Morton County  
Social Service

# FAX

To: Dennis From: Tiffany E.

Company: Morton Co. Social Services Date: \_\_\_\_\_

Fax Number: 701-667-3384 Total Pages: 3

Phone Number: \_\_\_\_\_ Phone Number: 701-239-6763

Re: Cass County Burial Application

- Urgent   
  For Review   
  Please Comment   
  Please Reply   
  Please Recycle

**Confidentiality Discloser:** The information in this fax is confidential and may be legally privileged. It is solely for the addressee. Access to this fax by anyone else is unauthorized. If you are not the intended recipient, any disclosure, copying, distribution or any action taken or not taken in reliance on it, is prohibited and may be unlawful. If you have received this communication in error, please notify the sender immediately by telephone.

**Administration & Adult Services**  
 (701) 241-5747  
 (701) 239-6821 (fax)  
 P.O. Box 3106  
 Fargo, ND 58108

**Family & Children Services**  
 (701) 241-5765  
 (701) 241-5775 (fax)  
 P.O. Box 3106  
 Fargo, ND 58108

**Economic Assistance**  
 (701) 541-5761  
 (701) 239-6820 (fax)  
 P.O. Box 2986  
 Fargo, ND 58108

# CASS COUNTY BURIAL ASSISTANCE APPLICATION

Please accept our condolences on your recent loss.

A signed application for Burial Assistance must be completed and returned to Cass County **prior to making final arrangements with the funeral home.** The application should be completed by the deceased's closest living relative or legal representative.

Any income or assets listed on application must be verified. Verifications must be as of the day prior to the date of death. **All requested verifications must be received prior to making final arrangements with the funeral home.**

**You may return your completed, signed application by:**

**1) FAXING-**

Fax completed applications to **701-239-6821.** - Fax

**2) MAILING-**

**Cass County Social Services  
P.O. Box 2986  
Fargo, ND 58108-2986**

**3) IN PERSON-**

**1010 2<sup>nd</sup> Ave. So.  
Fargo, ND**

**If you have questions about the process or would like to request an appointment, please contact Cass County Social Services at 701-241-5761.**

Account	Description	Budget	Actual 8/17	Actual 1/17-8/17	Budget-Actual Difference	Percent Completed
207	SOCIAL WELFARE					
450	SOCIAL SERVICES					
6101	SALARIES	2,123,864.61	171,190.40	1,415,375.34	708,489.27	66%
6102	DEFERRED COMP. BENEFIT	13,357.50	473.47	5,706.71	7,650.79	42%
6111	ON CALL SALARIES	2,738.00	240.00	1,702.50	1,035.50	62%
6121	PAID OVERTIME	10,000.00	.00	1,296.59	8,703.41	12%
6211	HEALTH INSURANCE	330,280.00	25,148.76	195,184.75	135,095.25	59%
6221	FICA MATCH	164,471.95	12,439.48	103,255.18	61,216.77	62%
6241	WORKMENS COMPENSATION	7,500.00	.00	5,425.85	2,074.15	72%
6251	UNEMPLOYMENT COMPENSATI	2,040.00	.00	194,022.13	2,040.00	72%
6300	NDPERS DEF. BENEFIT	288,358.13	23,892.34	194,022.13	94,336.00	67%
6321	PROPERTY & LIABILITY IN	1,500.00	.00	1,441.06	58.94	96%
6339	MEMBERSHIPS & REGISTRAT	3,500.00	58.44	2,323.44	1,176.56	66%
6341	TRAVEL EXPENSE	30,000.00	94.72	13,464.84	14,535.16	51%
6343	REPAIRS AND MAINTENANCE	25,000.00	5,758.58	19,847.74	5,152.26	79%
6351	UTILITIES	18,000.00	1,864.41	11,133.58	6,866.42	61%
6359	POSTAGE	6,700.00	400.93	3,572.98	3,127.02	53%
6360	MOBILE COMMUNICATIONS	4,000.00	256.24	1,792.64	2,207.36	44%
6361	TELEPHONE	8,000.00	720.91	5,070.22	2,929.78	63%
6381	COPIER EXPENSE	5,678.00	.00	5,155.27	522.73	90%
6401	OFFICE SUPPLIES	8,840.00	168.13	2,893.34	5,946.66	32%
6412	SUPPLIES-COMPUTER	1,200.00	.00	.00	1,200.00	0%
6499	CLIENT AID	7,250.00	30.04	3,133.02	4,116.98	43%
6651	CAPITAL OUTLAY-EQUIPME	15,400.00	250.77	10,734.93	4,665.07	69%
6904	GA BURIALS	27,500.00	1,900.00	5,650.00	21,850.00	20%
6905	SAFETY/PERMANENCY FUNDS	10,000.00	2,171.11	5,860.57	4,139.43	58%
6907	SHELTER CARE	3,600.00	250.00	2,000.00	1,600.00	55%
6912	CMB PER DIEM	2,500.00	101.65	935.95	1,564.05	37%
6927	TERMINAL COST	.00	30.00	60.00	60.00	9999%
6932	PRINTER EXPENSE	2,712.00	115.98	2,416.83	295.17	89%
Dept	450 Totals SOCIAL SERVICES	3,123,990.19	247,556.36	2,021,455.46	1,102,534.73	64%
Fund	207 Totals SOCIAL WELFARE	3,123,990.19	247,556.36	2,021,455.46	1,102,534.73	64%



**CASELOADS BY WORKER 9/01/17**

	LA	MB	DD	HG	MKG	MLH	JJ	JL	TL	PL	AM	KS	SS	LS	DW	TOTAL
TANF			3	2	1											6
TANF/SNAP			7	9												16
TANF/ME																0
TANF/ME/QS				1												1
TANF/SNAP/ME/HS																0
TANF/SNAP/HS																0
TANF/SNAP/ME				4												4
TANF/SNAP/QS			1													4
HS																1
HS/ME																0
HS/QS																0
ME	95	1	11	1	20	101		1		92	114	2	51	15		504
SNAP		88	32	51	14		75	56				69	43	26	42	496
QS	3					4				5	5		1	1		19
SNAP/ME		21	5	7	9	1	28	26				23	17	5	11	153
SNAP/QS		6	5	9	5		6	4				10	6	7	4	62
SNAP/ME/HS																0
ME/QS	19		4	1	6	10	1			28	11		4	6		90
SNAP/ME/QS		14	5	10	2		20	10				19	13	11	5	109
*ACA/Expansion	86	98	39	64	31	106	60	82	218	78	106	47	60	62	63	1200
LIHEAP																2
CHILD CARE	7	7	2	11	1	7	5	2		4	3	3	1	6	2	61
FOSTER CARE											41					41
SUB ADOPT													42			42
BASIC CARE	10					9				11	10		3			43
TOTALS 9/1/17	220	235	114	170	89	238	195	181	218	218	290	173	241	139	129	2850
8/01/17 TOTALS	218	219	124	174	89	236	197	184	216	210	296	164	237	143	127	2834

**NORTH DAKOTA DEPARTMENT OF HUMAN SERVICES**  
**SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP)**  
 Bismarck, North Dakota

September 5, 2017

Following is a summary of SNAP statistics for AUGUST 2017:

PARTICIPATION				PARTICIPATION			
County	Households*	Persons**	Issuance	County	Households*	Persons**	Issuance
ADAMS	46	81	\$8,178	MCKENZIE	197	528	\$63,612
BARNES	401	789	\$86,507	MCLEAN	203	435	\$49,904
BENSON	736	2,220	\$297,940	MERCER	140	279	\$33,154
BILLINGS	3	9	\$1,250	MORTON	831	1,742	\$207,702
GOLDEN VALLEY	56	119	\$11,193	MOUNTRAIL	132	347	\$41,158
BOTTINEAU	215	440	\$49,175	NELSON	84	174	\$18,949
BOWMAN	80	158	\$18,384	OLIVER	36	71	\$8,399
SLOPE	14	23	\$2,894	PEMBINA	172	350	\$37,339
BURKE	43	112	\$13,157	PIERCE	133	269	\$30,354
BURLEIGH	2,439	4,792	\$583,752	RAMSEY	574	1,133	\$135,045
CASS	5,856	12,643	\$1,472,433	RANSOM	172	343	\$37,464
CAVALIER	74	167	\$15,944	RENVILLE	50	112	\$11,060
DICKEY	129	273	\$25,248	RICHLAND	519	1,136	\$125,959
DIVIDE	39	80	\$10,181	ROLETTE	2,360	5,133	\$737,258
DUNN	94	237	\$30,699	SARGENT	83	191	\$18,517
EDDY	91	188	\$19,775	SHERIDAN	65	143	\$15,635
EMMONS	106	180	\$21,605	SIOUX	504	1,540	\$214,497
FOSTER	73	134	\$13,947	STARK	866	1,640	\$210,681
GRAND FORKS	2,326	4,781	\$589,027	STEELE	29	72	\$8,180
GRANT	89	202	\$23,419	STUTSMAN	804	1,379	\$172,883
GRIGGS	61	102	\$12,286	TOWNER	57	117	\$14,599
HETTINGER	54	125	\$13,571	TRAILL	226	474	\$54,740
KIDDER	55	116	\$13,331	WALSH	392	889	\$99,866
LAMOURE	55	118	\$12,802	WARD	2,217	4,510	\$528,897
LOGAN	44	95	\$11,597	WELLS	156	289	\$33,746
MCHENRY	213	410	\$44,812	WILLIAMS	741	1,459	\$190,070
MCINTOSH	73	144	\$15,047				
				<b>TOTAL</b>	<b>25,208</b>	<b>53,493</b>	<b>\$6,517,822</b>

\* This column reflects the number of cases that participated during the reporting month.

\*\* This column reflects the number of persons that participated during the reporting month.

## CURRENT CASE COUNT

August 2017

### ADULT SERVICES

**131--Open HCBS cases of all types (decrease of 1)**

Opened 4 new cases in August

Closed 5 in August

5--pending in August

#### Worker breakdown

BM --27 cases (11 BC, 7 MW, 3 MSP/PCS, 6 SPED)

LC--55 cases (16 BC, 10 MW, 4 MSP/PCS, 24 SPED, 1 Ex-SPED)

PW--49 cases (16 BC, 16 MW, 4 MSP/PCS, 11 SPED, 2 Ex- SPED)

### FOSTER HOMES (BM)

No Adult Foster Homes

20--Foster Care for Children (same)

15 for general placement

5 specific homes

4 --contacts and inquiries

5--in process of home study--3 general, 2 specific

### CHILD CARE (LA)

60--licensed (increase of 1)

3--self-declared (same)

### CHILDREN'S SPECIAL HEALTH SERVICES (PW)

12--Treatment Services (decrease of 1)

9--Diagnostic (same)

## FOSTER CARE / IN-HOME

### CASE LOADs August 2017

**CASE LOADS TOTALS = 84 (77 end of month)**

**42 Foster care – (Foster care is counted by child)**

17- Children in foster homes/PATH    10-Group Care/PRTF    15 -Relative Care

**42 In-Home Cases, ICPC, Home Studies and Courtesy Case management**

2017	Opened	Closed
June	7	8
July	9	4
August	7	7
<b>2017</b>		

Jan	Feb	Mar	Apr	May	June	July	August
64	67	73	70	71	77	79	84

	2016	2017								
	Dec	Jan	Feb	March	April	May	June	July	Aug	
<b>KC</b>										
Foster Care	0	0	4	4	4	5	7	8	6	
In-Home			5	7	7	7	8	6	9	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>9</b>	<b>11</b>	<b>11</b>	<b>12</b>	<b>15</b>	<b>14</b>	<b>15</b>	
<b>JD</b>										
Foster Care	12	13	12	11	11	11	11	10	10	
In-home	2	1	1	1	1	2	3	4	5	
<b>Total</b>	<b>14</b>	<b>14</b>	<b>13</b>	<b>12</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>14</b>	<b>15</b>	
<b>RS</b>										
Foster Care	0	0	5	5	5	5	6	6	6	
In-Home			4	8	7	8	9	7	9	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>9</b>	<b>13</b>	<b>12</b>	<b>13</b>	<b>15</b>	<b>13</b>	<b>15</b>	

<b>DN</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>
Foster Care	10	10	9	12	12	12	12	12	12
In-Home	3	3	2	1	1	1	1	2	3
<b>Total</b>	<b>13</b>	<b>13</b>	<b>11</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>14</b>	<b>15</b>

<b>JW</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>
Foster Care	10	11	10	9	9	9	8	8	7
In-Home	5	5	5	5	5	4	6	6	7
<b>Total</b>	<b>15</b>	<b>16</b>	<b>15</b>	<b>14</b>	<b>14</b>	<b>13</b>	<b>14</b>	<b>14</b>	<b>14</b>

<b>TM</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>
In-Home	6	7	7	9	7	7	6	8	8
Foster Care		2	2	1	1	0			
<b>Total</b>	<b>8</b>	<b>9</b>	<b>9</b>	<b>10</b>	<b>8</b>	<b>7</b>	<b>6</b>	<b>8</b>	<b>8</b>

<b>NA</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>
In Home		2	2	0	0	0	0	1	1
Foster Care			2		1	0		1	1
<b>Total:</b>	<b>4</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>

### Children and Family Services Unit – Parent Aide Caseload

<b>DH</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>
	8	9	9	9	10	12	10 (3)	10	13

<b>BH</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>
	5	4	4	4	4	5	6	5	4

## **Morton County Child Protection Reports August 1 to August 31st**

-Of the 60 total reports in August, 8 Administratively Assessed (AA), 4 Administrative Referrals (AR), and 5 Assessment Terminated in Progress (ATP).

\*Total number of 960 reports of abuse (includes physical, sexual)- 8

\*Total number of 960 reports of neglect (includes educational, psychological, prenatal exposure)- 52

-43 of the 60 reports became part of a full assessment.

### **Beginning August caseload-**

### **Opened/closed/ending-Aug 1- Aug 31st**

Jenny Wetsch- 4-ATP, 1-full

Opened-8(AA), 1(ATP), 4 (AR)

Closed 1(ATP), 6 (AA), 4(AR), 1 full

Ending 4 (ATP), 2 (AA)

CPS Worker (KO)- 19

Opened 7, Closed 11, End 15

CPS Worker (VZ)- 20

Opened 8, Closed 10, End 18

CPS Worker (RC)- 6

Opened 9, Closed 5, End 10

Part-time CPS Worker (TM)- 11

Opened 4, Closed 6, End 9

# **Monthly Child Protection Assessments (Full & ATP)**

## **2016**

January- 44

February- 47

March- 44

April- 36

May- 53

June- 38

July- 45

August- 38

September- 45

October- 48

November- 49

December- 35

## **2017**

January- 59

February- 48

March- 55

April- 45

May- 68

June- 47

July-37

August-48

# MORTON COUNTY

## OFFICE OF THE STATE'S ATTORNEY

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September 14, 2017

*Via United States Mail*

John Snyder  
1401 Dakota Trail  
Mandan, ND 58554

Allen Koppy  
State's Attorney  
210 2nd Ave. NW  
Mandan, ND 58554

Phone: 701-667-3350  
Fax: 701-667-3323


**Re: Conduct on Morton County Property**

Dear Mr. Snyder:

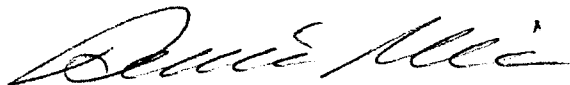
The purpose of this letter is to inform you that Morton County does not accept the hostile treatment that you have consistently demonstrated towards its employees in Morton County Social Services and throughout the Morton County court system. Your inappropriate interactions and aggressive behavior have included the use of vulgar and obscene language, inappropriate comments towards Morton County employees, court employees and law enforcement officers; and has even involved comments from you about needing your firearm in the courtroom and loading that firearm while on the phone with our employees. This behavior—your attempts to harass, alarm, and annoy employees will not be tolerated in the future.

There is no excuse for the intimidation and manipulation you are attempting. You are welcome, as any Morton County resident, to conduct legitimate business on the premises of Morton County Courthouse. However, should you engage in any of the threatening or obscene behaviors we have previously seen from you, you will be escorted off the premises by law enforcement and charges will be referred to the Morton County State's Attorney's Office for prosecution. Morton County and court employees will be instructed to discontinue any conversation or interaction, whether in-person or via telephonic or electronic means, conducted in the Morton County Courthouse, unless you comport yourself appropriately.

Sincerely,



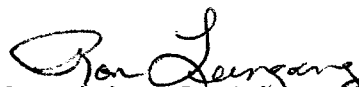
Commissioner Andy Zachmeier, Portfolio Holder



Dennis Meier, Director of Social Services



Sheriff Kyle Kirchmeier



Commissioner Ron Leingang, Portfolio Holder



Allen M. Koppy, State's Attorney

# NOTICE OF ANNUAL MEETING

**DIRECTORS: Please Make This Available To Your County Board**

**ATTENTION: All County Social Service Board Members**

The ND Association of County Social Service Board Members Annual Meeting will be held Wednesday, October 25, 2017, at the Grand Hotel, 1505 North Broadway, Minot, ND, in conjunction with the ND Conference of Social Welfare. Registration begins at 11:00 am (CST) in the Skien (Executive) Room; Business Meeting will start at 11:30 am. Tickets for a "Soup & Sandwich Luncheon" will be available for \$10.00 per person at OUR registration table.

Resolutions should be sent to: Dennis Lindstrom, Steele County SS Board, PO Box 276, Finley, ND 58230. 701-524-1135 or by email to: [barleypop@mlgc.com](mailto:barleypop@mlgc.com)

Nominations for President Elect can be directed to: Russ Hoff, Stark County Social Service Board, 664 12<sup>th</sup> Street W, Dickinson, ND 58601. 701-225-9420 or by email to: [RJHoff@ndsupernet.com](mailto:RJHoff@ndsupernet.com)

Tom Solberg, Deputy Director, ND Department of Human Services, will be our luncheon speaker. He will give an update on the services provided by the Department.

All County Social Service Board Members are encouraged to attend and participate in this meeting. The purpose of this association is to promote policy and active cooperation, gather information, and actively engage in legislation to the public in order that maximum service can be provided to clients.

**THIS IS YOUR MEETING! Please Plan to Attend!**

Sincerely,

Arlene Olson  
Executive Secretary

### Request for 9-1-1 Information

Today's Date:

9/14/2017

Requesting Firm or Individual:\*

Dennis Meier

E-mail:

dennis.meier@mortonnd.org

City:\*

Mandan

Address:\*

210 2nd Ave ST:\* | Zip:\* 585

Telephone Number:\*

(701) 667-3349

Is this part of a pending criminal investigation or matter?\*

Yes  No

Type of Incident:\*

Trespassing

Date(s) Occurred:\*

8/15/2017

Time(s) Occurred:\*

12:25 PM

Location of Incident:\*

215 E Arbor Ave Apt. #105B

By checking the yes box, you are authorizing staff from the Central Dakota Communications Center to contact you at the telephone number you have provided if additional information is required to locate your request.

Yes  No

Miscellaneous Information/Description:

Requesting the 911 audio recording regarding this incident. The Bismarck PD Call Number for this incident is 172270217.

When the request is completed, you will be contacted to pick up the records. Payment is required at the time of pick up.

Please make checks payable to the "Central Dakota Communications Center". We do not accept payment by credit card.

\* indicates required fields.

[Continue](#)

8/31/17  
16:04:04

SunGard CAD  
CAD CALL INFORMATION

PAGE 1  
172270217

Call Number: 172270217 Call Type.: 061 Trespassing Police  
Entry Day/Tm: 8/15/17 12:25:24 020 Domestic/Family Offense Police

CmnN: KIRKWOOD PARK APT Agency.....: 001 BPD Bismarck  
Location...: 215 E ARBOR AVE Apt: 105B  
City.....: BISMARCK Block#: 200 Loc ID: Mapr: C3  
Intersectn.: 2ND 3RD

Caller Name: L: SOCIAL SERVICES F: NATALIE M:  
Address....: Phone#: 701-426-0442 Apt:  
City/State: Source: 911

Call Taker.: 3500 TAYLOR MATTHEW EMW26S3  
Dispatcher.: 8138 LORGE CHRISTINA EMW19S1

NARRATIVE

verbal.  
john schneider vs hilda schneider. 12:25:36  
m just left 12:25:53  
w/m red tshirt, jeans, shaved head. carries weapons in his 12:25:57  
veh. leaving in a whi van. 12:26:50  
left unk direction 12:26:50  
john called in. 701-989-0086 12:27:17  
12:28:30  
\*john snyder 12:28:43  
john requesting call from an officer 12:28:58  
Call change from DOM to TRE BY EMW19S1 P 03 0000008138 12:55:17  
Before arrival on scene, I spoke with the suspect JS. JS 16:09:05  
stated he had taken multiple items over to his estraged 16:09:05  
wifes apartment. The items were for their grandson. JS 16:09:05  
stated HS requested he bring the items over. JS also 16:09:05  
stated he provides HS with money frequently. JS stated when 16:09:05  
he arrived, an arguement began and he became very 16:09:05  
belligerent. JS stated he cursed at the two individuals in 16:09:05  
the apartment and then left. 16:09:05  
HS and a MCSS rep were at the apartment when I arrived. 16:09:05  
Both individuals stated JS was extremely angry and did not 16:09:05  
leave when he was told to. HS stated JS continued to 16:09:05  
scream at her while she was trying to remove him from the 16:09:05  
apartment. HS stated JS eventually left. 16:09:05  
HS was instructed to speak with the BCSD about a 16:09:05  
possible no contact order due to ongoing issues between 16:09:05  
her and JS. 16:09:05

VEHICLE INFO

Vehicle Type:  
License#  
State: Type: Year: Make: Model: VAN  
VIN : Color: WHI/

8/31/17  
16:04:04

SunGard CAD  
CAD CALL INFORMATION

PAGE 2  
172270217

VEHICLE INFO

\*NONE

Unit Status History Information

8/15/17 12:25:24 18 Route Call Time RT |

244

Unit Status History Information

8/15/17 12:30:56 4 Dispatched D | 8014 MILLER, DUS  
8/15/17 12:32:50 12 Unit Swap SW |  
8/15/17 12:32:50 20 AV - Available AV |

262

Unit Status History Information

8/15/17 12:32:50 4 Dispatched D | 13115 WEST, JOR  
8/15/17 12:34:47 6 AS - At Scene A |  
8/15/17 12:43:51 20 AV - Available AV |

328

Unit Status History Information

8/15/17 12:30:23 4 Dispatched D | 13990 HAYDEN, ZAC  
8/15/17 12:30:23 11 Assigned as Primary PR |  
8/15/17 12:38:13 6 AS - At Scene A |  
8/15/17 12:55:21 20 AV - Available AV |  
8/24/17 16:05:05 4 Dispatched D |  
8/24/17 16:05:05 11 Assigned as Primary PR |  
8/24/17 16:05:12 31 HQ - At Station S |  
8/24/17 16:09:19 20 AV - Available AV |

DISPOSITIONS

1 011 NR - No Report  
2 061 NAR - MDC Narrative

Case# 1 - 00-000000 Unit: 328  
Case# 1 - 00-000000 Unit: 328

RECEIVED  
AUG 31 2017  
Morton County  
Social Service

# Bismarck Police Department

700 South 9 Street

Bismarck, ND 58504

Voice Number: (701) 223-1212

FAX Number: (701) 355-1925

# Fax

To: Dennis Meier

From: Tara - Records

Fax Number: 667-3384

Pages: Cover + 2

Voice Number:

Date: 8-31-17

Re:

• Comments:

**RECEIVED**

AUG 31 2017

Morton County  
Social Service

## **CHAPTER 700 GENERAL ASSISTANCE BURIALS**

701 The following is the Morton County Social Services policy for determining eligibility of applicants requesting General Assistance for payment of a burial upon death, pursuant to North Dakota Century Code 23-06-03. Burial costs will be reimbursed at the current rate as established by the Morton County Social Service Board or negotiated by the Morton County Commission.

Inasmuch as it is impossible for the Morton County Social Service Board to make regulations known to all potential clients of funeral homes, it is the responsibility and obligation of the funeral director to determine the need for financial assistance and to make referrals to Morton County Social Services when appropriate. The Morton County General Assistance Burial Policy ensures that all bodies of deceased poor individuals are disposed of according to state health statutes. This policy does not pay for nor prohibit the provision of a family service.

702 Upon receipt of a request for burial assistance, a Morton County Burial Application form must be completed on behalf of the decedent. The County Burial Application requests information from kindred of the first degree (spouse, adult children, parents, grandparents, and adult siblings). This information is used to determine the kindred's ability to be responsible for the burial costs. As according to North Dakota Century Code, they are responsible for those expenses and will be required to participate in those costs if they are able.

The Responsible Relative Affidavit form asks questions about income and resources from the family members of the deceased. A separate affidavit will be asked of the surviving spouse, parents, grandparents, siblings, and each adult child of the deceased. Information on the Burial Application and Relative Affidavit will be verified at the discretion of the County. If a Morton County Burial Application and the Responsible Relative Affidavit is not completed and submitted by the decedent's surviving spouse, parents, grandparents, adult siblings, and adult child or children; eligibility cannot be determined and the request will be denied.

703 In determining eligibility for burial assistance, all available resources; including but are not limited to liquid assets and real property owned by the decedent, any assistance available from the Social Security Administration, Civil Service, Railroad Retirement, Veteran's Administration, and life insurance- regardless of the named beneficiary, will be considered. General Assistance approved for payment of burial costs will be reduced by any other assistance deemed available to pay the cost of burial. Collection of resources will be the responsibility of Morton County Social Services.

The current income levels for the Low-income Home Energy Assistance Program (LIHEAP) will be used as a guide when determining the family's ability to contribute towards the burial expenses.

704 When the County becomes involved with any portion of payment of burial costs, the County shall make the burial arrangements with the funeral home at the time of death. Any request for burial

assistance made after the burial services and interment have been completed will be denied unless the decedent's family is unable to contact Morton County Social Services because of weekend/holiday or other emergency.

- 705 In all instances when the County becomes involved with any payment of burial costs, the total costs of the burial are limited to the amount approved by the Morton County Commission. currently \$3,050 (\$1,900 for personal services to the funeral home; a maximum of \$500 for a grave space; and a maximum of \$650 for grave opening/closing).

Family members will be allowed to pay up to \$600 for items not associated with the funeral home costs such as flowers, vocalist, or clergy.

It will be the intent of the Morton County Social Service Board that if any service for an eligible deceased person is over the designated limit, the Morton County Social Service Board will not participate in the costs of that service. Funeral homes may not allow any upgrading or additions to services for county-funded cremations or burials.

- 706 If the burial services are provided by a funeral home located in another county, payment shall be limited by the maximum payment amount set by that County Social Service Board and/or Board of County Commissioners, or by the Morton County Commission, whichever is less. The Morton County Social Service Board will only reimburse for transportation of the decedent within a 60-mile radius of the City of Mandan since Mandan is the Morton County Seat. The Morton County Social Service Board will not reimburse for any additional transportation request for out-of-county burials.

The Morton County Social Service Board will not participate in any arrangements where the deceased, or surviving family member, has entered into a signed agreement with the University of North Dakota's Deeded Body Program as funding is available to funeral homes through that program. The Morton County Social Service Board will not participate in any arrangements where the deceased, or surviving family member, has entered into a signed agreement with any Deeded Body Program where funding is available to funeral homes through such program.

- 707 It is the policy of the Morton County Social Service Board that cremation will be the method of caring for the body of the deceased. Consideration will be given to strongly expressed religious convictions of the decedent or the decedent's family. Costs of cremation will be reimbursed at the current rate as established by the Morton County Social Service Board.

- 708 This policy will be reviewed annually or at the formal request of the majority of the Morton County funeral directors or at the request of the Morton County Commission. The Morton County Commission may negotiate with interested funeral homes regarding cremation expenses and burial expenses but the total charges for the services may not be less than \$1500.

JUL-24-2017 12:34

MORTON CO. SOCIAL SERVICE

7016673384 P.02

RECEIVED

JUL 25 2017

Morton County  
Social Service

### Diagnosis & Recommendation for Treatment Foster Care

#### WHAT IS PATH?

PATH is a culturally diverse, private nonprofit organization founded in 1972. PATH's goal is to serve children, youth and families whose special needs can be met through services delivered primarily by treatment foster parents, teamed with and supported by the intense involvement of agency professional staff.

#### WHAT IS TREATMENT FOSTER CARE?

Treatment foster care provides comprehensive treatment services in a foster family setting. The primary emphasis is in developing and maintaining strong, healthy foster families in which foster children can heal and grow. The foster child benefits from the modeling in the home, the nurturing and teaching of foster parents, behavioral, therapeutic and contextual interventions and support. Treatment foster care bridges the gap between traditional foster family care and group or residential placement, providing another option for children and youth at risk.

#### UNIQUE ELEMENTS OF PATH TREATMENT FOSTER CARE

- \*Educated, skilled and experienced foster parents
- \*Individualized treatment plans reviewed and assessed quarterly
- \*Multidisciplinary planning, collaboration and teamwork
- \*Social work support for foster child and foster family
- \*24-hour on-call availability
- \*Monthly support group meetings
- \*On-going educational opportunities for team members
- \*Professional and family networking opportunities
- \*Support and assistance to birth/adoptive families

Treatment Foster Care (PATH) is an appropriate service for:  
ICD-10 Code and DSM-V Diagnosis MUST be completed.

Child's Name: [REDACTED] DOB: 5/9/03

ICD-10 Code(s): 309.4 (F43.25)

DSM-V Mental Health Diagnosis: Adjustment Disorder w/ Mixed Disturbance of Emotion and Conduct

PRIMARY: X

SECONDARY: \_\_\_\_\_

PRINTED SIGNATURE of person making diagnosis: Lynsey Diehl  
Lynsey Diehl, LADC

Credentials: LADC

Facility: Dakota Children's Advocacy Center

Effective Date of Diagnosis: 4/27/17

nd.gov - The Official Portal for North Dakota State Government

North

Department of Human

[Main Menu](#)

Session Time Remaining:

User: **Natalie Anderson**

[Logout](#)

Case: 157321 [REDACTED] [Case Activity Log](#)

# Placement

## View Group/Therapeutic Placement/PRTF Request

### Court Order Details

<b>Custodian:</b>	MORTON CNTY SOCIAL SRVC	<b>Court Order Date:</b>	07/21/2017	<b>Administrative County:</b>	MORTON CNTY SOCIAL SRVC	<b>Court Order Expiration Date:</b>	09/19/2017
-------------------	----------------------------------	--------------------------	------------	-------------------------------	----------------------------------	-------------------------------------	------------

### Placement Request

**Client:** [REDACTED]

**Request Date:** 07/24/2017

**Provider Type:** Therapeutic

**Provider:** PATH

**Proposed Admission Date:** 07/24/2017

**Date Placement Discussed:** 07/24/2017

**Anticipated Length of Stay in Months:** 2

**Comment:** Child is in need of assessment and stability. Hope is to have New Mexico pick child up as the custodian parent lives there. 2012 diagnosis is RAD, ADHD, r/o bi-polar and child victim sexual abuse

**Status:** Approved

### Regional Office Approval

**Approved:** Yes

**Approval Date:** 07/24/2017

**Approved Thru:** 09/19/2017

**Comment:** approved through current court order. Karin Stave 7/29/2017

### Placement Dates

**Placement Date:** 07/26/2017

**End Placement Date:**

[Contact Us](#)

[Disclaimer](#)

[Privacy Policy](#)

[Security Policy](#)

We use Secure Sockets Layer (SSL) encryption technology to ensure your information is secure and protected.

Will Open a New Window

Will open a new window (pop-up).

W3C WAI AA, CSS, XHTML Compliant | Copyright 2009. All Rights Reserved. The State of North Dakota.

Click continue to return to the page you were working on and extend your session.

If you do nothing, FRAME will time out in and you will lose any unsaved data.

Your session has timed out.

Click continue to return to the main menu.

**TRANSPORTATION REIMBURSEMENT  
REGION VII GUIDELINES  
(2/25/2014)**



*(Mileage is calculated from Bismarck to the various locations)*

	<i>(Round Trip)</i>
<i>Bemidji, MN</i>	<b>\$430.00</b>
<i>Dakota House (Aberdeen, SD)</i>	<b>\$180.00 (360 miles)</b>
<i>Dakota Boys Ranch (Minot)</i>	<b>\$110.00 (220 miles)</b>
<i>Eckert Homes</i>	<b>\$228.00</b>
<i>All Fargo Facilities</i>	<b>\$190.00 (380 miles)</b>
<i>Grand Forks Facilities</i>	<b>\$250.00 (500 miles)</b>
<i>Home on the Range</i>	<b>\$180.00 (360 miles)</b>
<i>Jamestown Facilities</i>	<b>\$110.00 (180 miles)</b>
<i>Prairie Learning Center</i>	<b>\$ 65.00 (130 miles)</b>
<i>LSS (SD Facilities)</i>	<b>\$318.00</b>
<i>Mesabi Academy (MN)</i>	<b>\$540.00</b>
<i>Mlle Lacs (MN)</i>	<b>\$360.00</b>

*H/O - 20 miles*

*20 m \$10*