

**Three Rivers Human Service Zone Board
Meeting Agenda
Three Rivers Human Service Zone 1st Floor Conference Room
Mandan Office
210 2nd Ave. NW Mandan
10:00 AM – November 20, 2025**

Meeting Call to Order:

Roll Call:

Approval of Agenda

Approval of October 16, 2025, Minutes

Review and Approval of November 2025 Bills:

Budget Review

Zone Program Stats

Economic Assistance and Support Unit Updates

Child Welfare Unit Updates

SNAP Update

Zone Director Job Description Review

Other:

Items may be added or deleted from the agenda prior to or during the meeting.

Next Meeting: December 18, 2025 @ 10 AM, Mandan

Three Rivers Human Service Zone Board
 Meeting Minutes
 Three Rivers Human Services Board Room
 Mandan
 210 2nd Ave NW
 October 16, 2025

Meeting Call to Order:

- Dennis called the meeting to order at 10:06 AM

Roll Call:

Mandan: Dennis Meier, Jackie Buckley, Lori Flaten, Rose Mary Lawson, Heidi Peltz **Absent:** Dawson Holle, Karen Rohr

Carson: Gerard Kraft, Marty Meyer

Fort Yates: John Pretty Bear **Absent:** Ken Snider

Others present: Jodie Leier, Mandy Garrett, Jenny Wetsch, Tracy Mertz, Vince Gillette

Approval of Agenda

- Addition of Mission Vision and Values Update
- Moved by Heidi Peltz to approve the agenda seconded by Jackie Buckley. All in favor. Motion carried.

Approval of Minutes of September 18, 2025

- Moved by Jackie Buckley to approve the minutes from September 18, 2025, seconded by Rosemary Lawson. All in favor. Motion carried.
- Dennis will follow-up with Karen Rohr regarding updating the laws and statutes on Breach of Confidentiality for next legislative session.

Review and Approval of September 2025 Bills:

- Lori Flaten and Jackie Buckley came early to review the bills.
- Question about Crochet Items for a Crochet Club for a child in care.
- NRG Bill for \$21,000 was for the computer replacement.
- Moved by Jackie Buckley, seconded by Lori Flaten to approve the bills as presented. With a unanimous roll call vote the bills were approved.

Name	Roll Call	Bills Approved
Jackie Buckley	P	Y
Lori Flaten	P	Y
Rosemary Lawson	P	Y
Heidi Peltz	P	Y
Marty Meyer	P (Phone)	Y
Gerard Kraft	P	Y
Ken Snider	A	A
John Pretty Bear	P (Phone)	Y
Dennis Meier	P	Y

Karen Rohr	A	A
Dawson Holle	A	A

Budget Review

- Dennis went over September Financials. In September we were 6% below the budget.
- November financials will show a smaller percentage because October is a 3 pay period month.

Vince Gillette- Three Rivers Human Service Zone Tribal Liaison Report

- There are approximately 50-60 SRST foster children placed in ND foster homes that Vince helps to facilitate visits.
- Standing Rock currently has 17 ND IV-E cases and 25 SD IV-E cases in ND Foster Homes.
- Vince spends a lot of time dealing with Medicaid payment issues for both ND and SD Foster children.
- Vince shared that there are a lot of children adopted while in FC, their name, social security number and Medicaid number is changed as well. Many of the adoptive parents forget to inform the medical facilities of the new Medicaid number, causing claims to be denied and Medicaid will not pay for the claims if they are 180 days old. This leaves the foster parents with the bill. Adopted children are eligible for Medicaid until they are 18.
- ND Tribes FMAP available reimbursements are closed for the 2025 year. The new fiscal year 2026 rates have not been released yet.
- Keeping The Culture Alive class will have the second class at the Mandan Library on October 17th from 6-8 pm. TRHSZ is running the program now. The next presenter is Elizabeth Sam and her son Robert. They will be presenting on Native American Dance. Currently we have 38 people signed up.
- Vince continues to track the Indirect Expenses for Fort Yates for Jodie Leier to report to the state.
- Vince did 10 Foster Care visits for SRST, 1 transport of foster kids for SRST and 4 F2F for TRHSZ in July. Two were in Garrison and 2 in Velva during the month of September.
- Vince continues to work on the project of updating the TCM (Targeted Case Management Billing).
- We have been shorthanded in the foster care unit, so Vince and Dennis are helping with visits and transportation.

Mandy Garrett – Income Maintenance/Eligibility Supervisor

Three Rivers Zone Office Information

- Current Openings: None
- We recently lost our Call Center Vacancy position to RSR as they have taken over hiring for that department statewide.
- HEAT visit to the office will be October 28.
- Medicaid
 - Total Households: September 2025 – 4286
 - Total Individuals: September 2025 – 7357
 - Total Benefits: N/A
- SNAP
 - Total Households: September 2025 - 1445
 - Total Individuals: September 2025 - 3222
 - Total Benefits Paid: \$618.9K

- **LIHEAP**
 - Total Households: September 2025 – 10
 - Total Individuals: September 2025 – 36
 - Total Benefits: \$3,021.00
- **TANF (Temporary Assistance for Needy Families)**
 - Total Households: September 2025 – 83
 - Total Individuals: September 2025 – 211
 - Total Benefits: \$62.9K
- **Childcare Assistance Program**
 - Total Households: September 2025 - 152
 - Total Individuals: September 2025 – 476
 - Total Benefits: \$228.7K
- **Call Center Stats**
 - Total Calls Received: September 2025 – 25,302
 - Answered Calls: September 2025 – 17,884
 - Abandoned Calls: September 2025 – 6,253
 - Average Wait Time: September 2025 – 8 minutes
 - Average Talk Time: September 2025 – 9 minutes
- **Swim Lanes**
 - All EWs are working both applications and reviews, which has caused some groups to fall a little behind.
 - Dennis had a meeting with the directors, and many are requiring staff to work overtime. We have decided we are not requiring our staff to do it but have offered OT to those that wish to.
 - We are encouraging the overtime to get the SNAP worked for October due to the shutdown and potential for no funding after October 31.
- **Support Specialists (Statewide)**
 - Nothing to report. There is no backlog.
- **Foot traffic in the three offices has been monitored since May 2024.**
 - Sioux County 215 in September.
 - Grant County 25 in September.
 - Morton County 298 in September.

Jenny Wetsch – Child Protection

See the attached Statistical information which was presented during the meeting.

- 93 total reports in September: 2 Reports in Grant County and 2 Reports for Sioux County.
 - 61 assigned as Full.
 - 3 ATP Assessments.
 - 29 Administratively Assessed or Administrative Referrals.
 - 0 Alt Response.
 - 1 Substance Exposed Infant (SEI).
 - 2 Child Sex Cases
 - 1 Prenatal Drug/Alcohol Cases
 - 1 Courtesy Interview Requests from other zones/1 Law Enforcement
 - 0 Conflict cases for another Zone

Tracy Mertz-Foster Care/In Home

- See the attached statistical information which was presented during the meeting.
- Currently we have 75 cases.
 - 60 Foster Care
 - 15 In-Home Cases, ICPC, Courtesy Case Management & Home Study's
 - 36 Foster Homes/PATH
 - 4 QRTP/PRTF (1 DD GH)
 - 12 Relative Care
 - 8-18+
 - 0-YCC

Child Welfare Unit Updates

- 1 opening in FC/IH position closed with 2 on the list of eligibles.
- 2 openings in CPS, we did some interviews and are hoping to get at least one hired.
- Results of the measures show:
 - Timely CPS Assessments goal is 80%
 - Jan-Mar 73.7%
 - Apr-Jun 81%
 - CPS Face to Face Visits goal is 80%
 - Jan-Mar 79.1%
 - Apr-Jun 77.5%
 - Jul to Sept might be ok, however, with staff leaving, Oct to Dec may not look so good. These measures are very black and white, so this does not take into consideration the Law Enforcement cases that are investigated. The only time they take into consideration the reasons for not meeting standards is during an audit. Extensions are allowed and count, but the number in frame is black and white.
 - Tardy Transaction Errors goal is 100%
 - Jan-Mar 81.7%
 - Apr-Jun 76.5%
 - Visits in Foster Care goal is 95%
 - Jan-Mar 95.2%
 - Apr-Jun 94.4%
 - Visits in In-Home Care goal is 90%
 - Jan-Mar 55.1%
 - Apr-Jun 59%
- We are having problems with frame-capturing visits. The manual stats show that from Oct 24 to Oct 25 we are at 97%.

Economic Assistance and Support Unit Updates

- Results of the Metrics Measurements and Standards for Economic Assistance.
 - Work Items Processing
 - Jan-Mar 98.8%
 - Apr-Jun 97.5%
 - Processing Timeliness goal is 95%

- Jan-Mar 92%
 - Apr-Jun 93%
- The new standards have slowed us down, causing some delays in processing. We want to have staff do everything when some are used to doing only processing applications.
- There was a little backlog to September 30, with a lot of work yet to be assigned.
- HEAT visit is October 28 with a focus on SNAP QC.
- The June HEAT visit was for accuracy. They pulled cases, made cold calls and did a review of the zone. There were no corrective actions issued.
- Government shutdown and SNAP issues.
 - If the shutdown continues, SNAP benefits for November will not be issued.
 - We will be notifying the local food banks. We do not have any information and when we have some, the state will let the clients know.
 - In Ft Yates what would be the best way to get the word out to clients?
 - Clients on SNAP do not qualify for the Commodity Program.
 - John Pretty Bear recommended we contact Cheryl Penney at Work Force for general assistance benefits.
 - New tribal chairman is Steve Sitting Bear and the HEW committee is new as well. John Pretty Bear will notify them.
 - A public service announcement was suggested for the area. Does Three Rivers put one out?
 - States can't replenish the SNAP benefits as the Feds will not reimburse them.
 - SNAP clients will get mass mailing and then a follow up.
 - As a zone we are coming up with a resources list for those affected by the shutdown.
 - Discussion was had on the impact this has on small communities. Many people have difficulty getting rides to bigger towns, and the cost of transporting groceries to the small communities is very high, thus affecting the prices of goods and services. It can cost people in small towns \$100 to go to Bismarck. A carton of eggs in Ft Yates is \$8.99.
 - Heidi is on the Community Action Board and shared that the food banks are not getting the donations. Grant funding is being cut after December 31 for the school backpack program. The Dream Center has seen an increase from 180 people to 250 people for meals this past weekend.
 - Lori Flaten has been reading articles on the issue and viewing comments that are naïve, such as getting a job. Majority of our clients are the elderly, disabled or the working poor.
 - When people come from rural areas, they have to commute long distances to Bismarck area for work and end up coming home with only a few hundred dollars after paying for the travel expenses, not enough to support a family.
 - John Pretty Bear will reach out to his contacts to speak to Burgum and other government officials to see if there is a way to get help.

Zone Director Update

- Went over Dennis' job description as the state is requesting these get updated due to how these positions have evolved since becoming zones. Dennis will make copies and forward to the board members so this can be gone over at the next meeting.

Other:

- Dennis mentioned that he still needs to get together with Karen Rohr to work on updating the breach of confidentiality statute.
- Update on the Mission Vision and Values with Jason Matthews.
 - Had the focus group and met with the supervisors for 3 meetings to develop the mission vision and values and develop the alignment team
 - The alignment team is going to meet every other week to write and plan how they will implement what they feel needs to be done.

Adjourn:

- Moved by Heidi Peltz, seconded by Gerard Kraft to adjourn the meeting at 11:32 AM. All in favor. Motion carried.

Next Meeting November 20, 2025 – 10 AM, Mandan

Respectfully Submitted,

Jodie Leier
Fiscal Services
Three Rivers Human Service Zone

THREE RIVERS HUMAN SERVICE ZONE
MONTHLY BILLING APPROVAL SHEET
 For Month of: November, 2025

VENDOR	AMOUNT	
Belisle, Annah	\$ 81.90	
Belisle, Annah	\$ 81.90	
Gillette, Vince	\$ 20.00	
Goodhouse, Dakota	\$ 250.00	*Already Processed
ITD	\$ 244.20	
Knudson, Julie	\$ 309.75	*Already Processed
Landeis, Melinda	\$ 88.20	
Language Link	\$ 6.56	
Meier, Dennis	\$ 728.84	
Metroplains Management	\$ 500.00	*Already Processed
Metroplains Management	\$ 858.00	*Already Processed
Morton Mandan Public Library	\$ 50.00	*Already Processed
Preble	\$ 465.00	
Quill	\$ 82.17	
Schumacher/Dietz, Jodi	\$ 502.00	*Already Processed
Stymeist, Lisa	\$ 8.05	
Stymeist, Lisa	\$ 23.00	
WRT (Grant)	\$ 80.17	
WRT (Sioux)	\$ 180.44	
Zander Body Shop	\$ 1,968.45	
Credit Card (Gillette)		
Credit Card (Leier)	\$ 14,005.15	
WEX Card	\$ 801.75	
Jackie Buckley	\$ 5.60	\$ 50.00
RoseMary Lawson	\$ 6.30	\$ 50.00
Lori Flaaten	\$ 9.80	\$ 50.00
Heidi Peltz	\$ 68.60	\$ 50.00
John Pretty Bear	\$ 88.20	\$ 50.00
Marty Meyer	\$ 95.20	\$ 50.00
Ken Snider	\$ 84.00	\$ 50.00
Gerard Kraft	\$ 79.80	\$ 50.00
Dawson Holle	\$ 25.20	\$ 50.00
Karen Rohr	\$ 2.10	\$ 50.00
Subtotal:	\$ 21,800.33	\$ 500.00
TOTAL:	\$ 22,300.33	

APPROVALS:

DIRECTOR: _____

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2025-2025 From Date: 10/1/2025 To Date: 10/31/2025

Account Mask: ?????????? Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description Expended PTD Original Budget Amended Budget Expended YTD Encumbered YTD Unexpended Bal % Used

SOCIAL WELFARE FUND

207.450.6101 / SALARIES	\$52,271.40	\$0.00	\$474,940.80	\$335,350.60	\$0.00	\$139,590.20	70.61%
207.450.6102 / DEFERRED COMP. BENEFIT	\$0.00	\$0.00	\$56,229.43	\$0.00	\$0.00	\$56,229.43	0.00%
207.450.6103 / TEMPORARY SALARIES	\$310.24	\$0.00	\$0.00	\$10,247.64	\$0.00	(\$10,247.64)	0.00%
207.450.6104 / LEAVE PAYOUTS	\$0.00	\$0.00	\$0.00	\$1,178.42	\$0.00	(\$1,178.42)	0.00%
207.450.6110 / SERVICE AWARDS	\$0.00	\$0.00	\$1,970.00	\$560.00	\$0.00	\$1,410.00	28.43%
207.450.6209 / LIFE INSURANCE	\$11.28	\$0.00	\$0.00	\$98.45	\$0.00	(\$98.45)	0.00%
207.450.6211 / HEALTH INSURANCE	\$8,147.12	\$0.00	\$83,968.68	\$58,314.68	\$0.00	\$25,654.00	69.45%
207.450.6212 / AUTO INSURANCE	\$0.00	\$0.00	\$0.00	\$9,426.00	\$0.00	(\$9,426.00)	0.00%
207.450.6221 / FICA MATCH	\$3,837.64	\$0.00	\$36,332.97	\$24,938.59	\$0.00	\$11,394.38	68.64%
207.450.6241 / WORKMENS COMPENSATION	\$0.00	\$0.00	\$0.00	\$435.17	\$0.00	(\$435.17)	0.00%
207.450.6300 / NDPERS DEF. BENEFIT	\$7,668.01	\$0.00	\$0.00	\$50,371.99	\$0.00	(\$50,371.99)	0.00%
207.450.6321 / PROPERTY & LIABILITY INSURAN	\$0.00	\$0.00	\$7,099.00	\$0.00	\$0.00	\$7,099.00	0.00%
207.450.6322 / Background Checks	\$0.00	\$0.00	\$7,230.00	\$60.00	\$0.00	\$7,170.00	0.83%
207.450.6324 / PROFESSIONAL ASSOCIATIONS	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
207.450.6339 / MEMBERSHIPS & REGISTRATIONS	\$625.33	\$0.00	\$4,200.00	\$16,121.33	\$0.00	(\$11,921.33)	383.84%
207.450.6341 / TRAVEL EXPENSE	\$420.96	\$0.00	\$59,400.00	\$4,442.29	\$0.00	\$54,957.71	7.48%
207.450.6344 / VEHICLE & EQUIP REPAIR & MAINTENANC	(\$1,468.45)	\$0.00	\$7,600.00	\$54,239.44	\$0.00	(\$46,639.44)	713.68%
207.450.6359 / POSTAGE	\$246.97	\$0.00	\$4,500.00	\$2,382.87	\$0.00	\$2,117.13	52.95%
207.450.6360 / MOBILE COMMUNICATIONS	\$1,807.84	\$0.00	\$33,630.00	\$19,106.91	\$0.00	\$14,523.09	56.82%
207.450.6363 / PUBLISHING & PRINTING	\$0.00	\$0.00	\$2,200.00	\$0.00	\$0.00	\$2,200.00	0.00%
207.450.6401 / OFFICE MATERIALS	\$901.29	\$0.00	\$14,000.00	\$5,338.01	\$0.00	\$8,661.99	38.13%
207.450.6412 / SUPPLIES-COMPUTER	\$0.00	\$0.00	\$5,200.00	\$317.48	\$0.00	\$4,882.52	6.11%
207.450.6499 / CLIENT AID	\$0.00	\$0.00	\$0.00	\$147.30	\$0.00	(\$147.30)	0.00%
207.450.6661 / CAPITAL OUTLAY-EQUIPMENT	\$26,529.48	\$0.00	\$82,800.00	\$26,529.48	\$0.00	\$56,270.52	32.04%
207.450.6905 / SAFETYPERMANENCY FUNDS	\$45.00	\$0.00	\$0.00	\$45.00	\$0.00	(\$45.00)	0.00%
207.450.6906 / Keeping the Culture Alive	\$790.14	\$0.00	\$0.00	\$790.14	\$0.00	(\$790.14)	0.00%

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2025-2025 From Date: 10/1/2025 To Date: 10/31/2025

Account Mask: ?????????? Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description Original Budget Amended Budget Expended YTD Encumbered YTD Unexpended Bal % Used

Account Number / Description	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.450.6911 / EXPERT/PROFESSIONAL WITNESS FEES	\$0.00	\$0.00	\$23,178.78	\$0.00	(\$23,178.78)	0.00%
207.450.6927 / TERMINAL COST	\$453.00	\$22,848.00	\$2,977.64	\$0.00	\$19,870.36	13.03%
207.450.6932 / COPIER EXPENSE	\$41.25	\$0.00	\$6,318.87	\$0.00	(\$6,318.87)	0.00%
207.451.6101 / SALARIES	\$150,829.78	\$1,516,900.69	\$1,138,578.63	\$0.00	\$378,322.06	75.06%
207.451.6121 / OVERTIME PAY	\$2,404.71	\$0.00	\$3,705.92	\$0.00	(\$3,705.92)	0.00%
207.451.6209 / LIFE INSURANCE	\$49.20	\$0.00	\$506.35	\$0.00	(\$506.35)	0.00%
207.451.6211 / HEALTH INSURANCE	\$29,278.81	\$339,938.29	\$287,415.69	\$0.00	\$52,522.60	84.55%
207.451.6221 / FICA MATCH	\$10,976.26	\$116,042.90	\$79,996.42	\$0.00	\$36,046.48	68.94%
207.451.6300 / NDPERS DEFINED BENEFIT	\$22,824.30	\$216,310.04	\$170,824.94	\$0.00	\$45,485.10	78.97%
207.451.6341 / TRAVEL EXPENSE	\$0.00	\$0.00	\$2,248.71	\$0.00	(\$2,248.71)	0.00%
207.451.6401 / OFFICE SUPPLIES	\$470.84	\$0.00	\$3,800.85	\$0.00	(\$3,800.85)	0.00%
207.451.6927 / TERMINAL COST	\$2,365.40	\$0.00	\$12,283.15	\$0.00	(\$12,283.15)	0.00%
207.452.6101 / SALARIES	\$60,523.21	\$668,184.04	\$456,204.09	\$0.00	\$211,979.95	68.28%
207.452.6104 / LEAVE PAYOUTS	\$0.00	\$0.00	\$4,147.51	\$0.00	(\$4,147.51)	0.00%
207.452.6111 / STANDBY SALARIES	\$2,325.00	\$0.00	\$17,051.16	\$0.00	(\$17,051.16)	0.00%
207.452.6121 / OVERTIME PAY	\$1,174.13	\$0.00	\$4,629.87	\$0.00	(\$4,629.87)	0.00%
207.452.6209 / LIFE INSURANCE	\$14.35	\$0.00	\$139.39	\$0.00	(\$139.39)	0.00%
207.452.6211 / HEALTH INSURANCE	\$4,073.56	\$72,553.67	\$41,532.68	\$0.00	\$31,020.99	57.24%
207.452.6221 / FICA MATCH	\$4,770.78	\$51,116.08	\$35,817.93	\$0.00	\$15,298.15	70.07%
207.452.6300 / NDPERS DEFINED BENEFIT	\$9,235.80	\$95,283.04	\$68,694.86	\$0.00	\$26,588.18	72.10%
207.452.6339 / MEMBERSHIPS, REGISTRATIONS & SUBSCR	\$0.00	\$0.00	\$245.00	\$0.00	(\$245.00)	0.00%
207.452.6341 / TRAVEL EXPENSE	\$967.29	\$0.00	\$10,132.75	\$0.00	(\$10,132.75)	0.00%
207.452.6345 / SPF TRAVEL	\$307.29	\$10,000.00	\$2,080.14	\$0.00	\$7,919.86	20.80%
207.452.6401 / OFFICE SUPPLIES	\$150.22	\$0.00	\$2,559.97	\$0.00	(\$2,559.97)	0.00%
207.452.6423 / SPF CLIENT DRUG TESTING	\$200.00	\$6,868.00	\$570.00	\$0.00	\$6,298.00	8.30%
207.452.6425 / SPF MEDICAL	\$0.00	\$4,500.00	\$557.66	\$0.00	\$3,942.34	12.39%
207.452.6905 / SAFETY/PERMANENCY FUNDS	\$1,713.57	\$0.00	\$28,089.71	\$0.00	(\$28,089.71)	0.00%

Morton County

Expenditure Report with Detail Options

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Account Number / Description Expended PTD Original Budget Amended Budget Expended YTD Encumbered YTD Unexpended Bal % Used

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.452.6913 / HIGH RISK DAY CARE	\$900.00	\$0.00	\$62,250.00	\$6,260.00	\$0.00	\$55,990.00	10.06%
207.452.6927 / TERMINAL COST	\$523.00	\$0.00	\$0.00	\$2,761.50	\$0.00	(\$2,761.50)	0.00%
207.453.6101 / SALARIES	\$45,369.60	\$0.00	\$491,090.76	\$392,750.00	\$0.00	\$98,340.76	79.96%
207.453.6104 / LEAVE PAYOUTS	\$0.00	\$0.00	\$0.00	\$1,874.58	\$0.00	(\$1,874.58)	0.00%
207.453.6111 / STANDBY SALARIES	\$825.00	\$0.00	\$0.00	\$10,650.00	\$0.00	(\$10,650.00)	0.00%
207.453.6121 / OVERTIME PAY	\$0.00	\$0.00	\$0.00	\$1,134.19	\$0.00	(\$1,134.19)	0.00%
207.453.6209 / LIFE INSURANCE	\$8.20	\$0.00	\$0.00	\$118.90	\$0.00	(\$118.90)	0.00%
207.453.6211 / HEALTH INSURANCE	\$5,518.28	\$0.00	\$62,608.94	\$55,301.82	\$0.00	\$7,307.12	88.33%
207.453.6221 / FICA MATCH	\$3,390.20	\$0.00	\$37,568.44	\$29,531.46	\$0.00	\$8,036.98	78.61%
207.453.6300 / NDFERS DEFINED BENEFIT	\$6,923.37	\$0.00	\$70,029.54	\$59,269.67	\$0.00	\$10,759.87	84.64%
207.453.6339 / MEMBERSHIPS, REGISTRATIONS & SUBSCR	\$0.00	\$0.00	\$0.00	\$235.00	\$0.00	(\$235.00)	0.00%
207.453.6341 / TRAVEL EXPENSE	\$0.00	\$0.00	\$0.00	\$682.32	\$0.00	(\$682.32)	0.00%
207.453.6345 / SPF TRAVEL	\$0.00	\$0.00	\$0.00	\$350.00	\$0.00	(\$350.00)	0.00%
207.453.6401 / OFFICE SUPPLIES	\$59.94	\$0.00	\$0.00	\$89.86	\$0.00	(\$89.86)	0.00%
207.453.6423 / SPF CLIENT DRUG TESTING	\$0.00	\$0.00	\$0.00	\$1,895.00	\$0.00	(\$1,895.00)	0.00%
207.453.6905 / SAFETY/PERMANENCY FUNDS	\$40.90	\$0.00	\$0.00	\$5,836.35	\$0.00	(\$5,836.35)	0.00%
207.453.6927 / TERMINAL COST	\$459.60	\$0.00	\$0.00	\$2,468.80	\$0.00	(\$2,468.80)	0.00%
207.455.6101 / SALARIES	\$16,222.20	\$0.00	\$103,801.17	\$124,515.15	\$0.00	(\$20,713.98)	119.96%
207.455.6121 / OVERTIME PAY	\$0.00	\$0.00	\$0.00	\$184.00	\$0.00	(\$184.00)	0.00%
207.455.6209 / LIFE INSURANCE	\$6.15	\$0.00	\$0.00	\$59.45	\$0.00	(\$59.45)	0.00%
207.455.6211 / HEALTH INSURANCE	\$5,648.58	\$0.00	\$31,304.47	\$52,753.20	\$0.00	(\$21,448.73)	168.52%
207.455.6221 / FICA MATCH	\$1,102.24	\$0.00	\$7,940.79	\$8,201.53	\$0.00	(\$260.74)	103.28%
207.455.6300 / NDFERS DEFINED BENEFIT	\$2,281.49	\$0.00	\$14,802.05	\$17,044.51	\$0.00	(\$2,242.46)	115.15%
207.455.6341 / TRAVEL EXPENSE	\$0.00	\$0.00	\$0.00	\$105.34	\$0.00	(\$105.34)	0.00%
207.455.6401 / OFFICE SUPPLIES	\$165.78	\$0.00	\$0.00	\$507.46	\$0.00	(\$507.46)	0.00%
207.455.6927 / TERMINAL COST	\$146.60	\$0.00	\$0.00	\$757.30	\$0.00	(\$757.30)	0.00%
207.456.6101 / SALARIES	\$3,011.51	\$0.00	\$43,558.30	\$24,655.34	\$0.00	\$18,902.96	56.60%

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2025-2025 From Date: 10/1/2025 To Date: 10/31/2025

Account Mask: ?????????? Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description Expended PTD Original Budget Amended Budget Expended YTD Encumbered YTD Unexpended Bal % Used

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.456.6209 / LIFE INSURANCE	\$2.05	\$0.00	\$0.00	\$20.50	\$0.00	(\$20.50)	0.00%
207.456.6211 / HEALTH INSURANCE	\$653.56	\$0.00	\$9,944.73	\$5,662.07	\$0.00	\$4,282.66	56.94%
207.456.6221 / FICA MATCH	\$205.89	\$0.00	\$3,465.50	\$1,623.68	\$0.00	\$1,841.82	46.85%
207.456.6300 / NDPERS DEFINED BENEFIT	\$459.56	\$0.00	\$6,459.87	\$3,762.39	\$0.00	\$2,697.48	58.24%
207.456.6341 / TRAVEL EXPENSE	\$0.00	\$0.00	\$0.00	\$125.61	\$0.00	(\$125.61)	0.00%
207.456.6401 / OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$50.34	\$0.00	(\$50.34)	0.00%
207.457.6101 / SALARIES	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	(\$100.00)	0.00%
207.457.6221 / FICA MATCH	\$0.00	\$0.00	\$0.00	\$7.65	\$0.00	(\$7.65)	0.00%
207.457.6341 / TRAVEL EXPENSE	\$170.10	\$0.00	\$0.00	\$1,681.40	\$0.00	(\$1,681.40)	0.00%
207.457.6912 / ZONE BOARD TRAVEL	\$0.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,100.00	0.00%
207.459.6911 / EXPERT/PROFESSIONAL WITNESS FEES	\$0.00	\$0.00	\$0.00	\$4,786.26	\$0.00	(\$4,786.26)	0.00%
207.461.6905 / SAFETY/PERMANENCY FUNDS	\$0.00	\$0.00	\$11,000.00	\$1,128.49	\$0.00	\$9,871.51	10.26%
207.462.6499 / MISCELLANEOUS EXPENSE	\$105.37	\$0.00	\$4,900.00	\$2,221.64	\$0.00	\$2,678.36	45.34%
207.462.6904 / GA BURIALS	\$5,520.80	\$0.00	\$60,000.00	\$45,082.95	\$0.00	\$14,917.05	75.14%
Total For SOCIAL WELFARE	\$507,012.97	\$0.00	\$5,024,870.19	\$3,890,976.17	\$0.00	\$1,133,894.02	77.43%

Morton County

Expenditure Report with Detail Options

Account Mask: ?????????

Account Number / Description

Expended PTD \$507,012.97
Original Budget Amended Budget Expended YTD Encumbered YTD Unexpended Bal % Used
\$0.00 \$5,024,870.19 \$3,890,976.17 \$0.00 \$1,133,894.02 77.43%

Fiscal Year: 2025-2025

From Date: 10/1/2025

To Date: 10/31/2025

Exclude PR encumbrance

Include pre encumbrance

Print accounts with zero balance

End of Report

There are approx. 50-60 SRST foster children from ND and SD placed in ND foster homes that I help facilitate visits F2F visits required by Federal rule and reporting back to the legal custodian, the Tribe, SD IVE and ND IV E so the visits can be logged and reported to the Feds. The Tribe has approx. 125+ foster children in care, but they won't really tell me where the children are placed. 25 of these placements are SD IV E Paid Foster Care placements in ND and 17 ND Tribal IV E children, and 16 IV E placements with relatives.

I spend a lot of time with Medicaid issues with the foster kids Medicaid, bills not being paid, getting SD foster kids on ND Medicaid, and talking with business offices of medical facilities clearing up nonpayment issues with current foster children and children previously in care. I also provide this service for the Three Rivers Human Service Zone foster children. I have frequent contact with Joe Ashley, the Tribal IV E person for the State of SD. He tracks the SRST SD IV E children, I report visits ND does for his IV E children, Interstate compact on the placement of children, getting SD Medicaid closed and ND Medicaid open for his SD Kids. We have had several adoption cases with Medicaid problems. If the children are adopted, while in Foster Care they are categorically eligible until they turn 18, regardless of the adopted parents' income. When the child is adopted, generally the name is changed, the social security number is changed and a new Medicaid case is opened under the new name, and SSN and a new Medicaid # is issued. The child is always covered under Medicaid. The problem happens when the adopted parents don't change the name and Medicaid number with the medical providers, so when they go the clinic it's billed under the old name and Medicaid computer doesn't recognize the old name anymore so the bill is kicked back. The bill usually gets kicked back a couple of times before it makes it to my desk, I call the adoptive parents, they say yes we will change name and don't. Medicaid only pays back 6 months from date of service. We have had 3 of these bills Medicaid will no longer pay

because they are past the 180 days. One of those bills was for about \$3000.00 and I just got 2 more bills that were sent to collections.

SFY 2026 FMAP amounts have been released. The State will send out contracts with the new amounts, to the tribes, which need to be signed and returned to the Fiscal Unit and the whole process will start again, helping the tribe submit FMAP reimbursement request, training etc. CFS has hired two Tribal Liaisons who will be assisting the tribes going forward. I have been asked to assist in some capacity. Still defining what that capacity is because the Liaison are new.

Keeping the Culture Alive class is being held on Oct 16th at the Mandan Library from 6-8 pm. It is open to all foster parents, foster children, adopted children, adoptive parents, Zone staff. The classes aren't open to the public because of the confidentiality of the foster children. The Oct 16th and was on Native American Dance Styles, presented by Elizabeth Sam and her son Robert. Elizabeth is Public Health Nurse in her day job on Ft Berthold and she has literally dances all over the United States. We had 36 people attended the session.

I have done the payment of indirect expenses for Sioux County since we went to a zone in 2020. I exam the bills, prepare the vouchers, submit them to the Sioux County Auditor to prepare the checks and pay the bills, about \$3200.00ish a month. These numbers are submitted to Jodie Leier for the 119 indirect cost report that are submitted to the state.

I did 11 Foster Care F2F visits for SRST. 2 F2F visits for Three Rivers HSZ on Garrison.

My new project has been Targeted Case Management. Still working with our zone to get it up and running. Working on getting TCM for the Tribes.

We are shorthanded on the Foster Care side and I have been helping cover visits and some transportation and other duties as

assigned.

Vincent Gillette

Vincent N. Gillette
Tribal Liaison
Three Rivers Human Service Zone
Fort Yates Office

SIoux COUNTY



NORTH DAKOTA

Three Rivers Human Service Zone- Economic Assistance Report

October 2025

Three Rivers Zone office information:

- **Current Openings:** EW I position transferred from Burleigh- Interviewing 4 applicants
- Great Plains Food Boxes to be delivered this week to each zone office

SNAP Program (Supplemental Nutritional Assistance Program)	Black= Power BI (new system)							
	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25
Total Households	1177(1713)	1172(1709)	1631(1706)	1004(1699)	1068(1692)	1618	1604	1593
Total individuals	3119(3723)	3816(3749)	3728(3731)	2793(3654)	2956(3603)	3610	3566	3545
Total benefits issued	\$643.4K	\$703.5K	\$621.9K	\$645.2K	\$624.9K	\$625.3K	\$616.31K	\$632.4K

LIHEAP Program (Low income Home Energy Assistance Program)	Black= Power BI (new system)							
	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25
Total Households	569(734)	585(752)	583(756)	71(763)	94(771)	57	10	223
Total individuals	1276(158)	1341(152)	1328(163)	242(155)	305(168)	204	36	564
Total Benefits issued	\$118.1K	\$87.7K	\$47.3K	\$72.3K	\$90.4K	\$477.20	\$3,021.00	\$14.4K

Child Care Assistance Program	Black= Power BI (new system)							
	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25
Total Households	145(226)	148(219)	148(233)	134(235)	134(235)	130	152	161
Total individuals	443(635)	456(642)	458(661)	517(676)	516(685)	483	476	496
Total Benefits issued	\$227.2K	\$240.2K	\$229.7K	\$223.2K	\$242.1K	\$247.5K	\$228.7K	\$229.8K

Health Care Coverage	Black= Power BI (new system)							
	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25
Total Households	4232(4288)	4425(4237)	1893(4235)	1916(4284)	4208(4308)	4182	4286	4174
Total individuals	4543(7104)	7568(7076)	3670(7073)	3674(7058)	7167(7054)	7197	7357	7056
Total Benefits	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

TANF (Temporary Assistance for Needy Families)	Black= Power BI (new system)							
	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25
Total Households	84(101)	80(107)	85(106)	118(105)	120 (107)	124	83	90
Total individuals	208(213)	197(213)	197(219)	461(201)	477(184)	509	211	225
Total Benefits issued	\$54.6k	\$53.5K	\$57.5K	\$53.0K	\$50.2K	\$51.8k	\$62.9K	\$58.8k

Call Center Stats:

	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25
Total calls received	21,810	22,284	21,872	21,134	22,247	22,866	25,302	26,042
Answered calls	17,355	17,823	17,569	16,912	17,981	17,921	17,884	17,431
Abandoned calls	3,712	3,634	3,516	3,476	3,472	4,034	6,253	7,371
Average wait time	5 min.	6 Min.	5 Min.	5 Min.	5 Min.	5 Min.	8 Min.	10 Min
Average talktime	6 min.	5 Min.	5 Min.	5 Min.	5 Min.	5 Min.	9 Min.	9 Min

Front Desk Walk in Traffic per County office for Economic Assistance:

	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25
Sioux County	250	206	210	244	203	206	215	209
Grant County	37	39	39	36	23	24	25	43
Morton County	334	327	384	299	326	328	298	337

Swim lane information:

- Partial SNAP benefits were issued to clients on 11/6/2025

Support Specialist (Statewide):

- Nothing to report- no backlog

Call Center (CSC):

- Started seeing an increase of calls 11/7/2025 due to partial benefits
- Anyone who has Genesis installed was asked to assist with calls
- Currently CSC has 5 open positions across the state

THREE RIVERS HUMAN SERVICE ZONE Child Protection Reports Oct 1 to Oct 31st

-Of the 90 total reports in Oct, 38 Administratively Assessed (AA)/Administrative Referrals (AR), and 1 Assessment Terminated in Progress (ATP).

Grant County- 1 full/ATP

Sioux County- 0 full/ATP

- * Total number of Substance Exposed Infant (SEI) cases- 1
- * Total number of Child Sexual Behavior (CSB) cases- 1
- *Total number of Prenatal Exposure (drugs/alcohol)- 0
- *Total number of courtesy interview requests- 0 from another zone, 1 LE assist
- * Conflict cases for another Zone- 0
- *RSR HSZ took 5 cases in Oct

Beginning Oct caseload-

Opened/Closed- Oct 1- Oct 31st-

CPS Supervisor (JW)- 3	Opened-2, Closed-0, End-5 (*0 combine)
CPS Worker (KO)- 19	Opened-10, Closed- 7, End-22 (*3 new reports received on open cases)
CPS Worker (AS)- 18	Opened-1, Closed-17, End-2 (*2 new reports received on open cases) Vacated Oct 31st
CPS Worker (MG)-15	Opened-9,(2 were rural) Closed-7, End-17 (*12 new reports received on open cases)
CPS Worker (TB)- 20	Opened-9, Closed- 6, End- 23 (*4 new report received on open cases)

VACANT POSITION

Parent Aide Caseload

BB-	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct
	6	8	10	10	13	12	14	14	16	10	13	14	14

BS-	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct
	9	10	11	11	12	14	12	5 (May13 vacated)		6	9	9	11

TOTAL 960 REPORTS FOR ZONE	(includes combines)		
	2023	2024	2025
JANUARY	90	83	69
FEBRUARY	83	101	85
MARCH	95	114	108
APRIL	86	93	88
MAY	76	80	100
JUNE	68	66	86
JULY	70	68	90
AUGUST	98	67	77
SEPTEMBER	108	81	93
OCTOBER	82	84	90
NOVEMBER	89	89	
DECEMBER	69	97	
YEAR TOTAL	1014	1023	886

ASSIGNED 960'S (includes combines)			
	2023	2024	2025
JANUARY	53	48	39
FEBRUARY	43	60	48
MARCH	56	86	77
APRIL	53	63	55
MAY	44	48	62
JUNE	36	36	50
JULY	44	44	50
AUGUST	55	45	48
SEPTEMBER	62	52	64
OCTOBER	44	55	52
NOVEMBER	57	63	
DECEMBER	32	60	
YEAR TOTAL	579	660	545

**TRHSZ FOSTER CARE / IN-HOME
CASE LOADS OCTOBER 2025**

CASE LOAD TOTALS = 73

57 - Foster Care – (counted by child)

34- foster homes/PATH 4-QRTP/PRTF (1 DD GH) 11-Relative Care 8-18+ 0-YCC

16 - In-Home Cases, ICPC, Courtesy Case Management & Home Studies

<u>2025</u>	<u>Opened</u>	<u>Closed</u>
Oct	6	8
Sept	7	8
Aug	5	1
Jul	11	6
June	10	7
May	7	9
April	5	9
March	2	12
February	3	3
January	7	5

<u>2024</u>		
December	4	3
November	7	6
October	4	3

2025- TRHSZ

Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct
80	80	70	66	64	67	72	76	75	73

2024-TRHSZ

Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
71	74	73	77	76	77	76	71	74	75	76	78

2023-TRHSZ

Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
77	66	72	74	74	72	68	69	74	74	72	68

	<u>2024</u>			<u>2025</u>									
	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct
AG													
Foster Care	0	0	0	0	0	0	0	2	2	2	2	5	6
In-Home	0	0	0	0	0	0	0	2	3	4	5	5	4
Total	0	0	0	0	0	0	0	4	5	6	7	10	10
WI													
Foster Care	11	11	11	11	11	12	8	5	6	12	14	11	11
In-Home	1	4	4	4	4	3	3	4	2	3	2	4	4
Total:	12	15	15	15	15	15	11	9	8	15	16	15	15
TS													
Foster Care	11	11	14	18	17	11	9	8	14	14	14	15	14
In-Home	4	4	4	1	0	1	2	2	1	1	1	1	0
Total	15	15	18	19	17	12	11	10	15	15	15	16	14
LS													
Foster Care	0	0	0	0	0	2	1	5	4	4	5	8	7
In-Home	0	0	0	0	0	2	3	5	4	0	1	3	5
Total	0	0	0	0	0	4	4	10	8	4	6	11	12
EV													
Foster Care	13	12	12	11	11	8	7	7	7	10	10	10	10
In-Home	8	6	5	4	4	2	2	1	2	1	1	0	1
Total:	21	18	17	15	15	10	9	8	9	11	11	10	11
BW													
Foster Care	0	0	3	4	4	7	10	10	10	10	10	11	9
In-Home	0	0	0	1	1	1	1	1	1	1	1	2	2
Total	0	0	0	5	5	8	11	11	11	11	11	13	11
TM													
Foster Care	8	8	5	5	5	5	5	0	0	0	0	0	0
In-Home	1	1	0	0	0	2	1	0	0	0	0	0	0
Total	9	9	5	5	5	7	6	0	0	0	0	0	0
JD													
Foster Care	14	12	12	11	10	9	9	8	8	9	9	0	0
In-Home	4	7	5	5	4	5	5	4	3	1	1	0	0
Total	18	19	17	16	14	14	14	12	11	10	10	0	0
BA													
Foster Care	0	0	0	1	4	0	0	0	0	0	0	0	0
In-Home	0	0	3	4	5	0	0	0	0	0	0	0	0
Total:	0	0	3	5	9	0	0	0	0	0	0	0	0