

MORTON COUNTY SOCIAL SERVICE BOARD MEETING AGENDA

July 24, 2018

Morton County Commission Room

Morton County Court House

210 2nd Avenue NW, Mandan, North Dakota

10:00 am

Call to Order

Approval of Agenda

Approval of Minutes from the Previous Meeting

Disbursement of Region VII Social Service Committee Funds and Closure of Committee

Approval of July 2018 Bills

Morton County Salary Increase 2019

Budget Review

Bonita Moch - HCBS and Child Care Provider Licensure Supervisor

Adult Services Report

Foster Care Report

Child Care Report

Brenda Peterson - Eligibility Supervisor

SNAP Report and Statistics

Economic Assistance Program Activity Report

Unduplicated Economic Assistance Caseload Report

Natalie Anderson - Foster Care Supervisor

Foster Care/In-Home Caseload Report

Social Worker Case Management and Parent Aide Case Report

Jenny Wetsch - Child Protection Supervisor

Child Protection Services Report

Monthly Child Protection Assessments

Dennis Meier - Morton County Social Services Director

Emergency Temp Position for Foster Care Licensing (Review)

Emergency Temp Position for Child Protection Services (Review)

ND Association of County Social Service Board Members Annual Meeting

Review of MCSS Indigent Burial (GA) Policy

Review of Applications for Vacant MCSS Board Position

ADJOURN

Certain portions of the meeting may be closed due to Executive Session for confidentiality reasons per NDCC 44-04-19.2.

Next Board Meeting: Tuesday, August 28, 2018 10:00am

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2018-2018 From Date: 6/1/2018 To Date: 6/30/2018

Account Mask: ?????????? Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description Expended PTD Original Budget Amended Budget Expended YTD Encumbered YTD Unexpended Bal % Used

SOCIAL WELFARE FUND

SOCIAL SERVICES DEPARTMENT

207.450.6101 / SALARIES	\$161,040.22	\$0.00	\$2,132,715.92	\$961,951.14	\$0.00	\$1,170,764.78	45.10%
207.450.6102 / DEFERRED COMP. BENEFIT	\$437.00	\$0.00	\$6,993.46	\$2,622.00	\$0.00	\$4,371.46	37.49%
207.450.6111 / ON CALL SALARIES	\$675.00	\$0.00	\$2,738.00	\$1,350.00	\$0.00	\$1,388.00	49.31%
207.450.6121 / PAID OVERTIME	\$223.34	\$0.00	\$8,000.00	\$1,526.59	\$0.00	\$6,473.41	19.08%
207.450.6211 / HEALTH INSURANCE	\$28,275.98	\$0.00	\$326,875.00	\$162,252.36	\$0.00	\$164,622.64	49.64%
207.450.6221 / FICA MATCH	\$11,688.96	\$0.00	\$164,509.22	\$69,540.41	\$0.00	\$94,968.81	42.27%
207.450.6241 / WORKMENS COMPENSATION	\$0.00	\$0.00	\$6,500.00	\$3,658.74	\$0.00	\$2,841.26	56.29%
207.450.6251 / UNEMPLOYMENT COMPENSATION	\$0.00	\$0.00	\$2,040.00	\$0.00	\$0.00	\$2,040.00	0.00%
207.450.6300 / NDPERS DEF. BENEFIT	\$21,806.97	\$0.00	\$296,612.74	\$131,386.28	\$0.00	\$165,226.46	44.30%
207.450.6321 / PROPERTY & LIABILITY INSURAN	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
207.450.6339 / MEMBERSHIPS & REGISTRATIONS	\$1,350.00	\$0.00	\$3,500.00	\$2,347.00	\$0.00	\$1,153.00	67.06%
207.450.6341 / TRAVEL EXPENSE	\$5,568.11	\$0.00	\$25,000.00	\$10,638.97	\$0.00	\$14,361.03	42.56%
207.450.6343 / REPAIRS AND MAINTENANCE	\$3,103.80	\$0.00	\$26,000.00	\$21,065.97	\$0.00	\$4,934.03	81.02%
207.450.6351 / UTILITIES	\$72.28	\$0.00	\$19,000.00	\$8,511.58	\$0.00	\$10,488.42	44.80%
207.450.6359 / POSTAGE	\$1,217.82	\$0.00	\$6,000.00	\$2,580.77	\$0.00	\$3,419.23	43.01%
207.450.6360 / MOBILE COMMUNICATIONS	\$261.12	\$0.00	\$3,300.00	\$1,307.49	\$0.00	\$1,992.51	39.62%
207.450.6361 / TELEPHONE	\$845.34	\$0.00	\$8,000.00	\$3,982.63	\$0.00	\$4,017.37	49.78%
207.450.6381 / COPIER EXPENSE	\$0.00	\$0.00	\$5,678.00	\$3,517.84	\$0.00	\$2,160.16	61.96%
207.450.6401 / OFFICE SUPPLIES	\$234.01	\$0.00	\$7,500.00	\$2,463.59	\$0.00	\$5,036.41	32.85%
207.450.6412 / SUPPLIES-COMPUTER	\$0.00	\$0.00	\$1,200.00	\$578.96	\$0.00	\$621.04	48.25%
207.450.6499 / CLIENT AID	\$67.29	\$0.00	\$7,250.00	\$925.25	\$0.00	\$6,324.75	12.76%
207.450.6651 / CAPITAL OUTLAY-EQUIPMENT	\$11,550.40	\$0.00	\$25,000.00	\$15,307.97	\$0.00	\$9,692.03	61.23%
207.450.6904 / GA BURIALS	\$600.00	\$0.00	\$27,500.00	\$600.00	\$0.00	\$26,900.00	2.18%
207.450.6905 / SAFETY/PERMANENCY FUNDS	\$300.00	\$0.00	\$8,000.00	\$2,293.70	\$0.00	\$5,706.30	28.67%
207.450.6907 / SHELTER CARE	\$250.00	\$0.00	\$3,600.00	\$1,500.00	\$0.00	\$2,100.00	41.67%

Morton County

Expenditure Report with Detail Options

Account Mask: ??????????

Account Number / Description

Fiscal Year: 2018-2018 From Date: 6/1/2018 To Date: 6/30/2018
 Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.450.6911 / EXPERT/PROFESSIONAL WITNESS FEES	\$0.00	\$0.00	\$2,283.02	\$0.00	(\$2,283.02)	0.00%
207.450.6912 / CWB PER DIEM	\$0.00	\$2,500.00	\$111.73	\$422.38	\$2,077.62	16.90%
207.450.6927 / TERMINAL COST	\$0.00	\$0.00	\$0.00	\$60.00	(\$60.00)	0.00%
207.450.6932 / PRINTER EXPENSE	\$0.00	\$3,500.00	\$0.00	\$292.99	\$3,207.01	8.37%
Total For SOCIAL SERVICES	\$0.00	\$3,131,012.34	\$251,962.39	\$1,414,967.63	\$1,716,044.71	45.19%
Total For SOCIAL WELFARE	\$0.00	\$3,131,012.34	\$251,962.39	\$1,414,967.63	\$1,716,044.71	45.19%

Morton County

Expenditure Report with Detail Options

Account Mask: ??????????

Account Number / Description

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance
 Fiscal Year: 2018-2018 From Date: 6/1/2018 To Date: 6/30/2018
 Expended PTD Original Budget Amended Budget Expended YTD Encumbered YTD Unexpended Bal % Used
 \$251,962.39 \$0.00 \$3,131,012.34 \$1,414,967.63 \$0.00 \$1,716,044.71 45.19%

Grand Total:

End of Report

CURRENT CASE COUNT

June 2018 for May 2018

ADULT SERVICES

135— (increase of 3)

Opened 9 new cases

Closed 6

Inquiries/ Denied--6

6—pending

Worker breakdown

BM —28 cases (15 BC, 5 MW, 3 MSP/PCS, 5 SPED)

LC—56 cases (17 BC, 13 MW, 3 MSP/PCS, 21 SPED, 2 Ex-SPED)

PW—51 cases (18 BC, 14 MW, 6 MSP/PCS, 10 SPED, 2 Ex- SPED)

FOSTER HOMES (BM)

No Adult Foster Homes

CHILD CARE (LA)

58—licensed (same)

4—self-declared (same)

CHILDREN'S SPECIAL HEALTH SERVICES (PW)

12—Treatment Services (same)

9—Diagnostic (same)

**NORTH DAKOTA DEPARTMENT OF HUMAN SERVICES
SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP)**

Bismarck, North Dakota

July 6, 2018

Following is a summary of SNAP statistics for JUNE 2018:

PARTICIPATION				PARTICIPATION			
County	Households*	Persons**	Issuance	County	Households*	Persons**	Issuance
ADAMS	59	118	\$11,546	MCKENZIE	160	401	\$48,898
BARNES	394	772	80,110	MCLEAN	186	407	42,381
BENSON	736	2,127	286,459	MERCER	178	339	40,240
BILLINGS/ G.VALLEY	1 59	1 107	138 12,631	MORTON	905	1,945	224,002
BOTTINEAU	238	496	58,710	MOUNTRAIL	110	309	34,556
BOWMAN/ SLOPE	77 15	137 30	15,853 4,290	NELSON	85	169	16,871
BURKE	38	100	10,161	OLIVER	43	89	9,782
BURLEIGH	2,440	4,700	559,479	PEMBINA	172	381	40,434
CASS	5,793	12,387	1,409,738	PIERCE	132	267	28,716
CAVALIER	64	163	15,724	RAMSEY	558	1,109	130,969
DICKEY	120	231	21,598	RANSOM	137	260	27,943
DIVIDE	45	82	9,707	RENVILLE	55	116	11,782
DUNN	84	203	26,765	RICHLAND	522	1,090	120,763
EDDY	93	167	19,049	ROLETTE	2,297	4,920	698,236
EMMONS	118	198	23,309	SARGENT	84	191	19,796
FOSTER	82	142	18,528	SHERIDAN	64	136	15,117
GRAND FORK	2,280	4,790	581,373	SIOUX	446	1,387	189,804
GRANT	87	170	21,139	STARK	946	1,783	221,620
GRIGGS	75	144	14,773	STEELE	33	80	10,192
HETTINGER	64	156	19,027	STUTSMAN	851	1,435	174,230
KIDDER	73	151	16,728	TOWNER	69	147	16,722
LAMOURE	68	133	15,663	TRAILL	189	401	43,186
LOGAN	46	107	11,697	WALSH	346	766	85,658
MCHENRY	201	403	48,027	WARD	2,079	4,150	481,219
MCINTOSH	70	128	13,236	WELLS	158	273	31,453
				WILLIAMS	707	1,422	181,482
				TOTAL	24,932	52,316	\$6,271,510

* This column reflects the number of cases that participated during the reporting month.

** This column reflects the number of persons that participated during the reporting month.

SUMMARY OF ECONOMIC ASSISTANCE PROGRAM ACTIVITY
as of 07/01/2018

Program Activity 06/01/2018 THROUGH 06/30/2018

NEW APPLICATIONS

Program	Period of 06/01/2018 - 06/30/2018		Period of 05/01/2018 - 05/31/2018	
	Received	Approved	Denied	Received
TANF	10	6	4	7
SNAP	69	38	31	54
Medicaid	28	19	9	20
ACA/Expansion	83	50	33	62
Child Care	19	6	13	15
Basic Care	0	0	0	1
Foster Care	0	0	0	10
Sub-Adoption	0	0	0	0
GA Burial	1	1	0	1
TOTAL	210	120	90	170
Change from Last Period +40 Applications				

CASE CLOSINGS

Program	Period of 06/01/2018 - 06/30/2018		Period of 05/01/2018 - 05/31/2018	
	Case Closings	Case Closings	Case Closings	Case Closings
TANF	3		1	
SNAP	43		45	
Medicaid	15		12	
ACA/Expansion	60		43	
Child Care	4		3	
Basic Care	1		0	
Foster Care	2		8	
Sub-Adoption	0		0	
TOTAL	128		112	
Change from Last Period +16 Cases Closed				

*** LOW INCOME HOME ENERGY ASSISTANCE PROGRAM**

Received	Period of 06/01/2018 - 06/30/2018		Period of 05/01/2018 - 05/31/2018	
	Approved	Denied	Pending	Received
1	7	4	0	16
532				
596	525	63		
FFY 2018				

ALL PROGRAMS

Number of New Cases in 05/2018	85
Number of Cases as of 06/01/2018	3504

REVIEWS OF ELIGIBILITY COMPLETED ON OPEN CASES

Program	Period of 06/01/2018 - 06/30/2018		Period of 05/01/2018 - 05/31/2018	
	Reviews Completed	Reviews Completed	Reviews Completed	Reviews Completed
TANF	1		0	
SNAP	80		94	
Medicaid	69		46	
ACA/Expansion	84		71	
Child Care	2		1	
Basic Care	3		1	
Foster Care	1		0	
Sub-Adoption	4		3	
TOTAL	244		216	
Change from Last Period +28 Reviews Completed				

**UNDULICATED ECONOMIC ASSISTANCE CASELOAD REPORT
(AS OF 1ST DAY OF MONTH)**

	7/1/17	8/1/17	9/1/17	10/1/17	11/1/17	12/1/07	1/1/18	2/1/18	3/1/18	4/1/18	5/1/18	6/1/18	7/1/18
TANF	3	7	6	8	7	9	8	7	6	6	3	3	4
TANF/SNAP	15	12	16	18	18	15	14	17	18	15	11	16	17
TANF/ME	0	0	0	0	0	1	1	0	0	0	1	1	1
TANF/ME/QS	1	1	1	1	1	0	1	0	0	0	0	0	0
TANF/SNAP/ME	5	5	4	3	3	4	4	4	5	5	5	5	7
TANF/SNAP/QS	8	8	1	1	1	1	0	0	0	0	0	0	0
SNAP	477	475	496	517	502	525	552	554	560	554	516	552	536
ME	499	507	504	510	506	511	489	497	497	497	502	502	512
QS	21	22	19	20	22	22	23	24	26	29	34	29	29
SNAP/ME	156	148	153	146	139	147	146	149	156	156	149	160	159
SNAP/QS	58	57	62	59	57	56	57	55	52	51	43	54	53
ME/QS	92	91	90	91	90	89	92	92	90	91	93	97	103
SNAP/ME/QS	92	103	109	108	113	110	99	106	113	111	99	110	110
ACA/EXPANSION	1237	1205	1200	1176	1166	1184	1201	1222	1224	1223	1255	1245	1229
LIHEAP	0	2	2	0	134	228	338	414	451	498	513	525	0
CHILD CARE	58	64	61	64	62	64	66	65	62	60	59	56	59
OTHER (FC & SA)	83	85											
FOSTER CARE			41	41	36	47	46	47	48	46	48	53	50
SUBSIDIZED ADOPTION			42	37	35	36	36	38	39	39	40	46	42
BASIC CARE	42	43	43	40	44	47	47	46	48	46	48	50	47
TOTALS	2847	2835	2850	2840	2936	3096	3220	3337	3395	3427	3419	3504	2958

Note: During the past 12 months, total cases increased by 11; SNAP increased by 59 cases

History of Morton County SNAP Issuance

Month	2012	2013	2014	2015	2016	2017	2018
January	# of HH 1016	889	874	807	849	857	906
	# of Individuals 2263	1,940	1,876	1,708	1,808	1,832	1908
	Issuance Amt \$ 283,613.00	\$ 236,248.00	\$ 207,240.00	\$ 190,385.00	\$ 207,398.00	\$ 209,417.00	\$ 223,771.00
February	# of HH 1010	883	870	821	869	860	894
	# of Individuals 2244	1,920	1,860	1,750	1,870	1,839	1872
	Issuance Amt \$ 284,982.00	\$ 235,120.00	\$ 207,262.00	\$ 197,768.00	\$ 214,593.00	\$ 209,151.00	\$ 220,726.00
March	# of HH 1002	877	860	810	850	852	910
	# of Individuals 2225	1,883	1,802	1,714	1,850	1,816	1906
	Issuance Amt \$ 281,119.00	\$ 229,377.00	\$ 202,180.00	\$ 194,142.00	\$ 211,416.00	\$ 212,221.00	\$ 221,225.00
April	# of HH 983	864	846	828	869	855	926
	# of Individuals 2172	1,861	1,761	1,760	1,906	1,813	1964
	Issuance Amt \$ 272,572.00	\$ 229,123.00	\$ 195,865.00	\$ 203,384.00	\$ 214,320.00	\$ 208,762.00	\$ 228,825.00
May	# of HH 970	838	842	832	867	855	919
	# of Individuals 2118	1,793	1,766	1,769	1,906	1,808	1952
	Issuance Amt \$ 267,150.00	\$ 224,314.00	\$ 195,868.00	\$ 203,509.00	\$ 214,320.00	\$ 214,797.00	\$ 228,247.00
June	# of HH 967	826	826	809	876	845	905
	# of Individuals 2124	1,753	1,752	1,687	1,904	1,791	1945
	Issuance Amt \$ 266,083.00	\$ 214,905.00	\$ 194,734.00	\$ 198,153.00	\$ 216,228.00	\$ 209,636.00	\$ 224,002.00
July	# of HH 941	831	802	780	874	826	905
	# of Individuals 2056	1,757	1,709	1,610	1,882	1,745	1945
	Issuance Amt \$ 255,074.00	\$ 215,001.00	\$ 189,264.00	\$ 192,012.00	\$ 216,430.00	\$ 207,333.00	
August	# of HH 937	829	792	788	885	831	905
	# of Individuals 2088	1,801	1,670	1,626	1,913	1,742	1945
	Issuance Amt \$ 254,234.00	\$ 217,442.00	\$ 182,408.00	\$ 190,696.00	\$ 219,511.00	\$ 207,702.00	
September	# of HH 911	809	809	794	896	855	905
	# of Individuals 1992	1,718	1,745	1,671	1,913	1,773	1945
	Issuance Amt \$ 242,069.00	\$ 209,009.00	\$ 188,884.00	\$ 193,072.00	\$ 219,511.00	\$ 211,955.00	
October	# of HH 899	803	804	792	877	844	894
	# of Individuals 1936	1,709	1,710	1,636	1,892	1,771	1872
	Issuance Amt \$ 238,692.00	\$ 205,544.00	\$ 197,987.00	\$ 189,155.00	\$ 217,656.00	\$ 210,645.00	
November	# of HH 895	815	801	797	866	859	894
	# of Individuals 1925	1,740	1,709	1,642	1,844	1,796	1872
	Issuance Amt \$ 237,582.00	\$ 194,415.00	\$ 193,803.00	\$ 191,276.00	\$ 213,061.00	\$ 213,603.00	
December	# of HH 885	827	819	829	846	896	906
	# of Individuals 1934	1,772	1,743	1,735	1,786	1,867	1906
	Issuance Amt \$ 238,921.00	\$ 197,528.00	\$ 196,438.00	\$ 200,050.00	\$ 208,348.00	\$ 222,026.00	
Total	\$ 3,122,091.00	\$ 2,608,026.00	\$ 2,351,933.00	\$ 2,343,602.00	\$ 2,572,792.00	\$ 2,537,248.00	\$ 1,346,796.00

FOSTER CARE / IN-HOME

CASE LOADs June 2018

CASE LOADS TOTALS = 80 (76 end of month)

44 Foster care – (Foster care is counted by child)

25- Children in foster homes/PATH 5-Group Care/PRTF 14-Relative Care

36 In-Home Cases, ICPC, Home Studies and Courtesy Case management

	Opened	Closed
2018		
January	4	5
February	3	5
March	9	7
April	14	6
May	4	6
June	4	5

2018

Jan	Feb	Mar	Apr	May	June	July	Aug
85	79	79	82	89	81	80	

Children and Family Services Unit – Parent Aide Caseload

KH	Jan	Feb	Mar	April	May	June
	11	11	10	12	9	10

BH	Jan	Feb	Mar	April	May	June
	5	4	4	7	8	4

FOSTER HOME REPORT

30-Family foster home

20-General

10-Specific

8-contacts and 3- inquiries

1 -home study in process

Morton County Child Protection Reports June 1 to June 30th

-Of the 56 total reports in June, 19 Administratively Assessed (AA), 3 Administrative Referrals (AR), and 9 Assessment Terminated in Progress (ATP).

* Total number of Alternative Response cases- 0

*Total number of Prenatal Exposure (drugs/alcohol)- 3

*Total number of 960 reports of abuse (includes physical, sexual)- 4

*Total number of 960 reports of neglect (includes educational, psychological)- 49

-25 of the 56 reports became part of a full assessment.

Beginning June caseload-

Opened/closed- June 1- June 30th

Jenny Wetsch- (3-ATP,1-AA)

Opened-19-(AA), 3- (AR), 1- (ATP)

Closed- 2-(ATP), 19- (AA), 3-(AR)

End- 2- (ATP), 1- (full)

CPS Worker (KO)- 23

Opened- 7, Closed- 13, End-17 (*3 new reports received on open cases)

CPS Worker (VZ)- 26

Opened 4, Closed- 13, End- 16 (*1 new report received on open case)

CPS Worker (RB)- 20

Opened-8, Closed- 14, End- 14 (*1 new report received on open case)

Part-time CPS Worker (TM)-10

Opened 3, Closed- 6, End- 7

Emergency Worker (KD)- 6

Opened 4, Closed- 1, End 9 (Position started 5-1-18)

*When new reports are received on open cases, the reports are combined with the current open case and the case is still counted as 1 case for the worker. Worker needs to address all new reports that come in on their case.)

Monthly Child Protection Assessments (Full & ATP)

2016

January- 44
February- 47
March- 44
April- 36
May- 53
June- 38
July- 45
August- 38
September- 45
October- 48
November- 49
December- 35

2017

January- 59
February- 48
March- 55
April- 45
May- 68
June- 47
July-37
August-48
September- 52
October- 52
November-64
December-54

2018

January- 51
February- 43
March- 61
April- 53
May- 63
June- 34

DIRECTORS: Please Make This Available To Your County Board Members

“SAVE THE DATE”

ATTENTION: All County Social Service Board Members

The ND Association of County Social Service Board Members Annual Meeting will be held at 12:00 Noon – 1:30 pm in Executive Room One (Upstairs) of the Baymont Inn, Mandan, ND on Thursday, September 27, 2018, in conjunction with the ND Conference of Social Welfare.

Join us for lunch and be a part of the discussion about the future of this organization.

CHAPTER 700 GENERAL ASSISTANCE BURIALS

701 The following is the Morton County Social Services policy for determining eligibility of applicants requesting General Assistance for payment of a burial upon death, pursuant to North Dakota Century Code 23-06-03. Burial costs will be reimbursed at the current rate as established by the Morton County Social Service Board or negotiated by the Morton County Commission.

Inasmuch as it is impossible for the Morton County Social Service Board to make regulations known to all potential clients of funeral homes, it is the responsibility and obligation of the funeral director to determine the need for financial assistance and to make referrals to Morton County Social Services when appropriate. The Morton County General Assistance Burial Policy ensures that all bodies of deceased poor individuals are disposed of according to state health statutes. This policy does not pay for nor prohibit the provision of a family service.

702 Upon receipt of a request for burial assistance, a Morton County Burial Application form must be completed on behalf of the decedent. The County Burial Application requests information from kindred of the first degree (spouse, adult children, parents, grandparents, and adult siblings). This information is used to determine the kindred's ability to be responsible for the burial costs. As according to North Dakota Century Code, they are responsible for those expenses and will be required to participate in those costs if they are able.

The Responsible Relative Affidavit form asks questions about income and resources from the family members of the deceased. A separate affidavit will be asked of the surviving spouse, parents, grandparents, siblings, and each adult child of the deceased. Information on the Burial Application and Relative Affidavit will be verified at the discretion of the County. If a Morton County Burial Application and the Responsible Relative Affidavit is not completed and submitted by the decedent's surviving spouse, parents, grandparents, adult siblings, and adult child or children; eligibility cannot be determined and the request will be denied.

703 In determining eligibility for burial assistance, all available resources; including but are not limited to liquid assets and real property owned by the decedent, any assistance available from the Social Security Administration, Civil Service, Railroad Retirement, Veteran's Administration, and life insurance- regardless of the named beneficiary, will be considered. General Assistance approved for payment of burial costs will be reduced by any other assistance deemed available to pay the cost of burial. Collection of resources will be the responsibility of Morton County Social Services.

The current income levels for the Low-income Home Energy Assistance Program (LIHEAP) will be used as a guide when determining the family's ability to contribute towards the burial expenses.

704 When the County becomes involved with any portion of payment of burial costs, the County shall make the burial arrangements with the funeral home at the time of death. Any request for burial assistance made after the burial services and interment have been completed will be denied-

unless the decedent's family is unable to contact Morton County Social Services because of weekend/holiday or other emergency.

- 705 In all instances when the County becomes involved with any payment of burial costs, the total costs of the burial are limited to the amount approved by the Morton County Commission. currently \$3,050 (\$1,900 for personal services to the funeral home: a maximum of \$500 for a grave space; and a maximum of \$650 for grave opening/closing).

Family members will be allowed to pay up to \$600 for items not associated with the funeral home costs such as flowers, vocalist, or clergy.

It will be the intent of the Morton County Social Service Board that if any service for an eligible deceased person is over the designated limit, the Morton County Social Service Board will not participate in the costs of that service. Funeral homes may not allow any upgrading or additions to services for county-funded cremations or burials.

- 706 If the burial services are provided by a funeral home located in another county, payment shall be limited by the maximum payment amount set by that County Social Service Board and/or Board of County Commissioners, or by the Morton County Commission, whichever is less. The Morton County Social Service Board will only reimburse for transportation of the decedent within a 60-mile radius of the City of Mandan since Mandan is the Morton County Seat. The Morton County Social Service Board will not reimburse for any additional transportation request for out-of-county burials.

The Morton County Social Service Board will not participate in any arrangements where the deceased, or surviving family member, has entered into a signed agreement with the University of North Dakota's Deeded Body Program as funding is available to funeral homes through that program. The Morton County Social Service Board will not participate in any arrangements where the deceased, or surviving family member, has entered into a signed agreement with any Deeded Body Program where funding is available to funeral homes through such program.

- 707 It is the policy of the Morton County Social Service Board that cremation will be the method of caring for the body of the deceased. Consideration will be given to strongly expressed religious convictions or moral convictions of the decedent or the decedent's family. Costs of cremation will be reimbursed at the current rate as established by the Morton County Social Service Board.

- 708 This policy will be reviewed annually or at the formal request of the majority of the Morton County funeral directors or at the request of the Morton County Commission. The Morton County Commission may negotiate with interested funeral homes regarding cremation expenses and burial expenses but the total charges for the services may not be less than \$1500.

MORTON COUNTY AUXILIARY BOARD APPLICATION FORM

Name: Edgar K Oliveira

Address: 611 9th st. NW. Mandan, ND 58554

Home Phone: (701) 220-0729 Work Phone: (701) 751-4393

Email: edgarolive@gmail.com

Board or Commission on which you prefer to serve:

Morton County Social Service Board.

List below the skills or qualifications you could bring to this Board or Commission:

Executive experience managing four food establishments. Management of executive structure including marketing, payables & receivables, HR and facilities management. My educational background is in psychology and biology and I spent 1 year in graduate school studying healthcare administration and another year in history of medicine

Past boards and committees:

- Mandan Progress Organization board member.
- Bismarck Rotary Club board member

Current boards, committees and organizations:

- Chairman of the Mandan Parking Authority
- Member of the Mandan Beautification Committee
- Member of the Mandan Healthcare Coalition
- Board member of the Environmental Health Practitioner Licensure Board.
- Member of the Bismarck Rotary Club.

If you have any special interest or reason for serving on this Board or Commission, please explain below.

I'm concerned about poverty and social services issues. I have seen a number of people including employees, that have fallen on difficult times and have at one time or another used social services. I'm interested in its workings and how I can be of service

Principal Occupation/Source of Income (check one)

- | | | | |
|-------------------------------------|------------------------------------|--|---|
| <input type="checkbox"/> Farmer | <input type="checkbox"/> Military | <input type="checkbox"/> Investor/Retired | <input type="checkbox"/> Clerical & Sales |
| <input type="checkbox"/> Laborer | <input type="checkbox"/> Craftsman | <input checked="" type="checkbox"/> Business Owner | <input type="checkbox"/> Professional |
| <input type="checkbox"/> Government | <input type="checkbox"/> Student | <input type="checkbox"/> Other | |

List the name of each business or trust that is NOT the principal source of income, in which you have a financial interest:

NA

List below the associations or institutions with which you are closely associated, or serve as a director or officer:

Round UP LLC
Harvest LLC
Harvest Catering and Events LLC
Olive Tree LLC

Director for first three. office of Olive Tree LLC.

Signature:  Date: 6/17/18

Please return application to: Dawn R Rhone, Morton County Auditor - 210 2nd Ave NW - Mandan, ND 58554

MORTON COUNTY AUXILIARY BOARD APPLICATION FORM

Name: **Lynette M. Fitterer**

Address: 211 6th Street South

Home Phone: 701-391-9901 Work Phone: 701-843-7577

Email: packer04@westriv.com

Board or Commission on which you prefer to serve: **Social Services Board**

List below the skills or qualifications you could bring to this Board or Commission:

Former teacher and coach. Knowledge of social laws and procedures. Position as Mayor of New Salem has allowed me to become proficient in confidential stability and legal proceedings.

If you have any special interest or reason for serving on this Board or Commission, please explain below.
Click here to enter text.

Principal Occupation/Source of Income (check one)

- | | | | |
|-------------------------------------|------------------------------------|---|--|
| <input type="checkbox"/> Farmer | <input type="checkbox"/> Military | <input type="checkbox"/> Investor/Retired | <input checked="" type="checkbox"/> Clerical & Sales |
| <input type="checkbox"/> Laborer | <input type="checkbox"/> Craftsman | <input type="checkbox"/> Business Owner | <input type="checkbox"/> Professional |
| <input type="checkbox"/> Government | <input type="checkbox"/> Student | <input type="checkbox"/> Other | |

List the name of each business or trust that is NOT the principal source of income, in which you have a financial interest:

City of New Salem

List below the associations or institutions with which you are closely associated, or serve as a director or officer:

Mayor of New Salem

New Salem Economic Development Committee

Signature: _____ Date: _____