

**Three Rivers Human Service Zone Board  
Meeting Agenda  
Three Rivers Human Service Zone 1<sup>st</sup> Floor Conference Room  
Mandan Office  
210 2<sup>nd</sup> Ave. NW Mandan  
10:00 AM – May 18, 2023**

**Meeting Call to Order:**

**Roll Call:**

**Approval of Agenda**

**Approval of Minutes from April 20, 2023**

**Review and Approval of May 2023 Bills:**

**Budget Review**

**Zone Program Stats**

**Legislative Bill Review**

**Review of Zone Director Meeting Minutes**

**Other:**

**Next Meeting: June 15, 2023 – 10 AM, Mandan**

**Three Rivers Human Service Zone Board  
Meeting Agenda  
Three Rivers Human Services Board Room  
Mandan  
210 2<sup>nd</sup> Ave NW  
10:00 AM – April 20, 2023**

**Meeting Call to Order:**

- Dennis called meeting to order at 10:04 AM

**Roll Call:**

**Mandan:** Dennis Meier, Jackie Buckley, Rosemary Lawson, Lori Flaaten, Heidi Peltz

**Carson:** Marty Meyer (Phone), Charlie Steinkuehler

**Fort Yates:**

**Others present:** Jodie Leier, Jenny Wetsch, Mandy Garrett, Natalie Anderson, Vince Gillette

**Approval of Agenda**

- Moved by Rose Mary Lawson seconded by Marty Meyer to approve the agenda as presented. Motion carried.

**Approval of Minutes from March 16, 2023**

- Moved by Jackie Buckley seconded by Charlie Steinkuehler to approve the minutes from March 16, 2023. All voted in favor. Motion carried.

**Review and Approval of March 2023 Bills:**

- Jackie Buckley came early to review the bills.
- Moved by Jackie Buckley seconded by Charlie Steinkuehler to approve the bills as presented. All voted in favor. Motion carried.

Name	Roll Call	Bills Approved
Jackie Buckley	P	Y
Lori Flaaten	P	Y
Rosemary Lawson	P	Y
Heidi Peltz	P	Y
Marty Meyer	P (Phone)	Y
Charlie Steinkuehler	P	Y
Ken Snider	A	A
John Pretty Bear	A	A
Dennis Meier	P	Y

**Budget Review**

- So far CY 2023 we are currently operating within budget. We have 2 months, June, and December, with 3 pay periods. June will fall into the first half of the 2023 budget and will be taken into consideration when we meet with the department to work on the recalculation.
- HB1012 includes zone budgets for 2024-2025. The raises of 6% and 4% were approved for state and zone employees.
- There was an effort by a select group of legislators to begin the process of transitioning zone employees to the state. The amendment to start the transition process did not pass.

### Zone Program Stats

Three Rivers Human Service Zone Tribal Liaison Report for March 2023, presented by Vince Gillette.

- Standing Rock Covid numbers as of April 6. There are 7 active cases on Standing Rock, Morton has 13, Grant has 0 and Burleigh has 67 according to the ND Dept of Health. There are 706 new cases statewide.
- There are 50 ND Active IV-E children and 638 Tribal foster care placements.
- Vince continues to attend the monthly TEAMS meeting with the ND CFS, SD CFS, Tribe, and Zone Staff throughout the state who have tribal foster care placements in their foster homes. There is a separate meeting for Licensure of Foster Homes, Tribal Foster Children placed in Zone Foster Homes, a case management monthly training and a State and Tribal IV E eligibility meeting. Vince helps to facilitate visits for 75 children between Zones and foster facilities. He also answers questions for the foster parents about various topics.
- Vince sits on the planning committee for the yearly ICWA Conference. This year's conference is face-to-face and will be held at the Turtle Mountains this summer.
- Vince has been meeting with Dean Sturn, DHS, the State, Federal and Casey Program that provide technical assistance to the tribes. From this meeting TRHSZ has agreed to provide technical assistance to the Native American Training Institute to help train their IV-E Specialist. Their next meeting is May 14<sup>th</sup>.
- Vince did onsite technical assistance for Spirit Lake Social Services on Monday, February 6 and for Turtle Mountain on Tuesday, February 7. Two Native American Training Institute staff were at the presentations. Both TMSS and SLTSS requested the onsite training for the IV-E program. They are working on additional dates to have more training.
- Vince has also offered MHA nation help with their FMAP reimbursement but has not heard back.

Mandy Garrett – Income Maintenance/Eligibility Supervisor

- See the attached statistical copies for the complete report on Income Maintenance cases and programs.
  - The backlog for our region was at 144 February Applications still pending as of March 24; 524 March applications were still pending as of March 24. This is inclusive of all programs.
  - Call Center incoming calls continue to remain high.
  - The statewide email ([applyforhelp@nd.gov](mailto:applyforhelp@nd.gov)) is maintained by the call center. As of 4/12/23 it is currently 2 weeks behind.
  - Roughrider and Burleigh have open positions, but our region is still doing well. Supervisors for the programs with open positions will be in on the staff interviews.
  - Economic Assistance Update: Public Health Emergency ended on March 31. We are implementing the new rules beginning with the reviews due in May for the benefit period beginning June 1. This process will continue as the reviews come up over the next 14 months. At that time if the individual no longer meets the criteria, their case will close.

- The Call Center has contracted 25 Deloitte staff to be on the call center. These individuals will be tier 1 employees to answer the simple questions. Tier 2 will consist of the current call center Eligibility workers for the more demanding questions and needs. The goal is to have these people trained by May 1 or sooner. These employees are call center experienced and have de-escalation experience. The call center Leads will be hired.

**Jenny Wetsch – Child Protection**

- See the attached Statistical information which was presented during the meeting.
  - 95 total reports in March. 1 Report in Grant County. 0 Reports in Sioux County
    - 51 assigned as Full Assessments
    - 5 ATP Assessments
    - 39 Administratively Assessed or Administrative Referrals
    - 0 Alt Response
    - 2 Child Sex Cases
    - 1 Prenatal Drug Cases
    - 0 Conflict case for another zone
- Parent Aid caseloads were steady at 10. (Jennifer Aguilar started March 20 and is doing wonderful. She is a real go-getter).
- Jenny explained the timeliness clock for case assignment. The 72-hour rule starts as soon as the supervisor is given the case. It does not consider non-business days. CPS supervisors are trying to figure out how to develop a best practice for this.
- Dennis reviewed for the Board the Case Categories of A, B and C and the timeframes allowed for a visit with the child after notification.

**Natalie Anderson – Foster Care/In Home/FP Licensing**

- See the attached statistical information which was presented during the meeting.
- Currently we have 72 cases.
  - 52 Foster Care (33 Foster homes/PATH, 2 QRTP/PRTF, 15 Relative Care, 2 in the 18+)
  - 20 In-Home Cases, ICPC, Courtesy Case Management & Home Study's
- Cases have gone up down from March 2022 to March 2023 with 111 to 72 respectively. This is in part due to many sibling groups being adopted and kids returning home.
- Sara Moran had started on March 27 to replace Kendra Casavant. She has a background in Criminal Justice and Group Homes.

**Legislative Bills:**

- HB 1012 Requests 1.2 million for Zones to give raises to make our fiscal July 1 to June 30. The House did not approve the funding but did approve 6% and 4% raises for the biennium.
- HB 1040 Passed with a 77 to 13 vote. This requires an increase of 1% contribution from the counties for the defined benefit program. This bill closes the defined benefit program for all new employees beginning January 1 to a defined contribution plan managed by the employee.
- SB 2239 Requires an increase of 4% for the employer and 1% contribution for employee.

**Other:**

- Dennis explained that we are assisting Burleigh County with transportation and visitation needs of their foster care unit. We are hoping their staffing shortages will be resolved by July. Vince and other TRHSZ

foster care unit staff have been transporting kids to appointments or assisting with visits. A calendar has been set up to allow Social Workers with available time to assist with the listed items on the calendar. Natalie and Dennis are meeting with Chelsey Flory from Burleigh to discuss case management needs that their zone. How much we can help will depend on if we lose any workers to Burleigh. If we lose staff our assistance will be limited.

- The TRHSZ will have its first paid intern who starts on Monday, May 15<sup>th</sup>.
- Kathy Holzer resigned her clerical position. Interviews to fill her position will be held next week.

**Adjourn:**

- Moved by Charlie Steinkuehler, seconded by Heidi Peltz to adjourn the meeting. All in favor. Motion carried.

**Next Meeting: May 18, 2023 – 10 AM, Mandan**

**Respectfully Submitted,**

**Jodie Leier  
Fiscal Services  
Three Rivers Human Service Zone**

**THREE RIVERS HUMAN SERVICE ZONE**  
**MONTHLY BILLING APPROVAL SHEET**  
 For Month of: May 2023

<b>VENDOR</b>	<b>AMOUNT</b>		
Aguilar, Jen	\$	45.50	
ITD (Carson)	\$	5.00	
ITD (Ft Yates)	\$	20.00	
ITD (Mandan)	\$	340.00	
NRG	\$	239.52	
Standing Rock Telecom	\$	26.05	
Sure Shred	\$	82.95	
Credit Card (Leier)	\$	4,965.61	
WEX Card	\$	382.68	
Jackie Buckley	\$	5.25	\$ 50.00
RoseMary Lawson	\$	58.95	\$ 50.00
Lori Flaaten	\$	9.17	\$ 50.00
Heidi Peltz	\$	64.19	\$ 50.00
John Pretty Bear	\$	82.53	\$ 50.00
Marty Meyer	\$	89.08	\$ 50.00
Ken Snider	\$	78.60	\$ 50.00
Charles Steinkuehler	\$	77.29	\$ 50.00
Subtotal:	\$	6,572.37	\$ 400.00
TOTAL:	\$	6,972.37	
APPROVALS:			
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
DIRECTOR:	_____		

**Morton County**

**Expenditure Report with Detail Options**

Fiscal Year: 2023-2023

From Date: 4/1/2023

To Date: 4/30/2023

Account Mask: ????????

Exclude PR encumbrance  Include pre encumbrance  Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
<b>SOCIAL WELFARE FUND</b>							
207.450.6101 / SALARIES	\$22,026.46	\$0.00	\$359,204.05	\$95,734.75	\$0.00	\$263,469.30	26.65%
207.450.6103 / TEMPORARY SALARIES	\$664.11	\$0.00	\$20,165.42	\$3,941.03	\$0.00	\$16,224.39	19.54%
207.450.6104 / LEAVE PAYOUTS	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
207.450.6111 / ON CALL SALARIES	\$0.00	\$0.00	\$1,520.00	\$0.00	\$0.00	\$1,520.00	0.00%
207.450.6121 / PAID OVERTIME	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
207.450.6211 / HEALTH INSURANCE	\$4,164.26	\$0.00	\$74,956.68	\$20,061.67	\$0.00	\$54,895.01	26.76%
207.450.6221 / FICA MATCH	\$1,626.33	\$0.00	\$30,668.05	\$7,092.70	\$0.00	\$23,575.35	23.13%
207.450.6300 / NDPERS DEF. BENEFIT	\$3,140.96	\$0.00	\$53,955.48	\$13,651.75	\$0.00	\$40,303.73	25.30%
207.450.6324 / PROFESSIONAL ASSOCIATIONS	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
207.450.6339 / MEMBERSHIPS & REGISTRATIONS	\$125.00	\$0.00	\$7,800.00	\$200.00	\$0.00	\$7,600.00	2.56%
207.450.6341 / TRAVEL EXPENSE	\$0.00	\$0.00	\$49,500.00	\$3,594.51	\$0.00	\$45,905.49	7.26%
207.450.6360 / MOBILE COMMUNICATIONS	\$760.81	\$0.00	\$1,200.00	\$2,285.23	\$0.00	(\$1,085.23)	190.44%
207.450.6363 / PUBLISHING & PRINTING	\$0.00	\$0.00	\$4,500.00	\$9.02	\$0.00	\$4,490.98	0.20%
207.450.6401 / OFFICE MATERIALS	\$834.47	\$0.00	\$5,000.00	\$1,518.77	\$0.00	\$3,481.23	30.38%
207.450.6651 / CAPITAL OUTLAY-EQUIPMENT	\$0.00	\$0.00	\$4,400.00	\$0.00	\$0.00	\$4,400.00	0.00%
207.450.6927 / TERMINAL COST	\$160.00	\$0.00	\$500.00	\$480.00	\$0.00	\$20.00	96.00%
207.451.6101 / SALARIES	\$94,984.41	\$0.00	\$1,212,759.60	\$373,600.49	\$0.00	\$839,159.11	30.81%
207.451.6121 / OVERTIME PAY	\$0.00	\$0.00	\$0.00	\$205.59	\$0.00	(\$205.59)	0.00%
207.451.6211 / HEALTH INSURANCE	\$21,334.98	\$0.00	\$318,057.84	\$83,919.04	\$0.00	\$234,138.80	26.38%
207.451.6221 / FICA MATCH	\$6,663.95	\$0.00	\$92,776.13	\$26,243.16	\$0.00	\$66,532.97	28.29%
207.451.6300 / NDPERS DEFINED BENEFIT	\$13,544.72	\$0.00	\$172,939.52	\$53,249.09	\$0.00	\$119,690.43	30.79%
207.451.6341 / TRAVEL EXPENSE	\$10.50	\$0.00	\$3,000.00	\$329.96	\$0.00	\$2,670.04	11.00%
207.451.6360 / MOBILE COMMUNICATIONS	\$26.05	\$0.00	\$500.00	\$52.10	\$0.00	\$447.90	10.42%
207.451.6401 / OFFICE SUPPLIES	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
207.451.6651 / CAPITAL OUTLAY-EQUIPMENT	\$0.00	\$0.00	\$11,000.00	\$0.00	\$0.00	\$11,000.00	0.00%
207.451.6927 / TERMINAL COST	\$110.00	\$0.00	\$2,000.00	\$320.00	\$0.00	\$1,680.00	16.00%

**Morton County**

**Expenditure Report with Detail Options**

Fiscal Year: 2023-2023

From Date: 4/1/2023

To Date: 4/30/2023

Account Mask: ??????????

Exclude PR encumbrance  Include pre encumbrance  Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.452.6101 / SALARIES	\$42,563.20	\$0.00	\$573,430.11	\$169,441.60	\$0.00	\$403,988.51	29.55%
207.452.6104 / LEAVE PAYOUTS	\$0.00	\$0.00	\$0.00	\$10,421.15	\$0.00	(\$10,421.15)	0.00%
207.452.6111 / STANDBY SALARIES	\$1,150.00	\$0.00	\$0.00	\$3,450.00	\$0.00	(\$3,450.00)	0.00%
207.452.6121 / OVERTIME PAY	\$0.00	\$0.00	\$0.00	\$2,150.35	\$0.00	(\$2,150.35)	0.00%
207.452.6211 / HEALTH INSURANCE	\$6,907.64	\$0.00	\$84,072.24	\$21,947.04	\$0.00	\$62,125.20	26.10%
207.452.6221 / FICA MATCH	\$3,190.31	\$0.00	\$43,867.40	\$13,631.92	\$0.00	\$30,235.48	31.08%
207.452.6300 / NDPERS DEFINED BENEFIT	\$6,069.50	\$0.00	\$81,771.12	\$24,162.33	\$0.00	\$57,608.79	29.55%
207.452.6339 / MEMBERSHIPS, REGISTRATIONS & SUBSCR	\$0.00	\$0.00	\$0.00	\$69.00	\$0.00	(\$69.00)	0.00%
207.452.6341 / TRAVEL EXPENSE	\$979.47	\$0.00	\$7,800.00	\$2,661.29	\$0.00	\$5,138.71	34.12%
207.452.6360 / MOBILE COMMUNICATIONS	\$0.00	\$0.00	\$3,120.00	\$0.00	\$0.00	\$3,120.00	0.00%
207.452.6401 / OFFICE SUPPLIES	\$0.00	\$0.00	\$1,000.00	\$52.72	\$0.00	\$947.28	5.27%
207.452.6651 / CAPITAL OUTLAY-EQUIPMENT	\$0.00	\$0.00	\$8,800.00	\$0.00	\$0.00	\$8,800.00	0.00%
207.452.6913 / HIGH RISK DAY CARE	\$4,752.00	\$0.00	\$17,250.00	\$4,752.00	\$0.00	\$12,498.00	27.55%
207.452.6927 / TERMINAL COST	\$50.00	\$0.00	\$500.00	\$140.00	\$0.00	\$360.00	28.00%
207.453.6101 / SALARIES	\$24,840.00	\$0.00	\$385,041.78	\$98,847.11	\$0.00	\$286,194.67	25.67%
207.453.6111 / STANDBY SALARIES	\$350.00	\$0.00	\$0.00	\$1,950.00	\$0.00	(\$1,950.00)	0.00%
207.453.6211 / HEALTH INSURANCE	\$2,743.38	\$0.00	\$57,906.12	\$10,973.52	\$0.00	\$46,932.60	18.95%
207.453.6221 / FICA MATCH	\$1,849.04	\$0.00	\$29,455.70	\$7,398.98	\$0.00	\$22,056.72	25.12%
207.453.6300 / NDPERS DEFINED BENEFIT	\$3,542.20	\$0.00	\$54,906.97	\$14,095.65	\$0.00	\$40,811.32	25.67%
207.453.6339 / MEMBERSHIPS, REGISTRATIONS & SUBSCR	\$259.07	\$0.00	\$0.00	\$449.07	\$0.00	(\$449.07)	0.00%
207.453.6341 / TRAVEL EXPENSE	\$519.74	\$0.00	\$2,500.00	\$519.74	\$0.00	\$1,980.26	20.79%
207.453.6360 / MOBILE COMMUNICATIONS	\$0.00	\$0.00	\$2,070.00	\$0.00	\$0.00	\$2,070.00	0.00%
207.453.6401 / OFFICE SUPPLIES	\$149.98	\$0.00	\$0.00	\$149.98	\$0.00	(\$149.98)	0.00%
207.453.6651 / CAPITAL OUTLAY-EQUIPMENT	\$0.00	\$0.00	\$6,600.00	\$0.00	\$0.00	\$6,600.00	0.00%
207.453.6927 / TERMINAL COST	\$45.00	\$0.00	\$300.00	\$125.00	\$0.00	\$175.00	41.67%
207.455.6101 / SALARIES	\$6,516.20	\$0.00	\$61,631.29	\$20,810.60	\$0.00	\$40,820.69	33.77%
207.455.6211 / HEALTH INSURANCE	\$2,082.13	\$0.00	\$7,935.00	\$6,907.64	\$0.00	\$1,027.36	87.05%

**Morton County**

**Expenditure Report with Detail Options**

Fiscal Year: 2023-2023

From Date: 4/1/2023

To Date: 4/30/2023

Account Mask: ?????????

Exclude PR encumbrance  Include pre encumbrance  Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.455.6221 / FICA MATCH	\$462.74	\$0.00	\$4,714.79	\$1,472.38	\$0.00	\$3,242.41	31.23%
207.455.6300 / NDPERS DEFINED BENEFIT	\$929.21	\$0.00	\$8,788.62	\$2,967.59	\$0.00	\$5,821.03	33.77%
207.455.6341 / TRAVEL EXPENSE	\$0.00	\$0.00	\$500.00	\$10.50	\$0.00	\$489.50	2.10%
207.455.6360 / MOBILE COMMUNICATIONS	\$0.00	\$0.00	\$1,020.00	\$0.00	\$0.00	\$1,020.00	0.00%
207.455.6401 / OFFICE SUPPLIES	\$0.00	\$0.00	\$300.00	\$32.20	\$0.00	\$267.80	10.73%
207.455.6651 / CAPITAL OUTLAY-EQUIPMENT	\$0.00	\$0.00	\$2,200.00	\$0.00	\$0.00	\$2,200.00	0.00%
207.455.6927 / TERMINAL COST	\$10.00	\$0.00	\$500.00	\$30.00	\$0.00	\$470.00	6.00%
207.456.6101 / SALARIES	\$2,065.14	\$0.00	\$37,190.93	\$8,077.29	\$0.00	\$29,113.64	21.72%
207.456.6211 / HEALTH INSURANCE	\$995.36	\$0.00	\$7,935.00	\$3,802.22	\$0.00	\$4,132.78	47.92%
207.456.6221 / FICA MATCH	\$98.25	\$0.00	\$2,845.11	\$365.30	\$0.00	\$2,479.81	12.84%
207.456.6300 / NDPERS DEFINED BENEFIT	\$294.50	\$0.00	\$5,303.43	\$1,151.83	\$0.00	\$4,151.60	21.72%
207.456.6360 / MOBILE COMMUNICATIONS	\$0.00	\$0.00	\$990.00	\$0.00	\$0.00	\$990.00	0.00%
207.457.6101 / SALARIES	\$0.00	\$0.00	\$400.00	\$50.00	\$0.00	\$350.00	12.50%
207.457.6221 / FICA MATCH	\$0.00	\$0.00	\$30.60	\$3.83	\$0.00	\$26.77	12.52%
207.457.6341 / TRAVEL EXPENSE	\$214.84	\$0.00	\$4,828.00	\$651.07	\$0.00	\$4,176.93	13.49%
207.459.6911 / EXPERT/PROFESSIONAL WITNESS FEES	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
207.461.6905 / SAFETY/PERMANENCY FUNDS	\$720.70	\$0.00	\$15,000.00	\$4,044.04	\$0.00	\$10,955.96	26.96%
207.462.6499 / MISCELLANEOUS EXPENSE	\$69.23	\$0.00	\$7,800.00	\$313.82	\$0.00	\$7,486.18	4.02%
207.462.6904 / GA BURIALS	\$0.00	\$0.00	\$30,000.00	\$7,057.40	\$0.00	\$22,942.60	23.52%
<b>Total For SOCIAL WELFARE</b>	<b>\$284,595.84</b>	<b>\$0.00</b>	<b>\$4,010,906.98</b>	<b>\$1,131,625.02</b>	<b>\$0.00</b>	<b>\$2,879,281.96</b>	<b>28.21%</b>

**Morton County**

**Expenditure Report with Detail Options**

Fiscal Year: 2023-2023

From Date: 4/1/2023

To Date: 4/30/2023

Account Mask: ?????????

Exclude PR encumbrance  Include pre encumbrance  Print accounts with zero balance

Account Number / Description

Expended PTD

Original Budget

Amended Budget

Expended YTD

Encumbered YTD

Unexpended Bal

% Used

**Grand Total:**

\$284,595.84

\$0.00

\$4,010,906.98

\$1,131,625.02

\$0.00

\$2,879,281.96

28.21%

End of Report

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The Covid report as of May 4, 2023, is Sioux County has 1 active cases. Morton has 5, Grant has 0 and Burleigh has 36, according to the ND dept of Health website. There are 182 new cases, statewide, for the week of 05-04-23. There were 316 active cases at this time last year. The Covid 19 Pandemic has ended effective close of business, May 11, 2023 by the US Dept of Health and Human Services.

There are approx. 120ish SRST foster children placed in ND foster homes that I help facilitate visits . 38 of these placements are SD IV E foster cases, 55 ND Tribal IV E cases and 180+ tribal 638 foster care placements. It's hard to get a firm number because Zones do not license Foster Homes anymore, so Zone workers don't know who is in their foster homes. These numbers do not show up in ND statistics, because we are only concerned with the foster children where a ND agency is the legal custodian. DHS has not sent out any current dollar amounts spent on SRST Tribal IV E children since Nov, 2022. Standing Rock currently has 55 ND IV E cases and 38 SD IV E case placed in ND foster homes.

I continue to attend monthly TEAMS meeting with the ND CFS, SD CFS, Tribal and Zone Staff throughout the state, who have tribal foster care placement in their foster homes. There are separate meetings for Licensure of foster homes, Tribal foster children placed in Zone Foster homes, A case management monthly training and a state IV E and Tribal IV E eligibility meeting. I help facilitate visits for approx. 100+ children between zones SW and Zone foster homes and group facilities. Answer questions for foster parents about various topics. I spend a lot of time with Medicaid issues with the foster kids Medicaid, bills not being paid, getting SD foster kids on ND Medicaid and talking with business offices of medical facilities clearing up nonpayment issues. I have recently starting dealing with FC Medicaid payment issues for the whole human service zone. I also sit on the planning committee for the ICWA conference, this involves TEAMS meeting setting up the

conference, speakers etc. The conference is being held in the Turtle Mountains this year and is being planned as an in-person conference, summer, 2023.

I'm in the process of setting up IV E Admin reimbursement training for Turtle Mountain and Spirit Lake, so they can start accessing IV E admin Reimbursement. This is an uncapped reimbursement based on eligible IV E Admin expenses.

Both TMSS and SLTSS requested onsite training on IV E reimbursement. They are both looking at filing for IV E reimbursement, which would be an additional money on top of the FMAP. We are trying to get some dates. I am also assisting the Admin Person at Spirit Lake. She is young with no experience and the director is an interim director and doesn't have experience completing forms for the BIA and I have assisted her getting instructions on how to complete forms and where to send them.

I sent an email offering to help MHA nation with their FMAP reimbursement. They have not submitted for this biennium and apparently must submit paperwork for last Biennium because of some problem. The director is currently on Maternity leave.

I have assisted the following Reservations receive FMAP funding. Standing Rock CPS; \$206,909, Spirit Lake Child Welfare \$312, 849; Turtle Mountain Child Welfare; \$518,020, for a grand total of \$1,037,778.00 for the 21-23 Biennium. MHA has \$277,225.00 that goes back in the North Dakota's general fund if MHA doesn't complete the reimbursement request by June 30, 2023. ND will release the new FMAP amounts that Tribes can claim for expenses during the 23-25 biennium.

Tribes also can claim IV E admin expenses, but they must submit timely reimbursement requests. They can claim back 7 quarters from the present quarter. I have been talking with them to apply for past year. they have lost 4 quarters or a years' worth of admin expenses because they didn't submit the claims. IV E Admin reimburses about 25% of total admin costs. This would have been an additional \$328,750.00 the tribes lost because they didn't complete the reimbursement requests. I have offered to complete

the paperwork for them, if they would just get me the expenses, but no one has taken me up on my offer. Actually, Standing Rock took me up on my offer in 2019 and first quarter in 2020. They had a different director, and I was able to get Standing Rock \$80,912 in reimbursement for 4 quarters, so it can add up to some real money.

*Vincent Gillette*

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**THREE RIVERS HUMAN SERVICE ZONE**

**Child Protection Reports April 1 to April 30th**

-Of the 86 total reports in April, 33 Administratively Assessed (AA)/Administrative Referrals (AR), and 2 Assessment Terminated in Progress (ATP).

Grant County- 2

Sioux County- 0 (non-reservation cases)

\* Total number of Alternative Response cases- 1

\* Total number of Child Sexual Behavior (CSB) cases- 2

\*Total number of Prenatal Exposure (drugs/alcohol)- 0

\*Total number of courtesy interview requests- 0 from another zone, 1 LE assist

\* Conflict cases for another Zone- 0

**Beginning Apr caseload-**

**Opened/Closed- Apr 1- Apr 30th-**

CPS Supervisor (JW)- 6

Opened-2, Closed-2, End- 6 (\*0 combine)

CPS Worker (KO)- 15

Opened-9, Closed- 1, End-23 (\*5 new reports received on open cases)

CPS Worker (AS)- 17

Opened-8, Closed-3, End-22 (\*8 new reports received on open cases)

CPS Worker (MH)-27

Opened-8, Closed-6, End-29 (\*4 new reports received on open cases)

CPS Worker (BM)- 19

Opened-7, Closed-6, End-20 (\*2 new reports received on open case)

**Parent Aide Caseload**

<b>KH -</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>
	17	17	13	12	12	12	10	13	12	9	10	10	11

<b>JA-</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>
	10	11	10	13	13	11	9	11	7	6	vacant	7	8

**TOTAL 960 REP (Full, ATP, AA, AR, Combine)**

	2021	2022	2023
JANUARY	74	67	90
FEBRUARY	93	83	83
MARCH	107	88	95
APRIL	81	81	86
MAY	85	86	
JUNE	77	79	
JULY	55	59	
AUGUST	79	74	
SEPTEMBER	93	85	
OCTOBER	74	66	
NOVEMBER	87	71	
DECEMBER	77	71	
<b>YEAR TOTAL</b>	<b>982</b>	<b>910</b>	<b>354</b>

**FULL AND ATP (includes combined 960's)**

	2021	2022	2023
JANUARY	50	31	53
FEBRUARY	64	41	43
MARCH	69	55	56
APRIL	56	52	53
MAY	58	57	
JUNE	41	40	
JULY	33	36	
AUGUST	45	39	
SEPTEMBER	50	38	
OCTOBER	50	30	
NOVEMBER	45	43	
DECEMBER	40	40	
<b>YEAR TOTAL</b>	<b>601</b>	<b>502</b>	<b>205</b>

# TRHSZ FOSTER CARE / IN-HOME

## CASE LOADs April 2023

**CASE LOADS TOTALS = 74**

**52 Foster care – (Foster care is counted by child)**

**33- foster homes/PATH      2-QRTP/PRTF      15-Relative Care      2-18+**

**23 In-Home Cases, ICPC, Courtesy Case management & Home studies**

	Opened	Closed									
<b>2023</b>											
January	3	3									
February	0	1									
March	5	3									
April	6	3									
<b>2021 – TRHSZ</b>											
<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
87	92	90	92	89	96	103	104	104	105	100	109
<b>2022- TRHSZ</b>											
<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
103	112	111	107	100	99	94	82	84	79	83	82
<b>2023-TRHSZ</b>											
<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
77	66	72	74								

	2022			2023			
	Oct	Nov	Dec	Jan	Feb	Mar	April
<b>KC   SM</b>							
Foster Care	7	6	7	Jan end			1
In-Home	3	3	3				2
<b>Total</b>	<b>10</b>	<b>9</b>	<b>9</b>				<b>3</b>
<b>LE</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>
Foster Care	7	6	6	6	6	6	6
In-Home	5	5	4	2	3	5	5
<b>Total</b>	<b>12</b>	<b>11</b>	<b>10</b>	<b>8</b>	<b>9</b>	<b>11</b>	<b>11</b>
<b>KP</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>
Foster Care	11	10	10	5	5	7	7
In-Home	2	3	3	3		3	3
<b>Total</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>8</b>	<b>8</b>	<b>10</b>	<b>10</b>
<b>TM</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>
Foster Care	8	8	7	7	5	4	4
In-Home	2	2	1	2	2	3	3
<b>Total</b>	<b>10</b>	<b>10</b>	<b>8</b>	<b>9</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b>TS</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>
Foster Care	NEW	1	2	2	4	3	4
In-Home		1	2	2	2	4	4
<b>Total</b>		<b>2</b>	<b>4</b>	<b>4</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>NK</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>
Foster Care	12	12	11	11	12	12	11
In-Home	2	2	2	1	1	0	
<b>Total</b>	<b>14</b>	<b>14</b>	<b>13</b>	<b>12</b>	<b>13</b>	<b>12</b>	<b>11</b>
<b>JD</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>
Foster Care	5	5	8	8	8	8	8
In-Home	7	6	5	5	5	5	5
<b>Total</b>	<b>12</b>	<b>11</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>
<b>EV</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>
Foster Care	13	13	12	12	10	11	11
In-Home			1	2	1	1	1
<b>Total:</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>14</b>	<b>11</b>	<b>12</b>	<b>12</b>

## May 2023

### Three Rivers Zone office information:

- We are currently hiring for an Eligibility worker to replace Mylinda Schultz
- Some staff have started working flexible schedules and are very happy with the change!
- We meet monthly as a zone to go over office procedures/policy.
  - Staff really enjoy getting to see familiar friendly faces!

### Region 3 Information:

- Currently have no backlog
- State started distributing backlog of cases from Region 4 on 5/8/2023 to all Regions across the state
  - Workers did see a significant increase in work with applications dated back into March 2023 from Region 4
- LIHEAP (Fuel Assistance) program is not seeing a lot of applications due to end of season approaching on 5/31/2023
- Medicaid program has started PHE unwind process, June will be the first month we can start closing cases when program requirements are not met
- SNAP program has is seeing a large amount of expedited applications and not enough workers to process cases in group 2
  - Currently working with Regional Manager to hopefully move a group 3 (Medicaid/SNAP/Child Care/ TANF Swimlane) worker into our group to assist
  - Roughrider has 5 open positions and 2 of these positions are SNAP application processors in group 2 (Medicaid/SNAP swim lane)
- TANF (Temporary assistance for Needy Families) program has been assisting Region 4 for several months and has seen an increase in work due to program changes
- Childcare assistance program has no changes

### Call Center information (statewide):

- Supervisors and team lead are currently training Tier 1 staff (temporary call center staff)
- During state supervisor meeting on 5/10/2023- Call Center reported they had 820 calls received that day and missed 20 calls with the longest wait time was 33 seconds

### Support Specialist (statewide):

- Three Rivers staff do sit with no work and are assisting call center with e-mails from central e-mail inbox