

**Three Rivers Human Service Zone Board
Meeting Agenda
Three Rivers Human Service Zone 1st Floor Conference Room
Mandan Office
210 2nd Ave. NW Mandan
10:00 AM – December 19, 2024**

Meeting Call to Order:

Roll Call:

Approval of Agenda

Approval of Minutes from November 21, 2024

Review and Approval of December 2024 Bills:

Budget Review

Zone Program Stats

Eligibility Redesign Updates

Child Welfare Unit Updates

Zone Director 6 Month (1/1/2024 – 6/30/2024) Evaluation

Other:

Items may be added or deleted from the agenda prior to or during the meeting.

Next Meeting: January 16, 2025 @ 10 AM, Mandan

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Three Rivers Human Service Zone Board
Meeting Minutes
Three Rivers Human Services Board Room
Mandan
210 2nd Ave NW
November 21, 2024

Meeting Call to Order:

- Dennis called the meeting to order at 10:03 AM

Roll Call:

Mandan: Dennis Meier, Jackie Buckley, Lori Flaaten, Heidi Peltz, Rose Mary Lawson, Karen Rohr, Dawson Holle (Absent)

Carson: Charlie Steinkuehler (Teams), Marty Meyer (Phone)

Fort Yates: John Pretty Bear (Absent) and Ken Snider (Absent)

Others present: Jodie Leier, Vince Gillette, Jenny Wetsch, Mandy Garrett

Approval of Agenda

- Moved by Jacke Buckley to approve the agenda seconded by Heidi Peltz. All in favor. Motion carried.

Approval of Minutes of October 17, 2024

- Moved by Heidi Peltz to approve the minutes from October 17, 2024, seconded by Charlie Steinkuehler. All in favor. Motion carried.

Review and Approval of October 2024 Bills:

- Jackie Buckley and Lori Flaaten came early to review the bills. Questions were answered.
- Moved by Jackie Buckley, seconded by Karen Rohr to approve the bills as presented. With a unanimous roll call vote the bills were approved.

Name	Roll Call	Bills Approved
Jackie Buckley	P	Y
Lori Flaten	P	Y
Rosemary Lawson	P	Y
Heidi Peltz	P	Y
Marty Meyer	P (Phone)	Y
Charlie Steinkuehler	P (Online)	Y
Ken Snider	A	Absent
John Pretty Bear	A	Absent
Dennis Meier	P	Y
Karen Rohr	P	Y
Dawson Holle	A	Absent

Budget Review

- TRHSZ is operating under budget through the month of October.

- Dennis mentioned we will have another large DBGR bill coming for the month of November. The child has exceeded their approved stay, so we are responsible for payment until placement is found through PATH.
- We are budgeted to purchase another zone vehicle in 2025. This has been ordered.

Vince - Three Rivers Human Service Zone Tribal Liaison Report for September 2024

- There are approximately 50-75 SRST foster children placed in ND foster homes that help to facilitate visits.
- Standing Rock currently has 42 ND IV-E cases and 36 SD IV-E in ND Foster Homes and 11 in paid Foster Care placements.
- Vince attends ND IV-E and Tribal IV-E eligibility meetings. The meetings are about keeping cases current with court orders and paperwork, so the children don't lose their benefits.
- Vince spends a lot of time dealing with Medicaid payment issues for both ND and SD Foster children.
- ND Tribes all got their FMAP reimbursements totaling \$1,292,229.00 for SFY 24-25. The new amounts for the Tribes are MHA \$201,926.00, Spirit Lake \$329,960.00, Standing Rock \$204,652.00, and Turtle Mountain \$551,691.00. Tribes have until June 30, 2025, to get their requests in.
- Vince has been contacted by 2 tribes, MHA and Turtle Mtn. to assist with training their staff to bill for the FMAP and IV-E Admin Reimbursement.
- Vince continues to track the Indirect Expenses for Fort Yates for Jodie to report to the state.
- Vince did 12 Foster Care visits for SRST and 1 for TRHSZ in August. Human Service Zones do between 40-50 care visits for Standing Rock depending on the month from all over the state. I have been assisting Joe Ashley with getting his visits from the ND agencies that do them.
- We are short-staffed on the Foster Care side and Vince has been helping to cover visits and transportation. For October, Vince picked up some Foster Kid's stuff from a placement in Underwood, took 2 kids to medical appointments and sat in interviews for the Foster Care Supervisor position. Four candidates were interviewed.
- Vince also participated in Courageous Case Management for foster care workers. Other case workers and supervisors looked at our cases and gave some suggestions on things that could be done to send the foster children home. The goal is to assist the family to make changes so that the children can return home, The belief is a fresh set of eyes on the case and can help with suggestions to speed up the process.
- Dennis and Vince are still in the planning stages of a Keeping the Culture Alive class for Native Foster Children and Foster Parents. They had to postpone the November event due to scheduling conflicts.
- Vince has been in the Mandan Office full-time since September.

Mandy Garrett – Income Maintenance/Eligibility Supervisor

Three Rivers Zone Office Information

- We currently have 2 Eligibility positions open, which we are waiting for background checks to come back.
- We have reported the open Admin Assistant position for the Ft. Yates office. The position closed yesterday. Interviews will be arranged for next week.
- Medicaid
 - Total Households: October 2024 - 2023
 - Total Individuals: October 2024 - 3947
 - Total Benefits: N/A
- SNAP
 - Total Households: October 2024 - 1879
 - Total Individuals: October 2024 - 4759

- Total Benefits Paid: October 2024 – \$679.4K
- LIHEAP
 - Total Households: October 2024 – 434
 - Total Individuals: October 2024 – 998
 - Total Benefits: October 2024 – \$9.2K
- TANF (Temporary Assistance for Needy Families)
 - Total Households: October 2024 – 120
 - Total Individuals: October 2024 – 498
 - Total Benefits: October 2024 - \$49.2K
- Childcare Assistance Program
 - Total Households: October 2024 - 241
 - Total Individuals: October 2024 – 910
 - Total Benefits Issued October 2024 - \$188.6K
- Call Center October Stats
 - Unavailable at the time of this meeting.
- Swim Lanes
 - Group 4-CCAP/LIHEAP/MA/SNAP/TANF group still processing from October.
- Support Specialists (Statewide)
 - Currently back logged one week with over 1155 items as of 11/14/24.
- Foot traffic in the three offices has been monitored since May.
 - Sioux County 311 in October.
 - Grant County 70 in October.
 - Morton County 573 in October.

Jenny Wetsch – Child Protection

See the attached Statistical information which was presented during the meeting.

- 84 total reports in October: 0 Reports in Grant County and 0 Reports for Sioux County.
 - 55 assigned as Full.
 - 3 ATP Assessments.
 - 29 Administratively Assessed or Administrative Referrals.
 - 0 Alt Response.
 - 1 Substance Exposed Infant (SEI).
 - 2 Child Sex Cases
 - 0 Prenatal Drug Cases
 - 1 Courtesy Interview Requests from other zones/1 Law Enforcement
 - 0 Conflict cases for another Zone

Foster Care/In Home - (Dennis provided the information)

- See the attached statistical information which was presented during the meeting.
- Currently we have 74 cases.
 - 57 Foster Care
 - 18 In-Home Cases, ICPC, Courtesy Case Management & Home Study's
 - 38 Foster Homes/PATH
 - 2 QRTP/PRTF
 - 10 Relative Care

- 7-18+
- 0-YCC

Child Welfare Unit Updates

- The 3 vacant FC/IH Case Manager positions have been filled.
- The Case Manager Supervisor position is closing, and interviews will begin in the next 2 weeks. The Interview Team for the case manager supervisor position will consist of Dennis, Vince, Kristen Hasbargen, Director of Zone Operations, and Wendy Bent, Morton County HR.
- The CPS Unit has had no turnover, but has been holding and working cases longer until the new FC/IH staff are trained in.

Eligibility Redesign Update

- No updates at the time of this meeting.

Zone Director Minutes Review

- Nexus Path have transition agreements of 90 days for to a Path home transition. With emergent placements of connecting children to a Path foster homes in 30 days.
- CPS Intake Unit will be closed the Friday after Thanksgiving.
- CFS Luncheon in December is to discuss emergencies and to have 4 families on call per day.
- The Commissioner of DHS, Wayne Salter, has resigned. He has been here since January.
- Dr. Wiebe has also resigned from the state.
- Kristen Hasbargen, Director of Zone Operations, informed directors that the Remarkable Tablets do not meet the security requirements per NDIT. Staff must lock the tablets when not in use.
- The Director's meeting on December 3rd will be held at the Comfort Suites in Mandan to prepare for the 2025 Legislative Session and discuss strategy for upcoming bills.
- Representatives and Senators Robin Weisz, Kathy Hogan and Judy Lee discussed how term limits affect the sessions.
- It was decided that a Zone director needs to be present at the capital each day of the legislative session (Zone Director of the week).
- Currently, there are over 600 bills drafted for this session, but not all pertain to DHS and the Zones.
- Zones are struggling with States Attorney Offices accepting Safety Framework Model as the standard of practice because it is not in NDCC or Administrative Code.
- ND lacks the number of dentists that accept ND Medicaid recipients.
- Jordan Falcon (Recruiter) is assisting 20 hours per week searching for qualified candidates for positions.
- The CACs across the state would have liked to have a blanket MOU for all the Zones, but it was decided it was best to make individual agreements with zones.
- Bismarck has the only CAC that provides physical exams on site.
- Currently, Zone EW units are responsible for completing the WHODAS assessments and 1915i paperwork. Starting the middle of December, the state will have a department to do this work.
- Zone Metrics Standards of Practice from July to September. Our Zone is failing with our children in FC, IH, CPS and in Eligibility for applications reviewed timely. The department is working on assuring the Data is accurate.
- The Security form on new employees will change as it is updated. The new SFN 428 will be available in mid-December.

- The EW redesign is considering an additional Lead Worker for Group IV (TANF).
- The Tour of Zones for 2025 will be in July with the location TBD and September in Stanley.
- The tour of zones was in WCHSZ and MLHSZ.
-

Other:

- Dennis' Evaluation Process for 2024. Zone employee evaluation will be done in April – May every year. The zone board will need to do a six-month evaluation for the director covering 1/1/2024 – 6/30/2024 ASAP.

Adjourn:

- Moved by Jackie Buckley, seconded by Karen Rohe to adjourn the meeting at 11:28 AM. All in favor. Motion carried.

Next Meeting December 19, 2024 – 10 AM, Mandan

Respectfully Submitted,

**Jodie Leier
Fiscal Services
Three Rivers Human Service Zone**

THREE RIVERS HUMAN SERVICE ZONE
MONTHLY BILLING APPROVAL SHEET

For Month of: December, 2024

VENDOR	AMOUNT		
Dakota Boys & Girls Ranch	\$	6,125.00	
Grimm, Alicia	\$	18.47	
ITD	\$	241.25	
Leier, Jodie	\$	300.82	
Nexus PATH	\$	2,640.00	
WRT-Carson	\$	79.85	
WRT-Ft Yates	\$	157.77	
NRG	\$	1,855.00	
Credit Card (Gillette)	\$	-	
Credit Card (Leier)	\$	18,617.81	
WEX Card	\$	736.62	
Jackie Buckley	\$	5.36	\$ 50.00
RoseMary Lawson	\$	60.30	\$ 50.00
Lori Flaaten	\$	9.38	\$ 50.00
Heidi Peltz	\$	65.66	\$ 50.00
John Pretty Bear	\$	84.42	\$ 50.00
Marty Meyer	\$	91.12	\$ 50.00
Ken Snider	\$	80.40	\$ 50.00
Charles Steinkuehler	\$	79.06	\$ 50.00
Dawson Holle	\$	24.12	\$ 50.00
Karen Rohr	\$	2.01	\$ 50.00
Subtotal:	\$	31,274.42	\$ 500.00
TOTAL:	\$	31,774.42	
APPROVALS:			
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
DIRECTOR:	_____		

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2024-2024

From Date: 11/1/2024

To Date: 11/30/2024

Account Mask: ?????????

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description

Expended PTD

Original Budget

Amended Budget

Expended YTD

Encumbered YTD

Unexpended Bal

% Used

SOCIAL WELFARE FUND

SOCIAL SERVICES ADMIN DEPARTMENT

207.450.6101 / SALARIES	\$41,174.40	\$0.00	\$444,199.81	\$322,840.64	\$0.00	\$121,359.17	72.68%
207.450.6103 / TEMPORARY SALARIES	\$1,657.85	\$0.00	\$0.00	\$12,215.74	\$0.00	(\$12,215.74)	0.00%
207.450.6110 / SERVICE AWARDS	\$0.00	\$0.00	\$0.00	\$2,050.00	\$0.00	(\$2,050.00)	0.00%
207.450.6209 / LIFE INSURANCE	\$9.23	\$0.00	\$0.00	\$101.53	\$0.00	(\$101.53)	0.00%
207.450.6211 / HEALTH INSURANCE	\$3,915.37	\$0.00	\$72,386.78	\$44,703.09	\$0.00	\$27,683.69	61.76%
207.450.6212 / AUTO INSURANCE	\$174.00	\$0.00	\$0.00	\$2,071.00	\$0.00	(\$2,071.00)	0.00%
207.450.6215 / LIABILITY INSURANCE	\$0.00	\$0.00	\$0.00	\$4,752.00	\$0.00	(\$4,752.00)	0.00%
207.450.6221 / FICA MATCH	\$3,169.40	\$0.00	\$33,981.29	\$24,422.70	\$0.00	\$9,558.59	71.87%
207.450.6300 / NDPERS DEF. BENEFIT	\$6,283.20	\$0.00	\$54,066.76	\$49,217.94	\$0.00	\$4,848.82	91.03%
207.450.6321 / PROPERTY & LIABILITY INSURAN	\$0.00	\$0.00	\$10,500.00	\$810.00	\$0.00	\$9,690.00	7.71%
207.450.6322 / Background Checks	\$6,739.76	\$0.00	\$4,220.00	\$6,799.76	\$0.00	(\$2,579.76)	161.13%
207.450.6324 / PROFESSIONAL ASSOCIATIONS	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
207.450.6339 / MEMBERSHIPS & REGISTRATIONS	\$255.00	\$0.00	\$7,800.00	\$1,909.80	\$0.00	\$5,890.20	24.48%
207.450.6341 / TRAVEL EXPENSE	\$0.00	\$0.00	\$60,978.00	\$16,843.41	\$0.00	\$44,134.59	27.62%
207.450.6344 / VEHICLE & EQUIP REPAIR & MAINTENANC	\$47,591.50	\$0.00	\$3,500.00	\$50,199.98	\$0.00	(\$46,699.98)	1434.29%
207.450.6359 / POSTAGE	\$753.92	\$0.00	\$5,000.00	\$2,915.21	\$0.00	\$2,084.79	58.30%
207.450.6360 / MOBILE COMMUNICATIONS	(\$791.39)	\$0.00	\$37,590.88	\$22,226.41	\$0.00	\$15,364.47	59.13%
207.450.6363 / PUBLISHING & PRINTING	\$83.13	\$0.00	\$3,200.00	\$215.32	\$0.00	\$2,984.68	6.73%
207.450.6401 / OFFICE MATERIALS	\$2,683.84	\$0.00	\$16,350.00	\$7,038.67	\$0.00	\$9,311.33	43.05%
207.450.6499 / CLIENT AID	\$2,728.00	\$0.00	\$0.00	\$2,728.00	\$0.00	(\$2,728.00)	0.00%
207.450.6651 / CAPITAL OUTLAY-EQUIPMENT	\$0.00	\$0.00	\$70,800.00	\$86,641.95	\$0.00	(\$15,841.95)	122.38%
207.450.6905 / SAFETY/PERMANENCY FUNDS	\$0.00	\$0.00	\$0.00	\$108.93	\$0.00	(\$108.93)	0.00%
207.450.6927 / TERMINAL COST	\$246.50	\$0.00	\$5,200.00	\$1,862.00	\$0.00	\$3,338.00	35.81%
207.450.6932 / COPIER EXPENSE	\$39.29	\$0.00	\$6,000.00	\$5,689.67	\$0.00	\$310.33	94.83%
Total For SOCIAL SERVICES ADMIN	\$116,713.00	\$0.00	\$835,973.52	\$668,363.75	\$0.00	\$167,609.77	79.95%

INCOME MAINT(ELIGIBILITY) DEPARTMENT

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2024-2024

From Date: 11/1/2024

To Date: 11/30/2024

Account Mask: ??????????

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.451.6101 / SALARIES	\$146,673.88	\$0.00	\$1,526,171.50	\$1,206,638.10	\$0.00	\$319,533.40	79.06%
207.451.6104 / LEAVE PAYOUTS	\$2,262.65	\$0.00	\$0.00	\$10,902.32	\$0.00	(\$10,902.32)	0.00%
207.451.6121 / OVERTIME PAY	\$61.62	\$0.00	\$0.00	\$830.96	\$0.00	(\$830.96)	0.00%
207.451.6209 / LIFE INSURANCE	\$45.10	\$0.00	\$0.00	\$563.75	\$0.00	(\$563.75)	0.00%
207.451.6211 / HEALTH INSURANCE	\$26,169.49	\$0.00	\$275,904.14	\$263,065.07	\$0.00	\$12,839.07	95.35%
207.451.6221 / FICA MATCH	\$10,728.54	\$0.00	\$116,752.12	\$86,393.30	\$0.00	\$30,358.82	74.00%
207.451.6251 / UNEMPLOYMENT COMPENSATION	\$0.00	\$0.00	\$0.00	(\$383.50)	\$0.00	\$383.50	0.00%
207.451.6300 / NDPERS DEFINED BENEFIT	\$22,382.39	\$0.00	\$217,632.06	\$183,647.65	\$0.00	\$33,984.41	84.38%
207.451.6341 / TRAVEL EXPENSE	\$495.39	\$0.00	\$0.00	\$1,662.10	\$0.00	(\$1,662.10)	0.00%
207.451.6401 / OFFICE SUPPLIES	\$37.99	\$0.00	\$0.00	\$1,221.71	\$0.00	(\$1,221.71)	0.00%
207.451.6651 / CAPITAL OUTLAY-EQUIPMENT	\$0.00	\$0.00	\$0.00	\$3,434.00	\$0.00	(\$3,434.00)	0.00%
207.451.6927 / TERMINAL COST	\$1,262.25	\$0.00	\$0.00	\$9,155.50	\$0.00	(\$9,155.50)	0.00%
Total For INCOME MAINT(ELIGIBILITY)	\$210,119.30	\$0.00	\$2,136,459.82	\$1,767,130.96	\$0.00	\$369,328.86	82.71%
SOCIAL SERVICES-MIXED DEPARTMENT							
207.452.6101 / SALARIES	\$53,786.60	\$0.00	\$642,484.66	\$495,147.16	\$0.00	\$147,337.50	77.07%
207.452.6104 / LEAVE PAYOUTS	\$0.00	\$0.00	\$0.00	\$29,006.86	\$0.00	(\$29,006.86)	0.00%
207.452.6111 / STANDBY SALARIES	\$525.00	\$0.00	\$0.00	\$11,400.00	\$0.00	(\$11,400.00)	0.00%
207.452.6121 / OVERTIME PAY	\$1,529.58	\$0.00	\$0.00	\$4,944.68	\$0.00	(\$4,944.68)	0.00%
207.452.6209 / LIFE INSURANCE	\$8.20	\$0.00	\$0.00	\$155.80	\$0.00	(\$155.80)	0.00%
207.452.6211 / HEALTH INSURANCE	\$7,070.29	\$0.00	\$62,546.26	\$52,546.39	\$0.00	\$9,999.87	84.01%
207.452.6221 / FICA MATCH	\$4,142.25	\$0.00	\$49,150.08	\$40,097.28	\$0.00	\$9,052.80	81.58%
207.452.6300 / NDPERS DEFINED BENEFIT	\$7,906.95	\$0.00	\$91,618.31	\$75,163.45	\$0.00	\$16,454.86	82.04%
207.452.6339 / MEMBERSHIPS, REGISTRATIONS & SUBSCR	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	(\$500.00)	0.00%
207.452.6341 / TRAVEL EXPENSE	\$531.21	\$0.00	\$0.00	\$4,367.77	\$0.00	(\$4,367.77)	0.00%
207.452.6360 / MOBILE COMMUNICATIONS	\$0.00	\$0.00	\$0.00	\$200.78	\$0.00	(\$200.78)	0.00%
207.452.6401 / OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$149.00	\$0.00	(\$149.00)	0.00%
207.452.6651 / CAPITAL OUTLAY-EQUIPMENT	\$0.00	\$0.00	\$0.00	\$816.00	\$0.00	(\$816.00)	0.00%

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2024-2024

From Date: 11/1/2024

To Date: 11/30/2024

Account Mask: ?????????

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.452.6913 / HIGH RISK DAY CARE	\$0.00	\$0.00	\$2,250.00	\$0.00	\$0.00	\$2,250.00	0.00%
207.452.6927 / TERMINAL COST	\$315.75	\$0.00	\$0.00	\$2,222.75	\$0.00	(\$2,222.75)	0.00%
Total For SOCIAL SERVICES-MIXED	\$75,815.83	\$0.00	\$848,049.31	\$716,717.92	\$0.00	\$131,331.39	84.51%
CHILD PROTECTIVE SERVICES DEPARTMENT							
207.453.6101 / SALARIES	\$54,103.20	\$0.00	\$472,202.66	\$417,448.48	\$0.00	\$54,754.18	88.40%
207.453.6104 / LEAVE PAYOUTS	\$0.00	\$0.00	\$0.00	\$909.65	\$0.00	(\$909.65)	0.00%
207.453.6111 / STANDBY SALARIES	\$2,550.00	\$0.00	\$0.00	\$10,150.00	\$0.00	(\$10,150.00)	0.00%
207.453.6209 / LIFE INSURANCE	\$12.30	\$0.00	\$0.00	\$135.30	\$0.00	(\$135.30)	0.00%
207.453.6211 / HEALTH INSURANCE	\$4,788.94	\$0.00	\$53,973.22	\$52,678.34	\$0.00	\$1,294.88	97.60%
207.453.6221 / FICA MATCH	\$4,203.57	\$0.00	\$36,123.50	\$31,433.55	\$0.00	\$4,689.95	87.02%
207.453.6300 / NDPERS DEFINED BENEFIT	\$7,963.14	\$0.00	\$67,336.10	\$61,397.74	\$0.00	\$5,938.36	91.18%
207.453.6339 / MEMBERSHIPS, REGISTRATIONS & SUBSCR	\$0.00	\$0.00	\$0.00	\$209.00	\$0.00	(\$209.00)	0.00%
207.453.6341 / TRAVEL EXPENSE	\$0.00	\$0.00	\$0.00	\$96.30	\$0.00	(\$96.30)	0.00%
207.453.6360 / MOBILE COMMUNICATIONS	\$0.00	\$0.00	\$0.00	\$190.52	\$0.00	(\$190.52)	0.00%
207.453.6401 / OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$197.39	\$0.00	(\$197.39)	0.00%
207.453.6651 / CAPITAL OUTLAY-EQUIPMENT	\$0.00	\$0.00	\$0.00	\$680.00	\$0.00	(\$680.00)	0.00%
207.453.6927 / TERMINAL COST	\$254.00	\$0.00	\$0.00	\$1,821.75	\$0.00	(\$1,821.75)	0.00%
Total For CHILD PROTECTIVE SERVICES	\$73,875.15	\$0.00	\$629,635.48	\$577,348.02	\$0.00	\$52,287.46	91.70%
PARENT AID DEPARTMENT							
207.455.6101 / SALARIES	\$16,440.00	\$0.00	\$99,808.82	\$79,650.88	\$0.00	\$20,157.94	79.80%
207.455.6104 / LEAVE PAYOUTS	\$0.00	\$0.00	\$0.00	\$2,069.09	\$0.00	(\$2,069.09)	0.00%
207.455.6121 / OVERTIME PAY	\$0.00	\$0.00	\$0.00	\$143.17	\$0.00	(\$143.17)	0.00%
207.455.6209 / LIFE INSURANCE	\$2.05	\$0.00	\$0.00	\$24.60	\$0.00	(\$24.60)	0.00%
207.455.6211 / HEALTH INSURANCE	\$4,902.06	\$0.00	\$26,986.61	\$31,033.82	\$0.00	(\$4,047.21)	115.00%
207.455.6221 / FICA MATCH	\$1,155.79	\$0.00	\$7,635.37	\$5,685.08	\$0.00	\$1,950.29	74.46%
207.455.6300 / NDPERS DEFINED BENEFIT	\$2,508.72	\$0.00	\$14,232.74	\$12,154.66	\$0.00	\$2,078.08	85.40%
207.455.6360 / MOBILE COMMUNICATIONS	\$0.00	\$0.00	\$0.00	\$60.82	\$0.00	(\$60.82)	0.00%
207.455.6401 / OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$764.47	\$0.00	(\$764.47)	0.00%

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2024-2024

From Date: 11/1/2024

To Date: 11/30/2024

Account Mask: ?????????

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.455.6651 / CAPITAL OUTLAY-EQUIPMENT	\$0.00	\$0.00	\$0.00	\$136.00	\$0.00	(\$136.00)	0.00%
207.455.6927 / TERMINAL COST	\$68.00	\$0.00	\$0.00	\$488.47	\$0.00	(\$488.47)	0.00%
Total For PARENT AID	\$25,076.62	\$0.00	\$148,663.54	\$132,211.06	\$0.00	\$16,452.48	88.93%
IN-HOME CARE SPECIALIST DEPARTMENT							
207.456.6101 / SALARIES	\$3,604.26	\$0.00	\$43,558.30	\$20,005.66	\$0.00	\$23,552.64	45.93%
207.456.6209 / LIFE INSURANCE	\$2.05	\$0.00	\$0.00	\$22.55	\$0.00	(\$22.55)	0.00%
207.456.6211 / HEALTH INSURANCE	\$389.72	\$0.00	\$8,573.04	\$4,750.84	\$0.00	\$3,822.20	55.42%
207.456.6221 / FICA MATCH	\$240.90	\$0.00	\$3,332.21	\$1,183.00	\$0.00	\$2,149.21	35.50%
207.456.6300 / NDPERS DEFINED BENEFIT	\$550.01	\$0.00	\$6,211.41	\$3,052.85	\$0.00	\$3,158.56	49.15%
207.456.6360 / MOBILE COMMUNICATIONS	\$0.00	\$0.00	\$0.00	\$58.42	\$0.00	(\$58.42)	0.00%
Total For IN-HOME CARE SPECIALIST	\$4,786.94	\$0.00	\$61,674.96	\$29,073.32	\$0.00	\$32,601.64	47.14%
HUMAN SERVICES ZONE BOARD DEPARTMENT							
207.457.6101 / SALARIES	\$0.00	\$0.00	\$6,500.00	\$0.00	\$0.00	\$6,500.00	0.00%
207.457.6221 / FICA MATCH	\$0.00	\$0.00	\$497.25	\$0.00	\$0.00	\$497.25	0.00%
207.457.6241 / WORKERS COMPENSATION	\$0.00	\$0.00	\$0.00	\$9.38	\$0.00	(\$9.38)	0.00%
207.457.6341 / TRAVEL EXPENSE	\$142.71	\$0.00	\$0.00	\$2,154.31	\$0.00	(\$2,154.31)	0.00%
Total For HUMAN SERVICES ZONE BOARD	\$142.71	\$0.00	\$6,997.25	\$2,163.69	\$0.00	\$4,833.56	30.92%
FOSTER CARE COURT COSTS DEPARTMENT							
207.459.6911 / EXPERT/PROFESSIONAL WITNESS FEES	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Total For FOSTER CARE COURT COSTS	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
SAFETY/PERMANENCY DEPARTMENT							
207.461.6905 / SAFETY/PERMANENCY FUNDS	\$3,937.85	\$0.00	\$75,000.00	\$24,438.54	\$0.00	\$50,561.46	32.58%
Total For SAFETY/PERMANENCY	\$3,937.85	\$0.00	\$75,000.00	\$24,438.54	\$0.00	\$50,561.46	32.58%
GENERAL ASSISTANCE DEPARTMENT							
207.462.6499 / MISCELLANEOUS EXPENSE	\$375.65	\$0.00	\$5,720.00	\$6,021.49	\$0.00	(\$301.49)	105.27%
207.462.6904 / GA BURIALS	\$3,500.00	\$0.00	\$50,000.00	\$56,125.49	\$0.00	(\$6,125.49)	112.25%
Total For GENERAL ASSISTANCE	\$3,875.65	\$0.00	\$55,720.00	\$62,146.98	\$0.00	(\$6,426.98)	111.53%
Total For SOCIAL WELFARE	\$514,343.05	\$0.00	\$4,800,673.88	\$3,979,594.24	\$0.00	\$821,079.64	82.90%

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2024-2024

From Date: 11/1/2024

To Date: 11/30/2024

Account Mask: ?????????

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description

Expended PTD

Original Budget

Amended Budget

Expended YTD

Encumbered YTD

Unexpended Bal

% Used

Grand Total:

\$514,343.05

\$0.00

\$4,800,673.88

\$3,979,594.24

\$0.00

\$821,079.64

82.90%

End of Report

There are approx. 50-75 SRST foster children from ND and SD placed in ND foster homes that I help facilitate visits . This number is probably larger, the Tribe has approx. 150+ foster children in care, but they won't really tell me where the children are placed. 36 of these placements are SD IV E Paid Foster Care placements in ND and 42 ND Tribal IV E children, with 11 in paid FC placements.

I attend ND IV E and Standing Rock Tribal IV E eligibility meeting held monthly. Meeting is about keeping the cases current with court orders and paperwork so children don't lose IV Eligibility. I spend a lot of time with Medicaid issues with the foster kids Medicaid, bills not being paid, getting SD foster kids on ND Medicaid, and talking with business offices of medical facilities clearing up nonpayment issues with current foster children and children previously in care. I also provide this service for the Three Rivers Human Service Zone foster children. I have frequent contact with Joe Ashley, the Tribal IV E person for the State of SD. He tracks the SRST SD IV E children, I report visits ND does for his IV E children, Interstate compact on the placement of children, getting SD Medicaid closed and ND Medicaid open for his SD Kids.

The new FMAP amounts are out for a grand total \$1,292,229.00 for SFY 24-25. The new FMAP amounts for Tribes are MHA \$201,926.00, Spirit Lake \$329, 960.00, Standing Rock \$204,652.00 and Turtle Mt \$555,691.00. Tribes have until June 30, 2025 to submit the reimbursement requests. Tribes can file their first request right now. I have been contacted by two tribes, MHA and Turtle Mt to assist with training their staff to bill FMAP and IV E Admin Reimbursement. Two separate pots of money and you can bill both of them for the same period of time and that is a little tricky to understand if you never billed before and neither of these tribes has billed for IV E for a few years. We are in the

process of setting up some onsite training for both tribes. I'm going to Turtle Mountain on Nov 19th to do some training on FMAP and IV E Administrative reimbursement. They have a new worker who will be doing the FMAP billings.

Dennis and I are also in the planning stages of starting a Keeping the Culture Alive class for Native Foster Children and Foster Parents. Burleigh County HSZ , Three Rivers HSZ and Cory Pederson, CFS director, with the first class is tentatively set for November, but ran into some logistical problems so we are shooting for December. I'm responsible for finding the presenter's and Chelsey Floury, BCHSZ is finding the place to provide the training, paying the presenters, and paying for the food.

I have done the payment of indirect expenses for Sioux County since we went to a zone in 2020. I exam the bills, prepare the vouchers, submit them to the Sioux County Auditor to prepare the checks and pay the bills, about \$3500.00ish a month. These numbers are submitted to Jodie Leier for the 119 indirect cost report that are submitted to the state.

I did 12 Foster Care F2F visits for SRST and 1 for Three Rivers HSZ in the month of October. Human Service zones do between 40-50 foster care visits for Standing Rock Foster Kids, depending on the month, literally from all over the state. From Fargo, Bottineau, Devils Lake, Minot, Oakes, Tappen, Forman, Sentinel Butte, Dickinson and Bismarck- Mandan. It's interesting to me that prior to going to zones, we would have had trouble getting counties to cover those visits, particularly in the larger counties. If you drop the right names, no zone has refused to do visits for Standing Rock, including Cass.

We are shorthanded on the Foster Care side and I have been helping cover visits and some transportation and other duties as assigned. In October, I picked up some foster kids stuff from a blown out placement in Underwood, took 2 kids to Medical, and sat on an interview panel for the Foster Care supervisor position. We interviewed four candidates. I also attended a Courageous Case Management for the foster care workers. Other

workers/supervisors looked at our cases and gave some suggestions on things that could be done to send the foster children home. Because ultimately, the goal of foster care is to assist the family to make changes so the children can return home. The belief is a fresh set of eyes on the case can help with suggestions to speed up the process.

I don't think I have mentioned I am in the Mandan Office full time, since about Sept 2, 2024.

NA Match Month	Benson		Mountrail		Rolette Turtle		Sioux		Total	
	Spirit Lake Cases	Spirit Lake Payments	Mountrail MHA Cases	Mountrail MHA Payments	Mountain Cases	Mountain Payments	Standing Rock Cases	Standing Rock Payments	Total Cases	Total Payments
Jan-24	46	\$86,433.88	14	\$28,393.75	142	\$218,706.83	29	\$57,072.03	231	\$390,606.49
Feb-24	48	\$84,501.59	15	\$26,415.00	138	\$196,653.82	26	\$56,550.26	227	\$364,120.67
Mar-24	46	\$104,187.83	12	\$22,498.00	135	\$195,641.64	25	\$57,370.07	218	\$379,697.54
Apr-24	45	\$85,205.82	16	\$31,326.38	128	\$178,763.40	23	\$37,090.12	212	\$332,385.72
May-24	43	\$100,701.22	15	\$25,249.75	129	\$183,449.87	22	\$38,159.45	209	\$347,560.29
Jun-24	43	\$68,610.74	16	\$29,080.00	122	\$173,209.90	22	\$33,567.50	203	\$304,468.14
Jul-24	36	\$54,288.27	17	\$31,224.00	118	\$183,102.01	21	\$32,765.58	192	\$301,379.86
Aug-24	42	\$117,943.20	17	\$31,033.00	119	\$193,607.60	21	\$30,555.98	199	\$373,139.78
Sep-24	16	\$21,031.11	16	\$31,392.00	120	\$184,928.14	37	\$123,672.53	189	\$361,023.78
Oct-24	40	\$75,888.64	16	\$38,033.25	120	\$224,461.20	16	\$27,981.75	192	\$366,364.84
Nov-24									0	\$0.00
Dec-24									0	\$0.00

Vincent Gillette

Vincent N. Gillette
Tribal Liaison

Three Rivers Human Service Zone- Economic Assistance Report

December 2024

Three Rivers Zone office information:

- **Current Openings:** None
- **New Hires:** Vicki Verke EWI, Group 2/3 application processor
Amanda Wilson, EWI Group 4 applications/Maintenance

Three Rivers Zone EA benefits distributed:

SNAP Program (Supplemental Nutritional Assistance Program)

	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24
Total Households	476	523	487	525	466	438	395	447	465	463	1879	1265
Total individuals	1276	1406	1334	1363	1216	1179	1057	1209	1279	1277	4759	3420
Total benefits issued	\$641.8K	\$644K	\$642.6K	\$639.7K	\$649.1K	\$658.4k	\$663.5k	\$672.5K	\$682.9k	\$672.5k	\$679.4K	\$666.2K

LIHEAP Program (Low income Home Energy Assistance Program)

	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24
Total Households	341	282	166	100	74	707	N/A	N/A	N/A	23	546	132
Total individuals	887	811	442	276	218	1638	N/A	N/A	N/A	85	1264	365
Total Benefits issued	\$56.9K	\$93.5K	\$55.3K	\$37.7k	\$29.5K	\$57.1k	N/A	N/A	N/A	\$112.00	\$9.2K	\$33.6k

Child Care Assistance Program

	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24
Total Households	53	55	55	49	58	50	40	56	54	62	241	143
Total individuals	196	209	197	162	208	187	133	213	209	231	910	554
Total Benefits issued	\$104.3K	\$114.2K	\$111.2K	\$106.8k	\$111.2k	\$112.8k	\$134.7k	\$171.8k	\$195.9K	\$175.5k	\$188.6K	\$185.7k

Health Care Coverage

	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24
Total Households	583	628	526	582	540	413	311	392	432	405	2023	2055
Total individuals	1177	1244	1120	1145	1137	881	654	829	902	888	3947	3965
Total Benefits	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

TANF (Temporary Assistance for Needy Families)

	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24
Total Households	62	69	71	61	62	68	58	57	64	64	120	114
Total individuals	245	286	296	238	233	257	259	236	257	248	498	485
Total Benefits issued	\$40.6K	\$42.6K	\$40.9K	\$42.2K	\$44.5k	\$45.7k	\$48.6k	\$46.0k	\$46.7k	\$45.8k	\$49.2K	\$51.4K

Call Center Stats: No stats provided

Front Desk Walk in Traffic per County office:

	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24
Sioux County	243	195	246	257	238	311	204
Grant County	15	19	25	22	28	70	32
Morton County	N/A	259	372	381	389	573	353

Swim lane information:

- Group 4- CCAP/LIHEAP/MA/SNAP/TANF group still processing from November
- Group 2/3- Workers who have CCAP experience have started assisting with CCAP cases

Support Specialist (Statewide):

- As of 12/10/2024 working on documents from 12/4/2024

TRHSZ FOSTER CARE / IN-HOME

CASE LOADS November 2024

CASE LOADS TOTALS = 76

56 Foster care – (Foster care is counted by child)

35- foster homes/PATH 2-QRTP/PRTF 10-Relative Care 7-18+ 0-YCC

22 - In-Home Cases, ICPC, Courtesy Case management & Home studies

	Opened	Closed
2024		
March	2	2
April	7	4
May	4	5
June	2	5
July	0	7
August	2	3
September	4	2
October	4	3
November	7	6

2022- TRHSZ

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
103	112	111	107	100	99	94	82	84	79	83	82

2023-TRHSZ

Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
77	66	72	74	74	72	68	69	74	74	72	68

2024-TRHSZ

Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
71	74	73	77	76	77	76	71	74	75	76	

2024

CM	Mar	April	May	June	July	Aug	Sept	Oct	Nov
Foster Care	0	2	2	2	2	3	0	0	0
In-Home	1	4	4	5	5	4	0	0	0
Total	1	6	6	7	7	7	0	0	0

KG	Mar	April	May	June	July	Aug	Sept	Oct	Nov
Foster Care	8	8	8	10	10	9	0	0	0
In-Home	3	3	2	2	2	3	0	0	0
Total	11	11	10	12	12	12	0	0	0

TM	Mar	April	May	June	July	Aug	Sept	Oct	Nov
Foster Care	7	7	7	8	7	7	11	8	8
In-Home	4	3	3	2	2	0	0	1	1
Total	11	10	10	10	9	7	11	9	9

TS	Mar	April	May	June	July	Aug	Sept	Oct	Nov
Foster Care	9	9	9	11	10	9	19	11	11
In-Home	4	3	3	2	1	3	5	4	4
Total	13	12	12	13	11	12	24	15	15

NK	Mar	April	May	June	July	Aug	Sept	Oct	Nov
Foster Care	12	14	12	12	12	10	0	0	0
In-Home	2	1	1	1	1	2	0	0	0
Total	14	15	13	13	13	12	0	0	0

JD	Mar	April	May	June	July	Aug	Sept	Oct	Nov
Foster Care	8	6	8	9	9	8	14	14	12
In-Home	4	5	4	4	4	2	5	4	7
Total	12	11	12	13	13	10	19	18	19

EV	Mar	April	May	June	July	Aug	Sept	Oct	Nov
Foster Care	10	10	11	9	9	9	13	13	12
In-Home	2	2	1	2	2	2	7	8	6
Total:	12	12	12	11	11	11	20	21	18

WI	Mar	April	May	June	July	Aug	Sept	Oct	Nov
Foster Care	0	0	0	0	0	0	0	11	11
In-Home	0	0	0	0	0	0	0	1	4
Total:	0	0	0	0	0	0	0	12	15

BA	Mar	April	May	June	July	Aug	Sept	Oct	Nov
Foster Care	0	0	0	0	0	0	0	0	0
In-Home	0	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0	0

BW	Mar	April	May	June	July	Aug	Sept	Oct	Nov
Foster Care	0	0	0	0	0	0	0	0	0
In-Home	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

THREE RIVERS HUMAN SERVICE ZONE Child Protection Reports Nov 1 to Nov 30th

-Of the 89 total reports in Nov, 26 Administratively Assessed (AA)/Administrative Referrals (AR), and 2 Assessment Terminated in Progress (ATP).

Grant County- 0

Sioux County- 0

* Total number of Substance Exposed Infant (SEI) cases- 1

* Total number of Child Sexual Behavior (CSB) cases- 4

*Total number of Prenatal Exposure (drugs/alcohol)- 1

*Total number of courtesy interview requests- 0 from another zone, 1 LE assist

* Conflict cases for another Zone- 0

Beginning Nov caseload-

Opened/Closed- Nov 1- Nov 30th-

CPS Supervisor (JW)- 1

Opened-5, Closed-0, End- 6 (*1 combine)

CPS Worker (KO)- 18

Opened-7, Closed- 8, End-17 (*5 new reports received on open cases)

CPS Worker (AS)- 20

Opened-9, Closed-1, End-28 (*5 new reports received on open cases)

CPS Worker (MG)-18

Opened-7, Closed-1, End-24 (*2 new reports received on open cases)

CPS Worker (BM)- 10

Opened-9, Closed-4, End-15 (*4 new report received on open case)

CPS Worker (TB)- 19

Opened-7, Closed- 5, End- 21 (*3 new reports received on open case)

Parent Aide Caseload

BB -	Nov	Dec	Jan	Feb	Mar(vacant)	Apr	May	June	July	Aug	Sept	Oct	Nov
	14	14	15	2	2	8	7	9	9	9	vacant	6	8

AG-	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov
	14	14	14	10	9	13	10	vacant	6	9	12	9	10

**TOTAL 960 REPORTS
FOR ZONE**

	2022	2023	2024
JANUARY	67	90	83
FEBRUARY	83	83	101
MARCH	88	95	114
APRIL	81	86	93
MAY	86	76	80
JUNE	79	68	66
JULY	59	70	68
AUGUST	74	98	67
SEPTEMBER	85	108	81
OCTOBER	66	82	84
NOVEMBER	71	89	89
DECEMBER	71	69	
YEAR TOTAL	910	1014	926

**ASSIGNED 960'S
(includes combines)**

	2022	2023	2024
JANUARY	31	53	48
FEBRUARY	41	43	60
MARCH	55	56	86
APRIL	52	53	63
MAY	57	44	48
JUNE	40	36	36
JULY	36	44	44
AUGUST	39	55	45
SEPTEMBER	38	62	52
OCTOBER	30	44	55
NOVEMBER	43	57	63
DECEMBER	40	32	
YEAR TOTAL	502	579	600