

**Three Rivers Human Service Zone Board  
Meeting Agenda  
Three Rivers Human Service Zone 1<sup>st</sup> Floor Conference Room  
Mandan Office  
210 2<sup>nd</sup> Ave. NW Mandan  
10:00 AM – July 18, 2024**

**Meeting Call to Order:**

**Roll Call:**

**Approval of Agenda**

**Approval of Minutes from June 20, 2023**

**Review and Approval of July 2024 Bills:**

**Budget Review**

**Zone Program Stats**

**Eligibility Redesign Updates**

**Director Quarterly Performance Review**

**Other:**

Items may be added or deleted from the agenda prior to or during the meeting.

**Next Meeting: August 15, 2024 – 10 AM, Mandan**

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**Three Rivers Human Service Zone Board**  
**Meeting Minutes**  
**Three Rivers Human Services Board Room**  
**Mandan**  
**210 2<sup>nd</sup> Ave NW**  
**June 20, 2024**

**Meeting Call to Order:**

- Dennis called meeting to order at 10:05 AM

**Roll Call:**

**Mandan:** Dennis Meier, Jackie Buckley, Lori Flaaten, Heidi Peltz, Karen Rohr, Rose Mary Lawson

**Carson:** Charlie Steinkuehler

**Fort Yates:** Ken Snider - absent, John Pretty Bear - absent

**Others present:** Jodie Leier, Vince Gillette, Mandy Garrett, Natalie Anderson

**Approval of Agenda**

- Moved by Charles Steinkuehler to approve the agenda seconded by Heidi Peltz. Motion carried.

**Approval of Minutes from May 23, 2024**

- Moved by Jackie Buckley, seconded by Charles Steinkuehler to approve the minutes from May 23, 2024. Motion carried.

**Review and Approval of May 2024 Bills:**

- Jackie Buckley and Lori Flaaten came early to review the bills.
- Moved by Lori Flaaten, seconded by Rosemary Lawson to approve the bills as presented. With a unanimous roll call vote the bills were approved.

Name	Roll Call	Bills Approved
Jackie Buckley	P	Y
Lori Flaaten	P	Y
Rosemary Lawson	P	Y
Heidi Peltz	P	Y
Marty Meyer	A	Absent
Charlie Steinkuehler	P	Y
Ken Snider	A	Absent
John Pretty Bear	A	Absent
Dennis Meier	P	Y
Karen Rohr	P	Y
Dawson Holle	A	Absent

**Budget Review**

- Operating within budget. May was a 3 pay period month.
- The second payment to the zone will be smaller than the first due to the recalculation.

- 

**Vince - Three Rivers Human Service Zone Tribal Liaison Report for April 2024**

- There are approximately 75-100 SRST foster children placed in ND foster homes that he helps to facilitate visits.
- Standing Rock currently has 41 ND IV-E cases and 36 SD IV-E in ND Foster Homes. There are 200+ Tribal Cases and 638 Foster Care Placements.
- Vince attends ND IV-E and Tribal IV-E eligibility meetings.
- Vince spends much of his time dealing with Medicaid payment issues for both ND and SD Foster children.
- Vince has been attempting to engage tribes in claiming expenses for the FMAP funding. The total amount available to the tribes is \$1,291,960 which needs to be claimed prior to June 30, 2024. Vince has assisted Standing Rock with 2 quarters of expenses getting them \$156,000. They still have another \$83,000 that can be claimed by June 30. Currently he has no requests from other Tribes.
- The Casey Program set up another virtual IV-E reimbursement training course on April 30<sup>th</sup>. Don Schmid, who is from ND did the IV-E training. Don is a nationally known expert on IV-E and works with 23 states with their IV-E program.
- The IV-E program also pays for Foster Care Placements for children. From January 1, 2024, to April 30, 2024, the Feds and state paid \$1,125,108.00 for ND Tribal foster children.
- Vince continues to track the Indirect Expenses for Fort Yates for Jodie to report to the state.
- Vince did 14 Foster Care visits for SRST in the month of May. Statewide, Human Service Zones do between 50 and 70 foster care visits for SRST depending on the month. The average length of visits for babies in care is ½ an hour, while older children take considerably more time; with his main visits being with children 10 and below.
- The next Returning to Healing Meeting is scheduled for June 26 and 27<sup>th</sup>. Dennis and Vince will be attending.
- Vince explained more about the topics that were discussed at the Returning to Healing meeting.

**Mandy Garrett – Income Maintenance/Eligibility Supervisor**

- Three Rivers Zone Office Information
  - We currently have an Eligibility Worker I position open.
  - The Support Specialist position is being re-posted as Kim Anderson has resigned.
- Medicaid
  - Total Households: May 2024 - 413
  - Total Individuals: May 2024 - 881
  - Total Benefits: N/A
- SNAP
  - Total Households: May 2024 - 438
  - Total Individuals: May 2024 - 1179
  - Total Benefits Paid: April 2024 – \$658.4 K
- LIHEAP
  - Total Households: May 2024 - 707
  - Total Individuals: May 2024 – 1638
  - Total Benefits: May 2024 - \$57.1K
- TANF (Temporary Assistance for Needy Families)
  - Total Households: May 2024 – 68
  - Total Individuals: May 2024 – 257

- Total Benefits: May 2024 - \$45.7K
- Childcare Assistance Program
  - Total Households: May 2024 - 50
  - Total Individuals: May 2024 – 187
  - Total Benefits Issued: May 2024 - \$112.8K
- Call Center March Stats
  - See the STAT sheet for detailed Tier Information.
- Swim Lanes
  - Currently there is no backlog-all cases across the state are current and being worked on in the appropriate time frames.
  - Employees of licensed childcare providers will be eligible for Child Care Assistance with income excluded and waived co-pay, effective June 1<sup>st</sup>.
- Support Specialists (Statewide)
  - No updates.
- Question Posed by Vince on TANF, Medicaid, etc. If they are Zone cases that is what we use not statewide for stats, not statewide.

Jenny Wetsch – Child Protection

- See the attached Statistical information which was presented during the meeting.
  - 80 total reports in May: 0 Reports in Grant County and 0 Reports for Sioux County.
    - 48 assigned as Full.
    - 0 ATP Assessments.
    - 32 Administratively Assessed or Administrative Referrals.
    - 0 Alt Response.
    - 1 Substance Exposed Infant (SEI)
    - 3 Child Sex Cases
    - 0 Prenatal Drug Cases
    - 1 Courtesy Interview Requests from other zones/2 Law Enforcement
    - 0 Conflict cases for another Zone
  - We are still seeing a lot of reports on current cases.
  - Holly Hammarsten is back as a Temp to fill in for a maternity leave. She began 5/28/24.
  - The 3 FTE’s that were requested:
    - Temp Position-filled by Hammarsten.
    - The Case Aid Position went to the FTE Committee but had to be revised to be more of an administrative position and not a DCA position.
    - CPS Worker request was placed on hold due to having to implement the suggestions by the FTE Committee. One of the suggestions was that the Foster Care/IH cases go sooner before Staffing. We are now expecting the change processes to take 6 months before we can go to the FTE committee to request additional staff.

Natalie Anderson – Foster Care/In Home/FP Licensing

- Reminder that the Foster Care Redesign is started in June. The Foster Care Redesign Team was chosen statewide. We do not have anyone from our Zone on the team currently.

- As of July 1, the state has started changing the levels of care. This would allow us to make 1 referral and Ascend would determine the child's level of care needs. This may reduce the options for children in care. This should create more openings for kids and shorten wait times for care.
- Heidi asked the question of how long kids typically are at YCC. It depends on the crime. Upon release a child can enter the 18+ program. To stay in the 18+ program, they must abide by the program rules. When the youth are released from YCC we need to have the services in place to help them succeed such as the SIL Program, Job Core and 18+. While at YCC the kids have services and schooling, but their success depends on their motivation.
- See the attached statistical information which was presented during the meeting.
- Currently we have 77 cases.
  - 59 Foster Care
  - 17 In-Home Cases, ICPC, Courtesy Case Management & Home Study's
  - 35 Foster Homes/PATH
  - 2 QRTP/PRTF
  - 15 Relative Care
  - 6-18+
  - 1-YCC

#### Eligibility Redesign Update

- Backlog is under control statewide.
- Eastern part of the state had a lot of open positions they are getting filled
- They have implemented holiday rotations. If you are off the holiday this year, you would need to work it next year. Long-term staff is unhappy over this but can trade with someone if can find someone to take their holiday shift.

#### Director Evaluation Discussion:

- The board went over Dennis' evaluation after it was returned from the state with Wendy.
- It was decided that Dennis' 2024 evaluation will be submitted to the State HR by October 1 for their input.
- Wendy explained that the eval goes to the state first and then to our board for their input. Wendy explained she gets the evaluation form, then it is given to Dennis to fill out his self-evaluation. Which then is given to Jackie to submit to the state. The evaluation then comes back to Wendy who provides it to the board for scoring. Then it goes back to Wendy.
- A motion was made by Jackie Buckley and seconded by Charles Steinkuehler to accept the 2024 evaluation as written. A roll call vote was held with Dennis Meier abstaining. All in favor. Motion carried.
- Rose Mary Lawson suggested that we as a group should discuss Dennis' performance quarterly and have Wendy here to provide her input. The board felt it would be a good idea to be able to provide ongoing feedback.
- Dennis explained how the scoring on the evaluations is with Exceeds, Achieves, Developing and Needs Improvement.
- Dennis will need to add to an upcoming agenda to do a 2<sup>nd</sup> quarter evaluation.

#### Zone Vehicle Replacement

- Dawn Rhone reported that 80% of county vehicle usage is by zone employees.
- Dennis wanted to make sure we followed procurement policy and spoke with Dawn Rhone about the options available for the county.

- Due to the needs of our zone, it was determined by Dennis and Dawn the available vehicles on the list could not accommodate the unique needs of the zone in size for child/family transport and therefore a Toyota Grand Highlander was approved.
- The cost of the Highlander is in line with the vehicles on the list at \$47,500.
- After discussion with the board, a consensus was reached that the right decision is being made.
- We have been approved for another vehicle for the 2025 budget year.

**Other**

- On June 25<sup>th</sup> and 26<sup>th</sup> the Government-to-Government (G2G) Tribal Government Relations will be held at the state.
- The Healing Conference in Standing Rock is Scheduled for the same time as the G2G meeting.
- ICWA Conference in July
  - Dennis and Vince are planning to attend.
- One of the board members inquired into the lady that was at the board meeting in December if her concern had been resolved. Dennis explained that the decision was upheld by the Level 3 Grievance Committee.

**Adjourn:**

- Moved by Jackie Buckley, seconded by Lori Flaaten to adjourn the meeting at 11:16 AM. Motion carried.

**Next Meeting July 18, 2024 – 10 AM, Mandan**

**Respectfully Submitted,**

**Jodie Leier  
Fiscal Services  
Three Rivers Human Service Zone**

**THREE RIVERS HUMAN SERVICE ZONE  
MONTHLY BILLING APPROVAL SHEET**

For Month of: July 2024

<b>VENDOR</b>	<b>AMOUNT</b>		
Burcham-Lafontaine, Rose	\$	400.00	
Gonzalez, Keyona	\$	8.37	
ITD-Mandan	\$	266.25	
LabCorp	\$	152.00	
Vettel, Elizabeth	\$	12.36	
Vettel, Elizabeth	\$	17.46	
WRT Grant	\$	83.50	
WRT Ft Yates	\$	289.38	
Credit Card (Gillette)	\$	-	
Credit Card (Leier)	\$	12,928.01	
WEX Card	\$	342.51	
Jackie Buckley	\$	5.36	\$ 50.00
RoseMary Lawson	\$	60.30	\$ 50.00
Lori Flaaten	\$	9.38	\$ 50.00
Heidi Peltz	\$	65.66	\$ 50.00
John Pretty Bear	\$	84.42	\$ 50.00
Marty Meyer	\$	91.12	\$ 50.00
Ken Snider	\$	80.40	\$ 50.00
Charles Steinkuehler	\$	79.06	\$ 50.00
Dawson Holle	\$	24.12	\$ 50.00
Karen Rohr	\$	2.01	\$ 50.00
Subtotal:	\$	15,001.67	\$ 500.00
<b>TOTAL:</b>	<b>\$</b>	<b>15,501.67</b>	
<b>APPROVALS:</b>			
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
<b>DIRECTOR:</b>	_____		

Morton County

**Expenditure Report with Detail Options**

Fiscal Year: 2024-2024

From Date: 6/1/2024

To Date: 6/30/2024

Account Mask: ??????????

Exclude PR encumbrance  Include pre encumbrance  Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
<b>SOCIAL WELFARE FUND</b>							
<b>SOCIAL SERVICES ADMIN DEPARTMENT</b>							
207.450.6101 / SALARIES	\$26,393.60	\$0.00	\$444,199.81	\$171,867.84	\$0.00	\$272,331.97	38.69%
<del>207.450.6103 / TEMPORARY SALARIES</del>	\$1,211.88	\$0.00	\$0.00	\$6,524.76	\$0.00	(\$6,524.76)	0.00%
207.450.6211 / HEALTH INSURANCE	\$3,915.37	\$0.00	\$72,386.78	\$25,126.24	\$0.00	\$47,260.54	34.71%
207.450.6212 / AUTO INSURANCE	\$0.00	\$0.00	\$0.00	\$1,897.00	\$0.00	(\$1,897.00)	0.00%
207.450.6215 / LIABILITY INSURANCE	\$0.00	\$0.00	\$0.00	\$4,752.00	\$0.00	(\$4,752.00)	0.00%
207.450.6221 / FICA MATCH	\$2,004.52	\$0.00	\$33,981.29	\$12,974.28	\$0.00	\$21,007.01	38.18%
<del>207.450.6300 / NDPERS DEF. BENEFIT</del>	\$4,027.62	\$0.00	\$54,066.76	\$26,179.54	\$0.00	\$27,887.22	48.42%
207.450.6321 / PROPERTY & LIABILITY INSURAN	\$810.00	\$0.00	\$10,500.00	\$810.00	\$0.00	\$9,690.00	7.71%
207.450.6322 / Background Checks	\$0.00	\$0.00	\$4,220.00	\$0.00	\$0.00	\$4,220.00	0.00%
207.450.6324 / PROFESSIONAL ASSOCIATIONS	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
207.450.6339 / MEMBERSHIPS & REGISTRATIONS	\$60.00	\$0.00	\$7,800.00	\$260.00	\$0.00	\$7,540.00	3.33%
207.450.6341 / TRAVEL EXPENSE	\$5,732.46	\$0.00	\$60,978.00	\$10,638.78	\$0.00	\$50,339.22	17.45%
<del>207.450.6344 / VEHICLE &amp; EQUIP REPAIR &amp; MAINTENANC</del>	\$154.45	\$0.00	\$3,500.00	\$661.54	\$0.00	\$2,838.46	18.90%
207.450.6359 / POSTAGE	\$0.00	\$0.00	\$5,000.00	\$928.81	\$0.00	\$4,071.19	18.58%
207.450.6360 / MOBILE COMMUNICATIONS	\$2,214.46	\$0.00	\$37,590.88	\$12,627.36	\$0.00	\$24,963.52	33.59%
207.450.6363 / PUBLISHING & PRINTING	\$0.00	\$0.00	\$3,200.00	\$132.19	\$0.00	\$3,067.81	4.13%
207.450.6401 / OFFICE MATERIALS	\$188.32	\$0.00	\$16,350.00	\$2,594.46	\$0.00	\$13,755.54	15.87%
207.450.6651 / CAPITAL OUTLAY-EQUIPMENT	\$5,310.00	\$0.00	\$70,800.00	\$84,070.39	\$0.00	(\$13,270.39)	118.74%
207.450.6905 / SAFETY/PERMANENCY FUNDS	\$0.00	\$0.00	\$0.00	\$108.93	\$0.00	(\$108.93)	0.00%
<del>207.450.6927 / TERMINAL COST</del>	\$465.50	\$0.00	\$5,200.00	\$624.50	\$0.00	\$4,575.50	12.01%
<del>207.450.6932 / COPIER EXPENSE</del>	\$610.13	\$0.00	\$6,000.00	\$2,263.63	\$0.00	\$3,736.37	37.73%
Total For SOCIAL SERVICES ADMIN	\$53,098.31	\$0.00	\$835,973.52	\$365,042.25	\$0.00	\$470,931.27	43.67%
<b>INCOME MAINT(ELIGIBILITY) DEPARTMENT</b>							
207.451.6101 / SALARIES	\$99,080.00	\$0.00	\$1,526,171.50	\$657,938.93	\$0.00	\$868,232.57	43.11%
<del>207.451.6104 / LEAVE PAYOUTS</del>	\$0.00	\$0.00	\$0.00	\$1,720.84	\$0.00	(\$1,720.84)	0.00%
207.451.6121 / OVERTIME PAY	\$0.00	\$0.00	\$0.00	\$769.34	\$0.00	(\$769.34)	0.00%

Morton County

**Expenditure Report with Detail Options**

Fiscal Year: 2024-2024

From Date: 6/1/2024

To Date: 6/30/2024

Account Mask: ?????????

Exclude PR encumbrance  Include pre encumbrance  Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.451.6211 / HEALTH INSURANCE	\$24,072.92	\$0.00	\$275,904.14	\$139,668.73	\$0.00	\$136,235.41	50.62%
207.451.6221 / FICA MATCH	\$6,940.58	\$0.00	\$116,752.12	\$46,866.16	\$0.00	\$69,885.96	40.14%
207.451.6251 / UNEMPLOYMENT COMPENSATION	\$0.00	\$0.00	\$0.00	(\$383.50)	\$0.00	\$383.50	0.00%
207.451.6300 / NDPERS DEFINED BENEFIT	\$15,119.66	\$0.00	\$217,632.06	\$99,916.29	\$0.00	\$117,715.77	45.91%
207.451.6341 / TRAVEL EXPENSE	\$421.94	\$0.00	\$0.00	\$594.80	\$0.00	(\$594.80)	0.00%
207.451.6401 / OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$468.72	\$0.00	(\$468.72)	0.00%
207.451.6651 / CAPITAL OUTLAY-EQUIPMENT	\$0.00	\$0.00	\$0.00	\$3,434.00	\$0.00	(\$3,434.00)	0.00%
207.451.6927 / TERMINAL COST	\$2,418.25	\$0.00	\$0.00	\$2,825.50	\$0.00	(\$2,825.50)	0.00%
Total For INCOME MAINT(ELIGIBILITY)	\$148,053.35	\$0.00	\$2,136,459.82	\$953,819.81	\$0.00	\$1,182,640.01	44.64%
<b>SOCIAL SERVICES-MIXED DEPARTMENT</b>							
207.452.6101 / SALARIES	\$44,398.40	\$0.00	\$642,484.66	\$281,925.60	\$0.00	\$360,559.06	43.88%
207.452.6111 / STANDBY SALARIES	\$1,500.00	\$0.00	\$0.00	\$5,625.00	\$0.00	(\$5,625.00)	0.00%
207.452.6121 / OVERTIME PAY	\$0.00	\$0.00	\$0.00	\$194.88	\$0.00	(\$194.88)	0.00%
207.452.6211 / HEALTH INSURANCE	\$5,549.39	\$0.00	\$62,546.26	\$31,335.52	\$0.00	\$31,210.74	50.10%
207.452.6221 / FICA MATCH	\$3,376.00	\$0.00	\$49,150.08	\$21,257.10	\$0.00	\$27,892.98	43.25%
207.452.6300 / NDPERS DEFINED BENEFIT	\$6,775.20	\$0.00	\$91,618.31	\$43,021.89	\$0.00	\$48,596.42	46.96%
207.452.6339 / MEMBERSHIPS, REGISTRATIONS & SUBSCR	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	(\$200.00)	0.00%
207.452.6341 / TRAVEL EXPENSE	\$377.41	\$0.00	\$0.00	\$1,904.70	\$0.00	(\$1,904.70)	0.00%
207.452.6360 / MOBILE COMMUNICATIONS	\$0.00	\$0.00	\$0.00	\$200.78	\$0.00	(\$200.78)	0.00%
207.452.6651 / CAPITAL OUTLAY-EQUIPMENT	\$0.00	\$0.00	\$0.00	\$816.00	\$0.00	(\$816.00)	0.00%
207.452.6913 / HIGH RISK DAY CARE	\$0.00	\$0.00	\$2,250.00	\$0.00	\$0.00	\$2,250.00	0.00%
207.452.6927 / TERMINAL COST	\$594.00	\$0.00	\$0.00	\$619.00	\$0.00	(\$619.00)	0.00%
Total For SOCIAL SERVICES-MIXED	\$62,570.40	\$0.00	\$848,049.31	\$387,100.47	\$0.00	\$460,948.84	45.65%
<b>CHILD PROTECTIVE SERVICES DEPARTMENT</b>							
207.453.6101 / SALARIES	\$35,800.65	\$0.00	\$472,202.66	\$217,344.65	\$0.00	\$254,858.01	46.03%
207.453.6111 / STANDBY SALARIES	\$450.00	\$0.00	\$0.00	\$4,300.00	\$0.00	(\$4,300.00)	0.00%
207.453.6211 / HEALTH INSURANCE	\$4,788.94	\$0.00	\$53,973.22	\$28,733.64	\$0.00	\$25,239.58	53.24%
207.453.6221 / FICA MATCH	\$2,653.12	\$0.00	\$36,123.50	\$16,239.07	\$0.00	\$19,884.43	44.95%

Morton County

**Expenditure Report with Detail Options**

Fiscal Year: 2024-2024

From Date: 6/1/2024

To Date: 6/30/2024

Account Mask: ?????????

Exclude PR encumbrance  Include pre encumbrance  Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.453.6300 / NDPERS DEFINED BENEFIT	\$5,037.02	\$0.00	\$67,336.10	\$32,740.63	\$0.00	\$34,595.47	48.62%
207.453.6339 / MEMBERSHIPS, REGISTRATIONS & SUBSCR	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	(\$200.00)	0.00%
207.453.6360 / MOBILE COMMUNICATIONS	\$0.00	\$0.00	\$0.00	\$190.52	\$0.00	(\$190.52)	0.00%
207.453.6651 / CAPITAL OUTLAY-EQUIPMENT	\$0.00	\$0.00	\$0.00	\$680.00	\$0.00	(\$680.00)	0.00%
207.453.6927 / TERMINAL COST	\$451.75	\$0.00	\$0.00	\$551.75	\$0.00	(\$551.75)	0.00%
Total For CHILD PROTECTIVE SERVICES	\$49,181.48	\$0.00	\$629,635.48	\$300,980.26	\$0.00	\$328,655.22	47.80%
PARENT AID DEPARTMENT							
207.455.6101 / SALARIES	\$6,160.40	\$0.00	\$99,808.82	\$36,661.50	\$0.00	\$63,147.32	36.73%
207.455.6104 / LEAVE PAYOUTS	\$541.14	\$0.00	\$0.00	\$559.25	\$0.00	(\$559.25)	0.00%
207.455.6121 / OVERTIME PAY	\$5.17	\$0.00	\$0.00	\$5.17	\$0.00	(\$5.17)	0.00%
207.455.6211 / HEALTH INSURANCE	\$760.45	\$0.00	\$26,986.61	\$12,412.27	\$0.00	\$14,574.34	45.99%
207.455.6221 / FICA MATCH	\$502.51	\$0.00	\$7,635.37	\$2,614.83	\$0.00	\$5,020.54	34.25%
207.455.6300 / NDPERS DEFINED BENEFIT	\$940.07	\$0.00	\$14,232.74	\$5,594.52	\$0.00	\$8,638.22	39.31%
207.455.6360 / MOBILE COMMUNICATIONS	\$0.00	\$0.00	\$0.00	\$60.82	\$0.00	(\$60.82)	0.00%
207.455.6401 / OFFICE SUPPLIES	\$52.55	\$0.00	\$0.00	\$517.94	\$0.00	(\$517.94)	0.00%
207.455.6651 / CAPITAL OUTLAY-EQUIPMENT	\$0.00	\$0.00	\$0.00	\$136.00	\$0.00	(\$136.00)	0.00%
207.455.6927 / TERMINAL COST	\$136.00	\$0.00	\$0.00	\$148.50	\$0.00	(\$148.50)	0.00%
Total For PARENT AID	\$9,098.29	\$0.00	\$148,663.54	\$58,710.80	\$0.00	\$89,952.74	39.49%
IN-HOME CARE SPECIALIST DEPARTMENT							
207.456.6101 / SALARIES	\$1,494.40	\$0.00	\$43,558.30	\$9,979.79	\$0.00	\$33,578.51	22.91%
207.456.6211 / HEALTH INSURANCE	\$395.66	\$0.00	\$8,573.04	\$2,802.24	\$0.00	\$5,770.80	32.69%
207.456.6221 / FICA MATCH	\$79.96	\$0.00	\$3,332.21	\$590.17	\$0.00	\$2,742.04	17.71%
207.456.6300 / NDPERS DEFINED BENEFIT	\$228.04	\$0.00	\$6,211.41	\$1,522.89	\$0.00	\$4,688.52	24.52%
207.456.6360 / MOBILE COMMUNICATIONS	\$0.00	\$0.00	\$0.00	\$58.42	\$0.00	(\$58.42)	0.00%
Total For IN-HOME CARE SPECIALIST	\$2,198.06	\$0.00	\$61,674.96	\$14,953.51	\$0.00	\$46,721.45	24.25%
HUMAN SERVICES ZONE BOARD DEPARTMENT							
207.457.6101 / SALARIES	\$0.00	\$0.00	\$6,500.00	\$0.00	\$0.00	\$6,500.00	0.00%
207.457.6221 / FICA MATCH	\$0.00	\$0.00	\$497.25	\$0.00	\$0.00	\$497.25	0.00%

**Morton County**

**Expenditure Report with Detail Options**

Fiscal Year: 2024-2024

From Date: 6/1/2024

To Date: 6/30/2024

Account Mask: ????????

Exclude PR encumbrance  Include pre encumbrance  Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.457.6241 / WORKERS COMPENSATION	\$0.00	\$0.00	\$0.00	\$9.38	\$0.00	(\$9.38)	0.00%
207.457.6341 / TRAVEL EXPENSE	\$221.77	\$0.00	\$0.00	\$1,184.15	\$0.00	(\$1,184.15)	0.00%
Total For HUMAN SERVICES ZONE BOARD	\$221.77	\$0.00	\$6,997.25	\$1,193.53	\$0.00	\$5,803.72	17.06%
FOSTER CARE COURT COSTS DEPARTMENT							
207.459.6911 / EXPERT/PROFESSIONAL WITNESS FEES	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Total For FOSTER CARE COURT COSTS	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
SAFETY/PERMANENCY DEPARTMENT							
207.461.6905 / SAFETY/PERMANENCY FUNDS	\$1,134.05	\$0.00	\$75,000.00	\$8,470.00	\$0.00	\$66,530.00	11.29%
Total For SAFETY/PERMANENCY	\$1,134.05	\$0.00	\$75,000.00	\$8,470.00	\$0.00	\$66,530.00	11.29%
GENERAL ASSISTANCE DEPARTMENT							
207.462.6499 / MISCELLANEOUS EXPENSE	\$130.74	\$0.00	\$5,720.00	\$4,642.95	<del>\$0.00</del>	\$1,077.05	81.17%
207.462.6904 / GA BURIALS	(\$3,500.00)	\$0.00	\$50,000.00	\$27,045.49	\$0.00	\$22,954.51	54.09%
Total For GENERAL ASSISTANCE	(\$3,369.26)	\$0.00	\$55,720.00	\$31,688.44	\$0.00	\$24,031.56	56.87%
Total For SOCIAL WELFARE	\$322,186.45	\$0.00	\$4,800,673.88	\$2,121,959.07	\$0.00	\$2,678,714.81	44.20%

Morton County

**Expenditure Report with Detail Options**

Fiscal Year: 2024-2024

From Date: 6/1/2024

To Date: 6/30/2024

Account Mask: ?????????

Exclude PR encumbrance  Include pre encumbrance  Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
<b>Grand Total:</b>	\$322,186.45	\$0.00	\$4,800,673.88	\$2,121,959.07	\$0.00	\$2,678,714.81	44.20%

End of Report

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There are approx. 75-100 SRST foster children from ND and SD placed in ND foster homes that I help facilitate visits . This number is probably larger, the Tribe has approx. 150+ foster children in care, but they won't really tell me where the children are placed. 36 of these placements are SD IV E Paid Foster Care placements and 22 ND Tribal IV E Paid FC placements. ND paid \$304,468.00 for the 22 Tribal IV E children in FC placement, in the month of June.

I attend ND IV E and Standing Rock Tribal IV E eligibility meeting. I spend a lot of time with Medicaid issues with the foster kids Medicaid, bills not being paid, getting SD foster kids on ND Medicaid, and talking with business offices of medical facilities clearing up nonpayment issues with current foster children and children previously in care. I also provide this service for the Three Rivers Human Service Zone foster children.

The SFY 23-24 ended on June 30<sup>th</sup>, which is the deadline for Tribes to claim expenses SFY 23-24. The total amount available to tribes is \$1,291,960 that needs to be claimed prior to June 30, 2024. I emailed all the tribes, offering my assistance. I offered to complete the FMAP reimbursement request if they send me the raw data and I would compile the report, send it to the tribe to sign and submit. I have assisted two tribes to get some or all of their reimbursements. I am currently assisting Turtle Mountain with their reimbursement but are at stand still waiting for Finance to supply the expenditures. I have not received any request for assistance from Ft Berthold. Update to this. Only Spirit Lake has rec'd all of their FMAP reimbursement. Turtle Mountain is still in the process of doing paperwork, Standing Rock still has \$56000 to claim and MHA has not made a claim for any of their FMAP money. The State has moved reimbursement deadline back to July 31, 2024 to allow the tribes to submit their claims.

I have done the payment of indirect expenses for Sioux County

since we went to a zone in 2020. I exam the bills, prepare the vouchers, submit them to the Sioux County Auditor to prepare the checks and pay the bills, about \$3500.00ish a month. These numbers are submitted to Jodie Leier for the 119 indirect cost report that is submitted to the state.

I did 14 Foster Care F2F visits for SRST in the month of June. Human Service zones do between 50-70 foster care visits for Standing Rock Foster Kids, depending on the month, literally from all over the state. From Fargo, Bottineau, Devils Lake, Minot, Oakes, Tappen, Forman, Sentinel Butte, Dickinson and Bismarck-Mandan. .

*Vincent Gillette*

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# TRHSZ FOSTER CARE / IN-HOME

## CASE LOADs June 2024

**CASE LOADS TOTALS = 77**

**60 Foster care – (Foster care is counted by child)**

**38- foster homes/PATH      3-QRTP/PRTF      13-Relative Care      6-18+    0-YCC**

**17 In-Home Cases, ICPC, Courtesy Case management & Home studies**

	Opened	Closed
<b>2024</b>		
<b>January</b>	<b>6</b>	<b>0</b>
<b>February</b>	<b>2</b>	<b>5</b>
<b>March</b>	<b>2</b>	<b>2</b>
<b>April</b>	<b>7</b>	<b>4</b>
<b>May</b>	<b>4</b>	<b>5</b>
<b>June</b>	<b>2</b>	<b>5</b>

**2022- TRHSZ**

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
<b>103</b>	<b>112</b>	<b>111</b>	<b>107</b>	<b>100</b>	<b>99</b>	<b>94</b>	<b>82</b>	<b>84</b>	<b>79</b>	<b>83</b>	<b>82</b>

**2023-TRHSZ**

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
<b>77</b>	<b>66</b>	<b>72</b>	<b>74</b>	<b>74</b>	<b>72</b>	<b>68</b>	<b>69</b>	<b>74</b>	<b>74</b>	<b>72</b>	<b>68</b>

**2024-TRHSZ**

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
<b>71</b>	<b>74</b>	<b>73</b>	<b>77</b>	<b>76</b>	<b>77</b>						

**2024**

<b>SM / CM</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>
Foster Care	vacant		0	2	2	2
In-Home	PA help.....		1	4	4	5
<b>Total</b>		<b>0</b>	<b>1</b>	<b>6</b>	<b>6</b>	<b>7</b>

<b>KG</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>
Foster Care	7	8	8	8	8	10
In-Home	3	3	3	3	2	2
<b>Total</b>	<b>10</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>10</b>	<b>12</b>

<b>TM</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>
Foster Care	8	7	7	7	7	8
In-Home	3	5	4	3	3	2
<b>Total</b>	<b>11</b>	<b>12</b>	<b>11</b>	<b>10</b>	<b>10</b>	<b>10</b>

<b>TS</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>
Foster Care	9	9	9	9	11	
In-Home	3	4	3	3	2	
<b>Total</b>	<b>12</b>	<b>13</b>	<b>12</b>	<b>12</b>	<b>13</b>	

<b>NK</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>
Foster Care	12	12	12	14	12	12
In-Home	1	1	2	1	1	1
<b>Total</b>	<b>13</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>13</b>	<b>13</b>

<b>JD</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>
Foster Care	7	7	8	6	8	9
In-Home	5	5	4	5	4	4
<b>Total</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>11</b>	<b>12</b>	<b>13</b>

<b>EV</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>
Foster Care	11	11	10	10	11	9
In-Home	2	2	2	2	1	2
<b>Total:</b>	<b>13</b>	<b>13</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>11</b>

**THREE RIVERS HUMAN SERVICE ZONE Child Protection Reports June 1 to June 30th-**  
 Of the 66 total reports in June, 30 Administratively Assessed (AA)/Administrative Referrals (AR), and 0 Assessment Terminated in Progress (ATP).

Grant County- 1

Sioux County- 0 (non-reservation cases)

\* Total number of Substance Exposed Infant (SEI) cases- 0(started 2, both transferred out of Zone)

\* Total number of Child Sexual Behavior (CSB) cases- 0

\*Total number of Prenatal Exposure (drugs/alcohol)- 2

\*Total number of courtesy interview requests- 0 from another zone, 1 LE assist

\* Conflict cases for another Zone- 0

**Beginning June caseload-**

**Opened/Closed- June 1- June 30th-**

CPS Supervisor (JW)- 10

Opened-4, Closed-3, End- 10 (\*1 combine)

CPS Worker (KO)- 21

Opened-3, Closed- 7, End-17 (\*4 new reports received on open cases)

CPS Worker (AS)- 26

Opened-3, Closed-5, End-24 (\*3 new reports received on open cases)

CPS Worker (MH)-31

Opened-7, Closed-13, End-25 (\*4 new reports received on open cases)

CPS Worker (BM)- 2

Opened-0, Closed-0, End-2 (\*0 new reports received on open case)

CPS Worker (TB)- 19

Opened-4, Closed- 11, End- 12 (\*1 new reports received on open case)

Temp CPS Worker(HH)-3

Opened-4 (\*1 combined) Closed-2(&2 of BM)

**Parent Aide Caseload**

PS -	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar(vacant)	Apr	May	June
	11	13	13	13	vacant	7	10	14	14	15	2	2	8	7	9

JA-	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
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8 10 10 12 13 14 13 14 14 14 10 9 13 10 vacated June 14

**TOTAL 960 REPORTS  
FOR ZONE**

	2022	2023	2024
JANUARY	67	90	83
FEBRUARY	83	83	101
MARCH	88	95	114
APRIL	81	86	93
MAY	86	76	80
JUNE	79	68	66
JULY	59	70	
AUGUST	74	98	
SEPTEMBER	85	108	
OCTOBER	66	82	
NOVEMBER	71	89	
DECEMBER	71	69	
<b>YEAR TOTAL</b>	<b>910</b>	<b>1014</b>	<b>537</b>

**ASSIGNED 960'S  
(includes combines)**

	2022	2023	2024
JANUARY	31	53	48
FEBRUARY	41	43	60
MARCH	55	56	86
APRIL	52	53	63
MAY	57	44	48
JUNE	40	36	36
JULY	36	44	
AUGUST	39	55	
SEPTEMBER	38	62	
OCTOBER	30	44	
NOVEMBER	43	57	
DECEMBER	40	32	
<b>YEAR TOTAL</b>	<b>502</b>	<b>579</b>	<b>341</b>

# Three Rivers Human Service Zone- Economic Assistance Report

July 2024

## Three Rivers Zone office information:

- **Current Openings:** Support Specialist
- **Hired:** Nadia Baynum as EWI

## Three Rivers Zone EA benefits distributed:

### SNAP Program ( Supplemental Nutritional Assistance Program)

	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
Total Households	535	528	476	523	487	525	466	438	395
Total individuals	1,410	1,353	1276	1406	1334	1363	1216	1179	1057
Total benefits issued	\$649.4K	\$641.2k	\$641.8K	\$644K	\$642.6K	\$639.7K	\$649.1K	\$658.4k	\$663.5k

### LIHEAP Program (Low income Home Energy Assistance Program)

	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
Total Households	549	400	341	282	166	100	74	707	N/A
Total individuals	1400	1040	887	811	442	276	218	1638	N/A
Total Benefits issued	\$23.9k	\$37.6K	\$56.9K	\$93.5K	\$55.3K	\$37.7k	\$29.5K	\$57.1k	N/A

### Child Care Assistance Program

	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
Total Households	51	39	53	55	55	49	58	50	40
Total individuals	172	146	196	209	197	162	208	187	133
Total Benefits issued	\$109.1k	\$107.3k	\$104.3K	\$114.2K	\$111.2K	\$106.8k	\$111.2k	\$112.8k	\$134.7k

### Health Care Coverage

	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
Total Households	639	593	583	628	526	582	540	413	311
Total individuals	1,239	1207	1177	1244	1120	1145	1137	881	654
Total Benefits	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

### TANF (Temporary Assistance for Needy Families)

	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
Total Households	63	59	62	69	71	61	62	68	58
Total individuals	254	213	245	286	296	238	233	257	259
Total Benefits issued	\$43.5k	\$41.2k	\$40.6K	\$42.6K	\$40.9K	\$42.2K	\$44.5k	\$45.7k	\$48.6k

Call Center Stats:

**Call Center information (Statewide)**

	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
Tier 1 call volume	N/A	34498	31498	35274	24594	21651	22724	21032	19016
Tier 1 Accepted calls	N/A	23269	20397	23550	20173	19831	20995	20591	18803
Tier 1 Missed calls	N/A	10514	10360	10909	4093	1660	1581	367	158
Tier 1 Dropped calls	N/A	141	76	97	54	53	41	38	45
Tier 1 Average Queue time	N/A	0:05:44	0:06:31	0:06:13	0:03:25	0:01:52	0:01:26	0:00:28	0:00:15
Tier 1 Average Talktime	N/A	0:07:53	0:11:59	0:11:25	0:11:13	0:00:7638889	0:10:08	0:09:46	0:09:08
Tier 2 call volume	N/A	6929	6130	6164	5230	5188	5721	5528	4756
Tier 2 Accepted calls	N/A	5286	4725	4605	4043	4117	4670	4589	4406
Tier 2 Missed calls	N/A	1471	1209	1318	1025	932	918	815	312
Tier 2 Dropped calls	N/A	9	4	2	5	5	10	5	10
Tier 2 Average Queue time	N/A	0:06:53	0:14:37	0:15:21	0:11:47	0:09:59	0:08:58	0:07:43	0:03:12
Tier 2 Average Talktime	N/A	0:07:53	0:05:36	0:08:49	0:09:15	0:09:08	0:08:31	0:08:02	0:08:20

Swim lane information:

- No changes

Support Specialist (Statewide):

- No updates