

MORTON COUNTY SOCIAL SERVICE BOARD MEETING AGENDA

**June 27, 2017
Social Services Conference Room
Morton County Courthouse
200 2ND AVENUE NW, MANDAN ND
10:00 AM**

Call to order

Approval of Agenda

Approval of Minutes of Previous Meeting

Approval of June 2017 Bills

OLD BUSINESS:

- Safety Permanency Fund Approvals

NEW BUSINESS:

Budget Review

Adult Services Report

Income Maintenance Report

Foster Care/In-Home Report

Child Protection Report

Director's Report

Adjourn

Next Board Meeting: Tuesday, July 25, 2017 10:00 AM

Certain portions of the meeting may be closed due to Executive Session for confidentiality reasons per N.D.C.C. 44-04-19.2.

Dennis Meier

From: Dawn Rhone
Sent: Thursday, May 25, 2017 9:18 AM
To: Dennis Meier
Subject: Safety & Permanency Funds

Good Morning Dennis,
Per our discussion we had on Tuesday, you will no longer be required to obtain approval from a Social Service Board Member to request a check for Safety & Permanency Funds at times when the need cannot wait until the Board meeting.

Dawn R Rhone, CPA
Morton County Auditor
701.667.3300
dawn.rhone@mortonnd.org



Account	Description	Budget	Actual 5/17	Actual 1/17- 5/17	Budget-Actual Difference	Percent Completed
207	SOCIAL WELFARE					
450	SOCIAL SERVICES					
6101	SALARIES	2,123,864.61	176,366.72	891,776.10	1,232,088.51	41%
6102	DEFERRED COMP. BENEFIT	13,357.50	473.47	4,286.30	9,071.20	32%
6111	ON CALL SALARIES	2,738.00	255.00	1,050.00	1,688.00	38%
6121	PAID OVERTIME	10,000.00	.00	1,296.59	8,703.41	12%
6211	HEALTH INSURANCE	330,280.00	24,030.25	117,930.01	212,349.99	35%
6221	FICA MATCH	164,471.95	12,841.74	65,211.82	99,260.13	39%
6241	WORKMENS COMPENSATION	7,500.00	.00	4,972.97	2,527.03	66%
6251	UNEMPLOYMENT COMPENSATI	2,040.00	.00	.00	2,040.00	%
6300	NDPERS DEF. BENEFIT	288,358.13	24,630.48	120,942.23	167,415.90	41%
6321	PROPERTY & LIABILITY IN	1,500.00	.00	.00	1,500.00	%
6339	MEMBERSHIPS & REGISTRAT	3,500.00	.00	1,515.00	1,985.00	43%
6341	TRAVEL EXPENSE	30,000.00	133.38	7,853.88	22,146.12	26%
6343	REPAIRS AND MAINTENANCE	25,000.00	5,048.55	13,934.97	11,065.03	55%
6351	UTILITIES	18,000.00	1,511.43	7,664.94	10,335.06	42%
6359	POSTAGE	6,700.00	335.73	1,950.31	4,749.69	29%
6360	MOBILE COMMUNICATIONS	4,000.00	255.84	1,023.76	2,976.24	25%
6361	TELEPHONE	8,000.00	737.03	2,792.22	5,207.78	34%
6381	COPPER EXPENSE	5,678.00	.00	5,155.27	522.73	90%
6401	OFFICE SUPPLIES	8,840.00	571.04	1,697.50	7,142.50	19%
6412	SUPPLIES-COMPUTER	1,200.00	.00	.00	1,200.00	%
6499	CLIENT AID	7,250.00	.00	71.98	7,178.02	%
6651	CAPITAL OUTLAY-EQUIPMEN	15,400.00	3,220.38	10,464.36	4,935.64	67%
6904	GA BURIALS	27,500.00	.00	3,750.00	23,750.00	13%
6905	SAFETY/PERMANENCY FUNDS	10,000.00	543.00	1,769.96	8,230.04	17%
6907	SHELTER CARE	3,600.00	250.00	1,250.00	2,350.00	34%
6912	CMB PER DIEM	2,500.00	101.65	406.60	2,093.40	16%
6927	TERMINAL COST	.00	.00	30.00	30.00-	9999%
6932	PRINTER EXPENSE	2,712.00	404.32	1,151.09	1,560.91	42%
Dept	450 Totals SOCIAL SERVICES	3,123,990.19	251,710.01	1,269,947.86	1,854,042.33	40%
Fund	207 Totals SOCIAL WELFARE	3,123,990.19	251,710.01	1,269,947.86	1,854,042.33	40%

CURRENT CASE COUNT

MAY 2017

ADULT SERVICES

134--Open HCBS cases of all types

Opened 5 new cases in May

Closed 2 in May

Increase of 3 overall cases from April to May

7--pending (in June)

FOSTER HOMES

No Adult Foster Homes

20--Foster Care for Children

14 for general placement

6 specific homes

8 --contacts and inquiries

5--in process of home study--4 general placement, 1 specific

CHILD CARE

58--licensed

3--self-declared

(overall numbers are the same. Change of Ownership in 1 center)

CHILDREN'S SPECIAL HEALTH SERVICES

11--Treatment Services

1 new case opened

9--Diagnostic

1 new case opened

Overall increase of 2

No new referrals due to the change in the cardiac care

**NORTH DAKOTA DEPARTMENT OF HUMAN SERVICES
SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP)
Bismarck, North Dakota**

June 5, 2017

Following is a summary of SNAP statistics for MAY 2017:

PARTICIPATION				PARTICIPATION			
County	Households*	Persons**	Issuance	County	Households*	Persons**	Issuance
ADAMS	43	85	\$9,013	MCKENZIE	207	568	\$67,012
BARNES	402	785	\$88,543	MCLEAN	214	451	\$51,039
BENSON	686	2,094	\$284,195	MERCER	152	290	\$34,640
BILLINGS	4	10	\$1,368	MORTON	855	1,808	\$214,797
GOLDEN VALLEY	51	101	\$11,191	MOUNTRAIL	142	366	\$44,449
BOTTINEAU	234	462	\$51,678	NELSON	86	176	\$18,200
BOWMAN	82	153	\$17,717	OLIVER	44	81	\$10,223
SLOPE	13	20	\$2,670	PEMBINA	182	374	\$39,037
BURKE	49	129	\$12,862	PIERCE	132	277	\$32,577
BURLEIGH	2,482	4,916	\$604,304	RAMSEY	549	1,065	\$127,216
CASS	5,833	12,660	\$1,462,869	RANSOM	176	347	\$37,860
CAVALIER	65	149	\$14,465	RENVILLE	51	107	\$10,225
DICKEY	119	241	\$23,361	RICHLAND	528	1,149	\$127,438
DIVIDE	37	78	\$10,528	ROLETTE	2,378	5,162	\$741,305
DUNN	86	216	\$28,960	SARGENT	89	206	\$19,945
EDDY	86	193	\$22,739	SHERIDAN	66	142	\$15,433
EMMONS	111	204	\$25,812	SIOUX	466	1,448	\$204,532
FOSTER	82	159	\$17,218	STARK	869	1,635	\$207,931
GRAND FORKS	2,243	4,661	\$575,363	STEELE	30	74	\$9,664
GRANT	88	198	\$22,455	STUTSMAN	798	1,354	\$169,724
GRIGGS	62	106	\$12,501	TOWNER	53	109	\$12,406
HETTINGER	50	111	\$13,772	TRAILL	217	451	\$50,808
KIDDER	58	122	\$13,775	WALSH	405	938	\$104,949
LAMOURE	67	141	\$16,164	WARD	2,256	4,628	\$546,248
LOGAN	42	94	\$10,670	WELLS	163	289	\$37,016
MCHENRY	208	388	\$45,242	WILLIAMS	772	1,583	\$210,524
MCINTOSH	66	118	\$12,633				
				TOTAL	25,229	53,672	\$6,557,266

* This column reflects the number of cases that participated during the reporting month.

** This column reflects the number of persons that participated during the reporting month.

**SUMMARY OF ECONOMIC ASSISTANCE PROGRAM ACTIVITY
5/1/17 THROUGH 5/31/17**

NEW APPLICATIONS

PREVIOUS PERIOD 4/1/17-4/30/17

TANF	11	(8 approved; 3 denied)	[14]
Medicaid	29	(23 approved; 6 denied)	[12]
SNAP	69	(46 approved; 23 denied)	[44]
Child Care	14	(8 approved; 6 denied)	[8]
Other	0	(0 approved)	[0]
GA Burial	0	(0 approved; 0 denied)	[0]
Expansion	129	(64 Approved, 40 Denied, 25 Pending)	[91]
Basic Care	1	(0 Approved, 1 Denied)	[1]
LIHEAP	13	(See Below-5 Approved)	[20]
TOTAL:	266	Change from last period +76 applications	[190]

Approved Cases: 154

April Cases	3,257
New Cases	103
Closed Cases	93

*open
154
129
122*

CASE CLOSINGS

TANF	4	[3]
Medicaid	12	[16]
SNAP	54	[34]
Child Care	4	[0]
Other	1	[0]
Expansion	47	[38]
GA Burial	0	[0]
Basic Care	0	[2]
TOTAL:	122	Change from last period of +29 cases closed [93]

122

REVIEWS OF ELIGIBILITY COMPLETED ON OPEN CASES

TANF	0	[1]
Medicaid	50	[53]
SNAP	71	[63]
Other	5	[1]
Child Care	0	[0]
ACA	86	[81]
Basic Care	0	[2]
TOTAL:	212	Change from last period +5 reviews completed [207]

LOW INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP)

Received:	520	(13 New Applications Received)	[507]
Approved:	440		[435]
Denied:	58		[56]
Withdrawn:	15		[14]
Pending:	7		[2]

**UNDUPLICATED ECONOMIC ASSISTANCE CASELOAD REPORT
(AS OF 1ST DAY OF MONTH)**

	6/1/16	7/1/16	8/1/16	9/1/16	10/1/16	11/1/16	12/1/16	1/1/17	2/1/17	3/1/17	4/1/17	5/1/17	6/1/17
TANF	5	3	4	4	4	3	3	6	5	8	7	2	2
TANF/SNAP/QS	0	0	1	0	0	0	0	0	0	0	0	0	0
TANF/SNAP/ME/HS	0	0	0	0	0	0	0	0	0	0	0	0	1
TANF/ME	0	0	2	3	1	2	11	0	0	0	9	0	0
TANF/SNAP/HS	0	0	0	0	0	0	0	0	0	0	0	0	0
TANF/SNAP/ME	3	3	4	3	4	3	4	4	4	8	4	6	5
TANF/ME/HS	0	0	0	0	0	0	0	0	0	0	0	0	0
TANF/SNAP	23	19	20	16	15	16	18	17	17	15	18	16	16
TANF/SNAP/TRME	0	0	0	0	0	0	0	0	0	0	0	0	0
TANF/ME/QMB	1	1	1	9	1	1	1	2	2	0	1	0	1
HS	0	0	0	0	0	0	0	0	0	0	0	0	0
HS/ME	0	0	0	0	0	0	0	0	0	0	0	0	0
ME	499	507	500	508	507	502	502	492	492	501	505	495	496
METR	0	0	0	0	0	0	0	0	0	0	0	0	0
SNAP	503	522	511	522	533	511	495	495	515	496	493	493	486
QMB	28	28	26	26	28	24	26	24	22	20	20	21	20
HS/QMB	0	0	0	0	0	0	0	0	0	0	0	0	0
SNAP/ME	157	154	161	163	150	162	150	160	152	136	147	157	155
SNAP/METR	0	0	0	0	0	0	0	0	0	0	0	0	0
SNAP/HS	0	0	0	0	0	0	0	0	0	0	0	0	0
SNAP/HS/TRANS ME	0	0	0	0	0	0	0	0	0	0	0	0	0
SNAP/ME/HS	0	0	0	0	0	0	0	0	0	0	0	0	0
SNAP/QMB	76	89	70	69	71	69	63	64	63	81	67	65	62
ME/QMB	64	54	68	66	73	87	67	71	76	88	82	85	83
SNAP/ME/QMB	94	94	94	89	95	80	94	98	102	102	104	104	102
ACA/EXPANSION	1155	1187	1157	1197	1197	1186	1167	1174	1201	1224	1207	1203	1197
BASIC CARE	28	28	29	24	37	40	38	39	40	40	40	41	41
LIHEAP	0	0	0	0	83	176	237	303	365	403	416	435	440
CHILD CARE	74	65	67	60	57	58	59	58	53	48	52	54	55
OTHER	85	85	86	87	87	87	86	84	84	81	85	85	83
TOTALS	2795	2839	2799	2847	2942	3007	3024	3090	3197	3251	3257	3262	3245

FOSTER CARE / IN-HOME

CASE LOADs May 2017

CASE LOADS TOTALS = 71

42 Foster care – (Foster care is counted by child)

18- Children in foster homes/PATH 12-Group Care/PRTF 12 -Relative Care

29 In-Home Cases, ICPC, Home Studies and Courtesy Case management

2016

July	Aug	Sep	Oct	Nov	Dec
64	71	65	67	63	63

*open -
closed -*

2017

Jan	Feb	Mar	Apr	May	June	July
64	67	73	70	71		

2016

2017

KC	Oct	Nov	Dec	Jan	Feb	March	April	May
Foster Care	6	4	0	0	4	4	4	5
In-Home	5	5			5	7	7	7
Total	11	9	0	0	9	11	11	12

JD	Oct	Nov	Dec	Jan	Feb	March	April	May
Foster Care	9	11	12	13	12	11	11	11
In-home	1	1	2	1	1	1	1	2
Total	10	12 (14)	14	14	13	12	12	13

RS	Oct	Nov	Dec	Jan	Feb	March	April	May
Foster Care	8	0	0	0	5	5	5	5
In-Home		0			4	8	7	8
Total	11	0	0	0	9	13	12	13

DN	Oct	Nov	Dec	Jan	Feb	March	April	May
Foster Care	10	10	10	10	9	12	12	12
In-Home	1	2	3	3	2	1	1	1
Total	11	12 (14)	13	13	11	13	13	13

JW	Oct	Nov	Dec	Jan	Feb	March	April	May
Foster Care	9	10	10	11	10	9	9	9
In-Home	3	2	5	5	5	5	5	4
Total	12	12 (15)	15	16	15	14	14	13

TM	Oct	Nov	Dec	Jan	Feb	March	April	May
In-Home		8	6	7	7	9	7	7
Foster Care		5	2	2	2	1	1	0
Total	8	13 (14)	8	9	9	10	8	7

NA	Oct	Nov	Dec	Jan	Feb	March	April	May
In Home	0	2	2	2	0	0	0	
Foster Care	0	2	2		1	0		
Total:	2	4	4	2	1	0	0	0

Children and Family Services Unit – Parent Aide Caseload

DH	Oct	Nov	Dec	Jan	Feb	March	April	May
	10	8	8	9	9	9	10	12

BH	Oct	Nov	Dec	Jan	Feb	March	April	May
	8	5	5	4	4	4	4	5

Monthly Child Protection Assessments (Full & ATP)

2016

January- 44
February- 47
March- 44
April- 36
May- 53
June- 38
July- 45
August- 38
September- 45
October- 48
November- 49
December- 35

2017

January- 59
February- 48
March- 55
April- 45
May- 68

Morton County Child Protection Reports May 1 to May 31st

-Of the 110 total reports in May, 33 Administratively Assessed (AA), 9 Administrative Referrals (AR), and 10 Assessment Terminated in Progress (ATP).

*Total number of 960 reports of abuse (includes physical, sexual)- 26

*Total number of 960 reports of neglect (includes educational, psychological, prenatal exposure)- 84

-58 of the 110 reports became part of a full assessment.

Beginning May caseload-

Opened/closed-May 1- May 31st

Jenny Wetsch- 3-ATP, 2-full

Opened-33(AA), 3(ATP), 9 (AR)

Closed 1(ATP), 32 (AA), 9(AR)

CPS Worker (KO)- 27

Opened 12, Closed 14

CPS Worker (VZ)- 18

Opened 12, Closed 7

CPS Worker (RC)- 17

Opened 15, Closed 12

Part-time CPS Worker (TM)- 9

Opened 9, Closed 3

Formula: A B C D E F G H I J K L M N O P Q
 BK=OE E/A=F F/G=H I/J=K J/K=L M/N=O O/P=Q

COUNTY (color reflect consolidated counties)	CY 2015 Caseled by County	CY 2015 EA Expenditures provided by Counties	25% of 3 Year Average Indirect Cost (CY 2012, 2013, 2014)	Actual CY 2015 MMS Claims Paid (SPEI, EKSPED, ETC.)	CY 2015 Net Expenditures	CY 2015 Cost per Case (based on Net Expenditures)	CY 2016 EA Caseled by County	EA CY 2018 Payment	CY 2015 Economic Assistance (EA)	
									EA CY 2018 Payment	EA CY 2018 Payment
Adams	3,858	291,138	10,820	33,297	268,661	69.64	3,907	272,083	EA CY 2018 Payment	EA CY 2018 Payment
Barnes	24,454	751,786	19,285	12,937	758,134	31.00	25,707	796,917	EA CY 2018 Payment	EA CY 2018 Payment
Benson	45,654	734,533	14,941	16,422	749,494	16.42	47,777	784,948	EA CY 2018 Payment	EA CY 2018 Payment
Billings	13,970	562,578	11,343	97,003	476,918	34.14	15,227	519,850	EA CY 2018 Payment	EA CY 2018 Payment
Bonanza	5,586	311,651	14,641	12,076	314,216	56.25	5,724	321,975	EA CY 2018 Payment	EA CY 2018 Payment
Burke	2,178	246,287	8,668	17,446	237,509	109.05	3,232	352,450	EA CY 2018 Payment	EA CY 2018 Payment
Burleigh	139,848	3,774,023	87,773	91,022	3,770,774	26.96	149,650	4,021,354	EA CY 2018 Payment	EA CY 2018 Payment
Cass	314,200	6,033,010	149,997	256,289	5,926,718	18.86	330,828	6,231,872	EA CY 2018 Payment	EA CY 2018 Payment
Chandler	5,463	491,673	7,876	12,488	487,061	89.16	9,989	526,846	EA CY 2018 Payment	EA CY 2018 Payment
Converse	10,220	232,806	17,221	78,753	309,771	30.31	9,689	302,160	EA CY 2018 Payment	EA CY 2018 Payment
Corral	3,252	232,806	13,225	2,812	243,219	74.79	3,672	274,629	EA CY 2018 Payment	EA CY 2018 Payment
Dillon	5,886	440,599	12,761	18,632	434,828	73.87	6,413	473,728	EA CY 2018 Payment	EA CY 2018 Payment
Edwards	4,813	209,967	9,503	7,008	212,462	44.14	5,273	237,164	EA CY 2018 Payment	EA CY 2018 Payment
Emmons	6,471	190,845	6,336	12,334	184,837	28.56	6,292	193,980	EA CY 2018 Payment	EA CY 2018 Payment
Foster	5,540	273,536	8,733	2,719	279,550	50.46	5,560	290,650	EA CY 2018 Payment	EA CY 2018 Payment
Golden Valley	3,952	265,555	9,733	12,280	263,108	66.58	3,959	246,013	EA CY 2018 Payment	EA CY 2018 Payment
Grant	136,959	3,778,741	88,646	110,962	3,756,425	27.43	139,492	3,826,266	EA CY 2018 Payment	EA CY 2018 Payment
Grant	6,007	274,040	7,998	31,262	276,136	41.75	6,041	252,212	EA CY 2018 Payment	EA CY 2018 Payment
Griggs	4,179	227,184	7,917	18,908	216,193	51.73	3,980	205,885	EA CY 2018 Payment	EA CY 2018 Payment
Hettinger	3,497	371,988	10,648	39,279	343,338	98.19	4,070	399,633	EA CY 2018 Payment	EA CY 2018 Payment
Kearney	5,408	190,873	7,422	4,079	194,216	35.83	5,288	189,469	EA CY 2018 Payment	EA CY 2018 Payment
Lamoure	5,008	226,954	7,337	215,232	225,924	39.80	5,881	234,064	EA CY 2018 Payment	EA CY 2018 Payment
Logan	3,674	158,998	8,624	10,718	156,904	42.71	3,864	165,031	EA CY 2018 Payment	EA CY 2018 Payment
McHenry	10,552	333,215	12,387	12,839	332,763	31.60	12,267	387,637	EA CY 2018 Payment	EA CY 2018 Payment
McIntosh	5,588	209,120	7,138	8,128	208,130	37.25	5,556	210,686	EA CY 2018 Payment	EA CY 2018 Payment
McKenzie	13,188	745,527	31,466	79,292	776,201	58.86	16,423	966,658	EA CY 2018 Payment	EA CY 2018 Payment
Medina	31,663	1,201,841	39,735	82,363	1,159,213	36.61	34,404	1,259,530	EA CY 2018 Payment	EA CY 2018 Payment
Miner	52,970	1,710,423	37,801	67,659	1,680,565	31.73	58,420	1,853,667	EA CY 2018 Payment	EA CY 2018 Payment
Missouri	15,060	1,149,275	35,914	61,508	1,123,681	74.61	18,074	1,348,501	EA CY 2018 Payment	EA CY 2018 Payment
Nebraska	5,799	245,957	9,430	23,643	231,744	39.96	6,311	252,188	EA CY 2018 Payment	EA CY 2018 Payment
Oliver	11,174	693,899	10,992	19,172	685,719	61.37	12,099	742,516	EA CY 2018 Payment	EA CY 2018 Payment
Pembla	9,338	339,619	7,327	2,115	344,831	36.93	9,984	365,385	EA CY 2018 Payment	EA CY 2018 Payment
Pierce	37,937	1,202,616	32,415	176,852	1,056,179	27.89	39,341	1,097,220	EA CY 2018 Payment	EA CY 2018 Payment
Ransom	9,824	271,568	13,370	48,583	236,155	24.04	10,447	243,934	EA CY 2018 Payment	EA CY 2018 Payment
Renville	3,399	128,404	5,482	14,619	119,267	35.09	3,659	128,394	EA CY 2018 Payment	EA CY 2018 Payment
Richland	31,761	884,077	28,482	58,407	855,267	23.80	33,441	788,756	EA CY 2018 Payment	EA CY 2018 Payment
Rochester	104,476	1,278,443	23,768	63,113	1,238,098	11.86	108,430	1,285,980	EA CY 2018 Payment	EA CY 2018 Payment
Sargent	5,137	208,441	14,561	9,524	213,478	41.56	5,823	242,004	EA CY 2018 Payment	EA CY 2018 Payment
Sheridan	31,795	569,211	9,101	7,033	571,279	17.97	31,310	562,641	EA CY 2018 Payment	EA CY 2018 Payment
Slope	44,033	1,907,850	37,645	220,067	1,726,428	39.17	50,239	1,967,862	EA CY 2018 Payment	EA CY 2018 Payment
Stark	2,812	215,452	6,799	2,225	222,571	79.04	3,014	238,277	EA CY 2018 Payment	EA CY 2018 Payment
Steele	42,721	1,407,640	42,776	37,000	1,413,416	33.08	45,191	1,494,918	EA CY 2018 Payment	EA CY 2018 Payment
Stutsman	13,698	791,010	21,106	106,620	706,496	51.50	13,985	720,228	EA CY 2018 Payment	EA CY 2018 Payment
Towner	27,395	768,969	16,484	39,631	746,822	27.26	29,329	799,509	EA CY 2018 Payment	EA CY 2018 Payment
Ward	118,819	2,714,821	15,842	78,510	2,666,943	22.61	129,219	2,821,642	EA CY 2018 Payment	EA CY 2018 Payment
Wells	7,704	600,838	18,541	584,965	584,965	75.93	8,512	646,316	EA CY 2018 Payment	EA CY 2018 Payment
Williams	40,870	1,924,247	56,785	15,404	1,965,028	48.08	49,104	2,060,920	EA CY 2018 Payment	EA CY 2018 Payment
TOTAL	1,438,202	41,892,557	1,111,505	2,166,974	40,837,088	28.39	1,531,353	44,004,048	EA CY 2018 Payment	EA CY 2018 Payment

COUNTY (color reflect consolidated counties)	CY 2015 Caseled by County	CY 2015 EA Expenditures provided by Counties	25% of 3 Year Average Indirect Cost (CY 2012, 2013, 2014)	Actual CY 2015 MMS Claims Targeted Case Management	CY 2015 Net Expenditures	CY 2015 Cost per Case (based on Net Expenditures)	CY 2016 EA Caseled by County	EA CY 2018 Payment	CY 2015 Social Services (SS)		
									EA CY 2018 Payment	EA CY 2018 Payment	
Adams	172	211,479	10,271	1,876	219,874	1,278.34	195	249,276	EA CY 2018 Payment	EA CY 2018 Payment	
Barnes	1,167	565,060	18,231	3,864	579,427	496.51	1,022	507,433	EA CY 2018 Payment	EA CY 2018 Payment	
Benson	282	155,766	14,162	1,694	169,928	602.58	193	116,298	EA CY 2018 Payment	EA CY 2018 Payment	
Billings	462	309,327	10,756	7,477	312,606	676.64	421	284,865	EA CY 2018 Payment	EA CY 2018 Payment	
Bonanza	415	348,898	13,857	17,463	345,292	832.03	335	278,730	EA CY 2018 Payment	EA CY 2018 Payment	
Burke	81	106,033	8,253	3,322	114,306	1,411.19	83	117,729	EA CY 2018 Payment	EA CY 2018 Payment	
Burleigh	6,116	2,876,636	83,239	3,003	2,956,872	483.47	5,973	2,887,766	EA CY 2018 Payment	EA CY 2018 Payment	
Cass	11,903	5,814,190	142,211	302,597	5,653,804	474.99	12,362	5,871,826	EA CY 2018 Payment	EA CY 2018 Payment	
Chandler	144	290,391	7,446	2,557	295,280	2,050.56	194	397,809	EA CY 2018 Payment	EA CY 2018 Payment	
Converse	520	304,911	16,445	9,735	311,621	599.27	604	361,959	EA CY 2018 Payment	EA CY 2018 Payment	
Corral	202	202,278	12,542	1,132	216,688	1,020.61	141	152,648	EA CY 2018 Payment	EA CY 2018 Payment	
Dillon	164	303,005	12,032	8,936	315,038	1,929.96	174	334,247	EA CY 2018 Payment	EA CY 2018 Payment	
Edwards	167	117,216	8,936	2,538	126,612	755.76	140	105,806	EA CY 2018 Payment	EA CY 2018 Payment	
Emmons	161	17,827	5,935	2,376	23,762	1,475.9	125	18,449	EA CY 2018 Payment	EA CY 2018 Payment	
Foster	173	215,500	8,319	3,333	220,486	1,274.49	156	198,820	EA CY 2018 Payment	EA CY 2018 Payment	
Golden Valley	250	127,327	9,260	242,575	136,587	546.35	256	139,865	EA CY 2018 Payment	EA CY 2018 Payment	
Grant	6,939	3,934,168	82,446	424,575	3,774,039	543.89	6,729	3,659,366	EA CY 2018 Payment	EA CY 2018 Payment	
Grant	230	125,910	7,542	133,452	580.23	253	146,798	399,010	EA CY 2018 Payment	EA CY 2018 Payment	
Griggs	185	124,447	7,293	15,380	116,360	628.97	165	106,464	EA CY 2018 Payment	EA CY 2018 Payment	
Hettinger	154	133,626	10,022	2,538	161,110	1,046.17	140	146,464	EA CY 2018 Payment	EA CY 2018 Payment	
Kearney	69	97,508	7,041	1,049	104,949	1,515.20	106	160,611	EA CY 2018 Payment	EA CY 2018 Payment	
Lamoure	145	138,311	6,930	1,656	139,717	1,139.77	131	111,812	EA CY 2018 Payment	EA CY 2018 Payment	
Logan	122	81,956	8,133	375,032	90,039	738.60	110	81,266	EA CY 2018 Payment	EA CY 2018 Payment	
McHenry	458	363,320	11,712	1,970	375,032	818.85	413	338,185	EA CY 2018 Payment	EA CY 2018 Payment	
McIntosh	147	76,256	6,788	1,970	81,074	551.52	131	72,649	EA CY 2018 Payment	EA CY 2018 Payment	
McKenzie	866	766,243	30,017	108,654	687,606	803.28	848	681,181	EA CY 2018 Payment	EA CY 2018 Payment	
Medina	1,331	1,030,191	37,626	1,067,817	802.27	1,429	1,146,444	2,405,974	EA CY 2018 Payment	EA CY 2018 Payment	
Miner	2,121	1,265,953	35,529	27,986	1,273,496	600.42	1,926	1,156,409	3,010,076	EA CY 2018 Payment	EA CY 2018 Payment
Missouri	738	824,638	34,248	19,754	839,132	1,137.04	665	756,132	2,104,633	EA CY 2018 Payment	EA CY 2018 Payment
Nebraska	184	145,723	8,875	1,549	154,598	840.21	198	166,362	418,550	EA CY 2018 Payment	EA CY 2018 Payment
Oliver	512	495,698	10,432	1,019	505,111	986.54	433	427,112	1,189,688	EA CY 2018 Payment	EA CY 2018 Payment
Pembla	361	203,311	6,991	1,155	210,302	582.55	343	199,815	565,200	EA CY 2018 Payment	EA CY 2018 Payment
Pierce	1,981	850,113	30,487	1,155	879,445	443.94	2,026	899,422	1,996,664	EA CY 2018 Payment	EA CY 2018 Payment
Ransom	296	147,414	12,647	1,126	147,935	499.78	270	134,941	378,875	EA CY 2018 Payment	EA CY 2018 Payment
Renville	194	177,380	5,199	6,394	182,579	941.13	210	197,637	326,031	EA CY 2018 Payment	EA CY 2018 Payment
Richland	1,236	702,946	28,805	6,394	723,357	585.24	1,346	787,733	1,576,489	EA CY 2018 Payment	EA CY 2018 Payment
Rochester	652	439,189	22,595	461,784	708.26	795	563,067	1,849,047	442,687	EA CY 2018 Payment	EA CY 2018 Payment
Sargent	183	177,860	13,831	6,212	185,479	1,013.55	198	200,683	442,687	EA CY 2018 Payment	EA CY 2018 Payment
Sheridan	91	168,213	8,626	1,176	176,839	1,943.29	109	211,819	774,460	EA CY 2018 Payment	EA CY 2018 Payment
Slope	2,934	1,783,123	35,759	102,629	1,716,253	584.95	3,184	1,862,481	3,830,343	EA CY 2018 Payment	EA CY 2018 Payment
Stark	84	66,987	6,387	73,374	73,374	873.50	83	72,501	310,728	EA CY 2018 Payment	EA CY 2018 Payment
Steele	1,932	1,089,233	40,528	18,167	1,111,944	575.36	1,903	1,094,910	2,588,828	EA CY 2018 Payment	EA CY 2018 Payment
Stutsman	666										



MORTON COUNTY SOCIAL SERVICES

200 2ND AVENUE N.W.
MANDAN, NORTH DAKOTA 58554-3124

Voice: (701) 667-3395

Fax: (701) 667-3384

mortonso@mortonnd.org

June 22, 2017

Dennis Meier
Morton County Social Services
200 2nd Ave NW
Mandan, ND 58554

Dear Mr. Meier:

My last day of employment with Morton County will be July 31, 2017. Thank you for the opportunity to work for this agency.

Sincerely,

Shannen Cullen

Cc: Wendy Bent

**ARTICLE 33-05
CARE AND CUSTODY OF THE DEAD**

Chapter	
33-05-01	Care and Custody of Dead
33-05-02	Notification of Blood and Body Fluid Precaution

**CHAPTER 33-05-01
CARE AND CUSTODY OF DEAD**

Section	
33-05-01-01	Burial-Transit Permits
33-05-01-02	Disinterment
33-05-01-03	Opening of Hermetically Sealed Caskets
33-05-01-04	Depth of Grave and Requirements for Above Surface Interments
33-05-01-05	Cemeteries
33-05-01-06	Cremation

33-05-01-01. Burial-transit permits.

1. A burial-transit permit, issued by the proper death registration authority, shall be required for each body transported by common carrier, and in all cases when transported by automobile, airplane, or any other conveyance, in lieu of a common carrier, and in every case when removed out of the state.
2. The burial-transit permit shall contain the information required on the blank furnished by the state department of health for the shipment of the dead and be properly signed by the local registrar.
3. The burial-transit permit shall be given to the person in charge of the corpse, or if shipped by express, attached to the shipping case in a strong envelope and in either case delivered with the body at the destination to the sexton or other person in charge of the cemetery.
4. When it is desired to reship a body after it has reached its original destination, and providing the body has not been interred, the burial-transit permit shall be filed with the local registrar at the original destination and a new burial-transit permit shall be obtained at this original destination for reshipment to the final destination.

General Authority: NDCC 23-01-03

Law Implemented: NDCC 23-06-08, 23-06-09, 23-06-10, 23-06-11

33-05-01-02. Disinterment

No person, except a licensed funeral practitioner, after having obtained a permit from the state registrar of vital statistics, shall disinter the body of a deceased person, providing the authorities in charge of a cemetery may transfer bodies buried therein from one part of such cemetery to another part thereof with the approval of the local health officer. All disinterred remains must be encased in a tight container or strong box. The disinterment permit shall be on the regular burial-transit permit and shall be issued only by the state registrar to funeral practitioners duly licensed in North Dakota.

History: Amended effective August 1, 2003.

General Authority: NDCC 23-01-03

Law Implemented: NDCC 23-01-03

33-05-01-03. Opening of hermetically sealed caskets.

The opening of hermetically sealed caskets containing disinterred remains of persons dead from any cause and shipped for burial in North Dakota is hereby forbidden except when so ordered by a court of competent jurisdiction.

General Authority: NDCC 23-01-03

Law Implemented: NDCC 23-01-03

33-05-01-04. Depth of grave and requirements for above surface interments.

1. No dead human body shall be interred in a public burial ground unless the distance from the top of the box containing the casket shall be at least three and one-half feet [106.68 centimeters] from the natural surface of the ground.
2. If the casket is placed in an approved metal, concrete, or similar vault, the distance from the top of the vault shall be at least eighteen inches [45.72 centimeters] from the natural surface of the ground.
3. If the casket is placed in a surface vault, the cover of the vault may be placed flush with the natural surface of the ground.
4. No person or persons, organizations, or associations shall place, establish, or construct wholly or partially above the natural surface of the ground any vault, crypt, columbarium, mausoleum, or other structure or device by whatever name for the interment of any dead human body without first meeting the cemetery registration requirements and submitting the plans and specifications for the proposed installation to the state department of health for preliminary inspection and recommendation. The plans and specifications shall be submitted to the state department of health in triplicate and shall be developed to assure conformance to the following basic requirements:
 - a. Designation of the sections, halls, rooms, corridors, elevators, or other subdivisions and including descriptive names and numbers of the areas.
 - b. Arrangement of the structure so that the cell, niche, or crypt may be readily examined by those legally authorized.
 - c. Provision for hermetically and permanently sealing in a suitable manner each crypt or cell so that no fluid may escape therefrom after the placing of any dead human body therein.
 - d. Provision of construction materials of the best quality and of a character best suited for the purposes intended.
 - e. Construction to ensure durability, permanence and the protection of the safety, convenience, comfort, and health of the community in which it is located consistent with modern mausoleum construction and engineering science at the time.

General Authority: NDCC 23-01-03

Law Implemented: NDCC 23-01-03

33-05-01-05. Cemeteries.

1. All cemeteries must be registered with the state department of health on forms provided by the department.
2. All cemeteries must be surveyed by a registered land surveyor prior to filing a plat of the cemetery with the recorder in the county in which the cemetery is located, as outlined in North Dakota Century Code section 43-19.1-30.

3. No body can be accepted for burial without a burial permit issued by the registrar where the death occurred.
4. The sexton or other person making burial must endorse on the burial permit the time and place of burial, and file the permit with the registrar having jurisdiction over the territory where the burial was made.
5. Sextons must keep permanent records of every burial or disinterment. The following items of record are required:
 - a. Full name of deceased.
 - b. Age at death and sex.
 - c. Date and place of death.
 - d. Date of burial.
 - e. Place of burial, block, lot, and grave.
 - f. Number of burial permit.
 - g. Name and address of funeral practitioner.
6. All cemetery authorities must make such reports at such time as the state department of health may from time to time direct.
7. The state department of health has recommended a standard uniform record book for cemetery records. It may be obtained from the larger printing concerns in the state.

History: Amended effective February 1, 1984; August 1, 2003.

General Authority: NDCC 23-01-03, 23-06-23

Law Implemented: NDCC 23-01-03, 23-06-21, 23-06-23

33-05-01-06. Cremation.

The cremation of a dead human body shall be considered the final disposition of that body.

General Authority: NDCC 23-01-03

Law Implemented: NDCC 23-01-03

SUBJECT: BURIAL POLICY

ADOPTED DATE: SEPTEMBER 20, 2010

PAGE 1 OF 2

Burial expenses will be paid in accordance with current state statutes as found in the North Dakota Century Code, Chapter 23-06-03..."The County Board of Commissioners may negotiate with interested funeral homes regarding cremation expenses and burial expenses but the total charges for the services may not be less than one thousand five hundred dollars. Burial costs will be reimbursed at the current rate as established by the Cass County Social Service Board, less any amount left by the deceased and any family member contribution to defray expenses."

Inasmuch as it is impossible for us to make our regulations known to all potential clients of funeral homes, it is the responsibility and obligation of the funeral director to determine the need for financial assistance and to make referrals to this agency when appropriate. The Cass County burial policy ensures that all bodies of deceased poor individuals are disposed of according to state health statutes. **This policy does not pay for nor prohibit the provision of a family service.**

It is the intent of the Cass County Social Service Board that a burial request that is received after interment cannot be honored, unless a family is unable to contact the agency because of weekend/holiday or other emergency.

It is the policy of the Cass County Social Service Board that cremation will be the method of caring for the body of the deceased. Consideration could be given to strongly expressed religious convictions of the decedent or the decedent's family.

In the event funds are available from the family or the deceased (including but not limited to death benefits from Social Security, VA, personal account or any other type of insurance-regardless of the named beneficiary), it will be considered a resource to be applied on the burial costs. Collection of resources will be the responsibility of Cass County Social Services.

Family members will be allowed to pay up to \$600 for items not associated with the funeral home costs such as flowers, vocalist, or clergy.

The County Burial Application requests information from kindred of the first degree (spouse, adult children and parents). This information is used to determine the kindred's ability to be responsible for the burial costs. As according to North Dakota Century Code, they are responsible for those expenses and will be required to participate in those costs if they are able. The Responsible Relative Affidavit form asks questions about income and resources from the family members. A separate affidavit will be asked of the parents, each adult child and spouse of the deceased. Information on the application may be verified at the discretion of the county.

SUBJECT: BURIAL POLICY

ADOPTED DATE: SEPTEMBER 20, 2010

PAGE 2 OF 2

The current income levels for the Low Income Home Energy Assistance Program will be used as a guide when determining the family's ability to contribute towards the expenses.

Reimbursement Policies:

It will be the intent of the Cass County Social Service Board that if any service for an eligible deceased person is over the designated limit, the Cass County Social Service Board will not participate in the costs of that service.

Funeral homes may not allow any upgrading or additions to services for county-funded cremations/burials.

The Cass County Social Service Board will not participate in any arrangements where the deceased, or surviving family member, has entered into a signed agreement with the University of North Dakota's Deeded Body Program as funding is available to funeral homes through that program.

The Cass County Social Service Board will not reimburse for any additional transportation request for out-of-county burials. Family members may use the county cemetery (Springvale) at no fee for county burials.

Costs of cremation will be reimbursed at the current rate as established by the Cass County Social Service Board.

This policy will be reviewed annually or at the formal request of the majority of the Cass County funeral directors.

HISTORICAL REFERENCE DATE: FEBRUARY 5, 1996

County from which the person moves shall forward appropriate records and files to the new County of residence.
50-02-28

Persons with Uncertain Residence: If the residence of a person is uncertain for County General Assistance purposes, the County in which the person lives shall provide County General Assistance until that person's residence is determined. 50-01-29

CHAPTER 700 BURIALS

701 The following is the Morton County Social Services policy for determining eligibility of applicants requesting General Assistance for payment of a burial upon death, pursuant to North Dakota Century Code 23-06-03.

702 Upon receipt of a request for burial assistance, a General Assistance Application form must be completed on behalf of the decedent. If there is a surviving spouse, information provided on the General Assistance Application form is used to determine eligibility for assistance, pursuant to Chapter 400, Income.

702.1 If there is no surviving spouse, a Responsible Relative Affidavit must be completed by any surviving parent(s). Information provided is used to determine if the parent(s) has sufficient means to pay the burial costs, pursuant to Chapter 400, Income. If a Responsible Relative Affidavit is not completed and submitted by all surviving parents, eligibility cannot be determined and the request will be denied.

702.2 If there is no surviving parent(s), a Responsible Relative Affidavit must be completed by each surviving adult child. Information provided is used to determine if each surviving adult child has sufficient means to pay the burial costs, pursuant to Chapter 400, Income. If Responsible Relative Affidavits are not completed and submitted by all surviving adult children, eligibility cannot be determined and the request will be denied.

702.3 If there are no surviving adult children, a Responsible Relative Affidavit must be completed by each surviving adult sibling. Information provided is used to determine if each surviving adult sibling has sufficient means to pay the burial costs, pursuant to Chapter 400, Income. If Responsible Relative Affidavits are not completed and submitted by all surviving adult siblings, eligibility cannot be determined and the request will be denied.

- 703 Based on information provided by a surviving spouse, surviving parent(s), adult child(ren), or adult sibling(s), the County shall determine if any possess sufficient means to pay the burial costs. This is determined in accordance with Chapter 400, Income. In some instances, it may be determined that a cost-sharing between the County and the family is appropriate. In that instance, the County shall pay the appropriate burial costs directly to the vendor(s) and the family shall to make arrangements for monthly payments to the County.
- 703.1 In determining eligibility for assistance, all available resources, such as, but not limited to liquid assets and real property owned by the decedent, any assistance available from the Social Security Administration, Civil Service, Railroad Retirement, Veteran's Administration, and life insurance, must be considered. General Assistance approved for payment of burial costs will be reduced by any other assistance deemed available to pay the cost of burial.
- 704 In all instances when the County becomes involved with any payment of burial costs, the total costs of the burial are limited to the amount approved by the Morton County Commission, currently \$3,050 (\$1,900 for personal services to the funeral home; a maximum of \$500 for a grave space; and a maximum of \$650 for grave opening/closing). If the burial services are provided by a funeral home located in another county, payment shall be limited by the maximum payment amount set by that County Social Service Board and/or Board of County Commissioners, or by the Morton County Commission, whichever is less.
- 704.1 When the County becomes involved with any portion of payment of burial costs, the County shall make the burial arrangements with the funeral home at the time of death, and the total cost of the burial cannot be supplemented in any way with private funds. Any request for burial assistance made after the burial services have been completed will be denied if the total costs exceed the maximum amounts outlined in the chapter.

CHAPTER 800 NON-DISCRIMINATION

- 801 This program is administered to all persons on a fair and equal basis without regard to race, color, religion, national origin, age, sex, disability, political beliefs, or status with respect to marriage or public assistance, in accordance with Title VI of the Civil Rights Act, Section 504 of the



Morton County Commission
Morton County Courthouse
210 2nd Ave NW
Mandan, ND 58554
(701) 667.3414

Stewardship of Public Trust | Respect for Diverse Voices & Ideas | Responsive & Comprehensive Customer Service | Leadership with Ethics and Integrity | Culture of Teamwork & Collaboration

MEETING DATE: JUNE 8, 2017
PREPARATION DATE: JUNE 2, 2017
SUBMITTING DEPARTMENT: PARKS
DEPARTMENT DIRECTOR: TIM NILSEN
PRESENTER: TIM NILSEN
SUBJECT: ABANDON CEMETARIES

STATEMENT/PURPOSE: To consider allowing burials in Abandon Cemeteries.

BACKGROUND/ALTERNATIVES: Morton County Parks has a request to have a burial in an Abandon Cemetery.

ATTACHMENTS: Copies of Century and Administrative Codes relating to Abandon Cemeteries.

FISCAL IMPACT: If an existing grave was found in the process of digging a new grave it could cost the County \$1,000 for a burial vault, the cost of digging the grave, cost of Licensed Funeral Practitioner, and any costs from the North Dakota Health Department.

STAFF IMPACT: If allowed it will add more responsibilities to the Register of Deeds and their staff. It could also have impacts the Sheriff's Department and the Department responsible for digging a new grave.

LEGAL REVIEW: I have obtained the attached Century and Administrative Codes from the States Attorney's Office.

RECOMMENDATION: I recommend the County Commission not allow any additional burials in and Abandon Cemetery.

SUGGESTED MOTION: Move to not allow any burials, in an Abandon Cemetery maintained by Morton County.

23-06-29. Penalty for violating provisions relating to dissections and general penalty.

Every person who violates any provision of this chapter relative to the dissection of dead bodies of human beings, or who makes or procures to be made any dissection of the body of a human being except by authority of law or in pursuance of permission given in accordance with the provision of this chapter, is guilty of a class B misdemeanor. Every person who violates any provision of this chapter for the violation of which another penalty is not specifically provided is guilty of an infraction.

23-06-30. Abandoned cemeteries to be maintained by counties.

The board of county commissioners of each county may provide for the identification, cataloguing, recording, and shall provide for the general maintenance and upkeep of each abandoned cemetery located within such county using revenues derived from its general fund levy authority. The board shall, at least once each year, proceed to have the weeds and grass cut, restore gravestones to their original placement, and perform any other general maintenance necessary to maintain the dignity and appearance of the grounds. For the purposes of this section, a cemetery means any tract of land used as a burial plot and which is filed with the recorder of the county as a public burying place. The board of county commissioners of each county shall provide for the registration, with the state department of health, of each abandoned cemetery within such county unless such cemetery has been previously registered. Such registration must take place within one year of notification being made to the board, by any interested party of the existence of such abandoned cemetery.

23-06-31. Cremation or other lawful disposition of a body - Authorization document - Immunity.

1. A legally competent adult may prepare a written statement directing the cremation or other lawful disposition of that adult's own remains pursuant to section 23-06-03. The written statement must be signed and dated by the legally competent adult and may be part of the legally competent adult's will.
2. A document that conforms to this section authorizes a crematorium or funeral establishment to carry out the instructions of the legally competent adult who is the subject of the document. It is not necessary for a crematorium or funeral establishment to obtain the consent or concurrence of any other person when the crematorium or funeral establishment cremates or otherwise provides for the lawful disposition of a body pursuant to instructions contained in a document that conforms to this section.
3. This section does not mandate that a crematorium or funeral establishment cremate or otherwise provide for the lawful disposition of a body pursuant to the document unless the legally competent adult who executed the document articulated and funded in a pre-need funeral service contract the legally competent adult's instructions as expressed in the document.
4. A crematorium or funeral establishment that cremates or otherwise provides for the lawful disposition of a body in good-faith reliance upon instructions of a decedent pursuant to section 23-06-03 or on an apparently genuine document executed pursuant to this section is not subject to civil liability or professional discipline. The decision of a crematorium or funeral establishment to cremate or otherwise provide for the lawful disposition of a body in reliance on a document executed pursuant to this section is presumed to be made in good faith.