

## **MORTON COUNTY SOCIAL SERVICE BOARD MEETING AGENDA**

**December 17, 2019**

**Morton County Commission Room**

**Morton County Court House**

**210 2<sup>nd</sup> Avenue NW, Mandan, North Dakota**

**10:00 am**

**Call to Order**

**Approval of Agenda**

**Approval of Minutes from the Previous Meeting**

**Approval of December 2019 Bills**

**Budget Review**

**Bonita Moch - HCBS and Child Care Provider Licensure Supervisor**

Adult Services Report

Child Care Report

**Brenda Peterson - Eligibility Supervisor**

Economic Assistance Program Activity Report

Unduplicated Economic Assistance Caseload Report

History of Morton County LIHEAP Program

History of Morton County SNAP Issuance

SNAP Stats for October 2019

**Natalie Anderson - Foster Care Supervisor**

Foster Care/In-Home Caseload Report

Social Worker Case Management and Parent Aide Case Report

Foster Home Licensing Report

**Jenny Wetsch - Child Protection Supervisor**

Child Protection Services Report

Monthly Child Protection Assessment

**Zone Agreement and Review**

**Emergency Temp Position Updates**

**Emergency Temp Position Request**

**Additional Office Space**

**2020 Zone Budget Approval**

**ADJOURN**

**Certain portions of the meeting may be closed due to Executive Session for confidentiality reasons per NDCC 44-04-19.2.**

**Next Board Meeting: This is the last Morton County Social Service Board Meeting. The Three Rivers Human Service Zone Board Meeting will be scheduled sometime in January 2020.**

## **MORTON COUNTY SOCIAL SERVICE BOARD MINUTES**

**DATE:** November 26, 2019

**TIME:** 10:09 am

**BOARD MEMBERS PRESENT:** Jackie Buckley, Edgar Oliveira, Del Wetsch and Rose Mary Lawson

**BOARD MEMBERS ABSENT:** Ron Leingang

**OTHERS PRESENT:** Dennis Meier, MCSS Director, Brittany Slack, Office Assistant III

The meeting was called to order by Chairperson, Del Wetsch. Board Member, Rose Mary Lawson, moved to approve the October 22, 2019 board Meeting Minutes. Board Member, Edgar Oliveira, seconded the motion. All voted in favor. Motion Carried.

A motion was made by Board Member, Jackie Buckley, to approve the November 26, 2019 agenda. Board Member, Edgar Oliveira, seconded the motion. All voted in favor.

Board Member, Edgar Oliveira, moved to approve payment of all November 2019 bills. Board Member, Rose Mary Lawson, seconded the motion. All voted in favor.

### **BUDGET REVIEW**

Dennis Meier, MCSS Director, distributed the Expenditure Guideline for October 2019 to the Board Members. Discussion followed. Total October 2019 Social Service Expenditures were \$240,924.00.

### **ADULT SERVICES REPORT**

Bonita Moch, Supervisor of HCBS and Child Care Provider Licensure, distributed Current Case Count for Adult Services, Adult Foster Homes, CSHS, and Child Care Providers for October 2019. Bonita Moch, Supervisor of HCBS and Child Care Provider Licensure, also shared that the Children's Special Health Services Program has been transferred back to the North Dakota Department of Health. In addition, the HCBS unit will be meeting on December 13, 2019 to learn more about the upcoming changes regarding their transition to state employment.

### **INCOME MAINTENANCE UNIT REPORT**

Brenda Peterson, Eligibility Supervisor, distributed the Summary of Economic Assistance Program Activity report from October 1, 2019 through October 31, 2019; Unduplicated Economic Assistance Caseload Report from November 1, 2018 through November 1, 2019; History of Morton County LIHEAP Benefits from 2014 through October 31, 2019; History of Morton County SNAP Issuances from January 2013 through October 2019 and Summary of SNAP statistics for October 2019; Brenda Peterson, Eligibility Supervisor, also shared the resignation of 2 MCSS Eligibility Workers. Brenda Peterson, Eligibility Supervisor, is currently working on the rehiring process to fill the upcoming vacancies. Brenda Peterson, Eligibility Supervisor, also shared that on November 13, 2019 Shawn Riley, Director of ND Information Technology, and additional Human Service staff came to the MCSS to observe the entering and processing of an Economic Assistance application. Brenda Peterson, Eligibility Supervisor, also shared that an email of concern has been sent to the Department in regards to the open boarders that go into effect January 1, 2020. MCSS staff are worried there will be a significant increase of workload due to this new process.

### **FOSTER CARE/IN-HOME REPORT**

Natalie Anderson, Foster Care Supervisor, distributed the Foster Care/In-Home Caseload Total Report from January 2018 through October 2019. Social Worker Case Management and Parent Aide Case Totals from May 2019 through October 2019 and the Foster Home Report in which includes total number of licensed homes, homes in process of licensure and inquiries. Natalie Anderson, Foster Care Supervisor, is still working on the rehiring process to fill the vacancy for a Foster Care Case Manager. Natalie Anderson, Foster Care Supervisor, Foster Care unit is down three workers from November and possibly into December/January.

### **CHILD PROTECTION SERVICES REPORT**

Jenny Wetsch, CPS Supervisor, distributed the Monthly Child Protection Assessments from January 2017 through October 2019 and Morton County Child Protection Reports from October 1, 2019 through October 31, 2019. Jenny Wetsch, CPS Supervisor, also shared new information regarding the upcoming CPS pilot program. Jenny Wetsch, CPS Supervisor, also shared that Meaghan Hoff has been hired to fill the vacant Social Worker III position. Meghan started her employment with MCSS Social Services on 11/25/2019.

### **DIRECTOR'S REPORT**

#### **Zone Agreement and Review of Steering Committee Activities**

Dennis Meier, MCSS Director, is waiting for Sioux County's Zone Agreement and Letter of Support. Once received, the Zone Packet will be forward to the NDDHS for review and approval. This information is due by December 1, 2019.

Dennis Meier, MCSS Director, reviewed information that was covered at the 11/25/2019 steering committee meeting.

#### **Emergency Temp. Position Updates**

Dennis Meier, MCSS Director, will continue to provide the board with monthly updates regarding expenditures utilized to fund the emergency temp positions.

#### **Additional Office Space**

Dennis Meier, MCSS Director, proposed to the MCSS Board the need for additional office space.

Board Member, Edgar Oliveira, moved to allow Dennis Meier, MCSS Director, up to \$20,000.00 to utilize for the completion of two additional office spaces. Board Member, Jackie Buckley, seconded the motion. All voted in favor.

Total number of MCSS cases all programs combined for October 2019 is as follows: Current cases = 3160, opened cases = 278 and closed cases = 191.

Board Member, Edgar Oliveira, motioned to move the next MCSS Board meeting from 12/26/2019 at 10:00 a.m. to 12/17/2019 at 10:00 a.m. Board Member, Rose Mary Lawson, seconded the motion. All voted in favor.

Board Member, Rose Mary Lawson, motioned to adjourn the meeting. Board Member, Edgar Oliveira, seconded the motion. All voted in favor. Motion carried.

The next Board Meeting is Tuesday December 17, 2019 at 10:00 a.m.

Meeting adjourned at 12:25 pm.

Documents provided to the Morton County Social Services Board on this date will be made available to the public upon request.

Del Wetsch  
Chairperson

Brittany Slack  
Office Assistant III

# Morton County

## Expenditure Report with Detail Options

Account Mask: ??????????

Fiscal Year: 2019-2019

From Date: 11/1/2019

To Date: 11/30/2019

Exclude PR encumbrance

Include pre encumbrance

Print accounts with zero balance

Account Number / Description

Expended PTD

Original Budget

Amended Budget

Expended YTD

Encumbered YTD

Unexpended Bal

% Used

SOCIAL WELFARE FUND

207.450.6101 / SALARIES	\$162,346.04	\$0.00	\$2,206,778.88	\$2,000,328.59	\$0.00	\$206,450.29	90.64%
207.450.6102 / DEFERRED COMP. BENEFIT	\$445.74	\$0.00	\$5,794.73	\$5,348.88	\$0.00	\$445.85	92.31%
207.450.6111 / ON CALL SALARIES	\$195.00	\$0.00	\$2,738.00	\$2,437.50	\$0.00	\$300.50	89.02%
207.450.6121 / PAID OVERTIME	\$635.19	\$0.00	\$6,000.00	\$992.37	\$0.00	\$5,007.63	16.54%
207.450.6211 / HEALTH INSURANCE	\$33,217.91	\$0.00	\$390,320.00	\$361,954.25	\$0.00	\$28,365.75	92.73%
207.450.6221 / FICA MATCH	\$11,598.25	\$0.00	\$169,930.34	\$143,564.16	\$0.00	\$26,366.18	84.48%
207.450.6241 / WORKMENS COMPENSATION	\$0.00	\$0.00	\$6,500.00	\$4,911.91	\$0.00	\$1,588.09	75.57%
207.450.6251 / UNEMPLOYMENT COMPENSATION	\$0.00	\$0.00	\$2,040.00	\$0.00	\$0.00	\$2,040.00	0.00%
207.450.6300 / NDPERS DEF. BENEFIT	\$21,642.84	\$0.00	\$308,505.70	\$270,451.45	\$0.00	\$38,054.25	87.66%
207.450.6321 / PROPERTY & LIABILITY INSURAN	\$0.00	\$0.00	\$1,600.00	\$1,544.40	\$0.00	\$55.60	96.53%
207.450.6339 / MEMBERSHIPS & REGISTRATIONS	\$275.00	\$0.00	\$3,500.00	\$4,070.80	\$0.00	(\$570.80)	116.31%
207.450.6341 / TRAVEL EXPENSE	\$304.61	\$0.00	\$22,000.00	\$19,839.59	\$0.00	\$2,160.41	90.18%
207.450.6343 / REPAIRS AND MAINTENANCE	\$5,859.24	\$0.00	\$26,000.00	\$29,233.46	\$0.00	(\$3,233.46)	112.44%
207.450.6351 / UTILITIES	\$1,056.16	\$0.00	\$20,000.00	\$15,421.23	\$0.00	\$4,578.77	77.11%
207.450.6359 / POSTAGE	\$0.00	\$0.00	\$6,000.00	\$3,548.14	\$0.00	\$2,451.86	59.14%
207.450.6360 / MOBILE COMMUNICATIONS	\$205.81	\$0.00	\$3,000.00	\$2,172.61	\$0.00	\$827.39	72.42%
207.450.6361 / TELEPHONE	\$1,156.95	\$0.00	\$8,000.00	\$8,630.58	\$0.00	(\$630.58)	107.88%
207.450.6381 / COPIER EXPENSE	\$447.36	\$0.00	\$3,400.00	\$4,236.91	\$0.00	(\$836.91)	124.62%
207.450.6401 / OFFICE SUPPLIES	\$373.09	\$0.00	\$7,500.00	\$4,520.53	\$0.00	\$2,979.47	60.27%
207.450.6412 / SUPPLIES-COMPUTER	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
207.450.6499 / CLIENT AID	\$53.54	\$0.00	\$7,250.00	\$1,940.09	\$0.00	\$5,309.91	26.76%
207.450.6651 / CAPITAL OUTLAY-EQUIPMENT	\$79.99	\$0.00	\$25,000.00	\$19,543.06	\$0.00	\$5,456.94	78.17%
207.450.6904 / GA BURIALS	\$2,100.00	\$0.00	\$22,500.00	\$11,000.00	\$0.00	\$11,500.00	48.89%
207.450.6905 / SAFETY/PERMANENCY FUNDS	\$522.63	\$0.00	\$8,000.00	\$7,854.31	\$0.00	\$145.69	98.18%
207.450.6907 / SHELTER CARE	\$0.00	\$0.00	\$3,600.00	\$2,500.00	\$0.00	\$1,100.00	69.44%
207.450.6911 / EXPERT/PROFESSIONAL WITNESS FEES	\$0.00	\$0.00	\$2,000.00	\$925.00	\$0.00	\$1,075.00	46.25%

# Morton County

## Expenditure Report with Detail Options

Account Mask: ?????????

Fiscal Year: 2019-2019

From Date: 11/1/2019

To Date: 11/30/2019

Exclude PR encumbrance   
  Include pre encumbrance   
  Print accounts with zero balance

Account Number / Description

	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.450.6912 / CWB PER DIEM	\$0.00	\$0.00	\$2,500.00	\$205.65	\$0.00	\$2,294.35	8.23%
207.450.6927 / TERMINAL COST	\$497.00	\$0.00	\$0.00	\$891.65	\$0.00	(\$891.65)	0.00%
207.450.6932 / PRINTER EXPENSE	\$145.00	\$0.00	\$3,500.00	\$485.00	\$0.00	\$3,015.00	13.86%
Total For SOCIAL WELFARE	\$243,157.35	\$0.00	\$3,275,157.65	\$2,928,552.12	\$0.00	\$346,605.53	89.42%

Morton County

Expenditure Report with Detail Options

Account Mask: ??????????

Fiscal Year: 2019-2019

From Date: 11/1/2019

To Date: 11/30/2019

Exclude PR encumbrance  Include pre encumbrance  Print accounts with zero balance

Account Number / Description

Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
Grand Total:	\$243,157.35	\$0.00	\$3,275,157.65	\$2,928,552.12	\$0.00	\$346,605.53 89.42%

End of Report

**CURRENT CASE COUNT**

**December for November 2019**

**267 and final Community Service Report from Bonita**

**ADULT SERVICES**

**135— (down from 141)**

Opened 3 new cases

Closed 8

Inquiries/ Denied—est. 4

**12—pending**

**Worker breakdown**

**BM —29 cases (14 BC, 7 MW, 2 MSP/PCS, 6 SPED)**

**LC—54 cases (15 BC, 11 MW, 4 MSP/PCS, 21 SPED, 2 Ex-SPED)**

**PW—52 cases (16 BC, 15 MW, 5 MSP/PCS, 14 SPED, 2 Ex- SPED)**

**FOSTER HOMES (BM)**

**No Adult Foster Homes**

**CHILD CARE (LA)**

**57—licensed (up from 56))**

**5—self-declared (same)**

**SUMMARY OF ECONOMIC ASSISTANCE PROGRAM ACTIVITY**  
as of 12/01/2019

**Program Activity 11/01/2019 THROUGH 11/30/2019**

**NEW APPLICATIONS**

Program	Period of 11/01/2019 - 11/30/2019			Period of 10/01/2019 - 10/31/2019
	Received	Approved	Denied	Received
TANF	10	2	8	10
SNAP	78	50	28	78
Medicaid (All)	135	72	22	135
Child Care	11	7	4	11
Basic Care	2	2	0	2
Foster Care	0	0	0	0
Sub-Adoption	0	0	0	0
GA Burial	0	0	0	2
<b>TOTAL</b>	<b>236</b>	<b>133</b>	<b>62</b>	<b>238</b>
<b>Change from Last Period -2 Applications</b>				
<b>This is a 1% decrease</b>				

**CASE CLOSINGS**

Program	Period of 11/01/2019 - 11/30/2019	Period of 10/01/2019 - 10/31/2019
	Case Closings	Case Closings
TANF	9	1
SNAP	61	49
Medicaid (ALL)	88	72
Child Care	2	1
Basic Care	3	1
Foster Care	0	4
Sub-Adoption	0	0
<b>TOTAL</b>	<b>163</b>	<b>128</b>
<b>Change from Last Period +35 Cases Closed</b>		
<b>This is a 27% increase</b>		

**\* LOW INCOME HOME ENERGY ASSISTANCE PROGRAM**

Period of 10/01/2019 - 10/31/2019				Period of 09/01/2019 - 09/30/2019
Received	Approved	Denied	Pending	Received
87	94	8	111	208
<b>FFY 2020 Y-T-D Totals as of 10/31/2019</b>				
<b>364</b>	<b>240</b>	<b>13</b>		

**REVIEWS OF ELIGIBILITY COMPLETED ON OPEN CASES**

Program	Period of	Period of 10/01/2019 - 10/31/2019
	Reviews Completed	Reviews Completed
TANF	0	1
SNAP	84	51
Medicaid (ALL)	110	133
Child Care	4	0
Basic Care	1	2
Foster Care	0	0
Sub-Adoption	0	0
<b>TOTAL</b>	<b>199</b>	<b>187</b>
<b>Change from Last Period +13 Reviews Completed</b>		
<b>This is a 6% Increase</b>		

**UNDUPLICATED ECONOMIC ASSISTANCE CASELOAD REPORT  
(AS OF 1ST DAY OF MONTH)**

	12/1/18	1/1/19	2/1/19	3/1/19	4/1/19	5/1/19	6/1/19	7/1/19	8/1/19	9/1/19	10/1/19	11/1/19	12/1/19	Difference between 11/1/19 and 11/1/19	Percentage Change between 12/1/19 & 11/1/19	Difference between 12/1/19 & 12/1/18	Percentage change between 12/1/19 & 12/1/18
TANF	2	3	4	2	3	3	3	1	1	0	0	0	1	1	100%	-1	-50%
TANF/SNAP	22	16	17	12	10	5	2	2	0	0	0	0	0	0	0%	-22	-100%
TANF/ME	1	1	1	1	1	0	0	4	5	6	6	5	5	0	0%	4	80%
TANF/ME/QS	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0%	0	0%
TANF/SNAP/ME	6	6	5	7	7	9	15	16	19	17	16	18	14	-4	-22%	8	133%
TANF/SNAP/QS	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	-1	-100%
SNAP	497	493	505	497	416	319	231	170	119	95	25	18	16	-2	-11%	-481	-97%
SNAP/ME	154	155	155	155	199	316	389	459	542	615	717	700	712	12	2%	558	362%
SNAP/QS	78	79	76	73	59	72	64	61	63	44	36	26	21	-5	-19%	-57	-73%
SNAP/ME/QS	88	86	93	89	83	80	79	65	58	50	41	35	25	-10	-29%	-63	-72%
ME	526	533	554	523	548	577	574	586	605	604	627	637	649	12	2%	123	23%
ME/QS	93	97	96	97	108	107	115	119	135	141	148	157	173	16	10%	80	96%
QS	40	42	41	41	42	45	54	57	71	81	93	94	94	0	0%	54	135%
ACA/EXPANSION	1244	1240	1250	1208	1158	1057	934	921	887	764	815	858	859	1	0%	-385	-31%
LIHEAP	315	378	408	434	457	475	481	486	0	0	64	145	240	95	40%	-75	-24%
CHILD CARE	68	69	66	63	61	57	56	60	65	71	68	74	72	-2	-3%	4	6%
FOSTER CARE	51	46	50	46	42	42	44	39	38	36	44	41	41	0	0%	-10	-20%
SUB ADOPT	37	44	42	42	42	40	40	40	40	40	40	40	40	0	0%	3	8%
BASIC CARE	42	48	44	44	44	43	48	51	51	52	51	53	50	-3	-6%	8	19%
<b>TOTALS</b>	<b>3265</b>	<b>3336</b>	<b>3408</b>	<b>3334</b>	<b>3280</b>	<b>3247</b>	<b>3129</b>	<b>3137</b>	<b>2699</b>	<b>2616</b>	<b>2791</b>	<b>2901</b>	<b>3012</b>	<b>111</b>	<b>4%</b>	<b>-253</b>	<b>-8%</b>

**History of Morton County LIHEAP (Fuel Assistance) Benefits**

Description	FFY 2014	FFY 2015	FFY 2016	FFY 2017	FFY 2018	FINAL FFY 2019	FFY 2020 as of 11/26/2019
<b># of Approved-Regular</b>	497	485	454	457	539	491	234
<b>Amount of Benefits - Regular Benefits</b>	\$ 367,909.05	\$ 267,590.72	\$ 163,259.93	\$ 205,421.91	\$ 272,889.89	\$ 251,609.03	\$ 13,744.36
<b># of Approved - Emergency</b>	192	214	196	190	231	151	39
<b>Amount of Benefits - Emergency Benefits</b>	\$ 45,977.30	\$ 49,869.46	\$ 50,056.78	\$ 51,757.54	\$ 59,973.63	\$ 34,363.34	\$ 9,698.73
<b>TOTAL</b>	<b>\$ 413,886.35</b>	<b>\$ 317,460.18</b>	<b>\$ 213,316.71</b>	<b>\$ 257,179.45</b>	<b>\$ 332,863.52</b>	<b>\$ 285,972.37</b>	<b>\$ 23,443.09</b>

### History of Morton County SNAP Issuance

Month		2013	2014	2015	2016	2017	2018	2019
January	# of HH	889	874	807	849	857	906	864
	# of Individuals	1,940	1,876	1708	1,808	1,832	1908	1772
	Issuance Amt	\$ 236,248.00	\$ 207,240.00	\$ 190,385.00	\$ 207,398.00	\$ 209,417.00	\$ 223,771.00	\$ 355,030.00
February	# of HH	883	870	821	869	860	894	862
	# of Individuals	1,920	1,860	1750	1,870	1,839	1872	1765
	Issuance Amt	\$ 235,120.00	\$ 207,262.00	\$ 197,768.00	\$ 214,593.00	\$ 209,151.00	\$ 220,726.00	\$ 194,059.00
March	# of HH	877	860	810	850	852	910	847
	# of Individuals	1,883	1,802	1714	1,850	1,816	1906	1718
	Issuance Amt	\$ 229,377.00	\$ 202,180.00	\$ 194,142.00	\$ 211,416.00	\$ 212,221.00	\$ 221,225.00	\$ 191,546.00
April	# of HH	864	846	828	869	855	926	840
	# of Individuals	1,861	1,761	1760	1,906	1,813	1964	1709
	Issuance Amt	\$ 229,123.00	\$ 195,865.00	\$ 203,384.00	\$ 214,320.00	\$ 208,762.00	\$ 228,825.00	\$ 192,393.00
May	# of HH	838	842	832	867	855	919	833
	# of Individuals	1,793	1,766	1769	1,906	1,808	1952	1694
	Issuance Amt	\$ 224,314.00	\$ 195,868.00	\$ 203,509.00	\$ 214,320.00	\$ 214,797.00	\$ 228,247.00	\$ 193,111.00
June	# of HH	826	826	809	876	845	905	826
	# of Individuals	1,753	1,752	1687	1,904	1,791	1945	1689
	Issuance Amt	\$ 214,905.00	\$ 194,734.00	\$ 198,153.00	\$ 216,228.00	\$ 209,636.00	\$ 224,002.00	\$ 188,935.00
July	# of HH	831	802	780	874	826	888	857
	# of Individuals	1,757	1,709	1610	1,882	1,745	1,890	1780
	Issuance Amt	\$ 215,001.00	\$ 189,264.00	\$ 192,012.00	\$ 216,430.00	\$ 207,333.00	\$ 221,402.00	\$ 204,321.00
August	# of HH	829	792	788	885	831	876	868
	# of Individuals	1,801	1670	1626	1,913	1,742	1,841	1815
	Issuance Amt	\$ 217,442.00	\$ 182,408.00	\$ 190,696.00	\$ 219,511.00	\$ 207,702.00	\$ 214,455.00	\$ 205,819.00
September	# of HH	809	809	794	896	855	882	873
	# of Individuals	1,718	1745	1671	1,913	1773	1819	1823
	Issuance Amt	\$ 209,009.00	\$ 188,884.00	\$ 193,072.00	\$ 219,511.00	\$ 211,955.00	\$ 210,626.00	\$ 204,910.00
October	# of HH	803	804	792	877	844	882	872
	# of Individuals	1,709	1710	1636	1,892	1771	1819	1890
	Issuance Amt	\$ 205,544.00	\$ 197,987.00	\$ 189,155.00	\$ 217,656.00	\$ 210,645.00	\$ 210,626.00	\$ 200,393.00
November	# of HH	815	801	797	866	859	880	851
	# of Individuals	1,740	1709	1642	1,844	1796	1824	1738
	Issuance Amt	\$ 194,415.00	\$ 193,803.00	\$ 191,276.00	\$ 213,061.00	\$ 213,603.00	\$ 205,797.00	\$ 187,803.00
December	# of HH	827	819	829	846	896	882	
	# of Individuals	1,772	1743	1735	1,786	1,867	1835	
	Issuance Amt	\$ 197,528.00	\$ 196,438.00	\$ 200,050.00	\$ 208,348.00	\$ 222,026.00	\$ 203,321.00	
<b>Total</b>	<b>Issuance Amt</b>	<b>\$ 2,608,026.00</b>	<b>\$ 2,351,933.00</b>	<b>\$ 2,343,602.00</b>	<b>\$ 2,572,792.00</b>	<b>\$ 2,537,248.00</b>	<b>\$ 2,613,023.00</b>	<b>\$ 2,330,095.00</b>

**NORTH DAKOTA DEPARTMENT OF HUMAN SERVICES  
SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP)  
Bismarck, North Dakota**

December 4, 2019

Following is a summary of SNAP statistics for NOVEMBER 2019:

PARTICIPATION				PARTICIPATION			
County	Households*	Persons**	Issuance	County	Households*	Persons**	Issuance
ADAMS	55	107	\$11,952	MCKENZIE	148	391	\$46,530
BARNES	357	697	74,039	MCLEAN	301	659	70,163
BENSON	663	1,947	254,082	MERCER	68	102	13,367
BILLINGS/ G.VALLEY	7	17	2,282	MORTON	851	1,738	187,803
BOTTINEAU	54	89	10,261	MOUNTRAIL	127	314	36,080
BOWMAN/ SLOPE	226	439	49,523	NELSON	96	181	20,235
BURKE	83	154	15,880	OLIVER	16	32	3,630
BURLEIGH	12	21	2,655	PEMBINA	147	292	29,486
CASS	33	84	8,309	PIERCE	113	211	24,519
CAVALIER	2,304	4,331	502,479	RAMSEY	536	1,069	116,402
DICKEY	5,068	10,656	1,177,050	RANSOM	132	252	27,169
DIVIDE	56	129	12,892	RENVILLE	49	82	8,576
DUNN	121	249	22,385	RICHLAND	508	1,127	115,641
EDDY	43	94	9,058	ROLETTE	2,117	4,577	639,094
EMMONS	52	119	13,595	SARGENT	84	183	18,718
FOSTER	87	166	17,312	SHERIDAN	9	30	3,229
GRAND FORK!	124	225	24,242	SIOUX	468	1,369	186,126
GRANT	91	139	14,615	STARK	862	1,563	192,283
GRIGGS	2,032	4,276	489,371	STEELE	26	58	7,159
HETTINGER	84	184	19,780	STUTSMAN	786	1,332	149,384
KIDDER	65	123	14,602	TOWNER	48	92	8,664
LAMOURE	49	109	12,874	TRAILL	183	371	40,145
LOGAN	67	133	14,065	WALSH	320	740	82,181
MCHENRY	59	116	11,225	WARD	2,000	3,998	454,701
MCINTOSH	41	98	8,696	WELLS	147	267	30,240
	181	335	35,516	WILLIAMS	667	1,358	169,002
	64	129	13,229	<b>TOTAL</b>	<b>22,887</b>	<b>47,554</b>	<b>\$5,522,496</b>

\* This column reflects the number of cases that participated during the reporting month.

\*\* This column reflects the number of persons that participated during the reporting month.

# FOSTER CARE / IN-HOME / FP LICENSING

## CASE LOADs November 2019

**CASE LOADS TOTALS = 60 (58)**

**Referrals to Dakota Central – 3 In-Home cases**

**44 Foster care – (Foster care is counted by child)**

23- Children in foster homes/PATH      9-Group Care/PRTF      12-Relative Care

**16 In-Home Cases, ICPC and Courtesy Case management**

	Opened	Closed										
<b>2019</b>												
<b>May</b>	2	4										
<b>June</b>	5	6										
<b>July</b>	5	3										
<b>August</b>	1	7										
<b>September</b>	11	5										
<b>October</b>	0	4										
<b>November</b>	3	4										
<b>2018</b>												
<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	
79	79	82	89	81	80	75	67	69	68	70	67	
<b>2019</b>												
<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>		
64	62	62	70	65	66	65	63	68	64	60		



## Children and Family Services Unit – Parent Aide Caseload

<b>KH</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>
	<b>10</b>	<b>10</b>	<b>12</b>	<b>11</b>	<b>13</b>	<b>13</b>	<b>14</b>

<b>RW</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>
	<b>6</b>	<b>8</b>	<b>8</b>	<b>6</b>	<b>6</b>	<b>7</b>	<b>7</b>

## FOSTER HOME REPORT (Home/Kinship/Guardianship Studies)

Morton County:

General: 25

Specific: 3

1 (DC) – Relicensing

4 (DC)– In process

4 new inquiries

Dakota Central:

Foster homes: 10

2 – In process

1 – Relicensing

Kinship/Home Studies - 4

# CPS REPORTS BY MONTH AND YEAR

	2017	2018	2019
JANUARY	77	92	79
FEBRUARY	58	59	59
MARCH	73	89	84
APRIL	60	85	58
MAY	110	106	103
JUNE	62	56	57
JULY	63	55	62
AUGUST	60	52	66
SEPTEMBER	70	69	81
OCTOBER	70	76	73
NOVEMBER	88	60	63
DECEMBER	76	67	
YEAR TOTAL	867	866	785

## FULL & ATP CPS REPORTS BY MONTH/YEAR

	2017	2018	2019	2020
<b>JANUARY</b>	59	51	58	
<b>FEBRUARY</b>	48	43	46	
<b>MARCH</b>	55	61	57	
<b>APRIL</b>	45	53	42	
<b>MAY</b>	68	63	68	
<b>JUNE</b>	47	34	46	
<b>JULY</b>	37	35	43	
<b>AUGUST</b>	48	36	35	
<b>SEPTEMBER</b>	52	46	50	
<b>OCTOBER</b>	52	48	47	
<b>NOVEMBER</b>	64	40	42	
<b>DECEMBER</b>	54	49		
<b>YEAR TOTAL</b>	629	559	534	0

## Morton County Child Protection Reports November 1 to Nov. 30th

-Of the 63 total reports in Nov.- 19 Administratively Assessed (AA), 2 Administrative Referrals (AR), and 5 Assessment Terminated in Progress (ATP).

\* Total number of Alternative Response cases- 2

\*Total number of Prenatal Exposure (drugs/alcohol)- 0

\*Total number of 960 reports of abuse (includes physical, sexual)- 13

\*Total number of 960 reports of neglect (includes educational, psychological)- 48

\*Total number of courtesy interviews- 0

- 37 of the 63 reports became part of a full assessment.

- Dakota Central worked 3 cases for us this month

### Beginning Nov. caseload-

### Opened/closed- Nov. 1- Nov. 30th

Jenny Wetsch- 2-(ATP), 1(full)

Opened- 19-(AA), 1- (ATP)

Closed- 19- (AA), 2-(ATP)

End- 1- (full)

CPS Worker (KO)- 13

Opened- 9, Closed- 5, End-17 (\*4 new reports received on open case)

CPS Worker (VZ)- 18

Opened 6, Closed- 5, End- 19 (\*4 new reports received on open case)

CPS Worker (KD)- 24

Opened-6, Closed- 9, End- 21 (\*3 new reports received on open cases)

**Meier, Dennis M.**

**From:** Stolt, Sara E.  
**Sent:** Friday, December 13, 2019 8:24 AM  
**To:** -Grp-DHS County Directors; NDACO Auditors  
**Cc:** Jones, Chris D.; Sehn, Laural M.; Erickson, Amy R.; Wuitschick, Marcie D.; Wilke, Jamie L.; Alm, Jonathan E.  
**Subject:** 2124 Weekly Newsletter 12.13.19

Social Services Redesign  
 Weekly Newsletter 12/12/2019



<p>SB 2124 + Social Service Redesign Resources</p>	<p>The weekly newsletters are intended to highlight key topics or items we want to bring to your attention. We will begin also posting the newsletters on the Social Services Redesign website for ongoing access. Please visit the website at <a href="http://www.nd.gov/dhs/info/redesign-sb2124/index.html">http://www.nd.gov/dhs/info/redesign-sb2124/index.html</a>.</p> <p>In addition, the minutes posted often reflect the discussion around a topic but do not always contain the final decision or action item we are requesting. You will receive a request in the weekly newsletter or be directed specifically to take an action if needed. The FAQs, along with SB2124, posted on the website are the source of truth for all questions.</p>
<p>HR Contact / Zone Hiring Process</p>	<p>Each zone will need one point of contact for the hiring process for zone directors. The contact cannot be an existing county director or interim zone director. Some examples of who it can be include: the host county HR director, a county commissioner or county social service board member. Please send the contact name, phone and email as soon as possible and no later than Dec. 13, 2019 to Amy Erickson at <a href="mailto:arerickson@nd.gov">arerickson@nd.gov</a>.</p> <p><b>We are still missing three zone contacts. Please send these to Amy by Friday, December 13.</b></p>
<p>Budgets</p>	<p>Fiscal has completed the in-depth budget review and has sent communication back to all interim zone directors/county directors with any questions and items we have changed. If you have questions about your adjusted budget, please reach out to <a href="#">Laural Sehn</a> by Friday, December 13 to set up a call to review.</p>
<p>Zone Planning Workshops + Zone Board Training</p>	<p>The 2124 Transition Team is in the process of developing a half-day Zone Plan workshop that will be delivered onsite for each zone once they have hired their permanent zone director. The workshop will assist you in completing your plans to work as one zone.</p> <p>In addition, we are developing a zone board orientation to be offered in January. More details to follow!</p>
<p>LTC Eligibility Worker Positions Posted</p>	<p>The LTC Eligibility Worker positions were posted last week and close on Monday, December 16. Please share this information with your eligibility workers who have an interest in being part of the state specialized team for LTC.</p>

