

**Three Rivers Human Service Zone Board
Meeting Agenda
Three Rivers Human Service Zone 1st Floor Conference Room
Mandan Office
210 2nd Ave. NW Mandan
10:00 AM – May 15, 2025**

Meeting Call to Order:

Roll Call:

Approval of Agenda

Approval of April 17, 2025, Minutes

Review and Approval of May 2025 Bills:

Budget Review

Zone Program Stats

Child Welfare Unit Updates

Breach of Confidentiality Case Discussion

TRHSZ Director Yearly Evaluation

Other:

Items may be added or deleted from the agenda prior to or during the meeting.

Next Meeting: June 19, 2025 @ 10 AM, Mandan

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Three Rivers Human Service Zone Board
Meeting Minutes
Three Rivers Human Services Board Room
Mandan
210 2nd Ave NW
April 17, 2025

Meeting Call to Order:

- Dennis called the meeting to order at 10:04 AM

Roll Call:

Mandan: Dennis Meier, Jackie Buckley, Lori Flaaten, Rose Mary Lawson, Heidi Peltz **Absent:** Karen Rohr, Dawson Holle

Carson: Marty Meyer (Phone), Gerard Kraft **Absent:**

Fort Yates: Absent: Ken Snider, John Pretty Bear

Others present: Jodie Leier, Jenny Wetsch, Mandy Garrett (Online), Tracy Mertz, Vince Gillette

Approval of Agenda

- Moved by Heidi Peltz to approve the agenda seconded by Rose Mary Lawson. All in favor. Motion carried.

Approval of Minutes of March 20, 2025

- Moved by Lori Flaaten to approve the minutes from March 20, 2025, seconded by Gerard Kraft. All in favor. Motion carried.

Review and Approval of April 2025 Bills:

- Lori Flaaten and Jackie Buckley came early to review the bills.
- All questions regarding bills were answered.
- Moved by Jackie Buckley, seconded by Lori Flaaten to approve the April bills as presented. Roll call vote.

Name	Roll Call	Bills Approved
Jackie Buckley	P	Y
Lori Flaten	P	Y
Rosemary Lawson	P	Y
Heidi Peltz	P	Y
Marty Meyer	P (Phone)	Y
Gerard Kraft	P	Y
Ken Snider	A	Absent
John Pretty Bear	A	Absent
Dennis Meier	P	Y
Karen Rohr	A	Absent
Dawson Holle	A	Absent

Budget Review

- Dennis went over March Financials. We continue to operate within budget.
- Dennis shared the cost of Strategic Planning for the zone. The total comes to \$31,250.00.
 - The objective of the Strategic Planning Process is to work as a team to develop our agency's mission, vision and values. There will be workgroups made up of staff within the zone to work on items identified for our organization's process of moving forward.
- We have a bill from DBGR that is coming in due to Emergency Shelter Care exceeding the 15 days allowed. The bill has the potential of being more than \$15,000. When Maximus does not approve placements, foster care doesn't pay so it becomes the responsibility of the zone.
- Discussion about TRHSZ \$500,000.00 reserve fund.
- May will be a 3-month pay period with the second being in October.
- We will be meeting with Jason Coffey next week regarding TRHSZ recalculation for this fiscal year.
- Federal Lawsuit costs may be an ongoing financial cost.
- Discussion regarding the breach of confidentiality case regarding terminated employees.
- We are looking at securing secondary trauma training for case workers along with critical incident debriefing after more complicated types of incidents. Lori Flaaten offered to get us information on the program used by the Mandan PD. CHI Employee Assistance program is another resource. We will bring this topic up during our meeting with Jason Coffey next week.

Vince Gillette- Three Rivers Human Service Zone Tribal Liaison Report for March 2025

- There are approximately 50-75 SRST foster children placed in ND foster homes that Vince helps to facilitate visits.
- Standing Rock currently has 41 ND IV-E cases and 33 SD IV-E cases in ND Foster Homes and 21 in paid Foster Care placements.
- Vince attends ND IV-E and Tribal IV-E eligibility meetings. The meetings are about keeping cases current with court orders and paperwork, so the children don't lose their benefits.
- Vince spends a lot of time dealing with Medicaid payment issues for both ND and SD Foster children.
- ND Tribes FMAP available reimbursements are out totaling \$1,292,229.00 for SFY 24-25. The new requests for reimbursements need to be in by June 30, 2025.
- Vince reported the completed F-MAP for Turtle Mountain from July 2024 to September 2024 is \$260,000. There is an additional \$290,000 that can be claimed prior to June 30, 2025.
- Ft. Berthold reached out to Vince 2 months ago for FMAP assistance, but they haven't followed up to confirm the need for his help.
- Dean Sturn, the administrator of the program, sent out an email saying that he will be retiring on June 12, so he wants all reimbursement requests sent in early.
- Vince continues to track the Indirect Expenses for Fort Yates for Jodie Leier to report to the state.
- Vince did 10 Foster Care visits for SRST and 1 for TRHSZ in March.
- Vince explained the Keeping the Culture Alive class for Native Foster Children and Foster Parents is a work in progress. The January, February and March classes were canceled. They are having trouble securing a location for the classes.
- Vince has taken on the project of updating the TCM (Targeted Case Management Billing). There have been numerous changes to what can be billed for, so he is working on sharing that information with the FC/IH team so that we can capture the most money we can for billable reimbursements of Federal money. Every billable quarter of an hour is worth \$22.13, with a whole hour of reimbursable time being \$88.52. Currently we are averaging around 4-5,000 a month with a potential to reach \$10,000 to 20,000 a month.

Tribes can benefit greatly from these reimbursements. Vince explained that the State already funds our programs with State General Funds, so anything we get in reimbursement will probably be withheld from the payments they give to TRHSZ. The advantage is we are replacing State General Fund monies with Federal Medicaid money.

- The HEW Committee had previously expressed interest in having us come down to talk about funding. We responded to them but have not heard back as to when we can come to the meeting. We are wanting to get the MOU re-established.

Mandy Garrett – Income Maintenance/Eligibility Supervisor

The Stats shown on the attached paperwork show the difference between the Power VI System vs Spaces System.

Three Rivers Zone Office Information

- Current Openings: EW, I position is filled. Jenna Delorme started on April 7.
- New locks were put on the doors in the Sioux County Office to ensure we are following the IRS guidelines for our Federal Tax Information.
- EBT card issuance will be coming back into the county offices as a Hybrid plan. We will issue them for individuals considered Expedite and Homeless.
- The High Efficiency Accuracy Team (HEAT) State Team will be visiting the Mandan office in June 2025. They will be doing visits in all three offices for the State EBT Team.
- Kudos to the EA unit-we were meeting on the quarterly report for each zone for the months of October, November and December 2024. This was about item processing volume and timeliness.
- **Medicaid**
 - Total Households: March 2025 – N/A
 - Total Individuals: March 2025 – N/A
 - Total Benefits: N/A
- **SNAP**
 - Total Households: March 2025 - 1177
 - Total Individuals: March 2025 - 3723
 - Total Benefits Paid: \$643.4K
- **LIHEAP**
 - Total Households: March 2025 – 81
 - Total Individuals: March 2025 – 277
 - Total Benefits: \$57.5K
- **TANF (Temporary Assistance for Needy Families)**
 - Total Households: March 2025 – 116
 - Total Individuals: March 2025 – 456
 - Total Benefits: \$54.0K
- **Childcare Assistance Program**
 - Total Households: March 2025 - 137
 - Total Individuals: March 2025 – 517
 - Total Benefits: \$198.1K
- **Call Center February Stats**
 - Total Calls Received: March 2025 – 21,810
 - Answered Calls: March 2025 – 17,355
 - Abandoned Calls: March 2025 – 3,712

- Average Wait Time: March 2025 – 5 minutes
- Average Talk Time: March 2025 – 6 minutes
- Swim Lanes
 - Group 4-CCAP/LIHEAP/MA/SNAP/TANF: Nothing to report.
 - Group 2/3-Workers: Nothing to report.
 - Overall, Queues continue to be low in work.
 - Spring Symposium is May 13-15th in Bismarck for EWs across the state.
- Support Specialists (Statewide)
 - Nothing to report. There is no backlog.
- Foot traffic in the three offices has been monitored since May.
 - Sioux County 250 in March.
 - Grant County 17 in March.
 - Morton County 334 in March.

Jenny Wetsch – Child Protection

See the attached Statistical information which was presented during the meeting.

- 108 total reports in March: 0 Reports in Grant County and 0 Reports for Sioux County.
 - 65 assigned as Full.
 - 2 ATP Assessments.
 - 31 Administratively Assessed or Administrative Referrals.
 - 0 Alt Response.
 - 1 Substance Exposed Infant (SEI).
 - 6 Child Sex Cases
 - 1 Prenatal Drug Cases
 - 0 Courtesy Interview Requests from other zones/0 Law Enforcement
 - 0 Conflict cases for another Zone

Tracy Mertz-Foster Care/In Home -

- See the attached statistical information which was presented during the meeting.
- Currently we have 70 cases.
 - 54 Foster Care
 - 16 In-Home Cases, ICPC, Courtesy Case Management & Home Study's
 - 28 Foster Homes/PATH
 - 3 QRTP/PRTF
 - 15 Relative Care
 - 8-18+
 - 0-YCC

Child Welfare Unit Updates

- We are down 1 FC/IH worker but scheduling interviews next week.
- Metrics Reports for Child Welfare:
 - For October to December 2024 97.5% of metrics met, even being short staffed, but still struggling.
 - CPS Timely is at 55.1% but should be at 80%
 - CPS F2F is at 53.4% and should be at 80%

- Dennis asked Jenny to explain why our timeliness is showing low. It was found in Frame cases are still open when they pull the F2F and it isn't in. It then shows we didn't meet the metric. We are now doing daily inputs, but it is still not pulling correctly.
- When cases stay open longer, it appears that they are not timely. For example, if another report comes in on the child, it extends the case. If the report is a new issue and not an issue that is currently being addressed, they are required to do another F2F, which causes us to request another extension. Our state person will then look at the reason for the request and grant or deny. We rarely get denied.
- Staff would like to meet with Dennis to follow up on this and discuss. Jenny will schedule a meeting with staff and Dennis to discuss the protocol.
- Foster Care and CPS need to be 30 days current on their documentation.
- Tardy transaction errors occur when cases aren't open in FRAME within 30 days or closed within 30 days.

Eligibility Redesign Update

- The SNAP review team will be at TRHSZ June 25 and 26.
- Mandy was asked to be on a committee to review the Redesign.

Zone Director Update

- Zone Plan has been approved for 2025.
- Evaluations need to be done by the end of May. We can use the old forms but will need to implement the new ones in 2026.
- Dennis will forward the zone director's evaluation to the board.
- Dennis will be back at the legislature on Monday.
- Other items were covered in the above areas.

Legislative Update

- HB 1450 Prevents Drs. and medical professionals from asking parents to leave the room during exams of children. This passed the house, went to the Senate Committee with a 3-3 tie. There is a fear about children being influenced by providers to be on birth control or gender reassignment. The downside to the bill is the child wouldn't be able to disclose abuse if the subject is present. There was high level collaboration by DHS, Sanford Health, and Zone Directors talking with legislators to kill this bill. This was voted down on the Senate floor 29 to 17 and is going back to conference committee.
- HB 1268 Mandatory Drug testing bill was killed in the Senate. The department has made a policy to address the drug testing of parents.
- HB 1095 CPS Liaison Bill was tweaked. Zones are now required to work with school districts to develop a committee to help open lines of communication between school districts and zones. The responsibility for starting the process is solely with the zones.
- HB 1556 Relinquishment of parental rights. This started as a bill for adoptive parents to relinquish parental rights of an adopted child if it was felt the child is:
 - Has been diagnosed with severe mental health condition or behavioral health disorder be a licensed child psychologist or psychiatrist
 - Has committed an act of violent or sexual nature against another family member living in the household, which if committed by an adult would be considered a crime under the laws of this state.

- Whose parent is unable to provide proper control of the child and is in fear for the safety of a family member living in the same household as child.
- SB 2112 Life Skills and Transition Center in Grafton still houses the most vulnerable DD individuals but would also allow us to place some other noneligible kids there as a safety net. The number of available beds would be limited base on availability at the time.
- HB 1012 is the department's budget bill which includes zone funding. They were looking at a 2 & 2% salary increase but it has changed back to what the governor proposes, 3 & 3%.

Other: Gerard Kraft has been approved to represent Grant County as the community representative to replace Charles Steinkuehler.

Adjourn:

- Moved by Heidi Peltz, seconded by Gerard Kraft to adjourn the meeting at 12:11 PM. All in favor. Motion carried.

Next Meeting May 15, 2025, at 10:00 am, in Mandan

Respectfully Submitted,

Jodie Leier
Fiscal Services
Three Rivers Human Service Zone

THREE RIVERS HUMAN SERVICE ZONE MONTHLY BILLING APPROVAL SHEET

For Month of: May, 2025

VENDOR	AMOUNT	
Corporate Translation Services, LLC	\$ 76.37	
Grimm, Alicia	\$ 8.59	
Hertz Bros., Inc.	\$ 8.99	
ITD - Mandan	\$ 273.25	
Morast, Alisha	\$ 1,000.00	* Already Processed
Schlag, Traci	\$ 21.03	
Stymeist, Lisa	\$ 29.42	
Stymeist, Lisa	\$ 14.03	
Sure Shred	\$ 41.10	
Vettel, Elizabeth	\$ 15.12	
Credit Card (Gillette)	\$ -	
Credit Card (Leier)	\$ 9,394.58	
WEX Card	\$ 698.15	
Jackie Buckley	\$ 5.60	\$ 50.00
RoseMary Lawson	\$ 63.00	\$ 50.00
Lori Flaaten	\$ 9.80	\$ 50.00
Heidi Peltz	\$ 68.60	\$ 50.00
John Pretty Bear	\$ 88.20	\$ 50.00
Marty Meyer	\$ 95.20	\$ 50.00
Ken Snider	\$ 84.00	\$ 50.00
Gerard Kraft	\$ 79.80	\$ 50.00
Dawson Holle	\$ 25.20	\$ 50.00
Karen Rohr	\$ 2.10	\$ 50.00
Subtotal:	\$ 12,102.13	\$ 500.00
TOTAL:	\$ 12,602.13	

APPROVALS:

DIRECTOR:

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2025-2025

From Date: 4/1/2025

To Date: 4/30/2025

Account Mask: ??????????

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
SOCIAL WELFARE FUND							
207.450.6101 / SALARIES	\$27,449.60	\$0.00	\$474,940.80	\$120,118.40	\$0.00	\$354,822.40	25.29%
207.450.6102 / DEFERRED COMP. BENEFIT	\$0.00	\$0.00	\$56,229.43	\$0.00	\$0.00	\$56,229.43	0.00%
207.450.6103 / TEMPORARY SALARIES	\$901.64	\$0.00	\$0.00	\$3,451.43	\$0.00	(\$3,451.43)	0.00%
207.450.6104 / LEAVE PAYOUTS	\$0.00	\$0.00	\$0.00	\$1,178.42	\$0.00	(\$1,178.42)	0.00%
207.450.6110 / SERVICE AWARDS	\$0.00	\$0.00	\$1,970.00	\$0.00	\$0.00	\$1,970.00	0.00%
207.450.6209 / LIFE INSURANCE	\$9.23	\$0.00	\$0.00	\$38.97	\$0.00	(\$38.97)	0.00%
207.450.6211 / HEALTH INSURANCE	\$4,788.94	\$0.00	\$83,968.68	\$20,676.66	\$0.00	\$63,292.02	24.62%
207.450.6212 / AUTO INSURANCE	\$0.00	\$0.00	\$0.00	\$9,426.00	\$0.00	(\$9,426.00)	0.00%
207.450.6221 / FICA MATCH	\$2,022.28	\$0.00	\$36,332.97	\$8,943.95	\$0.00	\$27,389.02	24.62%
207.450.6241 / WORKMENS COMPENSATION	\$0.00	\$0.00	\$0.00	\$435.17	\$0.00	(\$435.17)	0.00%
207.450.6300 / NDPERS DEF. BENEFIT	\$4,188.80	\$0.00	\$0.00	\$18,330.02	\$0.00	(\$18,330.02)	0.00%
207.450.6321 / PROPERTY & LIABILITY INSURAN	\$0.00	\$0.00	\$7,099.00	\$0.00	\$0.00	\$7,099.00	0.00%
207.450.6322 / Background Checks	\$0.00	\$0.00	\$7,230.00	\$0.00	\$0.00	\$7,230.00	0.00%
207.450.6324 / PROFESSIONAL ASSOCIATIONS	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
207.450.6339 / MEMBERSHIPS & REGISTRATIONS	\$4,250.00	\$0.00	\$4,200.00	\$5,000.00	\$0.00	(\$800.00)	119.05%
207.450.6341 / TRAVEL EXPENSE	\$0.00	\$0.00	\$59,400.00	\$1,032.64	\$0.00	\$58,367.36	1.74%
207.450.6344 / VEHICLE & EQUIP REPAIR & MAINTENANC	(\$452.28)	\$0.00	\$7,600.00	\$48,895.25	\$0.00	(\$41,295.25)	643.36%
207.450.6359 / POSTAGE	\$546.27	\$0.00	\$4,500.00	\$763.26	\$0.00	\$3,736.74	16.96%
207.450.6360 / MOBILE COMMUNICATIONS	\$2,882.96	\$0.00	\$33,630.00	\$7,881.34	\$0.00	\$25,748.66	23.44%
207.450.6363 / PUBLISHING & PRINTING	\$0.00	\$0.00	\$2,200.00	\$0.00	\$0.00	\$2,200.00	0.00%
207.450.6401 / OFFICE MATERIALS	\$213.72	\$0.00	\$14,000.00	\$1,069.31	\$0.00	\$12,930.69	7.64%
207.450.6412 / SUPPLIES-COMPUTER	\$0.00	\$0.00	\$5,200.00	\$317.48	\$0.00	\$4,882.52	6.11%
207.450.6499 / CLIENT AID	\$45.00	\$0.00	\$0.00	\$45.00	\$0.00	(\$45.00)	0.00%
207.450.6651 / CAPITAL OUTLAY-EQUIPMENT	\$0.00	\$0.00	\$82,800.00	\$0.00	\$0.00	\$82,800.00	0.00%
207.450.6911 / EXPERT/PROFESSIONAL WITNESS FEES	\$0.00	\$0.00	\$0.00	\$23,178.78	\$0.00	(\$23,178.78)	0.00%
207.450.6927 / TERMINAL COST	\$340.89	\$0.00	\$22,848.00	\$1,068.39	\$0.00	\$21,779.61	4.68%

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2025-2025

From Date: 4/1/2025

To Date: 4/30/2025

Account Mask: ??????????

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.450.6932 / COPIER EXPENSE	\$145.00	\$0.00	\$0.00	\$2,518.55	\$0.00	(\$2,518.55)	0.00%
207.451.6101 / SALARIES	\$100,838.98	\$0.00	\$1,516,900.69	\$410,144.61	\$0.00	\$1,106,756.08	27.04%
207.451.6121 / OVERTIME PAY	\$0.00	\$0.00	\$0.00	\$1,301.21	\$0.00	(\$1,301.21)	0.00%
207.451.6209 / LIFE INSURANCE	\$51.25	\$0.00	\$0.00	\$205.00	\$0.00	(\$205.00)	0.00%
207.451.6211 / HEALTH INSURANCE	\$28,677.08	\$0.00	\$339,938.29	\$108,706.45	\$0.00	\$231,231.84	31.98%
207.451.6221 / FICA MATCH	\$6,960.25	\$0.00	\$116,042.90	\$28,626.26	\$0.00	\$87,416.64	24.67%
207.451.6300 / NDPERS DEFINED BENEFIT	\$15,388.00	\$0.00	\$216,310.04	\$62,274.13	\$0.00	\$154,035.91	28.79%
207.451.6341 / TRAVEL EXPENSE	\$102.20	\$0.00	\$0.00	\$102.20	\$0.00	(\$102.20)	0.00%
207.451.6401 / OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$407.30	\$0.00	(\$407.30)	0.00%
207.451.6927 / TERMINAL COST	\$1,245.00	\$0.00	\$0.00	\$4,805.00	\$0.00	(\$4,805.00)	0.00%
207.452.6101 / SALARIES	\$41,276.81	\$0.00	\$668,184.04	\$163,774.48	\$0.00	\$504,409.56	24.51%
207.452.6111 / STANDBY SALARIES	\$600.00	\$0.00	\$0.00	\$7,572.63	\$0.00	(\$7,572.63)	0.00%
207.452.6121 / OVERTIME PAY	\$0.00	\$0.00	\$0.00	\$804.95	\$0.00	(\$804.95)	0.00%
207.452.6209 / LIFE INSURANCE	\$10.25	\$0.00	\$0.00	\$53.29	\$0.00	(\$53.29)	0.00%
207.452.6211 / HEALTH INSURANCE	\$3,041.80	\$0.00	\$72,553.67	\$17,069.26	\$0.00	\$55,484.41	23.53%
207.452.6221 / FICA MATCH	\$3,127.19	\$0.00	\$51,116.08	\$12,748.00	\$0.00	\$38,368.08	24.94%
207.452.6300 / NDPERS DEFINED BENEFIT	\$6,109.60	\$0.00	\$95,283.04	\$24,305.26	\$0.00	\$70,977.78	25.51%
207.452.6339 / MEMBERSHIPS, REGISTRATIONS & SUBSCR	\$245.00	\$0.00	\$0.00	\$245.00	\$0.00	(\$245.00)	0.00%
207.452.6341 / TRAVEL EXPENSE	\$1,152.31	\$0.00	\$0.00	\$3,623.66	\$0.00	(\$3,623.66)	0.00%
207.452.6345 / SPF TRAVEL	\$150.00	\$0.00	\$10,000.00	\$619.48	\$0.00	\$9,380.52	6.19%
207.452.6401 / OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$333.68	\$0.00	(\$333.68)	0.00%
207.452.6423 / SPF CLIENT DRUG TESTING	\$0.00	\$0.00	\$6,868.00	\$110.00	\$0.00	\$6,758.00	1.60%
207.452.6425 / SPF MEDICAL	\$0.00	\$0.00	\$4,500.00	\$140.00	\$0.00	\$4,360.00	3.11%
207.452.6905 / SAFETY/PERMANENCY FUNDS	\$1,148.93	\$0.00	\$0.00	\$4,362.58	\$0.00	(\$4,362.58)	0.00%
207.452.6913 / HIGH RISK DAY CARE	\$0.00	\$0.00	\$62,250.00	\$5,360.00	\$0.00	\$56,890.00	8.61%
207.452.6927 / TERMINAL COST	\$276.25	\$0.00	\$0.00	\$1,098.75	\$0.00	(\$1,098.75)	0.00%
207.453.6101 / SALARIES	\$35,958.80	\$0.00	\$491,090.76	\$142,985.20	\$0.00	\$348,105.56	29.12%

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2025-2025

From Date: 4/1/2025

To Date: 4/30/2025

Account Mask: ??????????

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.453.6111 / STANDBY SALARIES	\$1,275.00	\$0.00	\$0.00	\$4,125.00	\$0.00	(\$4,125.00)	0.00%
207.453.6209 / LIFE INSURANCE	\$12.30	\$0.00	\$0.00	\$49.20	\$0.00	(\$49.20)	0.00%
207.453.6211 / HEALTH INSURANCE	\$4,788.94	\$0.00	\$62,608.94	\$19,155.76	\$0.00	\$43,453.18	30.60%
207.453.6221 / FICA MATCH	\$2,702.06	\$0.00	\$37,568.44	\$10,677.24	\$0.00	\$26,891.20	28.42%
207.453.6300 / NDPERS DEFINED BENEFIT	\$5,308.76	\$0.00	\$70,029.54	\$21,235.04	\$0.00	\$48,794.50	30.32%
207.453.6339 / MEMBERSHIPS, REGISTRATIONS & SUBSCR	\$0.00	\$0.00	\$0.00	\$235.00	\$0.00	(\$235.00)	0.00%
207.453.6341 / TRAVEL EXPENSE	\$187.32	\$0.00	\$0.00	\$187.32	\$0.00	(\$187.32)	0.00%
207.453.6345 / SPF TRAVEL	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	(\$200.00)	0.00%
207.453.6423 / SPF CLIENT DRUG TESTING	\$400.00	\$0.00	\$0.00	\$515.00	\$0.00	(\$515.00)	0.00%
207.453.6905 / SAFETY/PERMANENCY FUNDS	\$1,055.27	\$0.00	\$0.00	\$1,961.90	\$0.00	(\$1,961.90)	0.00%
207.453.6927 / TERMINAL COST	\$247.50	\$0.00	\$0.00	\$977.50	\$0.00	(\$977.50)	0.00%
207.455.6101 / SALARIES	\$10,960.00	\$0.00	\$103,801.17	\$43,840.00	\$0.00	\$59,961.17	42.23%
207.455.6209 / LIFE INSURANCE	\$6.15	\$0.00	\$0.00	\$26.65	\$0.00	(\$26.65)	0.00%
207.455.6211 / HEALTH INSURANCE	\$4,902.06	\$0.00	\$31,304.47	\$19,608.24	\$0.00	\$11,696.23	62.64%
207.455.6221 / FICA MATCH	\$709.99	\$0.00	\$7,940.79	\$2,828.90	\$0.00	\$5,111.89	35.62%
207.455.6300 / NDPERS DEFINED BENEFIT	\$1,672.48	\$0.00	\$14,802.05	\$6,689.92	\$0.00	\$8,112.13	45.20%
207.455.6341 / TRAVEL EXPENSE	\$0.00	\$0.00	\$0.00	\$70.00	\$0.00	(\$70.00)	0.00%
207.455.6401 / OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$113.92	\$0.00	(\$113.92)	0.00%
207.455.6927 / TERMINAL COST	\$82.50	\$0.00	\$0.00	\$292.50	\$0.00	(\$292.50)	0.00%
207.456.6101 / SALARIES	\$2,278.17	\$0.00	\$43,558.30	\$8,762.94	\$0.00	\$34,795.36	20.12%
207.456.6209 / LIFE INSURANCE	\$2.05	\$0.00	\$0.00	\$8.20	\$0.00	(\$8.20)	0.00%
207.456.6211 / HEALTH INSURANCE	\$522.42	\$0.00	\$9,944.73	\$1,996.99	\$0.00	\$7,947.74	20.08%
207.456.6221 / FICA MATCH	\$149.61	\$0.00	\$3,465.50	\$564.60	\$0.00	\$2,900.90	16.29%
207.456.6300 / NDPERS DEFINED BENEFIT	\$347.64	\$0.00	\$6,459.87	\$1,337.22	\$0.00	\$5,122.65	20.70%
207.457.6101 / SALARIES	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	(\$100.00)	0.00%
207.457.6221 / FICA MATCH	\$0.00	\$0.00	\$0.00	\$7.65	\$0.00	(\$7.65)	0.00%
207.457.6341 / TRAVEL EXPENSE	\$226.80	\$0.00	\$0.00	\$467.60	\$0.00	(\$467.60)	0.00%

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2025-2025

From Date: 4/1/2025

To Date: 4/30/2025

Account Mask: ??????????

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.457.6912 / ZONE BOARD TRAVEL	\$0.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,100.00	0.00%
207.461.6905 / SAFETY/PERMANENCY FUNDS	\$0.00	\$0.00	\$11,000.00	\$1,128.49	\$0.00	\$9,871.51	10.26%
207.462.6499 / MISCELLANEOUS EXPENSE	\$422.85	\$0.00	\$4,900.00	\$1,362.93	\$0.00	\$3,537.07	27.81%
207.462.6904 / GA BURIALS	\$6,861.23	\$0.00	\$60,000.00	\$9,741.92	\$0.00	\$50,258.08	16.24%
Total For SOCIAL WELFARE	\$338,812.85	\$0.00	\$5,024,870.19	\$1,434,415.03	\$0.00	\$3,590,455.16	28.55%

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2025-2025

From Date: 4/1/2025

To Date: 4/30/2025

Account Mask: ??????????

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description

Expended PTD

Original Budget

Amended Budget

Expended YTD

Encumbered YTD

Unexpended Bal

% Used

Grand Total:

\$338,812.85

\$0.00

\$5,024,870.19

\$1,434,415.03

\$0.00

\$3,590,455.16

28.55%

End of Report

There are approx. 50-75 SRST foster children from ND and SD placed in ND foster homes that I help facilitate visits . This number is probably larger, the Tribe has approx. 150+ foster children in care, but they won't really tell me where the children are placed. 33 of these placements are SD IV E Paid Foster Care placements in ND and 41 ND Tribal IV E children, with 15 in paid FC placements. 10 are in Sub Adopt Placements.

I attend ND IV E and Standing Rock Tribal IV E eligibility meeting held monthly has been put on hold, because of the lack of staff on the tribal side.. Meeting is about keeping the cases current with court orders and paperwork so children don't lose IV Eligibility. We haven't had this meeting for the last 3 months, because of the tribe doesn't have the staff to hold meeting. I spend a lot of time with Medicaid issues with the foster kids Medicaid, bills not being paid, getting SD foster kids on ND Medicaid, and talking with business offices of medical facilities clearing up nonpayment issues with current foster children and children previously in care. I also provide this service for the Three Rivers Human Service Zone foster children. I have frequent contact with Joe Ashley, the Tribal IV E person for the State of SD. He tracks the SRST SD IV E children, I report visits ND does for his IV E children, Interstate compact on the placement of children, getting SD Medicaid closed and ND Medicaid open for his SD Kids. I've been real busy helping Joe Ashley get visit verification because they report visits to the Feds in April for the end of March.

The new FMAP amounts are out for a grand total \$1,292,229.00 for SFY 24-25. I have assisted them in completed \$555,000.00, from the FMAP program. Standing Rock, Spirit Lake have submitted their FMAP reimbursement request . Turtle Mountain has been completed and should be submitted soon. MHA told me there are going to submit one big claim. Dean Sturn the administrator sent an email that he is retiring on June 12th so he wants all the requests sent in prior to June 12th so he can calculate next year FMAP.

Keeping the Culture Alive class is a work in progress, we had to cancel the January, February, March, April & May classes. Because lack of a space to host the classes.

I have done the payment of indirect expenses for Sioux County since we went to a zone in 2020. I exam the bills, prepare the vouchers, submit them to the Sioux County Auditor to prepare the checks and pay the bills, about \$3500.00ish a month. These numbers are submitted to Jodie Leier for the 119 indirect cost report that are submitted to the state.

I did 11 Foster Care F2F visits for SRST and 2 for Three Rivers HSZ in the month of April and sat in on 1 adoption.

My new project has been Targeted Case Management. Still working with our zone to get it up an running. Three of the tribes have also expressed and interest, Native American Training Institute and I are setting up a date for training/meeting about TCM.

We are shorthanded on the Foster Care side and I have been helping cover visits and some transportation and other duties as assigned.

Vincent Gillette

Vincent N. Gillette
Tribal Liaison
Three Rivers Human Service Zone

TRHSZ FOSTER CARE / IN-HOME

CASE LOADS APRIL 2025

CASE LOADS TOTALS = 66

49 - Foster Care – (Foster Care is counted by child)

28- foster homes/PATH 3-QRTP/PRTF 10-Relative Care 8-18+ 0-YCC

17 - In-Home Cases, ICPC, Courtesy Case Management & Home Studies

	<u>Opened</u>	<u>Closed</u>
<u>2025</u>		
April	5	9
March	2	12
February	3	3
January	7	5
<u>2024</u>		
December	4	3
November	7	6
October	4	3

2025- TRHSZ

<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>
80	80	70	66

2024-TRHSZ

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
71	74	73	77	76	77	76	71	74	75	76	78

2023-TRHSZ

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
77	66	72	74	74	72	68	69	74	74	72	68

	<u>2024</u>			<u>2025</u>			
	Oct	Nov	Dec	Jan	Feb	Mar	April
BA							
Foster Care	0	0	0	1	4	0	0
In-Home	0	0	3	4	5	0	0
Total:	0	0	3	5	9	0	0
JD							
Foster Care	14	12	12	11	10	9	9
In-Home	4	7	5	5	4	5	5
Total	18	19	17	16	14	14	14
WI							
Foster Care	11	11	11	11	11	12	8
In-Home	1	4	4	4	4	3	3
Total:	12	15	15	15	15	15	11
TM							
Foster Care	8	8	5	5	5	5	5
In-Home	1	1	0	0	0	2	1
Total	9	9	5	5	5	7	6
TS							
Foster Care	11	11	14	18	17	11	9
In-Home	4	4	4	1	0	1	2
Total	15	15	18	19	17	12	11
EV							
Foster Care	13	12	12	11	11	8	7
In-Home	8	6	5	4	4	2	2
Total:	21	18	17	15	15	10	9
BW							
Foster Care	0	0	3	4	4	7	10
In-Home	0	0	0	1	1	1	1
Total	0	0	0	5	5	8	11
LS							
Foster Care	0	0	0	0	0	2	1
In-Home	0	0	0	0	0	2	3
Total	0	0	0	0	0	4	4

THREE RIVERS HUMAN SERVICE ZONE Child Protection Reports April 1 to Apr 30th

-Of the 88 total reports in Apr, 33 Administratively Assessed (AA)/Administrative Referrals (AR), and 3 Assessment Terminated in Progress (ATP).

Grant County- 0 full/ATP

Sioux County- 0 full/ATP

- * Total number of Substance Exposed Infant (SEI) cases- 2
- * Total number of Child Sexual Behavior (CSB) cases- 3
- *Total number of Prenatal Exposure (drugs/alcohol)- 0
- *Total number of courtesy interview requests- 0 from another zone, 0 LE assist
- * Conflict cases for another Zone- 1

Beginning Apr caseload-

Opened/Closed- Apr 1- Apr 30th-

CPS Supervisor (JW)- 14	Opened-0, Closed-6, End-8 (*1 combine)
CPS Worker (KO)- 16	Opened-8, Closed- 9, End-15 (*3 new reports received on open cases)
CPS Worker (AS)- 22	Opened-7, Closed-6, End-23 (*1 new reports received on open cases)
CPS Worker (MG)-16	Opened-6, Closed-6, End-16 (*3 new reports received on open cases)
CPS Worker (BM)- 17	Opened-8, Closed-8, End-17 (*5 new report received on open cases)
CPS Worker (TB)- 17	Opened-8, Closed- 5, End- 20 (*5 new reports received on open cases)

Parent Aide Caseload

BB -Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr
8	7	9	9	9	vacant	6	8	10	10	13	12	14

AG- Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr
13	10	vacant	6	9	12	9	10	11	11	12	14	12

TOTAL 960 REPORTS FOR ZONE	(includes combines)		
	2023	2024	2025
JANUARY	90	83	69
FEBRUARY	83	101	85
MARCH	95	114	108
APRIL	86	93	88
MAY	76	80	
JUNE	68	66	
JULY	70	68	
AUGUST	98	67	
SEPTEMBER	108	81	
OCTOBER	82	84	
NOVEMBER	89	89	
DECEMBER	69	97	
YEAR TOTAL	1014	1023	350

ASSIGNED 960'S (includes combines)			
	2023	2024	2025
JANUARY	53	48	39
FEBRUARY	43	60	48
MARCH	56	86	77
APRIL	53	63	55
MAY	44	48	
JUNE	36	36	
JULY	44	44	
AUGUST	55	45	
SEPTEMBER	62	52	
OCTOBER	44	55	
NOVEMBER	57	63	
DECEMBER	32	60	
YEAR TOTAL	579	660	219

Three Rivers Human Service Zone- Economic Assistance Report

May 2025

Three Rivers Zone office information:

- **Current Openings:** None
- **Kudos to the EA unit** –quarterly report for January-March 2025 we are exceeding standards for work item volume and meeting standards for Process Timeliness

Three Rivers Zone EA benefits distributed:

SNAP Program (Supplemental Nutritional Assistance Program)

					Red= Cognos(old system)		Black= Power BI (new system)						
	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25
Total Households	466(1675)	438(1674)	395(1683)	447(1694)	465(1707)	463(1714)	1879(1719)	1265(1727)	1312(1736)	1518(1771)	1277(1793)	1177(1713)	1172(1709)
Total individuals	1216(3423)	1179(3492)	1057(3499)	1209(3558)	1279(3609)	1277(3606)	4759(3646)	3420(3663)	3365(3719)	3636(3709)	3326(3766)	3119(3723)	3816(3749)
Total benefits issued	\$649.1K	\$658.4k	\$663.5k	\$672.5K	\$682.9k	\$672.5k	\$679.4K	\$666.2K	\$678.4k	\$669.3k	\$675.5k	\$643.4k	\$703.5K

LIHEAP Program (Low income Home Energy Assistance Program)

					Red= Cognos(old system)		Black= Power BI (new system)						
	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25
Total Households	74(697)	707(710)	N/A	N/A	N/A	23(35)	546(365)	132(530)	106(599)	123(673)	84(714)	81(734)	75(752)
Total individuals	218(1503)	1638(1448)	N/A	N/A	N/A	85(12)	1264(1146)	365(464)	287(294)	388(152)	286(175)	277(158)	274(152)
Total Benefits issued	\$29.5K	\$57.1k	N/A	N/A	N/A	\$112.00	\$9.2K	\$33.6k	\$45.1k	\$102.9k	\$69.7k	\$57.5k	\$44.3k

Child Care Assistance Program

					Red= Cognos(old system)		Black= Power BI (new system)						
	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25
Total Households	58(190)	50(186)	40(191)	56(194)	54(205)	62(213)	241(211)	143(217)	153(212)	174(222)	149(210)	137(226)	137(219)
Total individuals	208(534)	187(542)	133(543)	213(569)	209(583)	231(605)	910(627)	554(629)	587(624)	671(612)	584(608)	517(635)	523(642)
Total Benefits issued	\$111.2k	\$112.8k	\$134.7k	\$171.8k	\$195.9K	\$175.5k	\$188.6K	\$185.7k	\$180.4k	\$198.3k	\$185.1k	\$198.1K	\$186.6K

Health Care Coverage

					Red= Cognos(old system)		Black= Power BI (new system)						
	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25
Total Households	540(4356)	413(4226)	311(4204)	392(4243)	432(4250)	405(4274)	2023(4303)	2055(4334)	2169(4322)	2775(4345)	2433(4309)	N/A(4288)	N/A(4237)
Total individuals	1137(7408)	881(7202)	654(7153)	829(7223)	902(7271)	888(7261)	3947(7285)	3965(7247)	4057(7258)	4933(7135)	4527(7089)	N/A(7104)	N/A(7076)
Total Benefits	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

TANF (Temporary Assistance for Needy Families)

					Red= Cognos(old system)		Black= Power BI (new system)						
	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25
Total Households	62(98)	68(94)	58(94)	57(100)	64(101)	64(104)	120(105)	114(105)	114(101)	131(112)	125(101)	116(101)	117(107)
Total individuals	233(210)	257(204)	259(219)	236(225)	257(230)	248(221)	498(221)	485(218)	464(216)	538(209)	507(221)	456(213)	466(213)
Total Benefits issued	\$44.5k	\$45.7k	\$48.6k	\$46.0k	\$46.7k	\$45.8k	\$49.2K	\$51.4K	\$47.1k	\$56.0k	\$56.6k	\$54.0k	\$53.5K

Call Center Stats:

	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25
Total calls received	28,672	30,181	21,998	21,810	22,284
Answered calls	18,327	19,620	17,165	17,355	17,823
Abandoned calls	8,869	9,029	4,045	3712	3634
Average wait time	11 min.	10 min.	8 min.	5 min.	6 Min.
Average talktime	6 min.	6 min.	6 min.	6 min.	5 Min.

Front Desk Walk in Traffic per County office for Economic Assistance:

	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25
Sloux County	243	195	246	257	238	311	204	173	295	183	250	206
Grant County	15	19	25	22	28	70	32	27	27	28	37	39
Morton County	N/A	259	372	381	389	573	353	384	383	347	334	327

Swim lane information:

- Queues continue to be low in work
- LIHEAP program moving to a year-round program starting June 1st , notices have been mailed to clients informing them of the change and how the process will work and what to expect. Reviews will be staggered and packets will be mailed out to clients when its their time to renew. This change will also provide electric costs when cooling homes in the summer months.
- SNAP manual rewrite will be released May 16th giving it a refreshed and user-friendly look.
- Summer EBT begins in May- cards will be mailed to clients who qualify, this program with run through SNAP EBT policy and Department of Instruction.
- Medicaid program has completed a listening session for MA clients to hear concerns and try to improve the Medicaid program. There is a survey through May 30th available for clients to complete. Flyers have been hung up in office locations.

Support Specialist (Statewide):

- Nothing to report- no backlog