

MORTON COUNTY SOCIAL SERVICE BOARD MEETING AGENDA

December 26, 2017
Social Services Conference Room
Morton County Courthouse
200 2ND AVENUE NW, MANDAN ND
10:00 AM

Call to order

Approval of Agenda

Approval of Minutes of Previous Meeting

Approval of December 2017 Bills

OLD BUSINESS:

- ND Association of Counties Social Service Board (NDACSSB) Dues
- Emergency Temp Position For Foster Care Licensing (part-time parent aide) Maternity Leave 12 Weeks
- Region 7 Soc. Serv. Board Committee (Cont. or Disband)

NEW BUSINESS:

Budget Review

Adult Services Report

Income Maintenance Report

Foster Care/In-Home Report

Child Protection Report

Director's Report

Adjourn

Next Board Meeting: Tuesday, January 23, 2018 10:00 AM

Certain portions of the meeting may be closed due to Executive Session for confidentiality reasons per N.D.C.C. 44-04-19.2.

Morton County

Expenditure Budget Balance Report

Fiscal Year: 2017-2017

Account Number / Description

Summary Only

From Date: 11/1/2017

To Date: 11/30/2017

Budget Range To Date YTD Balance Encumbrance % Remaining Bud

Fund:	207	SOCIAL WELFARE										
207.450.6101			\$2,123,864.61	\$174,508.01	\$1,953,686.72	\$170,177.89	\$0.00	\$170,177.89				8.01%
SALARIES												
207.450.6102			\$13,357.50	\$473.47	\$7,127.12	\$6,230.38	\$0.00	\$6,230.38				46.64%
DEFERRED COMP. BENEFIT												
207.450.6111			\$2,738.00	\$210.00	\$2,407.50	\$330.50	\$0.00	\$330.50				12.07%
ON CALL SALARIES												
207.450.6121			\$10,000.00	\$0.00	\$1,296.59	\$8,703.41	\$0.00	\$8,703.41				87.03%
PAID OVERTIME												
207.450.6211			\$330,280.00	\$27,042.06	\$275,779.47	\$54,500.53	\$0.00	\$54,500.53				16.50%
HEALTH INSURANCE												
207.450.6221			\$164,471.95	\$12,640.38	\$142,432.76	\$22,039.19	\$0.00	\$22,039.19				13.40%
FICA MATCH												
207.450.6241			\$7,500.00	\$0.00	\$5,425.85	\$2,074.15	\$0.00	\$2,074.15				27.66%
WORKMENS COMPENSATION												
207.450.6251			\$2,040.00	\$0.00	\$0.00	\$2,040.00	\$0.00	\$2,040.00				100.00%
UNEMPLOYMENT COMPENSATION												
207.450.6300			\$288,358.13	\$24,365.43	\$267,566.24	\$20,791.89	\$0.00	\$20,791.89				7.21%
NDPERS DEF. BENEFIT												
207.450.6321			\$1,500.00	\$0.00	\$1,441.06	\$58.94	\$0.00	\$58.94				3.93%
PROPERTY & LIABILITY INSURAN												
207.450.6339			\$3,500.00	\$374.95	\$4,053.39	(\$553.39)	\$0.00	(\$553.39)				-15.81%
MEMBERSHIPS & REGISTRATIONS												
207.450.6341			\$30,000.00	\$673.66	\$22,046.77	\$7,953.23	\$0.00	\$7,953.23				26.51%
TRAVEL EXPENSE												
207.450.6343			\$25,000.00	\$5,086.44	\$25,030.51	(\$30.51)	\$0.00	(\$30.51)				-0.12%
REPAIRS AND MAINTENANCE												
207.450.6351			\$18,000.00	\$1,513.99	\$17,467.67	\$532.33	\$0.00	\$532.33				2.96%
UTILITIES												
207.450.6359			\$6,700.00	\$0.00	\$4,277.22	\$2,422.78	\$0.00	\$2,422.78				36.16%
POSTAGE												
207.450.6360			\$4,000.00	\$260.40	\$2,573.84	\$1,426.16	\$0.00	\$1,426.16				35.65%
MOBILE COMMUNICATIONS												
207.450.6361			\$8,000.00	\$745.94	\$7,482.21	\$517.79	\$0.00	\$517.79				6.47%
TELEPHONE												
207.450.6381			\$5,678.00	\$0.00	\$5,155.27	\$522.73	\$0.00	\$522.73				

Morton County

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Fiscal Year: 2017-2017
 Account Number / Description
 Summary Only From Date: 11/1/2017 To Date: 11/30/2017
 Budget Range To Date YTD Balance Encumbrance % Remaining Bud Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud	Budget Balance
COPIER EXPENSE							
207.450.6401	\$8,840.00	\$728.74	\$5,272.67	\$3,567.33	\$0.00	9.21%	\$3,567.33
OFFICE SUPPLIES							
207.450.6412	\$1,200.00	\$0.00	\$225.94	\$974.06	\$0.00	40.35%	\$974.06
SUPPLIES-COMPUTER							
207.450.6499	\$7,250.00	\$418.68	\$3,754.64	\$3,495.36	\$0.00	81.17%	\$3,495.36
CLIENT AID							
207.450.6651	\$15,400.00	\$2,270.38	\$13,218.31	\$2,181.69	\$0.00	48.21%	\$2,181.69
CAPITAL OUTLAY-EQUIPMENT							
207.450.6904	\$27,500.00	\$1,300.00	\$10,750.00	\$16,750.00	\$0.00	14.17%	\$16,750.00
GA BURIALS							
207.450.6905	\$10,000.00	\$4,525.00	\$11,004.57	(\$1,004.57)	\$0.00	60.91%	(\$1,004.57)
SAFETY/PERMANENCY FUNDS							
207.450.6907	\$3,600.00	\$250.00	\$2,750.00	\$850.00	\$0.00	-10.05%	\$850.00
SHELTER CARE							
207.450.6912	\$2,500.00	\$266.43	\$1,459.18	\$1,040.82	\$0.00	23.61%	\$1,040.82
CWB PER DIEM							
207.450.6913	\$0.00	\$1,000.00	\$1,000.00	(\$1,000.00)	\$0.00	41.63%	(\$1,000.00)
HIGH RISK DAY CARE							
207.450.6927	\$0.00	\$0.00	\$60.00	(\$60.00)	\$0.00	0.00%	(\$60.00)
TERMINAL COST							
207.450.6932	\$2,712.00	\$0.00	\$2,425.47	\$286.53	\$0.00	0.00%	\$286.53
PRINTER EXPENSE							
Fund 207 Total:	\$3,123,990.19	\$258,653.96	\$2,797,170.97	\$326,819.22	\$0.00	10.57%	\$326,819.22
Grand Total:	\$3,123,990.19	\$258,653.96	\$2,797,170.97	\$326,819.22	\$0.00	10.46%	\$326,819.22

End of Report



Syringe Exchange Program Plan

Custer Health is a local public health unit that serves five counties including Morton, Mercer, Oliver, Sioux and Grant. The syringe exchange program (SEP) will be implemented in Morton County at our Mandan Custer Health office at 403 Burlington St SE Mandan ND 58554.

Custer Health offers multiple services including immunizations, HIV testing, Hepatitis C testing, STD testing, education and treatment. Tuberculosis testing will be offered if the client has positive HIV screening.

Custer Health's vision statement "For a healthier way of life."

Custer Health's mission statement "Ensuring a healthy community through promotion, protection and prevention."

Jodie Fetsch RN will be the primary contact for the SEP at jfetsch@custerhealth.com. Custer Health phone number is 701-667-3370 and fax number 701-667-3371.

Denise Cochran RN, Jennifer Pelster RN and Rebecca Nielsen RN are trained to offer Hepatitis C/HIV/STD testing and counseling. These nurses will be primary for the SEP.

Medical Director for the SEP is Dr. Tom Kaspari the Custer Health Medical Director who is currently licensed in the state of ND. He will provide the oversight for the SEP and consultation for the program.

Jason Ziegler the Mandan Chief of Police has met with Custer Health and reviewed the agency security plan. He is open to the idea of a SEP. He stated that his officers come across used syringes almost daily and it will be a benefit for IV drug users to dispose of their syringes at a SEP so they are off the streets, parks and playgrounds.

Custer Health is offering education to their employees concerning the SEP on December 8, 2017 at a staff meeting. We will be discussing the need for the program along with a speaker Tyler Auch who will tell his story of drug addiction and his road to recovery.

The next step will be inviting our neighbors to educate them about the SEP and answer any questions and concerns.

The last step will be a public hearing inviting Mandan community members. We will present the SEP education and discuss the use of Naloxone to prevent Opioid overdose.

Determination of Need

There are 390 people with HIV/AIDS known to be living in North Dakota as of December 31, 2016. North Dakota reported 50 new cases of HIV/AIDS in 2016 with 21 of these cases are foreign born. Out of the 390 cases – 13 live in the counties that Custer Health serves and 53 live in Burleigh County which is

about five miles from our office. In 2016, there was a report of injection drug use as a risk factor in males and females which had not been seen in the previous five years.

Custer Health manages the Ryan White program to assist HIV-positive individuals with the cost of medical care, treatment services and support services. In North Dakota in the calendar year 2016, 258 unduplicated clients were enrolled in the program which is a 13 percent increase from the calendar year 2015.

In 2016, North Dakota received 1,047 reports of persons newly identified as having a positive laboratory result that indicates past or present Hepatitis C infection. The 25-34 age group has seen a 57 percent increase in the number of cases from 2012 to 2016. 293 cases were reported in 2016. In the 55 plus population there has seen a similar trend with the 256 cases reported.

Of the 1,046 cases, 704 had a reported race and the majority are white followed by American Indians/Alaskan Native that accounted for 27 percent. 112 cases reside in the counties that we serve with Burleigh County reporting 207 which is about five miles from our Mandan office. Custer Health serves the Standing Rock Reservation and the community health workers have requested a SEP.

There is no vaccine for Hepatitis C and it is spread primarily through large or repeated percutaneous exposures to infectious blood. Current and former injection drug users are at risk for Hepatitis C infection. In 2012, the CDC increased recommendations for HCV screening among persons born from 1945 to 1965. This population has a disproportionately high prevalence of HCV.

Custer Health has provided HIV/Hepatitis C/STD testing for many years. Our nurses that conduct the testing are trained and offer counseling, referral and education to reduce the spread of these diseases. Condoms are offered at each visit. The missing element was syringe exchange. We have had clients that present for testing and express the need for a syringe exchange program in this community. Many have moved from areas that offer this service. The clients are able to obtain syringes and needles from the pharmacy but do not use this service due to stigma of going to the pharmacy and no place to return the used syringes.

In Bismarck/Mandan we are seeing an increase in opioid overdose and death. Drug related crimes in ND in 2015 include Marijuana 3,519, Heroin-177, Cocaine -100 and Methamphetamine-1,633.

We will provide Naloxone kits and education for administration for the persons that are enrolled with the SEP. We have registered with the Opioid Safety and Naloxone Network to obtain Naloxone.

Implementation Plan

Population that the SEP will serve.

Any individual age eighteen or older will be eligible to access SEP services from Custer Health.

A client's rights and responsibilities document will be discussed and a written copy will be supplied at the first visit to the SEP. Document to follow.

We may restrict a client's access to services based on but not limited to the following:

1. Violent, threatening, sexually inappropriate or aggressive behavior
2. Disrespectful behavior or speech

3. Racist, sexist, discriminatory or demeaning behavior or remarks
4. Property Damage
5. Theft
6. Selling or trading equipment for monetary profit

Sources of Funding

Custer Health has been proactive with funding. Grant applications have been sent to multiple agencies.

Funding that has been secured:

1. Regional Resource Network - \$1,000.00 toward SEP education for our staff, neighbors and community. They will also help with printing costs of SEP ID cards with the name, location and hours of the SEP along ID number on the back of the card to alert law enforcement that they are part of a SEP.
2. North American Syringe Exchange Network or NASEN- \$1,000.00 start- up kit for syringes and needles, tourniquets, alcohol swabs, bandaids, and cooking supplies.
3. We are currently working with Opioid Safety and Naloxone Network (OSNN) to obtain Naloxone to assemble Naloxone kits at a reduced cost.
4. We will also accept donations to help with supplies that are not covered.

As a public health agency, we are able to use state general funds and federal funds to provide services for disposal, staff salary and fringe, disease education and testing.

Location of the SEP

The location of the SEP will be a fixed site within our Custer Health Mandan office at 403 Burlington St SE located in an indigent part of Mandan south of Main Street, close to multiple mobile home parks.

In the future, we would like to expand the SEP to serve Mercer County, Sioux County and Grant County. The Mandan location will be the pilot as we have a greater number of staff and security measures at this office.

At this time we have discussed offering two days a week with hours open in the afternoon – Tuesday and Thursday afternoons from 1 pm to 4 pm. We felt afternoons would be a better time for participants. The HIV/Hepatitis C/STD nurses will block their schedules to be available during these times to offer testing and counseling along with syringe exchange. Once the client is established – we may add other nurses to assist with the program after proper training.

Transaction Model

One-for-One Plus

Consensus among the nurses that are conducting the SEP is to offer the one for one plus model. For every one used syringe returned by a person who injects drugs it's possible for the participant to receive more than one sterile syringe. We feel that this will remove used syringes from the street and offer supplies to the client.

We felt a starter kit should include: 10 syringes, sharps container, 20 alcohol pads, one cooking kit which includes- cooker, tourniquet and cotton filters, condoms and antibiotic ointment.

Custer Health will cap the number of syringes that can be obtained each visit at 20 per week.

Street Outreach

We see intravenous drug users during testing and counseling at our office. Many of these established clients have offered to spread the word about the SEP. We will offer business cards for the client to share with friends and fellow IV drug users.

Custer Health nurses will offer business cards for referral to the SEP during their daily home visits, coalition work, collaboration with agencies such as Northland Health Care, Heartview, Coal Country Community Health Center Suboxone program, Mandan Police and Morton County Sheriff department, Metro Ambulance, pharmacists, Emergency rooms, Mayors Gold Task Force and other pertinent agencies.

We may expand the street outreach in the future.

Method in which sharps and medical waste will be disposed.

Healthcare Environmental Services LLC of Fargo provides our biohazard waste disposal. As a public health agency, we dispose of biohazard waste daily. Nursing staff adhere to procedure when disposing of medical waste.

The clients with SEP will be given a biohazard container to return their used syringes. If the client brings in syringes without a biohazard container they will be given gloves to place the used syringes and in a biohazard container themselves at the Custer Health office. Staff will visually observe from a distance and ask participant the number of syringes being returned in an established examination room.

Staff will not assist or be in physical contact with any of the returned syringes. Packaging of the large biohazard containers for pick up will be done by Jodie Fetsch RN Director of Nursing or designated nurse.

Method by which participants will receive medical and other supportive services and education.

Custer Health nurses provide HIV/Hepatitis C/STD testing and counseling by appointment during regular business hours Monday through Friday.

With the SEP, clients will be tested on admission to the program and every 6 months thereafter.

Condoms, safer sex kits, dental dams and prevention counseling to reduce the risk of sexual transmission of viral hepatitis, HIV and other STD's will be offered at each encounter.

Nurses will refer clients to HIV/Hepatitis C programs. Referrals will be provided for high-risk HIV negative persons.

Which providers offer PrEP? Referral information to infectious disease physicians at Sanford Health or CHI St Alexius will be provided for PrEP treatment.

Custer Health will provide education, referral to treatment and care services including hepatitis A and B vaccination.

Provide education and training on drug overdose response, risk reduction and treatment including the administration of Naloxone injectable.

Provide Naloxone kits to the clients.

Provide referral and linkage to substance use disorder treatment.

Provide or refer to medical care when necessary including imminent overdose and wound care.

Describe the intake process and ongoing assessment of participants.

All nursing staff participating in the SEP will be trained to conduct the intake process using an intake form. The form will capture all the information required by the North Dakota Department of Health. This form will be accessible by the nurses that are working with the SEP only.

The safety and training plan.

Staff safety is important. Each staff member has a copy of the Custer Health Security Plan.

Staff training will include:

- Standing Orders
- Procedures for SEP
- Harm reduction 101
- Safer injection Practices for clients
- Safer drug use techniques for clients
- Procedures for making referrals to other services
- Cultural diversity training including LGBTQ, people of color, women, sex workers and other populations
- Overdose recognition
- Rescue breathing- all nursing staff CPR certified
- Nurses instructed administer Naloxone
- Overdose prevention and reversal- Hope foundation website
- Safe handling and exchange of used syringes including the importance of the use of biohazard containers- including syringe disposal bundling 5 to 10 syringes.
- Importance of never allowing another person to handle injection equipment

Evaluation Plan

By February 23, 2018, SEP nurses will have completed the training required as listed above.

Documentation will be collected as the nurses complete the training required.

By April 27, 2018, Custer Health will have distributed 100 business cards to clients and partners to educate the public about the SEP

Documentation of where business cards are distributed- clients (number only), partners, businesses for referral.

By December 2018, the SEP will increase the number of individuals served by 25 per individual year with a goal of 100 clients by 2021.

Excel sheet documentation will keep track of the number of new clients that are participating in the SEP program.

Sample budget for 2017-18

Expenses:

Education for staff- Tyler Auch	\$300.00
Education for Neighbors – speaker TBD	\$100.00
Education for Community – speaker TBD	\$200.00
Business cards - 250	
Business with SEP ID - 250	\$ 60.00
Sound Bite Education- Facebook/Website	\$200.00
Facebook boost for 3 weeks	\$105.00
Printing and postage for invitations for meetings	\$33.50
Total grant	\$1,000.00 per Regional Network Resource
Syringes with needles, cooking supplies, tourniquets, Cotton filters, bandaids, biohazard containers	\$1,000.00 per NASEN grant
Naloxone vials for IM use \$17.00 per dose x 2 for each kit x 50 kits	\$1,700.00 – funding not secured
Supplies to make Naloxone kits time	costs and funding unknown at this time
Salary and fringe for SEP staff for 3 hours x 2 days per week at \$45.00 per hour x 52 weeks =	\$14,040.00
Biohazard disposal one time per month \$70.00 x 12 =	\$840.00
Total funds requested through state and federal funding =	\$14,880.00

Dennis Meier

From: Arlene Olson <dnaolson@bektel.com>
Sent: Friday, December 22, 2017 9:03 AM
To: Dennis Meier
Subject: Re: NDACSSB Members Survey

Hi Dennis,

Thank you for your question about our organizations continuation through 2018. At our annual meeting in Minot on October 25, 2017, it was the consensus of everyone present that we should continue to operate and depending on the results of the survey, appropriate action would be taken at the 2018 Annual Meeting.

I hope this helps, if you have any other questions, please feel free to let me know.

Thanks for all you do!

Arlene Olson

From: Dennis Meier
Sent: Thursday, December 21, 2017 10:18 AM
To: Arlene Olson
Subject: RE: NDACSSB Members Survey

So does it appear the NDACSSB will continue through 2018?

From: Arlene Olson [mailto:dnaolson@bektel.com]
Sent: Sunday, November 26, 2017 6:59 PM
To: County Social Service Directors <sso@ndaco.org>
Cc: Rep. Patrick Hatlestad <phatlestad@nd.gov>; Dennis Lindstrom <blypop@mlgc.com>; Lee Husfloen <lhusfloen@westriv.com>; Julie Lind Kosmatka <jkosmatka@nd.gov>; Russ Hoff <RJHOFF@ndsupernet.com>
Subject: NDACSSB Members Survey

Dear County Director,

The North Dakota Association of County Social Service Board Members organization has actively promoted sound policy and uniform procedures of human service policies, gathered and disseminated appropriate information to county social service boards. The organization has participated in all types of social welfare work in our state to allow maximum services. However, recently, our organization has experienced extremely low participation numbers, compelling the board to consider alternative actions.

Your county has been selected to receive this survey, so your participation is truly vital. This online survey will take 5 minutes to complete, please know your time is well spent as it helps us to determine the direction of this organization. Please complete the survey using the consensus of your entire board.

Click on this link to complete the survey: https://docs.google.com/forms/d/e/1FAIpQLSf2KrfNxF7Qx3DyEL9hPu20lxPMsFoxP4Z4tDv6Tx1Bov-g0w/viewform?usp=sf_link

We truly appreciate your time, and thank you for your assistance.

Sincerely,

Foster & Adopt Recruitment & Retention Coalitions

Federal guidance (Promoting Safe and Stable Families (IV-B funding) is used in determining allowable costs in the area of Recruitment and Retention. The federal issuance is not exclusive to recruitment and retention; it also provides guidance to other programs.

Although budgets/proposals were approved at the beginning of the biennium, requests for reallocation between line items are always considered and most often approved. We want to be sure that each regional coalition is using their funding to meet their current needs. The following is a list of **allowable costs** associated with funding provided by ND Department of Human Services related to Foster & Adopt Recruitment & Retention Coalition efforts:

Advertising – promote community awareness!

- Radio – developing ads and purchasing air time
- Television – developing ads and purchasing air time
- Billboards
- Display boards
- Newspaper – include local news print – “Luncheon News”, “Tidbits”
- Creating and maintaining a foster/adopt website
- Phone books
- “Special community events” advertising
- Advertising on transit buses, park benches,

Supplies/Print – development and printing

- Brochures
- Print advertising
- Flyers, Brochures, Table tents
- Monthly newsletters to foster parents
- Postage
- Paper supplies needed to create and/or distribute recruitment and retention material.

Promotional Items (limited to 10% of budget)

- **These funds are to promote fostering and adoption in the region, not the specific agency purchasing.**
- Pens, magnets, mugs, key rings
- Canvas grocery bags given to foster parents as a “thank you” as well as advertising
- Pizza cutters promoting foster care and adoption (given to a pizza place to distribute on SuperBowl).
- Can cozies to golf courses
- Tape measures to area carpet stores
- Napkins to churches or service groups to use at their luncheons/meetings.
- Popcorn boxes to schools during the sports season

Appreciation banquets (meals/food is only covered if training is also offered)

- Speaker fees
- Room rental
- Recognition plaques or certificates

Fees (associated with table fees - promotional booths)

- County fairs, health fairs, booths
- Civic events
- Pow-wows

Mentoring/Support Groups

- Create or maintain a support group.
- Stipends are available to seasoned foster parents who mentor newly licensed foster parents.
- Orientation programs which support (and train) foster parents to be mentors

Foster Parent Training

- Room charges
- Speaker fees – included Native American speaker who spoke about the Native American culture and the importance of keeping children with relatives.
- Stipends available to foster parents who assist in training activities
- Books or other training material
- Trauma training for select foster parents (specialized training)

Drop-in Centers (limit to 10%)

- Licensed care for foster children, allowing foster families to attend foster care support group meetings and/or training opportunities

Special Activities

- Float supplies for parades
- Recruitment booth supplies

Foster Parent Consultant

Responsible for selected community events which would put him/her in direct contact with potential foster/adopt parents. He/she would be able to speak with authenticity to people interested in foster parenting and/or special needs adoption. The consultant would be paid a stipend for this service.

Informational meetings

- Fees for rooms (fee category)
- Brochures (print)
- Stipends (seasoned foster parent promoting foster care and/or adoption)

Structured Family Activities involving parents and children to strengthen the parent-child relationship (include the foster child in these family activities). Activity/item must be a tangible item (ticket/pass); not a gift card!

- Zoo passes
- Water park passes
- Bowling passes
- Movie tickets

MONETARY GIFT CARDS ARE NOT ALLOWABLE!

CURRENT CASE COUNT

November 2017

ADULT SERVICES

135—Open HCBS cases of all types (decrease of 3)

28—Medicaid Waiver

4- Expanded SPED

14-MSP/PCS

47-Basic Care

42-SPED

6- pending

Worker breakdown

BM—27 cases (12 BC, 5 MW, 3 MSP/PCS, 6 SPED, 1 Ex=SPED)

LC—57 cases (17 BC, 10 MW, 4 MSP/PCS, 25 SPED, 1 Ex-SPED)

PW—51 cases (18 BC, 13 MW, 7 MSP/PCS, 11 SPED, 2 Ex- SPED)

FOSTER HOMES (BM)

No Adult Foster Homes

23—Foster Care for Children

18 for general placement

5 specific homes

4—contacts and inquiries

3—in process of home study—1 general, 2 specific

CHILD CARE (LA)

61—licensed (increase of 1)

3—self-declared (same)

CHILDREN'S SPECIAL HEALTH SERVICES (PW)

12—Treatment Services (decrease of 1)

9—Diagnostic (same)

SUMMARY OF ECONOMIC ASSISTANCE PROGRAM ACTIVITY

October Cases
2,936

New Cases
259

Closed Cases
148

Program Activity 11/1/2017 THROUGH 11/30/2017

Program	NEW APPLICATIONS			Received
	Received	Approved	Denied	
TANF	11	5	6	11
Medicaid	36	25	11	26
SNAP	67	50	17	59
Child Care	15	3	12	9
ACA/Expansion	133	74	59	92
Basic Care	2	2	0	4
Foster Care	5	5	0	2
Sub-Adoption	0	0	0	0
GA Burial	1	0	1	0
TOTAL	270	164	106	203

Change from Last Period +63 Applications

Program	CASE CLOSINGS	
	Case Closings	Case Closings
TANF	2	3
Medicaid	21	21
SNAP	47	38
Child Care	1	3
ACA/Expansion	44	81
Basic Care	0	0
Foster Care	1	0
Sub-Adoption	0	2
TOTAL	116	148

Change from Last Period -32 Cases Closed

*** LOW INCOME HOME ENERGY ASSISTANCE PROGRAM**

Received	Period of			Received
	Approved	Denied	Pending	
101	94	12	94	239
Y-T-D Totals				
340	228	18	94	

FFY 2018

REVIEWS OF ELIGIBILITY COMPLETED ON OPEN CASES

Program	REVIEWS OF ELIGIBILITY COMPLETED ON OPEN CASES	
	Reviews Completed	Reviews Completed
TANF	0	0
Medicaid	52	54
SNAP	68	76
Child Care	2	1
ACA/Expansion	84	81
Basic Care	0	1
Foster Care	0	0
Sub-Adoption	0	0
TOTAL	206	213

Change from Last Period -7 Reviews Completed

**UNDUPLICATED ECONOMIC ASSISTANCE CASELOAD REPORT
(AS OF 1ST DAY OF MONTH)**

	12/1/16	1/1/17	2/1/17	3/1/17	4/1/17	5/1/17	6/1/17	7/1/17	8/1/17	9/1/17	10/1/17	11/1/17	12/1/17	12/1/07
TANF	6	5	8	8	7	2	2	3	7	6	8	7	7	9
TANF/SNAP	18	17	17	15	18	16	16	15	12	16	18	18	18	15
TANF/ME	11	0	0	0	9	0	0	0	0	0	0	0	0	1
TANF/ME/QS	1	2	2	0	1	0	1	1	1	1	1	1	1	0
TANF/SNAP/ME	4	4	5	8	4	6	5	5	5	4	3	3	3	4
TANF/SNAP/QS	0	0	0	0	0	0	0	8	8	1	1	1	1	1
ME	502	492	492	501	505	495	496	499	507	504	510	506	511	511
SNAP	495	495	515	496	493	493	486	477	475	496	517	502	525	525
QS	26	24	22	20	20	21	20	21	22	19	20	22	22	22
SNAP/ME	150	160	152	136	147	157	155	156	148	153	146	139	147	147
SNAP/QS	63	64	63	81	67	65	62	58	57	62	59	57	56	56
ME/QS	67	71	76	88	82	85	83	92	91	90	91	90	89	89
SNAP/ME/QS	94	98	102	102	104	104	102	92	103	109	108	113	110	110
ACA/EXPANSION	1167	1174	1201	1224	1207	1203	1197	1237	1205	1200	1176	1166	1184	1184
LIHEAP	237	303	365	403	416	435	440	0	2	2	0	134	228	228
CHILD CARE	59	58	53	48	52	54	55	58	64	61	64	62	64	64
OTHER (FC & SA)	86	84	84	81	85	85	83	83	85	0	0	0	0	0
FOSTER CARE										41	41	36	47	47
SUBSIDIZED ADOPTION										42	37	35	36	36
BASIC CARE	38	39	40	40	40	41	41	42	43	43	40	44	47	47
TOTALS	3024	3090	3197	3251	3257	3262	3244	2847	2835	2850	2840	2936	3096	3096

**NORTH DAKOTA DEPARTMENT OF HUMAN SERVICES
SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP)
Bismarck, North Dakota**

December 8, 2017

Following is a summary of SNAP statistics for NOVEMBER 2017:

PARTICIPATION				PARTICIPATION			
County	Households	Persons**	Issuance	County	Households	Persons**	Issuance
ADAMS	51	94	\$9,482	MCKENZIE	176	472	\$55,493
BARNES	396	767	\$82,498	MCLEAN	201	424	\$45,803
BENSON	755	2,161	\$288,330	MERCER	159	285	\$35,051
BILLINGS	1	1	\$192	MORTON	859	1,796	\$213,603
GOLDEN VALLEY	58	115	\$11,943	MOUNTRAIL	131	355	\$39,455
BOTTINEAU	219	439	\$54,135	NELSON	90	191	\$20,707
BOWMAN	79	148	\$16,497	OLIVER	37	76	\$8,544
SLOPE	16	27	\$3,806	PEMBINA	177	379	\$41,262
BURKE	45	115	\$12,474	PIERCE	135	275	\$29,255
BURLEIGH	2,500	4,882	\$592,437	RAMSEY	568	1,128	\$129,648
CASS	5,858	12,625	\$1,459,127	RANSOM	163	325	\$34,035
CAVALIER	68	155	\$14,294	RENVILLE	54	120	\$11,962
DICKEY	130	263	\$23,574	RICHLAND	516	1,079	\$117,937
DIVIDE	43	90	\$10,368	ROLETTE	2,328	5,082	\$717,419
DUNN	97	258	\$32,050	SARGENT	83	179	\$18,224
EDDY	98	199	\$21,153	SHERIDAN	65	137	\$15,980
EMMONS	111	185	\$20,939	SIOUX	487	1,513	\$205,448
FOSTER	82	152	\$15,333	STARK	906	1,678	\$217,013
GRAND FORKS	2,349	4,812	\$587,676	STEELE	26	66	\$8,360
GRANT	92	198	\$24,075	STUTSMAN	833	1,415	\$172,715
GRIGGS	67	117	\$13,465	TOWNER	57	126	\$15,388
HETTINGER	69	160	\$18,184	TRAILL	214	420	\$50,491
KIDDER	58	115	\$12,934	WALSH	354	782	\$88,187
LAMOURE	55	115	\$12,782	WARD	2,192	4,437	\$520,939
LOGAN	51	105	\$13,024	WELLS	160	300	\$33,298
MCHENRY	205	392	\$43,876	WILLIAMS	764	1,528	\$195,370
MCINTOSH	74	138	\$13,802	TOTAL	25,362	53,396	\$6,450,037

* This column reflects the number of cases that participated during the reporting month.

** This column reflects the number of persons that participated during the reporting month.

FFM APPLICATIONS - Open Enrollment - 2016 & 2017

Month/Year	Number of FFM Applications	Number Disposed as Duplicate	Net Number	Total During Open Enrollment
11/30/2016	28	8	20	60
12/31/2016	39	13	26	
1/31/2017	22	8	14	
2/28/2017	11	3	8	
3/31/2017	3	1	2	
4/30/2017	5	3	2	
5/31/2017	7	1	6	
6/30/2017	4	2	2	
7/31/2017	3	1	2	
8/31/2017	5	2	3	
9/30/2017	4	1	3	
10/31/2017	6	2	4	
11/30/2017	51	17	34	54
12/19/2017	31	11	20	

FOSTER CARE / IN-HOME

CASE LOADs November 2017

CASE LOADS TOTALS = 84 (79 end of month)

43 Foster care – (Foster care is counted by child)

21- Children in foster homes/PATH 7-Group Care/PRTF 15 -Relative Care

41 In-Home Cases, ICPC, Home Studies and Courtesy Case management

2017	Opened	Closed
June	7	8
July	9	4
August	7	7
September	7	7
October	14	8
November	3	5

2017

Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov
64	67	73	70	71	77	79	84	83	91	84

2017

KC	April	May	June	July	Aug	Sep	Oct	Nov
Foster Care	4	5	7	8	6	7	12	11
In-Home		7	8	6	9	8	7	7
Total	11	12	15	14	15	15	19	18

JD	April	May	June	July	Aug	Sept	Oct	Nov
Foster Care	11	11	11	10	10	10	11	10
In-home	1	2	3	4	5	5	4	5
Total	12	13	14	14	15	15	15	15

RS	April	May	June	July	Aug	Sept	Oct	Nov
Foster Care	5	5	6	6	6	5	5	5
In-Home	7	8	9	7	9	9	9	9
Total	12	13	15	13	15	14	14	14

DN	April	May	June	July	Aug	Sept	Oct	Nov
Foster Care	12	12	12	12	12	12	11	8
In-Home	1	1	1	2	3	3	6	4
Total	13	13	13	14	15	15	17	12

JW	April	May	June	July	Aug	Sept	Oct	Nov
Foster Care	9	9	8	8	7	7	9	8
In-Home	5	4	6	6	7	8	7	8
Total	14	13	14	14	14	15	16	16

TM	April	May	June	July	Aug	Sept	Oct	Nov
In-Home	7	7	6	8	8	6	6	6
Foster Care							1	1
Total		7	6	8	8	6	7	7

NA	April	May	June	July	Aug	Sept	Oct	Nov
In Home	0	0	0	1	1	1	2	2
Foster Care	1	0		1	1	2	1	0
Total:	0	0	0	2	2	3	3	2

Children and Family Services Unit – Parent Aide Caseload

DH	April	May	June	July	Aug	Sept	Oct	Nov
	10	12	10 (3)	10	13	9	11	10

BH	April	May	June	July	Aug	Sept	Oct	Nov
	4	5	6	5	4	4	5	6

Monthly Child Protection Assessments (Full & ATP)

2016

January- 44
February- 47
March- 44
April- 36
May- 53
June- 38
July- 45
August- 38
September- 45
October- 48
November- 49
December- 35

2017

January- 59
February- 48
March- 55
April- 45
May- 68
June- 47
July-37
August-48
September- 52
October- 52
November-64

Morton County Child Protection Reports November 1 to November 30

-Of the 88 total reports in November, 22 administratively Assessed (AA), 2 Administrative Referrals (AR), and 9 Assessment Terminated in Progress (ATP).

*Total number of 960 reports of abuse (includes physical, sexual)- 9

*Total number of 960 reports of neglect (includes educational, prenatal exposure)- 79

-55 of the 88 reports became part of a full assessment.

<u>Beginning November caseload-</u>	<u>Opened/closed-November 1- Nov. 30th</u>
Jenny Wetsch- (5-ATP, 1-full)	Opened-22(AA), 3-(ATP), 2- (AR) Closed- 1(ATP), 19- (AA) End- 7- (ATP), 1- (full), 3- (AA), 2 (AR)
CPS Worker (KO)- 17	Opened- 12, Closed- 8, End-21
CPS Worker (VZ)- 22	Opened 7, Closed- 4, End- 25
CPS Worker (RB)- 20	Opened-13, Closed- 14, End- 19
Part-time CPS Worker (TM)- 8	Opened 6, Closed- 3, End- 11