

**Three Rivers Human Service Zone Board  
Meeting Agenda  
Three Rivers Human Service Zone 1<sup>st</sup> Floor Conference Room  
Mandan Office  
210 2<sup>nd</sup> Ave. NW Mandan  
10:00 AM – October 16, 2025**

**Meeting Call to Order:**

**Roll Call:**

**Approval of Agenda**

**Approval of September 18, 2025, Minutes**

**Review and Approval of October 2025 Bills:**

**Budget Review**

**Zone Program Stats**

**Economic Assistance and Support Unit Updates**

**Child Welfare Unit Updates**

## Zone Director Job Description Review

Other:

Items may be added or deleted from the agenda prior to or during the meeting.

Next Meeting: November 20, 2025 @ 10 AM, Mandan

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**THREE RIVERS HUMAN SERVICE ZONE  
MONTHLY BILLING APPROVAL SHEET**

For Month of: October, 2025

VENDOR	AMOUNT	
Friends of Morton Mandan Public Library	\$ 186.92	
Grimm, Alicia	\$ 63.97	
ITD	\$ 237.60	
Meier, Dennis	\$ 72.62	
Meier, Dennis	\$ 34.49	
NRG	\$ 1,855.00	
NRG	\$ 21,471.48	
Preble	\$ 200.00	
Quadiant	\$ 111.27	*Already Processed
Sam, Elizabeth - KCA	\$ 300.00	*Already Processed
Stymeist, Lisa	\$ 89.26	
Sure Shred	\$ 42.75	
WRT (Grant)	\$ 80.17	
WRT (Sioux)	\$ 180.44	
Credit Card (Gillette)	\$ 122.73	
Credit Card (Leier)	\$ 12,594.16	
WEX Card	\$ 814.06	
Jackie Buckley	\$ 5.60	\$ 50.00
RoseMary Lawson	\$ 63.00	\$ 50.00
Lori Flaaten	\$ 9.80	\$ 50.00
Heidi Peltz	\$ 68.60	\$ 50.00
John Pretty Bear	\$ 88.20	\$ 50.00
Marty Meyer	\$ 95.20	\$ 50.00
Ken Snider	\$ 84.00	\$ 50.00
Gerard Kraft	\$ 79.80	\$ 50.00
Dawson Holle	\$ 25.20	\$ 50.00
Karen Rohr	\$ 2.10	\$ 50.00
Subtotal:	\$ 38,978.42	\$ 500.00
<b>TOTAL:</b>	<b>\$ 39,478.42</b>	
APPROVALS:		
_____	_____	_____
_____	_____	_____
_____	_____	_____
DIRECTOR:	_____	

Three Rivers Human Service Zone Board  
 Meeting Minutes  
 Three Rivers Human Services Board Room  
 Mandan  
 210 2<sup>nd</sup> Ave NW  
 September 18, 2025

Meeting Call to Order:

- Dennis called the meeting to order at 10:12 AM

Roll Call:

Mandan: Dennis Meier, Jackie Buckley, Lori Flaten, Rose Mary Lawson, Heidi Peltz **Absent:** Dawson Holle, Karen Rohr

Carson: Gerard Kraft **Absent:** Marty Meyer

Fort Yates: John Pretty Bear **Absent:** Ken Snider

Others present: Jodie Leier, Mandy Garrett, Jenny Wetsch, Tracy Mertz, Vince Gillette

Approval of Agenda with the addition of county policy regarding open meetings and Zoner Director minutes. Moved by Heidi Peltz to approve the agenda seconded by Gerard Kraft. All in favor. Motion carried.

Approval of Minutes of September 18, 2025. Moved by Jackie Buckley to approve the minutes from August 21, 2025, seconded by Rosemary Lawson. All in favor. Motion carried.

- Dennis will follow-up with Karen Rohr regarding updating the laws and statutes on Breach of Confidentiality for next legislative session.

Review and Approval of September 2025 Bills:

- Lori Flaten and Jackie Buckley came early to review the bills.
- There were no questions about the bills.
- Moved by Jackie Buckley, seconded by Lori Flaten to approve the bills as presented. With a unanimous roll call vote the bills were approved.

Name	Roll Call	Bills Approved
Jackie Buckley	P	Y
Lori Flaten	P	Y
Rosemary Lawson	P	Y
Heidi Peltz	P	Y
Marty Meyer	A	A
Gerard Kraft	P	Y
Ken Snider	A	A
John Pretty Bear	P (came later)	A
Dennis Meier	P	Y
Karen Rohr	A	A
Dawson Holle	A	A

**Budget Review**

- Dennis went over August Financials. TRHSZ remains within 2025 allocated budget.
- Dennis presented the budget to the county commission earlier in the month. Our 2026 budget didn't increase substantially over 2025. The commission had questions on the indirect expenses which were based off of the 2024 indirect costs

**Vince Gillette- Three Rivers Human Service Zone Tribal Liaison Report**

- There are approximately 50-75 SRST foster children placed in ND foster homes that Vince helps to facilitate visits.
- Standing Rock currently has 17 ND IV-E cases and 25 SD IV-E cases in ND Foster Homes and 33 PL 638 Foster Care placements.
- Vince spends high percentage of his time addressing Medicaid payment issues for both ND and SD Foster children.
- ND Tribes FMAP available reimbursements are closed for the 2025 year. The new fiscal year 2026 rates have not been released yet.
- Keeping the Culture Alive class will have the first class at the Mandan Library on September 25<sup>th</sup> from 6-8 pm. TRHSZ is now managing the financial part of this program. Keith Bear, a world renowned Native American Flute player will be providing a presentation. Keith was also in foster care in his youth and will bring a unique perspective to his presentations. Fargo wants to duplicate the program by doing some of this over TEAMS.
  - Discussion ensued regarding paying hotel stay and meals for the presenters as many are elderly and may have difficulty driving long distances at night. The board was supportive of this and held a roll call vote.
  - Jackie made the motioned to pay travel, motels and meals for the presenters. This was seconded by Heidi Peltz. Roll call vote was held and was unanimous.

Name	Roll Call	Bills Approved
Jackie Buckley	P	Y
Lori Flaten	P	Y
Rosemary Lawson	P	Y
Heidi Peltz	P	Y
Marty Meyer	A	A
Gerard Kraft	P	Y
Ken Snider	A	A
John Pretty Bear	P	Y
Dennis Meier	P	Y
Karen Rohr	A	A
Dawson Holle	A	A

- Vince continues to track the Indirect Expenses for Fort Yates for Jodie Leier to report to the state.
- Vince did 10 Foster Care visits for SRST, 1 transport of foster kids for SRST and 4 F2F for TRHSZ in July. Two were in Garrison and 2 in Voltaire during the month of August.
- Vince continues to work on the project of updating the TCM (Targeted Case Management Billing). \$68,915 has been billed so far this year.
- We have been short handed in the foster care side, so he is helping with visits and transportation.
- The state is planning to hire 2 more Tribal Liaisons across the state.

Mandy Garrett – Income Maintenance/Eligibility Supervisor

Three Rivers Zone Office Information

- Current Openings: 1 EW in the Mandan Office. Interviews were held the other week. An offer has been made to Deiyonna Beck who will transition from the call center to group 2/3.
- For efficiency and compliance, we are looking at moving the Foster Care unit to the EW side and the EW's to where the FC unit is housed instead of having to use a sign in/out process for greater security.
- We would need to look at getting some desks as the cubicles are unable to be moved anymore due to condition. They are from the 1980's.
  - Board suggested checking with Basin Electric as they get rid of desks periodically and maybe checking with the state Lab because they will be moving to their new building soon.
- Currently do not know what the SNAP reductions will be with the "Big Beautiful Bill". It may also change the Healthcare requirements to require people to work.
- SNAP miscalculations may require the state to pay back for errors to the Feds.
- HEAT visit to the office will be October 28.
- The Cognos reports are no longer available as of August 13, 2025.
- Medicaid
  - Total Households: August 2025 – 4182
  - Total Individuals: August 2025 – 7197
  - Total Benefits: N/A
- SNAP
  - Total Households: August 2025 - 970
  - Total Individuals: August 2025 - 2733
  - Total Benefits Paid: \$602.2K
- LIHEAP
  - Total Households: August 2025 – 57
  - Total Individuals: August 2025 – 204
  - Total Benefits: \$477.20
- TANF (Temporary Assistance for Needy Families)
  - Total Households: August 2025 – 124
  - Total Individuals: August 2025 – 509
  - Total Benefits: \$51.8K
- Childcare Assistance Program
  - Total Households: August 2025 - 130
  - Total Individuals: August 2025 – 483
  - Total Benefits: \$247.5K
- Call Center Stats
  - Total Calls Received: August 2025 – 22,866
  - Answered Calls: August 2025 – 17,921
  - Abandoned Calls: August 2025 – 4,034
  - Average Wait Time: August 2025 – 5 minutes
  - Average Talk Time: August 2025 – 5 minutes
- Swim Lanes

- All EWs are working both applications and reviews.
- Queues are full. OT and Comp time have been offered for up to 7 hours/week if they have work in their queues to do.
- Looking at timeliness and accuracy.
- Support Specialists (Statewide)
  - Nothing to report. There is no backlog.
- Foot traffic in the three offices has been monitored since May 2024.
  - Sioux County 206 in August.
  - Grant County 24 in August.
  - Morton County 328 in August.

**Jenny Wetsch – Child Protection**

See the attached Statistical information which was presented during the meeting.

- 77 total reports in August: 0 Report in Grant County and 0 Reports for Sioux County.
  - 48 assigned as Full.
  - 1 ATP Assessments.
  - 29 Administratively Assessed or Administrative Referrals.
  - 0 Alt Response.
  - 0 Substance Exposed Infant (SEI).
  - 3 Child Sex Cases
  - 0 Prenatal Drug/Alcohol Cases
  - 1 Courtesy Interview Requests from other zones/0 Law Enforcement
  - 0 Conflict cases for another Zone

**Tracy Mertz-Foster Care/In Home**

- See the attached statistical information which was presented during the meeting.
- Currently we have 76 cases.
  - 64 Foster Care
  - 12 In-Home Cases, ICPC, Courtesy Case Management & Home Study's
  - 37 Foster Homes/PATH
  - 2 QRTP/PRTF
  - 17 Relative Care
  - 8-18+
  - 0-YCC

**Child Welfare Unit Updates**

- 1 opening in FC/IH position closed today, waiting for the list of eligibles.
- 1 opening in CPS, waiting for the list of eligibles.
- Results of the quarterly FC visit reports show that we have gone up to 96% compliance.
- FC Redesign is in process. A meeting will be held next week on the case management Redesign Readiness Team. Looking at the first phase to begin in January 2026.
- Jenny explained the many messy home cases we have received lately where the staff have gone to assist in cleaning up so the children can return home.

**Zone Director Update**

- The Child Welfare Redesign is expected to roll out Phase 1 in January 2026 and Phase 2 in April 2026. January to April is where they will work out any bugs.
- OCEANS will go live in December 2028. They are developing Work Stream Teams to address the different areas of the process.
- Case Coordinators will be in all areas of the state. They will assist with finding placements in PRTF, QRTP, PATH and Foster Homes.
- Tony Moppin is working with the vendor for Remarkable Tablets to see if they will be compatible with OCEANS and Frame.
- They are developing a Child Protection Response Team to assist other zones that are struggling with staffing shortages and high caseloads. The plan is to develop a 4–6–person team to respond to zones in crisis. South Country and Dakota Central are interested in hiring for these positions.
- Child Safety Liaison work group is being formed to work on making the slide deck for the presentations.
- The Supervisor Mentoring Program is in the process of implementation through the Child & Family Services Training Center. They would like to implement this for new supervisors and to have this as part of the new redesign.
- The legislative committees are meeting and have requested the directors to attend.
- The zone director association will be transitioning chairperson leadership. Kristie Frederick will be taking over for Kim Jacobson starting October 1.

**Other:**

- Jackie shared with the group the Morton County Commission policy for public comment related to any past or current agenda due to a legislative mandate. This addresses any comments from the public regarding the previous or current meeting. The board will now provide an opportunity for the comments in the Other Agenda Items section.

**Adjourn:**

- Moved by Jackie Buckley, seconded by Lori Flaten to adjourn the meeting at 11:27 AM. All in favor. Motion carried.

Next Meeting October 16, 2025 – 10 AM, Mandan

Respectfully Submitted,

Jodie Leier  
 Fiscal Services  
 Three Rivers Human Service Zone

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2025-2025 From Date: 9/1/2025 To Date: 9/30/2025

Account Mask: ??????????  Exclude PR encumbrance  Include pre encumbrance  Print accounts with zero balance

Account Number / Description	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
SOCIAL WELFARE FUND						
207.450.6101 / SALARIES	\$0.00	\$474,940.80	\$283,079.20	\$0.00	\$191,861.60	59.60%
207.450.6102 / DEFERRED COMP. BENEFIT	\$0.00	\$56,229.43	\$0.00	\$0.00	\$56,229.43	0.00%
207.450.6103 / TEMPORARY SALARIES	\$0.00	\$0.00	\$9,937.40	\$0.00	(\$9,937.40)	0.00%
207.450.6104 / LEAVE PAYOUTS	\$0.00	\$0.00	\$1,178.42	\$0.00	(\$1,178.42)	0.00%
207.450.6110 / SERVICE AWARDS	\$0.00	\$1,970.00	\$560.00	\$0.00	\$1,410.00	28.43%
207.450.6209 / LIFE INSURANCE	\$11.28	\$0.00	\$87.17	\$0.00	(\$87.17)	0.00%
207.450.6211 / HEALTH INSURANCE	\$6,394.56	\$83,968.68	\$50,167.56	\$0.00	\$33,801.12	59.75%
207.450.6212 / AUTO INSURANCE	\$0.00	\$0.00	\$9,426.00	\$0.00	(\$9,426.00)	0.00%
207.450.6221 / FICA MATCH	\$2,455.06	\$36,332.97	\$21,100.95	\$0.00	\$15,232.02	58.08%
207.450.6241 / WORKMENS COMPENSATION	\$0.00	\$0.00	\$435.17	\$0.00	(\$435.17)	0.00%
207.450.6300 / NDPERS DEF. BENEFIT	\$4,771.60	\$0.00	\$42,703.98	\$0.00	(\$42,703.98)	0.00%
207.450.6321 / PROPERTY & LIABILITY INSURAN	\$0.00	\$7,099.00	\$0.00	\$0.00	\$7,099.00	0.00%
207.450.6322 / Background Checks	\$0.00	\$7,230.00	\$60.00	\$0.00	\$7,170.00	0.83%
207.450.6324 / PROFESSIONAL ASSOCIATIONS	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
207.450.6339 / MEMBERSHIPS & REGISTRATIONS	\$336.00	\$4,200.00	\$15,496.00	\$0.00	(\$11,296.00)	368.95%
207.450.6341 / TRAVEL EXPENSE	\$1,345.08	\$59,400.00	\$4,021.33	\$0.00	\$55,378.67	6.77%
207.450.6344 / VEHICLE & EQUIP REPAIR & MAINTENANC	\$0.00	\$7,600.00	\$55,707.89	\$0.00	(\$48,107.89)	733.00%
207.450.6359 / POSTAGE	\$0.00	\$4,500.00	\$2,135.90	\$0.00	\$2,364.10	47.46%
207.450.6360 / MOBILE COMMUNICATIONS	\$2,458.28	\$33,630.00	\$17,299.07	\$0.00	\$16,330.93	51.44%
207.450.6363 / PUBLISHING & PRINTING	\$0.00	\$2,200.00	\$0.00	\$0.00	\$2,200.00	0.00%
207.450.6401 / OFFICE MATERIALS	\$723.48	\$14,000.00	\$4,456.72	\$0.00	\$9,563.28	31.69%
207.450.6412 / SUPPLIES-COMPUTER	\$0.00	\$5,200.00	\$317.48	\$0.00	\$4,882.52	6.11%
207.450.6499 / CLIENT AID	\$0.00	\$0.00	\$147.30	\$0.00	(\$147.30)	0.00%
207.450.6651 / CAPITAL OUTLAY-EQUIPMENT	\$0.00	\$82,800.00	\$0.00	\$0.00	\$82,800.00	0.00%
207.450.6911 / EXPERT/PROFESSIONAL WITNESS FEES	\$0.00	\$0.00	\$23,178.78	\$0.00	(\$23,178.78)	0.00%
207.450.6927 / TERMINAL COST	\$33.00	\$22,848.00	\$2,524.64	\$0.00	\$20,323.36	11.05%

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2025-2025 From Date: 9/1/2025 To Date: 9/30/2025

Account Mask: ??????????  Exclude PR encumbrance  Include pre encumbrance  Prntaccount with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.450.6932 / COPIER EXPENSE	\$1,832.98	\$0.00	\$0.00	\$6,277.62	\$0.00	(\$6,277.62)	0.00%
207.451.6101 / SALARIES	\$99,489.04	\$0.00	\$1,516,900.69	\$987,748.85	\$0.00	\$529,151.84	65.12%
207.451.6121 / OVERTIME PAY	\$0.00	\$0.00	\$0.00	\$1,301.21	\$0.00	(\$1,301.21)	0.00%
207.451.6209 / LIFE INSURANCE	\$49.20	\$0.00	\$0.00	\$457.15	\$0.00	(\$457.15)	0.00%
207.451.6211 / HEALTH INSURANCE	\$29,278.81	\$0.00	\$339,938.29	\$258,136.88	\$0.00	\$81,801.41	75.94%
207.451.6221 / FICA MATCH	\$6,864.75	\$0.00	\$116,042.90	\$69,020.16	\$0.00	\$47,022.74	59.48%
207.451.6300 / NDPERS DEFINED BENEFIT	\$15,181.98	\$0.00	\$216,310.04	\$148,000.64	\$0.00	\$68,309.40	68.42%
207.451.6341 / TRAVEL EXPENSE	\$0.00	\$0.00	\$0.00	\$2,248.71	\$0.00	(\$2,248.71)	0.00%
207.451.6401 / OFFICE SUPPLIES	\$2,304.65	\$0.00	\$0.00	\$3,330.01	\$0.00	(\$3,330.01)	0.00%
207.451.6927 / TERMINAL COST	\$132.00	\$0.00	\$0.00	\$9,917.75	\$0.00	(\$9,917.75)	0.00%
207.452.6101 / SALARIES	\$43,186.40	\$0.00	\$668,184.04	\$395,680.88	\$0.00	\$272,503.16	59.22%
207.452.6104 / LEAVE PAYOUTS	\$4,147.51	\$0.00	\$0.00	\$4,147.51	\$0.00	(\$4,147.51)	0.00%
207.452.6111 / STANDBY SALARIES	\$1,433.87	\$0.00	\$0.00	\$14,726.16	\$0.00	(\$14,726.16)	0.00%
207.452.6121 / OVERTIME PAY	\$282.88	\$0.00	\$0.00	\$3,455.74	\$0.00	(\$3,455.74)	0.00%
207.452.6209 / LIFE INSURANCE	\$12.30	\$0.00	\$0.00	\$125.04	\$0.00	(\$125.04)	0.00%
207.452.6211 / HEALTH INSURANCE	\$4,949.84	\$0.00	\$72,553.67	\$37,459.12	\$0.00	\$35,094.55	51.63%
207.452.6221 / FICA MATCH	\$3,625.36	\$0.00	\$51,116.08	\$31,047.15	\$0.00	\$20,068.93	60.74%
207.452.6300 / NDPERS DEFINED BENEFIT	\$6,590.22	\$0.00	\$95,283.04	\$59,459.06	\$0.00	\$35,823.98	62.40%
207.452.6339 / MEMBERSHIPS, REGISTRATIONS & SUBSCR	\$0.00	\$0.00	\$0.00	\$245.00	\$0.00	(\$245.00)	0.00%
207.452.6341 / TRAVEL EXPENSE	\$899.57	\$0.00	\$0.00	\$9,165.46	\$0.00	(\$9,165.46)	0.00%
207.452.6345 / SPF TRAVEL	\$50.00	\$0.00	\$10,000.00	\$1,772.85	\$0.00	\$8,227.15	17.73%
207.452.6401 / OFFICE SUPPLIES	\$44.49	\$0.00	\$0.00	\$2,409.75	\$0.00	(\$2,409.75)	0.00%
207.452.6423 / SPF CLIENT DRUG TESTING	\$60.00	\$0.00	\$6,868.00	\$370.00	\$0.00	\$6,498.00	5.39%
207.452.6425 / SPF MEDICAL	\$237.85	\$0.00	\$4,500.00	\$557.66	\$0.00	\$3,942.34	12.39%
207.452.6905 / SAFETY/PERMANENCY FUNDS	\$8,007.11	\$0.00	\$0.00	\$26,376.14	\$0.00	(\$26,376.14)	0.00%
207.452.6913 / HIGH RISK DAY CARE	\$0.00	\$0.00	\$62,250.00	\$5,360.00	\$0.00	\$56,890.00	8.61%
207.452.6927 / TERMINAL COST	\$33.00	\$0.00	\$0.00	\$2,238.50	\$0.00	(\$2,238.50)	0.00%

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2025-2025 From Date: 9/1/2025 To Date: 9/30/2025

Account Mask: ??????????  Exclude PR encumbrance  Include pre encumbrance  Print accounts with zero balance

Account Number / Description	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.453.6101 / SALARIES	\$33,012.80	\$491,090.76	\$347,380.40	\$0.00	\$143,710.36	70.74%
207.453.6104 / LEAVE PAYOUTS	\$1,874.58	\$0.00	\$1,874.58	\$0.00	(\$1,874.58)	0.00%
207.453.6111 / STANDBY SALARIES	\$675.00	\$0.00	\$9,825.00	\$0.00	(\$9,825.00)	0.00%
207.453.6121 / OVERTIME PAY	\$25.94	\$0.00	\$1,134.19	\$0.00	(\$1,134.19)	0.00%
207.453.6209 / LIFE INSURANCE	\$8.20	\$0.00	\$110.70	\$0.00	(\$110.70)	0.00%
207.453.6211 / HEALTH INSURANCE	\$5,518.28	\$62,608.94	\$49,783.54	\$0.00	\$12,825.40	79.52%
207.453.6221 / FICA MATCH	\$2,578.81	\$37,568.44	\$26,141.26	\$0.00	\$11,427.18	69.58%
207.453.6300 / NDPERS DEFINED BENEFIT	\$5,037.73	\$70,029.54	\$52,346.30	\$0.00	\$17,683.24	74.75%
207.453.6339 / MEMBERSHIPS, REGISTRATIONS & SUBSCR	\$0.00	\$0.00	\$235.00	\$0.00	(\$235.00)	0.00%
207.453.6341 / TRAVEL EXPENSE	\$0.00	\$0.00	\$682.32	\$0.00	(\$682.32)	0.00%
207.453.6345 / SPF TRAVEL	\$150.00	\$0.00	\$350.00	\$0.00	(\$350.00)	0.00%
207.453.6401 / OFFICE SUPPLIES	\$0.00	\$0.00	\$29.92	\$0.00	(\$29.92)	0.00%
207.453.6423 / SPF CLIENT DRUG TESTING	\$0.00	\$0.00	\$1,895.00	\$0.00	(\$1,895.00)	0.00%
207.453.6905 / SAFETY/PERMANENCY FUNDS	\$238.61	\$0.00	\$5,795.45	\$0.00	(\$5,795.45)	0.00%
207.453.6927 / TERMINAL COST	\$39.60	\$0.00	\$2,009.20	\$0.00	(\$2,009.20)	0.00%
207.455.6101 / SALARIES	\$10,940.80	\$103,801.17	\$108,292.95	\$0.00	(\$4,491.78)	104.33%
207.455.6121 / OVERTIME PAY	\$0.00	\$0.00	\$184.00	\$0.00	(\$184.00)	0.00%
207.455.6209 / LIFE INSURANCE	\$6.15	\$0.00	\$53.30	\$0.00	(\$53.30)	0.00%
207.455.6211 / HEALTH INSURANCE	\$5,648.58	\$31,304.47	\$47,104.62	\$0.00	(\$15,800.15)	150.47%
207.455.6221 / FICA MATCH	\$698.22	\$7,940.79	\$7,099.29	\$0.00	\$841.50	89.40%
207.455.6300 / NDPERS DEFINED BENEFIT	\$1,535.18	\$14,802.05	\$14,763.02	\$0.00	\$39.03	99.74%
207.455.6341 / TRAVEL EXPENSE	\$0.00	\$0.00	\$105.34	\$0.00	(\$105.34)	0.00%
207.455.6401 / OFFICE SUPPLIES	\$101.08	\$0.00	\$341.68	\$0.00	(\$341.68)	0.00%
207.455.6927 / TERMINAL COST	\$6.60	\$0.00	\$610.70	\$0.00	(\$610.70)	0.00%
207.456.6101 / SALARIES	\$2,331.17	\$43,558.30	\$21,643.83	\$0.00	\$21,914.47	49.69%
207.456.6209 / LIFE INSURANCE	\$2.05	\$0.00	\$18.45	\$0.00	(\$18.45)	0.00%
207.456.6211 / HEALTH INSURANCE	\$629.04	\$9,944.73	\$5,008.51	\$0.00	\$4,936.22	50.36%

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2025-2025 From Date: 9/1/2025 To Date: 9/30/2025

Exclude PR encumbrance  Include pre encumbrance  Print accounts with zero balance

Account Mask: ????????? Account Number / Description Expended PTD Original Budget Amended Budget Expended YTD Encumbered YTD Unexpended Bal % Used

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.456.6221 / FICA MATCH	\$151.97	\$0.00	\$3,465.50	\$1,417.79	\$0.00	\$2,047.71	40.91%
207.456.6300 / NDPERS DEFINED BENEFIT	\$355.73	\$0.00	\$6,459.87	\$3,302.83	\$0.00	\$3,157.04	51.13%
207.456.6341 / TRAVEL EXPENSE	\$0.00	\$0.00	\$0.00	\$125.61	\$0.00	(\$125.61)	0.00%
207.456.6401 / OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$50.34	\$0.00	(\$50.34)	0.00%
207.457.6101 / SALARIES	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	(\$100.00)	0.00%
207.457.6221 / FICA MATCH	\$0.00	\$0.00	\$0.00	\$7.65	\$0.00	(\$7.65)	0.00%
207.457.6341 / TRAVEL EXPENSE	\$226.80	\$0.00	\$0.00	\$1,511.30	\$0.00	(\$1,511.30)	0.00%
207.457.6912 / ZONE BOARD TRAVEL	\$0.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,100.00	0.00%
207.459.6911 / EXPERT/PROFESSIONAL WITNESS FEES	\$0.00	\$0.00	\$0.00	\$4,786.26	\$0.00	(\$4,786.26)	0.00%
207.461.6905 / SAFETY/PERMANENCY FUNDS	\$0.00	\$0.00	\$11,000.00	\$1,128.49	\$0.00	\$9,871.51	10.26%
207.462.6499 / MISCELLANEOUS EXPENSE	\$84.66	\$0.00	\$4,900.00	\$2,116.27	\$0.00	\$2,783.73	43.19%
207.462.6904 / GA BURIALS	\$9,745.70	\$0.00	\$60,000.00	\$39,562.15	\$0.00	\$20,437.85	65.94%
Total For SOCIAL WELFARE	\$363,159.25	\$0.00	\$5,024,870.19	\$3,383,963.20	\$0.00	\$1,640,906.99	67.34%

**Morton County**

**Expenditure Report with Detail Options**

Account Mask: ??????????

Account Number / Description

Expended PTD \$363,159.25  
Original Budget \$0.00  
Amended Budget \$5,024,870.19  
Encumbered YTD \$3,383,963.20  
Unexpended Bal \$1,640,906.99  
% Used 67.34%

Fiscal Year: 2025-2025

From Date: 9/1/2025

To Date: 9/30/2025

Exclude PR encumbrance

Include pre encumbrance

Print accounts with zero balance

End of Report

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There are approx. 50-60 SRST foster children from ND and SD placed in ND foster homes that I help facilitate visits F2F visits required by Federal rule and reporting back to the legal custodian, the Tribe, SD IVE and ND IV E so the visits can be logged and reported to the Feds. The Tribe has approx. 125+ foster children in care, but they won't really tell me where the children are placed. 25 of these placements are SD IV E Paid Foster Care placements in ND and 17 ND Tribal IV E children, and 16 IV E placements with relatives.

I spend a lot of time with Medicaid issues with the foster kids Medicaid, bills not being paid, getting SD foster kids on ND Medicaid, and talking with business offices of medical facilities clearing up nonpayment issues with current foster children and children previously in care. I also provide this service for the Three Rivers Human Service Zone foster children. I have frequent contact with Joe Ashley, the Tribal IV E person for the State of SD. He tracks the SRST SD IV E children, I report visits ND does for his IV E children, Interstate compact on the placement of children, getting SD Medicaid closed and ND Medicaid open for his SD Kids. We have had several adoption cases with Medicaid problems. If the children are adopted, while in Foster Care they are categorically eligible until they turn 18, regardless of the adopted parents' income. When the child is adopted, generally the name is changed, the social security number is changed and a new Medicaid case is opened under the new name, and SSN and a new Medicaid # is issued. The child is always covered under Medicaid. The problem happens when the adopted parents don't change the name and Medicaid number with the medical providers, so when they go the clinic it's billed under the old name and Medicaid computer doesn't recognize the old name anymore so the bill is kicked back. The bill usually gets kicked back a couple of times before it makes it to my desk, I call the adoptive parents, they say yes we will change name and don't. Medicaid only pays back 6 months from date of service. We have had 3 of these bills Medicaid will no longer pay

because they are past the 180 days. One of those bills was for about \$3000.00 and I just got 2 more bills that were sent to collections.

SFY 2025 FMAP reimbursements have closed and the new SFY 2026 FMAP amounts have not been released yet. The State will send out contracts with the new amounts, to the tribes, which need to be signed and returned to the Fiscal Unit and the whole process will start again, helping the tribe submit FMAP reimbursement request, training etc. CFS has hired two Tribal Liaisons who will be assisting the tribes going forward. I have been asked to assist in some capacity.

Keeping the Culture Alive class is being held on Sept 18<sup>th</sup>, at the Mandan Library from 6-8 pm. It is open to all foster parents, foster children, adopted children, adoptive parents, Zone staff. The classes aren't open to the public because of the confidentiality of the foster children. Keith Bear a world renown Native American flute player is doing the presentation. It went well we had 25 RSVP and 21 actually showed up. Our next session is on Oct 16<sup>th</sup> and is on Native American Dance Styles, presented by Elizabeth Sam and her son Robert. Elizabeth is Public Health Nurse in her day job on Ft Berthold. I have an RSVP of 8 people from Rugby to attend, so they are driving a bit of a distance to attend.

I have done the payment of indirect expenses for Sioux County since we went to a zone in 2020. I exam the bills, prepare the vouchers, submit them to the Sioux County Auditor to prepare the checks and pay the bills, about \$3500.00ish a month. These numbers are submitted to Jodie Leier for the 119 indirect cost report that are submitted to the state.

I did 10 Foster Care F2F visits for SRST and 1 transport of foster kids for SRST. 4 F2F visits for Three Rivers HSZ; 2 in Garrison and 2 in Velva in the month of Sept.

My new project has been Targeted Case Management. Still working with our zone to get it up and running.

We are shorthanded on the Foster Care side and I have been helping cover visits and some transportation and other duties as assigned.

*Vincent Gillette*

Vincent N. Gillette  
Tribal Liaison  
Three Rivers Human Service Zone



## Three Rivers Human Service Zone- Economic Assistance Report

September 2025

Three Rivers Zone office information:

- **Current Openings:** None
- **Three Rivers Zone EA benefits distributed:** General/Operation Cognos Reports will no longer be updated after 8/13/2025.

	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25
<b>SNAP Program ( Supplemental Nutritional Assistance Program)</b>					Red= Cognos(old system)			Black= Power BI (new system)
Total Households	1277(1793)	1177(1713)	1172(1709)	1631(1706)	1004(1699)	1068(1692)	970	1445
Total individuals	3326(3766)	3119(3723)	3816(3749)	3728(3731)	2793(3654)	2956 (3603)	2733	3222
Total benefits issued	\$675.5k	\$643.4k	\$703.5k	\$621.9k	\$645.2k	\$624.9k	\$602.2k	\$618.9k

	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25
<b>LIHEAP Program (Low income Home Energy Assistance Program)</b>					Red= Cognos(old system)			Black= Power BI (new system)
Total Households	556(714)	569(734)	585(752)	583(756)	71(763)	94(771)	57	10
Total individuals	1233(175)	1276(158)	1341(152)	1328(163)	242(155)	305(168)	204	36
Total Benefits issued	\$121.7k	\$118.1k	\$87.7k	\$47.3k	\$72.3k	\$90.4k	\$477.2k	\$3,021.0k

	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25
<b>Child Care Assistance Program</b>					Red= Cognos(old system)			Black= Power BI (new system)
Total Households	137(210)	145(226)	148(219)	148(233)	134(235)	134(235)	130	152
Total individuals	423(608)	443(635)	456(642)	458(661)	517(676)	516(685)	483	476
Total Benefits issued	\$213.8k	\$227.2k	\$240.2k	\$229.7k	\$223.2k	\$242.1k	\$247.5k	\$228.7k

	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25
<b>Health Care Coverage</b>					Red= Cognos(old system)			Black= Power BI (new system)
Total Households	2433(4309)	4232(4288)	4425(4237)	1893(4235)	1916(4284)	4208(4308)	4182	4286
Total individuals	4527(7089)	4543(7104)	7568(7076)	3670(7073)	3674(7058)	7167(7054)	7197	7357
Total Benefits	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

TANF (Temporary Assistance for Needy Families)	Red= Cognos(old system)				Black= Power BI (new system)			
	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25
Total Households	85(101)	84(101)	80(107)	85(106)	118(105)	120 (107)	124	83
Total individuals	205(221)	208(213)	197(213)	197(219)	461(201)	477(184)	509	211
Total Benefits issued	\$63.4K	\$54.6k	\$53.5K	\$57.5K	\$53.0K	\$50.2K	\$51.8k	\$62.9K

**Call Center Stats:**

	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25
Total calls received	21,998	21,810	22,284	21,872	21,134	22,247	22,866	25,302
Answered calls	17,165	17,355	17,823	17,569	16,912	17,981	17,921	17,884
Abandoned calls	4,045	3,712	3,634	3,516	3,476	3,472	4,034	6,253
Average wait time	8 min.	5 min.	6 Min.	5 Min.	5 Min.	5 Min.	5 Min.	8 Min.
Average talktime	6 min.	6 min.	5 Min.	5 Min.	5 Min.	5 Min.	5 Min.	9 Min.

**Front Desk Walk in Traffic per County office for Economic Assistance:**

	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25
Sioux County	183	250	206	210	244	203	206	215
Grant County	28	37	39	39	36	23	24	25
Morton County	347	334	327	384	299	326	328	298

**Swim lane information:**

- Some groups have fallen a little behind with the switch of everyone does applications and reviews.

**Support Specialist (Statewide):**

- Nothing to report- no backlog

**THREE RIVERS HUMAN SERVICE ZONE Child Protection Reports Sept 1 to Sept 30th**

-Of the 93 total reports in Sept, 29 Administratively Assessed (AA)/Administrative Referrals (AR), and 3 Assessment Terminated in Progress (ATP).

Grant County- 2 full/ATP

Sioux County- 2 full/ATP

- \* Total number of Substance Exposed Infant (SEI) cases- 1
- \* Total number of Child Sexual Behavior (CSB) cases- 2
- \*Total number of Prenatal Exposure (drugs/alcohol)- 1
- \*Total number of courtesy interview requests- 1 from another zone, 1 LE assist
- \* Conflict cases for another Zone- 0

**Beginning Sept caseload-**

**Opened/Closed- Sept 1- Sept 30th-**

CPS Supervisor (JW)- 3	Opened-1, Closed-1, End-3 (*0 combine)
CPS Worker (KO)- 9	Opened-14, Closed- 4, End-19 (*7 new reports received on open cases)
CPS Worker (AS)- 15	Opened-10, Closed-7, End-18 (*5 new reports received on open cases)
CPS Worker (MG)-14	Opened-7,(6 were rural) Closed-6, End-15 (*1 new reports received on open cases)
CPS Worker (TB)- 12	Opened-11, Closed- 3, End- 20 (*6 new report received on open cases)

**VACANT POSITION**

**Parent Aide Caseload**

<b>BB-</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>
	vacant	6	8	10	10	13	12	14	14	16	10	13	14

<b>BS-</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>
	12	9	10	11	11	12	14	12	5 (May13 vacated)		6	9	9

TOTAL 960 REPORTS FOR ZONE	(includes combines)		
	2023	2024	2025
JANUARY	90	83	69
FEBRUARY	83	101	85
MARCH	95	114	108
APRIL	86	93	88
MAY	76	80	100
JUNE	68	66	86
JULY	70	68	90
AUGUST	98	67	77
SEPTEMBER	108	81	93
OCTOBER	82	84	
NOVEMBER	89	89	
DECEMBER	69	97	
<b>YEAR TOTAL</b>	<b>1014</b>	<b>1023</b>	<b>796</b>

ASSIGNED 960'S (includes combines)			
	2023	2024	2025
JANUARY	53	48	39
FEBRUARY	43	60	48
MARCH	56	86	77
APRIL	53	63	55
MAY	44	48	62
JUNE	36	36	50
JULY	44	44	50
AUGUST	55	45	48
SEPTEMBER	62	52	64
OCTOBER	44	55	
NOVEMBER	57	63	
DECEMBER	32	60	
<b>YEAR TOTAL</b>	<b>579</b>	<b>660</b>	<b>493</b>

**TRHSZ FOSTER CARE / IN-HOME  
CASE LOADS SEPTEMBER 2025**

**CASE LOAD TOTALS = 75**

**60 - Foster Care – (counted by child)**

36- foster homes/PATH    4-QRTP/PRTF (1 DD GH)    12-Relative Care    8-18+    0-YCC

**15 - In-Home Cases, ICPC, Courtesy Case Management & Home Studies**

<b>2025</b>	<b>Opened</b>	<b>Closed</b>
Sept	7	8
Aug	5	1
Jul	11	6
June	10	7
May	7	9
April	5	9
March	2	12
February	3	3
January	7	5
<b>2024</b>		
December	4	3
November	7	6
October	4	3

**2025- TRHSZ**

Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
80	80	70	66	64	67	72	76	75

**2024-TRHSZ**

Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
71	74	73	77	76	77	76	71	74	75	76	78

**2023-TRHSZ**

Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
77	66	72	74	74	72	68	69	74	74	72	68

	<u>2024</u>			<u>2025</u>								
	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept
<b>AG</b>												
Foster Care	0	0	0	0	0	0	0	2	2	2	2	5
In-Home	0	0	0	0	0	0	0	2	3	4	5	5
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>10</b>
<b>WI</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>
Foster Care	11	11	11	11	11	12	8	5	6	12	14	11
In-Home	1	4	4	4	4	3	3	4	2	3	2	4
<b>Total:</b>	<b>12</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>11</b>	<b>9</b>	<b>8</b>	<b>15</b>	<b>16</b>	<b>15</b>
<b>TS</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>
Foster Care	11	11	14	18	17	11	9	8	14	14	14	15
In-Home	4	4	4	1	0	1	2	2	1	1	1	1
<b>Total</b>	<b>15</b>	<b>15</b>	<b>18</b>	<b>19</b>	<b>17</b>	<b>12</b>	<b>11</b>	<b>10</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>16</b>
<b>LS</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>
Foster Care	0	0	0	0	0	2	1	5	4	4	5	8
In-Home	0	0	0	0	0	2	3	5	4	0	1	3
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>4</b>	<b>10</b>	<b>8</b>	<b>4</b>	<b>6</b>	<b>11</b>
<b>EV</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>
Foster Care	13	12	12	11	11	8	7	7	7	10	10	10
In-Home	8	6	5	4	4	2	2	1	2	1	1	0
<b>Total:</b>	<b>21</b>	<b>18</b>	<b>17</b>	<b>15</b>	<b>15</b>	<b>10</b>	<b>9</b>	<b>8</b>	<b>9</b>	<b>11</b>	<b>11</b>	<b>10</b>
<b>BW</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>
Foster Care	0	0	3	4	4	7	10	10	10	10	10	11
In-Home	0	0	0	1	1	1	1	1	1	1	1	2
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>5</b>	<b>8</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>13</b>
<b>TM</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>
Foster Care	8	8	5	5	5	5	5	0	0	0	0	0
In-Home	1	1	0	0	0	2	1	0	0	0	0	0
<b>Total</b>	<b>9</b>	<b>9</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>7</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>JD</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>
Foster Care	14	12	12	11	10	9	9	8	8	9	9	0
In-Home	4	7	5	5	4	5	5	4	3	1	1	0
<b>Total</b>	<b>18</b>	<b>19</b>	<b>17</b>	<b>16</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>12</b>	<b>11</b>	<b>10</b>	<b>10</b>	<b>0</b>
<b>BA</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>
Foster Care	0	0	0	1	4	0	0	0	0	0	0	0
In-Home	0	0	3	4	5	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>5</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>