

**Three Rivers Human Service Zone Board  
Meeting Agenda  
Three Rivers Human Service Zone 1<sup>st</sup> Floor Conference Room  
Mandan Office  
210 2<sup>nd</sup> Ave. NW Mandan  
10:00 AM – June 19, 2025**

**Meeting Call to Order:**

**Roll Call:**

**Approval of Agenda**

**Approval of May 15, 2025, Minutes**

**Review and Approval of June 2025 Bills:**

**Budget Review**

**Zone Program Stats**

**Child Welfare Unit Updates**

**Breach of Confidentiality Case Discussion**

**Other:**

**Items may be added or deleted from the agenda prior to or during the meeting.**

**Next Meeting: June 19, 2025 @ 10 AM, Mandan**

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**Three Rivers Human Service Zone Board**  
**Meeting Minutes**  
**Three Rivers Human Services Board Room**  
**Mandan**  
**210 2<sup>nd</sup> Ave NW**  
**May 15, 2025**

**Meeting Call to Order:**

- Dennis called the meeting to order at 10:04 AM

**Roll Call:**

**Mandan:** Dennis Meier, Jackie Buckley, Lori Flaaten, Rose Mary Lawson, Heidi Peltz

**Absent:** Karen Rohr, Dawson Holle

**Carson:** Marty Meyer (Phone), Gerard Kraft

**Absent:**

**Fort Yates:** Ken Snider

**Absent:** John Pretty Bear

**Others present:** Jodie Leier, Jenny Wetsch, Mandy Garrett, Tracy Mertz, Vince Gillette

**Approval of Agenda**

- Moved by Gerard Kraft to approve the agenda seconded by Rose Mary Lawson. All in favor. Motion carried.

**Approval of Minutes from April 17, 2025**

- Moved by Lori Flaaten to approve the minutes from April 17, 2025, seconded by Jackie Buckley. All in favor. Motion carried.

**Review and Approval of May 2025 Bills:**

- Lori Flaaten and Jackie Buckley came in early to review the bills.
- All questions regarding the bills were answered.
- Moved by Jackie Buckley, seconded by Lori Flaaten to approve the bills as presented. With a unanimous roll call vote the bills were approved.

<b>Name</b>	<b>Roll Call</b>	<b>Bills Approved</b>
Jackie Buckley	P	Y
Lori Flaten	P	Y
Rosemary Lawson	P	Y
Heidi Peltz	P	Y
Marty Meyer	P (Phone)	Y
Gerard Kraft	P	Y
Ken Snider	P	Y
John Pretty Bear	A	Absent
Dennis Meier	P	Y
Karen Rohr	A	Absent

Dawson Holle	A	Absent
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**Budget Review**

- Dennis went over April Financials. In April we were below budget.
- We will continue a conservative stance with the budget throughout 2025.
- A meeting with Jason Coffey, Dennis Meier and Jodie Leier was held to finalize the 2025 Recalculation. Money had been removed from operations, specifically safety permanency funds.
- On May 19, Jason Coffey, Dennis Meier and Jodie Leier will meet regarding the budget for 2026.

**Vince Gillette- Three Rivers Human Service Zone Tribal Liaison Report for April 2025**

- There are approximately 50-75 SRST foster children placed in ND foster homes that Vince helps to facilitate visits.
- Standing Rock currently has 41 ND IV-E cases and 33 SD IV-E cases in ND Foster Homes and 15 in paid Foster Care placements.
- 10 kids are in sub-adopt. Vince explained sub-adopt and how it pays for care and Medicaid until the child is 18.
- Vince attends ND IV-E and Tribal IV-E eligibility meetings. The meetings are about keeping cases current with court orders and paperwork, so the children don't lose their benefits.
- Vince spends a lot of time dealing with Medicaid payment issues for both ND and SD Foster children.
- ND Tribes FMAP available reimbursements are out totaling \$1,292,229.00 for SFY 24-25. The new requests for reimbursements need to be in by June 30, 2025.
- Vince reported the completed F-MAP for Turtle Mountain from July 2024 to September 2024 is \$260,000. There is an additional \$290,000 that can be claimed prior to June 30, 2025. Turtle Mountain has been completed and should be submitted soon.
- Ft. Berthold reached out to Vince 2 months ago for FMAP assistance, but they haven't followed up.
- Dean Sturn, the administrator of the program, sent out an email saying that he will be retiring on June 12, so he wants all reimbursement requests sent early.
- Vince continues to track the Indirect Expenses for Fort Yates for Jodie Leier to report to the state.
- Vince did 11 Foster Care visits for SRST and 2 for TRHSZ in April.
- Vince explained the Keeping the Culture Alive class for Native Foster Children and Foster Parents is a work in progress. The January, February, March and April classes were canceled. They are having trouble securing a location for the classes.
- Vince continues to work on the project of updating the TCM (Targeted Case Management Billing). There are some zones that believe that billing for IV-E is double dipping and do not bill for IV-E kids.
- We may be helping Burleigh County with visits again due to them being shorthanded.
- Vince has been doing an Administrative Standards deep dive on frame. The information is there, but the program isn't capturing the visitation data consistently. We are graded on data that may be inaccurate. Questions have been raised about how the system works, are there boxes that need to be checked to pull the data? In the last 6-8 months, we have been meeting the standards for foster care visits and in-home visits have improved greatly. Dennis went over the stats. Jenny has been working with their FSS regarding the stats and what has skewed the numbers for CPS face-to-face and assessment timely completion.

**Mandy Garrett – Income Maintenance/Eligibility Supervisor**

The Stats shown on the attached paperwork show the difference between the Power VI System vs Spaces System.

### Three Rivers Zone Office Information

- Current Openings: None
- EBT card issuance is currently on hold for coming back into the county offices as a Hybrid plan.
- The High Efficiency Accuracy Team (HEAT) State Team will be visiting the Mandan office in June 2025. They will be doing visits in all three offices for the State EBT Team.
- Kudos to the EA unit-we were exceeding standards for work item volume and meeting standards for process timeliness on the quarterly report for each zone for the months of January to March 2025.
- Medicaid
  - Total Households: April 2025 – N/A
  - Total Individuals: April 2025 – N/A
  - Total Benefits: N/A
- SNAP
  - Total Households: April 2025 - 1172
  - Total Individuals: April 2025 - 3816
  - Total Benefits Paid: \$703.5K
- LIHEAP
  - Total Households: April 2025 – 75
  - Total Individuals: April 2025 – 271
  - Total Benefits: \$44.3K
- TANF (Temporary Assistance for Needy Families)
  - Total Households: April 2025 – 117
  - Total Individuals: April 2025 – 468
  - Total Benefits: \$53.5K
- Childcare Assistance Program
  - Total Households: April 2025 - 137
  - Total Individuals: April 2025 – 526
  - Total Benefits: \$198.1K
- Call Center February Stats
  - Total Calls Received: April 2025 – 22,284
  - Answered Calls: April 2025 – 17,823
  - Abandoned Calls: April 2025 – 3,634
  - Average Wait Time: April 2025 – 6 minutes
  - Average Talk Time: April 2025 – 5 minutes
- Swim Lanes
  - Queues continue to be low in number.
  - LIHEAP is moving to a year-round program starting June 1<sup>st</sup>. Notices have been mailed to the clients informing them of the change and how the process will work. Reviews will be staggered, and packets will be mailed out to clients when it's their time to renew. This change will also provide electric costs when cooling homes in the summer months.
  - SNAP Manual rewrite will be released May 16<sup>th</sup> giving it a refreshed and user-friendly look.
  - Spring Symposium is this week May 13-15<sup>th</sup> in Bismarck for EWs across the state.
  - Summer EBT begins in May. Cards will be mailed to clients who qualify, this program will be run through SNAP EBT policy and the Department of Instruction. EBT Hybrid is currently on hold.

- Medicaid program has completed a listening session for MA clients to hear concerns and try to improve the Medicaid program. There is a survey through May 30<sup>th</sup> available for clients to complete. Flyers have been hung up in all
- Support Specialists (Statewide)
  - Nothing to report. There is no backlog.
- Foot traffic in the three offices has been monitored since May 2024.
  - Sioux County 206 in April.
  - Grant County 39 in April.
  - Morton County 327 in April.

Jenny Wetsch – Child Protection

See the attached Statistical information which was presented during the meeting.

- 88 total reports in April: 0 Reports in Grant County and 0 Reports for Sioux County.
  - 55 assigned as Full.
  - 3 ATP Assessments.
  - 33 Administratively Assessed or Administrative Referrals.
  - 0 Alt Response.
  - 2 Substance Exposed Infant (SEI).
  - 3 Child Sex Cases
  - 0 Prenatal Drug Cases
  - 0 Courtesy Interview Requests from other zones/0 Law Enforcement
  - 1 Conflict cases for another Zone

Tracy Mertz-Foster Care/In Home -

- See the attached statistical information which was presented during the meeting.
- Currently we have 66 cases.
  - 49 Foster Care
  - 17 In-Home Cases, ICPC, Courtesy Case Management & Home Study's
  - 28 Foster Homes/PATH
  - 3 QRTP/PRTF
  - 10 Relative Care
  - 8-18+
  - 0-YCC

Child Welfare Unit Updates

- We have filed the FC/IH worker position and have hired our intern and current aide Alicia Grimm to begin as soon as she has her diploma.
- Metrics Reports for Child Welfare:
- Trauma training with Katie Kruckenbergl is in the works for quarterly sessions over the next 24 months.

Eligibility Redesign Update

- The review team will be here June 25 and 26.
- Childcare assistance has been the responsibility of TANF (Group IV). There is discussion of giving it back to group 2/3. They are considering that future hires be trained in all programs. Group 2/3 struggle without enough to do. We also need to give something to group 1.

- Client notices went out for the discrepancy in expedient allowances. They had overpayments and had their dollar amounts for 9,000 people recouped. Some individuals were bringing in checks, but we found out it was going to be automatically taken out of their payments. Most increments are approximately \$10.

#### Zone Director Update

- Zone Plan has been approved for 2025.
- Evaluations need to be done by the end of May. We can use the old forms but will need to implement the new ones in 2026.
- Dennis will get the zone director's evaluation from the board.
- Dennis will be back at the legislature on Monday.
- Other items were covered in the above areas.

#### Breach of Confidentiality Case Discussion

- Last August information was sent to BCI for investigation regarding a breach of confidentiality issue that arose from two employees.
- Jackie Buckley talked to BCI to get the status of the case. She was informed that the information was sent to the Morton County States Attorney's office to determine if there would be any charges brought against the individuals.
- This has been sitting at our State's Attorney's office since last November. The board feels there should be consequences for these individuals.
- Jackie Buckley moved to have Vince Gillette formally draft a letter to the Morton County States Attorney's Office on behalf of the TRHSZ Board requesting the status of the Breach of Confidentiality Case. This was seconded by Ken Snider. A roll call vote was held with all members voting yes. Jackie Buckley will sign the letter when completed.

#### TRHSZ Director Yearly Evaluation

- The board went to a closed session to complete the evaluation with Dennis Meier and Jodie Leier recused herself from the meeting.

Other: Strategic Plan/Mission, Vision and Values process was discussed. Members of the focus groups will be determined, and meetings will begin soon.

#### Adjourn:

- Moved by Heidi Peltz to adjourn the meeting at 11:52 pm seconded by Gerard Kraft. All in favor. Motion carried.

Next Meeting June 19, 2025 – 10 AM, Mandan

Respectfully Submitted,

Jodie Leier  
Fiscal Services  
Three Rivers Human Service Zone

**THREE RIVERS HUMAN SERVICE ZONE  
MONTHLY BILLING APPROVAL SHEET**

For Month of: May, 2025

<b>VENDOR</b>	<b>AMOUNT</b>		
Corporate Translation Services, LLC	\$	109.78	
Erhardt-Fitchner, Carmen	\$	179.20	
Erhardt-Fitchner, Carmen	\$	80.50	
ITD - Mandan	\$	267.00	
Landeis, Melinda	\$	88.20	
Lee, Melodie	\$	153.46	
Lee, Melodie	\$	86.10	
Preble	\$	640.00	
Reis, Brittany	\$	260.40	
Schlag, Traci	\$	11.88	
Villasano, Frank	\$	80.50	
West River Conference of Social Welfare	\$	160.00 * Already Processed	
Woodbury, Jessica	\$	129.69	
Woodbury, Jessica	\$	162.40	
Credit Card (Gillette)	\$	-	
Credit Card (Leier)	\$	15,743.67	
WEX Card	\$	857.78	
Jackie Buckley	\$	5.60	\$ 50.00
RoseMary Lawson	\$	63.00	\$ 50.00
Lori Flaaten	\$	9.80	\$ 50.00
Heidi Peltz	\$	68.60	\$ 50.00
John Pretty Bear	\$	88.20	\$ 50.00
Marty Meyer	\$	95.20	\$ 50.00
Ken Snider	\$	84.00	\$ 50.00
Gerard Kraft	\$	79.80	\$ 50.00
Dawson Holle	\$	25.20	\$ 50.00
Karen Rohr	\$	2.10	\$ 50.00
Subtotal:	\$	19,532.06	\$ 500.00
<b>TOTAL:</b>	\$	<b>20,032.06</b>	

APPROVALS:

_____	_____	_____
_____	_____	_____
_____	_____	_____

DIRECTOR:

\_\_\_\_\_

**Morton County**

**Expenditure Report with Detail Options**

Fiscal Year: 2025-2025

From Date: 5/1/2025

To Date: 5/31/2025

Account Mask: ????????

Exclude PR encumbrance  Include pre encumbrance  Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
<b>SOCIAL WELFARE FUND</b>							
207.450.6101 / SALARIES	\$41,174.40	\$0.00	\$474,940.80	\$161,292.80	\$0.00	\$313,648.00	33.96%
207.450.6102 / DEFERRED COMP. BENEFIT	\$0.00	\$0.00	\$56,229.43	\$0.00	\$0.00	\$56,229.43	0.00%
207.450.6103 / TEMPORARY SALARIES	\$1,793.58	\$0.00	\$0.00	\$5,245.01	\$0.00	(\$5,245.01)	0.00%
207.450.6104 / LEAVE PAYOUTS	\$0.00	\$0.00	\$0.00	\$1,178.42	\$0.00	(\$1,178.42)	0.00%
207.450.6110 / SERVICE AWARDS	\$0.00	\$0.00	\$1,970.00	\$0.00	\$0.00	\$1,970.00	0.00%
207.450.6209 / LIFE INSURANCE	\$9.23	\$0.00	\$0.00	\$48.20	\$0.00	(\$48.20)	0.00%
207.450.6211 / HEALTH INSURANCE	\$4,788.94	\$0.00	\$83,968.68	\$25,465.60	\$0.00	\$58,503.08	30.33%
207.450.6212 / AUTO INSURANCE	\$0.00	\$0.00	\$0.00	\$9,426.00	\$0.00	(\$9,426.00)	0.00%
207.450.6221 / FICA MATCH	\$3,140.46	\$0.00	\$36,332.97	\$12,084.41	\$0.00	\$24,248.56	33.26%
207.450.6241 / WORKMENS COMPENSATION	\$0.00	\$0.00	\$0.00	\$435.17	\$0.00	(\$435.17)	0.00%
207.450.6300 / NDPERS DEF. BENEFIT	\$6,283.20	\$0.00	\$0.00	\$24,613.22	\$0.00	(\$24,613.22)	0.00%
207.450.6321 / PROPERTY & LIABILITY INSURAN	\$0.00	\$0.00	\$7,099.00	\$0.00	\$0.00	\$7,099.00	0.00%
207.450.6322 / Background Checks	\$0.00	\$0.00	\$7,230.00	\$0.00	\$0.00	\$7,230.00	0.00%
207.450.6324 / PROFESSIONAL ASSOCIATIONS	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
207.450.6339 / MEMBERSHIPS & REGISTRATIONS	\$0.00	\$0.00	\$4,200.00	\$5,000.00	\$0.00	(\$800.00)	119.05%
207.450.6341 / TRAVEL EXPENSE	\$0.00	\$0.00	\$59,400.00	\$1,032.64	\$0.00	\$58,367.36	1.74%
207.450.6344 / VEHICLE & EQUIP REPAIR & MAINTENANC	\$166.55	\$0.00	\$7,600.00	\$49,061.80	\$0.00	(\$41,461.80)	645.55%
207.450.6359 / POSTAGE	\$0.00	\$0.00	\$4,500.00	\$763.26	\$0.00	\$3,736.74	16.96%
207.450.6360 / MOBILE COMMUNICATIONS	\$2,308.15	\$0.00	\$33,630.00	\$10,189.49	\$0.00	\$23,440.51	30.30%
207.450.6363 / PUBLISHING & PRINTING	\$0.00	\$0.00	\$2,200.00	\$0.00	\$0.00	\$2,200.00	0.00%
207.450.6401 / OFFICE MATERIALS	\$322.97	\$0.00	\$14,000.00	\$1,392.28	\$0.00	\$12,607.72	9.94%
207.450.6412 / SUPPLIES-COMPUTER	\$0.00	\$0.00	\$5,200.00	\$317.48	\$0.00	\$4,882.52	6.11%
207.450.6499 / CLIENT AID	\$0.00	\$0.00	\$0.00	\$45.00	\$0.00	(\$45.00)	0.00%
207.450.6651 / CAPITAL OUTLAY-EQUIPMENT	\$0.00	\$0.00	\$82,800.00	\$0.00	\$0.00	\$82,800.00	0.00%
207.450.6911 / EXPERT/PROFESSIONAL WITNESS FEES	\$0.00	\$0.00	\$0.00	\$23,178.78	\$0.00	(\$23,178.78)	0.00%
207.450.6927 / TERMINAL COST	\$277.00	\$0.00	\$22,848.00	\$1,345.39	\$0.00	\$21,502.61	5.89%

**Morton County**

**Expenditure Report with Detail Options**

Fiscal Year: 2025-2025

From Date: 5/1/2025

To Date: 5/31/2025

Account Mask: ??????????

Exclude PR encumbrance  Include pre encumbrance  Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.450.6932 / COPIER EXPENSE	\$82.50	\$0.00	\$0.00	\$2,601.05	\$0.00	(\$2,601.05)	0.00%
207.451.6101 / SALARIES	\$155,650.97	\$0.00	\$1,516,900.69	\$565,795.58	\$0.00	\$951,105.11	37.30%
207.451.6121 / OVERTIME PAY	\$0.00	\$0.00	\$0.00	\$1,301.21	\$0.00	(\$1,301.21)	0.00%
207.451.6209 / LIFE INSURANCE	\$51.25	\$0.00	\$0.00	\$256.25	\$0.00	(\$256.25)	0.00%
207.451.6211 / HEALTH INSURANCE	\$27,803.51	\$0.00	\$339,938.29	\$136,509.96	\$0.00	\$203,428.33	40.16%
207.451.6221 / FICA MATCH	\$11,178.16	\$0.00	\$116,042.90	\$39,804.42	\$0.00	\$76,238.48	34.30%
207.451.6300 / NDPERS DEFINED BENEFIT	\$23,752.31	\$0.00	\$216,310.04	\$86,026.44	\$0.00	\$130,283.60	39.77%
207.451.6341 / TRAVEL EXPENSE	\$0.00	\$0.00	\$0.00	\$102.20	\$0.00	(\$102.20)	0.00%
207.451.6401 / OFFICE SUPPLIES	\$68.00	\$0.00	\$0.00	\$475.30	\$0.00	(\$475.30)	0.00%
207.451.6927 / TERMINAL COST	\$1,245.00	\$0.00	\$0.00	\$6,050.00	\$0.00	(\$6,050.00)	0.00%
207.452.6101 / SALARIES	\$61,595.20	\$0.00	\$668,184.04	\$225,369.68	\$0.00	\$442,814.36	33.73%
207.452.6111 / STANDBY SALARIES	\$1,650.00	\$0.00	\$0.00	\$9,222.63	\$0.00	(\$9,222.63)	0.00%
207.452.6121 / OVERTIME PAY	\$0.00	\$0.00	\$0.00	\$804.95	\$0.00	(\$804.95)	0.00%
207.452.6209 / LIFE INSURANCE	\$14.35	\$0.00	\$0.00	\$67.64	\$0.00	(\$67.64)	0.00%
207.452.6211 / HEALTH INSURANCE	\$3,041.80	\$0.00	\$72,553.67	\$20,111.06	\$0.00	\$52,442.61	27.72%
207.452.6221 / FICA MATCH	\$4,761.87	\$0.00	\$51,116.08	\$17,509.87	\$0.00	\$33,606.21	34.26%
207.452.6300 / NDPERS DEFINED BENEFIT	\$9,164.40	\$0.00	\$95,283.04	\$33,469.66	\$0.00	\$61,813.38	35.13%
207.452.6339 / MEMBERSHIPS, REGISTRATIONS & SUBSCR	\$0.00	\$0.00	\$0.00	\$245.00	\$0.00	(\$245.00)	0.00%
207.452.6341 / TRAVEL EXPENSE	\$1,886.15	\$0.00	\$0.00	\$5,509.81	\$0.00	(\$5,509.81)	0.00%
207.452.6345 / SPF TRAVEL	\$200.00	\$0.00	\$10,000.00	\$819.48	\$0.00	\$9,180.52	8.19%
207.452.6401 / OFFICE SUPPLIES	\$59.94	\$0.00	\$0.00	\$393.62	\$0.00	(\$393.62)	0.00%
207.452.6423 / SPF CLIENT DRUG TESTING	\$0.00	\$0.00	\$6,868.00	\$110.00	\$0.00	\$6,758.00	1.60%
207.452.6425 / SPF MEDICAL	\$0.00	\$0.00	\$4,500.00	\$140.00	\$0.00	\$4,360.00	3.11%
207.452.6905 / SAFETY/PERMANENCY FUNDS	\$1,589.38	\$0.00	\$0.00	\$5,951.96	\$0.00	(\$5,951.96)	0.00%
207.452.6913 / HIGH RISK DAY CARE	\$0.00	\$0.00	\$62,250.00	\$5,360.00	\$0.00	\$56,890.00	8.61%
207.452.6927 / TERMINAL COST	\$276.25	\$0.00	\$0.00	\$1,375.00	\$0.00	(\$1,375.00)	0.00%
207.453.6101 / SALARIES	\$55,115.20	\$0.00	\$491,090.76	\$198,100.40	\$0.00	\$292,990.36	40.34%

**Morton County**

**Expenditure Report with Detail Options**

Fiscal Year: 2025-2025

From Date: 5/1/2025

To Date: 5/31/2025

Account Mask: ????????

Exclude PR encumbrance    Include pre encumbrance    Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.453.6111 / STANDBY SALARIES	\$1,500.00	\$0.00	\$0.00	\$5,625.00	\$0.00	(\$5,625.00)	0.00%
207.453.6209 / LIFE INSURANCE	\$12.30	\$0.00	\$0.00	\$61.50	\$0.00	(\$61.50)	0.00%
207.453.6211 / HEALTH INSURANCE	\$4,788.94	\$0.00	\$62,608.94	\$23,944.70	\$0.00	\$38,664.24	38.24%
207.453.6221 / FICA MATCH	\$4,192.36	\$0.00	\$37,568.44	\$14,869.60	\$0.00	\$22,698.84	39.58%
207.453.6300 / NDPERS DEFINED BENEFIT	\$8,331.21	\$0.00	\$70,029.54	\$29,566.25	\$0.00	\$40,463.29	42.22%
207.453.6339 / MEMBERSHIPS, REGISTRATIONS & SUBSCR	\$0.00	\$0.00	\$0.00	\$235.00	\$0.00	(\$235.00)	0.00%
207.453.6341 / TRAVEL EXPENSE	\$495.00	\$0.00	\$0.00	\$682.32	\$0.00	(\$682.32)	0.00%
207.453.6345 / SPF TRAVEL	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	(\$200.00)	0.00%
207.453.6423 / SPF CLIENT DRUG TESTING	\$0.00	\$0.00	\$0.00	\$515.00	\$0.00	(\$515.00)	0.00%
207.453.6905 / SAFETY/PERMANENCY FUNDS	\$988.70	\$0.00	\$0.00	\$2,950.60	\$0.00	(\$2,950.60)	0.00%
207.453.6927 / TERMINAL COST	\$247.50	\$0.00	\$0.00	\$1,225.00	\$0.00	(\$1,225.00)	0.00%
207.455.6101 / SALARIES	\$14,640.00	\$0.00	\$103,801.17	\$58,480.00	\$0.00	\$45,321.17	56.34%
207.455.6209 / LIFE INSURANCE	\$6.15	\$0.00	\$0.00	\$32.80	\$0.00	(\$32.80)	0.00%
207.455.6211 / HEALTH INSURANCE	\$4,902.06	\$0.00	\$31,304.47	\$24,510.30	\$0.00	\$6,794.17	78.30%
207.455.6221 / FICA MATCH	\$983.87	\$0.00	\$7,940.79	\$3,812.77	\$0.00	\$4,128.02	48.01%
207.455.6300 / NDPERS DEFINED BENEFIT	\$2,234.04	\$0.00	\$14,802.05	\$8,923.96	\$0.00	\$5,878.09	60.29%
207.455.6341 / TRAVEL EXPENSE	\$8.59	\$0.00	\$0.00	\$78.59	\$0.00	(\$78.59)	0.00%
207.455.6401 / OFFICE SUPPLIES	\$43.80	\$0.00	\$0.00	\$157.72	\$0.00	(\$157.72)	0.00%
207.455.6927 / TERMINAL COST	\$82.50	\$0.00	\$0.00	\$375.00	\$0.00	(\$375.00)	0.00%
207.456.6101 / SALARIES	\$3,366.26	\$0.00	\$43,558.30	\$12,129.20	\$0.00	\$31,429.10	27.85%
207.456.6209 / LIFE INSURANCE	\$2.05	\$0.00	\$0.00	\$10.25	\$0.00	(\$10.25)	0.00%
207.456.6211 / HEALTH INSURANCE	\$522.42	\$0.00	\$9,944.73	\$2,519.41	\$0.00	\$7,425.32	25.33%
207.456.6221 / FICA MATCH	\$232.85	\$0.00	\$3,465.50	\$797.45	\$0.00	\$2,668.05	23.01%
207.456.6300 / NDPERS DEFINED BENEFIT	\$513.69	\$0.00	\$6,459.87	\$1,850.91	\$0.00	\$4,608.96	28.65%
207.457.6101 / SALARIES	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	(\$100.00)	0.00%
207.457.6221 / FICA MATCH	\$0.00	\$0.00	\$0.00	\$7.65	\$0.00	(\$7.65)	0.00%
207.457.6341 / TRAVEL EXPENSE	\$310.80	\$0.00	\$0.00	\$778.40	\$0.00	(\$778.40)	0.00%

## Morton County

### Expenditure Report with Detail Options

Fiscal Year: 2025-2025

From Date: 5/1/2025

To Date: 5/31/2025

Account Mask: ??????????

Exclude PR encumbrance  Include pre encumbrance  Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.457.6912 / ZONE BOARD TRAVEL	\$0.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,100.00	0.00%
207.459.6911 / EXPERT/PROFESSIONAL WITNESS FEES	\$4,786.26	\$0.00	\$0.00	\$4,786.26	\$0.00	(\$4,786.26)	0.00%
207.461.6905 / SAFETY/PERMANENCY FUNDS	\$0.00	\$0.00	\$11,000.00	\$1,128.49	\$0.00	\$9,871.51	10.26%
207.462.6499 / MISCELLANEOUS EXPENSE	\$167.68	\$0.00	\$4,900.00	\$1,530.61	\$0.00	\$3,369.39	31.24%
207.462.6904 / GA BURIALS	\$3,500.00	\$0.00	\$60,000.00	\$13,241.92	\$0.00	\$46,758.08	22.07%
Total For SOCIAL WELFARE	\$476,309.75	\$0.00	\$5,024,870.19	\$1,910,724.78	\$0.00	\$3,114,145.41	38.03%

Morton County

**Expenditure Report with Detail Options**

Fiscal Year: 2025-2025

From Date: 5/1/2025

To Date: 5/31/2025

Account Mask: ?????????

Exclude PR encumbrance  Include pre encumbrance  Print accounts with zero balance

Account Number / Description

Expended PTD

Original Budget

Amended Budget

Expended YTD

Encumbered YTD

Unexpended Bal

% Used

**Grand Total:**

\$476,309.75

\$0.00

\$5,024,870.19

\$1,910,724.78

\$0.00

\$3,114,145.41

38.03%

End of Report

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There are approx. 50-75 SRST foster children from ND and SD placed in ND foster homes that I help facilitate visits . This number is probably larger, the Tribe has approx. 150+ foster children in care, but they won't really tell me where the children are placed. 25 of these placements are SD IV E Paid Foster Care placements in ND and 34 ND Tribal IV E children, with 15 in paid FC placements. 10 are in Sub Adopt Placements.

I spend a lot of time with Medicaid issues with the foster kids Medicaid, bills not being paid, getting SD foster kids on ND Medicaid, and talking with business offices of medical facilities clearing up nonpayment issues with current foster children and children previously in care. I also provide this service for the Three Rivers Human Service Zone foster children. I have frequent contact with Joe Ashley, the Tribal IV E person for the State of SD. He tracks the SRST SD IV E children, I report visits ND does for his IV E children, Interstate compact on the placement of children, getting SD Medicaid closed and ND Medicaid open for his SD Kids.

The new FMAP amounts are out for a grand total \$1,292,229.00 for SFY 24-25. I have assisted Tribes in completed just over a Million dollars for reimbursement from the FMAP program. Only MHA has not completed their reimbursement, about \$250,000. They have until June 12st to turn it in . Dean Sturn the administrator sent an email that he is retiring in June, and he wants all the requests sent in prior to June 12<sup>th</sup> so he can calculate next year FMAP.

Keeping the Culture Alive class is a work in progress, we had to cancel the January, February, March, April & May classes. Because lack of a space to host the classes.

I have done the payment of indirect expenses for Sioux County since we went to a zone in 2020. I exam the bills, prepare the vouchers, submit them to the Sioux County Auditor to prepare the

checks and pay the bills, about \$3500.00ish a month. These numbers are submitted to Jodie Leier for the 119 indirect cost report that are submitted to the state.

I did 10 Foster Care F2F visits for SRST and 4 transports of foster kids for SRST. 2 F2F visits for Three Rivers HSZ in the month of May.

My new project has been Targeted Case Management. Still working with our zone to get it up and running. Three of the tribes have also expressed an interest, Native American Training Institute and I are setting up a date for training/meeting about TCM.

We are shorthanded on the Foster Care side and I have been helping cover visits and some transportation and other duties as assigned.

*Vincent Gillette*

Vincent N. Gillette  
Tribal Liaison  
Three Rivers Human Service Zone  
Fort Yates Office

## Three Rivers Human Service Zone- Economic Assistance Report

June 2025

### Three Rivers Zone office information:

- **Current Openings:** 1 EW (Carson Office)

### Three Rivers Zone EA benefits distributed:

SNAP Program ( Supplemental Nutritional Assistance Program)					Red= Cognos(old system)		Black= Power BI (new system)					
	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25
Total Households	395(1683)	447(1694)	465(1707)	463(1714)	1879(1719)	1265(1727)	1312(1736)	1518(1771)	1277(1793)	1177(1713)	1172(1709)	1631(1706)
Total individuals	1057(3499)	1209(3558)	1279(3609)	1277(3606)	4759(3646)	3420(3663)	3365(3719)	3636(3709)	3326(3766)	3119(3723)	3816(3749)	3728(3731)
Total benefits issued	\$663.5k	\$672.5K	\$682.9k	\$672.5k	\$679.4K	\$666.2K	\$678.4k	\$669.3k	\$675.5k	\$643.4k	\$703.5K	\$621.9K

LIHEAP Program (Low income Home Energy Assistance Program)					Red= Cognos(old system)		Black= Power BI (new system)					
	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25
Total Households	N/A	N/A	N/A	23(35)	105(365)	303(530)	430(599)	499(673)	556(714)	569(734)	585(752)	583(756)
Total individuals	N/A	N/A	N/A	85(12)	244(1146)	633(464)	908(294)	1063(152)	1233(175)	1276(158)	1341(152)	1328(163)
Total Benefits issued	N/A	N/A	N/A	\$2,720.00	\$7,268	\$32.8k	\$73.8k	\$92.0k	\$121.7k	\$118.1k	\$87.7k	\$47.3K

Child Care Assistance Program					Red= Cognos(old system)		Black= Power BI (new system)					
	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25
Total Households	40(191)	56(194)	54(205)	115(213)	122(211)	119(217)	131(212)	135(222)	137(210)	145(226)	148(219)	148(233)
Total individuals	133(543)	213(569)	209(583)	371(605)	381(627)	374(629)	411(624)	417(612)	423(608)	443(635)	456(642)	458(661)
Total Benefits issued	\$134.7k	\$171.8k	\$195.9K	\$176.1k	\$201.2K	\$183.6k	\$207.9k	\$208.8k	\$213.8k	\$227.2K	\$240.2K	\$229.7K

Health Care Coverage					Red= Cognos(old system)		Black= Power BI (new system)					
	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25
Total Households	311(4204)	392(4243)	432(4250)	405(4274)	2023(4303)	2055(4334)	2169(4322)	2775(4345)	2433(4309)	4232(4288)	4425(4237)	1893(4235)
Total individuals	654(7153)	829(7223)	902(7271)	888(7261)	3947(7285)	3965(7247)	4057(7258)	4933(7135)	4527(7089)	4543(7104)	7568(7076)	3670(7073)
Total Benefits	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

TANF (Temporary Assistance for Needy Families)					Red= Cognos(old system)		Black= Power BI (new system)					
	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25
Total Households	58(94)	57(100)	73(101)	73(104)	82(105)	73(105)	70(101)	82(112)	85(101)	84(101)	80(107)	85(106)
Total individuals	259(219)	236(225)	184(230)	186(221)	201(221)	172(218)	165(216)	203(209)	205(221)	208(213)	197(213)	197(219)
Total Benefits issued	\$48.6k	\$46.0k	\$45.4k	\$45.5k	\$55.5K	\$50.1K	\$45.7k	\$65.5k	\$63.4K	\$54.6k	\$53.5K	\$57.5K

**Call Center Stats:**

	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25
Total calls received	28,672	30,181	21,998	21,810	22,284	21,872
Answered calls	18,327	19,620	17,165	17,355	17,823	17,569
Abandoned calls	8,869	9,029	4,045	3712	3634	3516
Average wait time	11 min.	10 min.	8 min.	5 min.	6 Min.	5 Min.
Average talktime	6 min.	6 min.	6 min.	6 min.	5 Min.	5 Min.

**Front Desk Walk in Traffic per County office for Economic Assistance:**

	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25
Sioux County	195	246	257	238	311	204	173	295	183	250	206	210
Grant County	19	25	22	28	70	32	27	27	28	37	39	39
Morton County	259	372	381	389	573	353	384	383	347	334	327	384

**Swim lane information:**

- LIHEAP program moving to a year-round program starting June 1<sup>st</sup> was changed last minute due to unknown federal funding. Clients can still apply for LIHEAP any time, but no payments will be made in the summer months. The change in LIHEAP reviews will still begin with the first reviews starting in October 2025.

**Support Specialist (Statewide):**

- Nothing to report- no backlog

**THREE RIVERS HUMAN SERVICE ZONE Child Protection Reports May 1 to May 31st**

-Of the 100 total reports in May, 38 Administratively Assessed (AA)/Administrative Referrals (AR), and 0 Assessment Terminated in Progress (ATP).

Grant County- 0 full/ATP

Sioux County- 0 full/ATP

- \* Total number of Substance Exposed Infant (SEI) cases- 0
- \* Total number of Child Sexual Behavior (CSB) cases- 2
- \*Total number of Prenatal Exposure (drugs/alcohol)- 1
- \*Total number of courtesy interview requests- 0 from another zone, 0 LE assist
- \* Conflict cases for another Zone- 1

**Beginning May caseload-**

**Opened/Closed- May 1- May 31st-**

CPS Supervisor (JW)- 8	Opened-0, Closed-6, End-2 (*0 combine)
CPS Worker (KO)- 15	Opened-8, Closed- 9, End-15 (*1 new reports received on open cases)
CPS Worker (AS)- 23	Opened-6, Closed-15, End-14 (*4 new reports received on open cases)
CPS Worker (MG)-16	Opened-8, Closed-10, End-14 (*7 new reports received on open cases)
CPS Worker (BM)- 17	Opened-7, Closed-9, End-15 (*5 new report received on open cases)
CPS Worker (TB)- 20	Opened-8, Closed- 8, End- 20 (*7 new reports received on open cases)

**Parent Aide Caseload**

<b>BB-</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>
	7	9	9	9	vacant	6	8	10	10	13	12	14	14

<b>AG-</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>
	10	vacant	6	9	12	9	10	11	11	12	14	12	5 (May13 vacated)

TOTAL 960 REPORTS FOR ZONE	(includes combines)		
	2023	2024	2025
JANUARY	90	83	69
FEBRUARY	83	101	85
MARCH	95	114	108
APRIL	86	93	88
MAY	76	80	100
JUNE	68	66	
JULY	70	68	
AUGUST	98	67	
SEPTEMBER	108	81	
OCTOBER	82	84	
NOVEMBER	89	89	
DECEMBER	69	97	
<b>YEAR TOTAL</b>	1014	1023	450

ASSIGNED 960'S (includes combines)			
	2023	2024	2025
JANUARY	53	48	39
FEBRUARY	43	60	48
MARCH	56	86	77
APRIL	53	63	55
MAY	44	48	62
JUNE	36	36	
JULY	44	44	
AUGUST	55	45	
SEPTEMBER	62	52	
OCTOBER	44	55	
NOVEMBER	57	63	
DECEMBER	32	60	
<b>YEAR TOTAL</b>	579	660	281

**TRHSZ FOSTER CARE / IN-HOME  
CASE LOADS MAY 2025**

**CASE LOADS TOTALS = 64**

**45 - Foster Care – (counted by child)**

**28- foster homes/PATH    3-QRTP/PRTF    6-Relative Care    8-18+    0-YCC**

**19 - In-Home Cases, ICPC, Courtesy Case Management & Home Studies**

	<u>Opened</u>	<u>Closed</u>
<b><u>2025</u></b>		
<b>May</b>	<b>7</b>	<b>9</b>
<b>April</b>	<b>5</b>	<b>9</b>
<b>March</b>	<b>2</b>	<b>12</b>
<b>February</b>	<b>3</b>	<b>3</b>
<b>January</b>	<b>7</b>	<b>5</b>
<b><u>2024</u></b>		
<b>December</b>	<b>4</b>	<b>3</b>
<b>November</b>	<b>7</b>	<b>6</b>
<b>October</b>	<b>4</b>	<b>3</b>

**2025- TRHSZ**

Jan	Feb	Mar	Apr	May
<b>80</b>	<b>80</b>	<b>70</b>	<b>66</b>	<b>64</b>

**2024-TRHSZ**

Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>71</b>	<b>74</b>	<b>73</b>	<b>77</b>	<b>76</b>	<b>77</b>	<b>76</b>	<b>71</b>	<b>74</b>	<b>75</b>	<b>76</b>	<b>78</b>

**2023-TRHSZ**

Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>77</b>	<b>66</b>	<b>72</b>	<b>74</b>	<b>74</b>	<b>72</b>	<b>68</b>	<b>69</b>	<b>74</b>	<b>74</b>	<b>72</b>	<b>68</b>

	<u>2024</u>			<u>2025</u>				
	Oct	Nov	Dec	Jan	Feb	Mar	April	May
<b>BA</b>								
Foster Care	0	0	0	1	4	0	0	0
In-Home	0	0	3	4	5	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>5</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>JD</b>								
Foster Care	14	12	12	11	10	9	9	8
In-Home	4	7	5	5	4	5	5	4
<b>Total</b>	<b>18</b>	<b>19</b>	<b>17</b>	<b>16</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>12</b>
<b>WI</b>								
Foster Care	11	11	11	11	11	12	8	5
In-Home	1	4	4	4	4	3	3	4
<b>Total:</b>	<b>12</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>11</b>	<b>9</b>
<b>TM</b>								
Foster Care	8	8	5	5	5	5	5	0
In-Home	1	1	0	0	0	2	1	0
<b>Total</b>	<b>9</b>	<b>9</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>7</b>	<b>6</b>	<b>0</b>
<b>TS</b>								
Foster Care	11	11	14	18	17	11	9	8
In-Home	4	4	4	1	0	1	2	2
<b>Total</b>	<b>15</b>	<b>15</b>	<b>18</b>	<b>19</b>	<b>17</b>	<b>12</b>	<b>11</b>	<b>10</b>
<b>EV</b>								
Foster Care	13	12	12	11	11	8	7	7
In-Home	8	6	5	4	4	2	2	1
<b>Total:</b>	<b>21</b>	<b>18</b>	<b>17</b>	<b>15</b>	<b>15</b>	<b>10</b>	<b>9</b>	<b>8</b>
<b>BW</b>								
Foster Care	0	0	3	4	4	7	10	10
In-Home	0	0	0	1	1	1	1	1
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>5</b>	<b>8</b>	<b>11</b>	<b>11</b>
<b>LS</b>								
Foster Care	0	0	0	0	0	2	1	5
In-Home	0	0	0	0	0	2	3	5
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>4</b>	<b>10</b>
<b>AG</b>								
Foster Care	0	0	0	0	0	0	0	2
In-Home	0	0	0	0	0	0	0	2
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>