

MORTON COUNTY SOCIAL SERVICE BOARD MINUTES

DATE: May 29, 2014

TIME: 10:04 a.m.

BOARD MEMBERS PRESENT: Del Wetsch, Rose Mary Lawson, Ernie Fitterer, and Ron Leingang

BOARD MEMBERS ABSENT:

OTHERS PRESENT: Mike Bartholomew and Patsi Seerup

The meeting was called to order by Chairperson Del Wetsch.

A motion was made by Ernie Fitterer to approve the April 29, 2014 Board Minutes and the May 29, 2014 Agenda. Rose Mary Lawson seconded the motion. All voted in favor. Motion carried.

OLD BUSINESS:

Mike reported to the Board Members Quality of Services Surveys have been placed at the front reception desk and 55 have been received since May 2.

Andy Zachmeier arrived at the meeting at 10:05 a.m.

NEW BUSINESS:

BUDGET REVIEW

Mike distributed to the Board Members the Expenditure Guideline for the period January 1, 2014 through April 31, 2014.

DIRECTOR'S REPORT

1. Mike distributed the NDACo proposal for Property Tax Relief through Social Service Funding to the Board. Discussion followed.
2. Eligibility Worker I, Cyndy Thomas, resigned effective May 30, 2014. The position is currently being advertised.
3. The Office Assistant III position has not been filled yet. Interviews have been completed and we are awaiting background and reference checks.
4. Mike distributed Child Welfare Caseload information as of 5/1/14 to the Board Members.
5. Jen Duletski, Social Worker III, will be on leave for 12 weeks beginning in July. Mike requested an emergency worker to provide coverage during that time. A motion was made by Andy Zachmeier to hire an emergency worker for the time frame Jen is out on leave. Ron Leingang seconded the motion. All voted in favor. Motion carried.
6. Mike distributed Multi-County CPS information to the Board Members. Discussion followed. A motion was made by Ernie Fitterer to table the issue of adding 3 more counties to Morton County for Child Protection assessments until the next Board Meeting. Mike is meeting with DHS staff May 30, and will obtain additional information. Ron Leingang seconded the motion. All voted in favor. Motion carried.
7. Mary Kay Greff, Eligibility Worker II, distributed an Application for Assistance, SFN 405, to the Board Members and reviewed the application process for all economic assistance programs.

COMMUNITY SERVICE REPORT

1. Bonita distributed to the Board Members the Current Case Count through May 29, 2014.
2. Bonita distributed to the Board Members Open Cases for All Types by age.

IMU REPORT

1. Shannen distributed to the Board Members the summary of SNAP statistics for April 2014.
2. The Summary of Case Activity from April 25, 2014 through May 22, 2014 was distributed to the Board Members.
3. The Unduplicated Economic Assistance Caseload Report as of May 1, 2014 was distributed to the Board Members.
4. The LIHEAP Statistical Report for FY2014 as of April 29, 2014 was distributed to the Board Members.
5. Shannen distributed Child Care Assistance Grants Report for April 2014 to the Board Members.
6. TANF Number of Families, Recipients, and Amount of Payments by County for March 2014 was distributed to the Board Members.
7. TANF Summary from July 2007 to present was distributed to the Board Members.

Ernie Fitterer left the meeting at 11:40 p.m.

MAY BILLS

Rose Mary Lawson made a motion to pay the May bills. Ron Leingang seconded the motion. All voted in favor. Motion carried.

A motion was made by Ron Leingang to adjourn the meeting. Andy Zachmeier seconded the motion. All voted in favor. Motion carried.

The next Board Meeting is Tuesday, June 24, 2014, at 10:00 a.m.

Meeting adjourned at 11:55 a.m.

Del Wetsch
Chairperson

Patsi Seerup
Recorder