

Morton County Park Board Meeting Agenda

August 23, 2022

Commission Room, Morton County Courthouse

210 2nd Ave NW, Mandan ND

4:00 PM

Call to order

Roll Call

Approval of Agenda

Approval of minutes of previous meetings (July 26, 2022)

Approve monthly bills & payroll- Zachmeier

1. Food Truck Application
2. Dust Control Graner Park
3. Park Updates

*ISSUES MAY BE ADDED OR DELETED BY MEETING DAY

MORTON COUNTY PARK BOARD MEETING

July 26, 2022

The Morton County Park Board Meeting was called to order on July 26, 2022, at 4:00 PM by Chairman Wetsch. Also present were Members Zachmeier, Boehm, Geiger, Graner, Himmelpach and Kist. Also present were Park Director Nilsen and Deputy Auditor Eckroth.

Geiger moved and Kist seconded to approve the agenda. All voting aye, motion carried.

Graner moved and Himmelpach seconded to approve the minutes of the June 28, 2022 meeting. All voting aye, motion carried.

Wetsch moved and Geiger seconded to approve bills and payroll. All voting aye, motion carried.

Discussion: Morton County Parks Seasonal Vendor Application 2022 will bring back to next month's meeting.

Geiger moved and Graner seconded to have Tim investigate the dust control measures at Graner Park. All voting aye, motion carried.

Kist moved and Himmelpach seconded to adjourn at 4:45 PM. All voting aye, motion carried.



MORTON COUNTY

STATE OF NORTH DAKOTA

MORTON COUNTY PARKS

Tim Nilsen, Director



701.667.3363 • tim.nilsen@mortonnd.org

PB Notes 8.23.22

1. Vendor Application: The changes that were requested have been applied to the application form. This form is attached to your packet.
2. Graner Park Dust Control: This project is going to be more complex than what I was originally expecting. The base one product will cost about \$6,000/ mile or mag chloride which will cost \$8,000/mile. Base one product will cost approximately \$7,680 plus we will need to add a 4"-6" layer of gravel. Mag chloride will cost approximately \$10,240. I did a rough estimate using number from Knife River this spring, We will need over \$30,000 worth of gravel (including delivery) to use the base one product. With that being said, I feel the Mag Chloride is the only option.
3. Park Updates:
 - a. Crew has been busy keeping the Parks looking great. They are watering the trees and starting to paint the items that need painting.
 - b. We have received reimbursement from NDG&F for the first half of this season.
 - c. Revenue: These numbers will be updated for the meeting.

	Fort Rice Rec	Fort Rice Camp	Graner Park	Harmon Lake
August 23 2022	\$0	\$1,000	\$14,830	\$8,080
2022 season	\$248	\$6,983	\$68,089	\$25,920
2021 season	\$370	\$7,235	\$81,765	\$26,879
2020 season		\$5,395	\$91,290	\$36,598
2019 season		\$970	\$59,500	\$24,431
2018 season		\$1,400	66,470	\$37,591
2017 season		\$0	\$68,944	\$35,681
2016 season		\$2,732	\$70,392	\$36,893

Have a fantastic weekend!! Tim

Morton County Parks Seasonal Vendor Application

Morton County Parks Seasonal Vendor Program enhances the enjoyment and usage of parks and greenspaces through the provision of seasonal recreation opportunities including providing goods and services to park users that complement and enhance their experience and overall appreciation of these cherished spaces.

Vendor _____ Date _____

Contact Info _____ Phone _____

Address _____ Email Address _____

City, State, Zip _____

Product Sold or Service Provided _____

TERMS AND CONDITIONS

1. All products will be approved by Morton County Parks Director prior to space assignment. The Parks Director will be in charge of assigning all spaces. The space assignment will be on a first come-first-serve basis.
2. Vendor will keep products contained in the assigned space.
3. You will need 2 large trash receptacles. Vendor is responsible for cleaning up all park areas within 100 feet of concession operating area.
4. All products and equipment must be removed from the park after completion of said dates requested.
5. The County is not responsible for any damage and/or loss of any product at any time.
6. All vendors serving food or drink must provide with the application necessary licenses, permits and insurances to operate such concessions. Failure to maintain the following necessary licenses, permits and insurances shall be cause for immediate termination of this agreement.
 - a. ND State Health Dept. License
 - b. Business License
 - c. Insurance of \$1,000,000
 - d. Sales Tax Number
 - e. Vehicle Registration
 - f. Transient Merchant License (if applicable)
7. Vendors requesting electricity (based on availability) must submit their request 10 business days prior to requested date of vending. A \$20 per day fee (fee subject to change) must be collected at the same time of reservation. If electricity is unavailable vendors should be self-contained.
8. If requesting electricity, check the existing electrical capacity of the site to make sure there is sufficient electrical capacity for your equipment. Electrical cords and cables must be covered with proper cable covering.
9. Vendors are required to meet onsite with park staff prior to set up on first business day.
10. Applicant must be the same person as the vendor.

Hold Harmless Agreement

Vendor shall defend, indemnify, release, and hold harmless Morton County Parks (MCP) from any and all claims, injuries, damages, losses or suits including attorney's fees arising out of or in connection with the performance of this agreement, except for injuries and damages caused by the sole negligence of Morton County.

- MCP may terminate a concession permit for any reason deemed appropriate in its sole discretion.
- MCP reserves the right to exclude the Concessionaire from a permitted location for any reason.

I have read and understood application:

Authorized Vendor Signature _____ Date _____

Name (print) _____

For Office Use Only

Parks Director Signature _____ Date _____