

**Three Rivers Human Service Zone Board  
Meeting Minutes  
Three Rivers Human Services Board Room  
Mandan  
210 2<sup>nd</sup> Ave NW  
December 21, 2023**

**Meeting Call to Order:**

- Dennis called meeting to order at 10:01 AM

**Roll Call:**

**Mandan:** Dennis Meier, Jackie Buckley, Rosemary Lawson, Lori Flaaten, Heidi Peltz, Dawson Holle, Karen Rohr via Teams

**Carson:** Marty Meyer via phone,

**Fort Yates:** Ken Snider via Teams

**Others present:** Jodie Leier, Natalie Anderson, Vince Gillette, Mandy Garrett, Chase Lingle, Jenny Wetsch, Leanda Chaffins, Ron Leingang

**Approval of Agenda**

- Moved by Heidi Peltz, seconded by Ken Snider to approve the agenda as presented. Motion carried.

**Approval of Minutes from November 16, 2023**

- Moved by Karen Rohr seconded by Jackie Buckley to approve the minutes from November 16, 2023. Motion carried.

**Leanda Chaffins Grievance/Complaint**

- Prior to Ms. Chaffins taking the floor, Dennis Meier presented the rules and decorum for presenting a grievance/complaint at a public meeting when a minor child is involved. Chase Lingle, States Attorney's Office provided advisements.
- Ms. Chaffins presented her questions on the process of the grievance in her case. Dennis explained the process to Ms. Chaffins and offered to re-open her case for a review. Ms. Chaffins agreed to have the case reopened.
- Dennis Meier explained the expectations and timeline for this review. Response will be given to Ms. Chaffins within 5 days of the final determination. The goal will be to make a decision on the grievance/complaint within 14 days of Ms. Chaffins signing.
- Ms. Chaffins was provided with the paperwork needed to reopen as a level II grievance/complaint. She signed the acknowledgement form and grievance/complaint form.
- Dennis Meier will do the follow up letters once a decision has been made.

**Review and Approval of December 2023 Bills:**

- Lori Flaaten and Jackie Buckley came early to review the bills.
- Moved by Lori Flaaten seconded by Jackie Buckley to approve the bills as presented. With a unanimous roll call vote the bills were approved.

Name	Roll Call	Bills Approved
Jackie Buckley	P	Y
Lori Flaaten	P	Y
Rosemary Lawson	P	Y
Heidi Peltz	P	Y
Marty Meyer	P (Phone)	Y
Charlie Steinkuehler	A	Y
Ken Snider	P Online	Y
John Pretty Bear	A	A
Dennis Meier	P	Y
Karen Rohr	P Online	Y
Dawson Holle	P	Y

**Budget Review**

- Dennis went over the budget which shows we are approximately 6% below budget as of November 30, 2023.
- December has 3 pay periods, so we should come in slightly under budget for the year if there are no unforeseen bills.
- Dennis explained end of the year end purchases that were made. Remarkable tablets for the Family Services Unit to assist them with their note taking when visiting clients, desks, chairs, replacement computer monitors, restocking of lice kits and the purchase furniture for the visitation room.

**Vince - Three Rivers Human Service Zone Tribal Liaison Report for November 2023**

- There are approximately 120 SRST foster children placed in ND foster homes that he helps to facilitate visits. 38 of these children are SD Foster Care Placements.
- Standing Rock currently has 36 ND IV-E cases and 39 SD IV-E in ND Foster Homes. There is 300+ Tribal Cases and 638 Foster Care Placements.
- Vince continues to attend monthly TEAMS meetings with the ND CFS, SD CFS, Tribal and Zone Staff throughout the state who have tribal foster care placement in their foster homes.
- There are separate meetings for Licensure of Foster homes, Tribal Foster children in Zone homes, case management monthly training and a state IV-E and Tribal IV-E eligibility meeting.
- Vince continues to help facilitate meetings for 100+ between zones Social Workers and Zone foster homes and group facilities.
- Vince answers questions for foster parents about various topics.
- Vince researches the Zone Medicaid issues with the foster children bills that are not being paid, so he works with Medicaid and the facilities to get them paid. He also works to get SD foster children on ND Medicaid and talking with business offices of medical facilities clearing up the non-payment issues.
- Turtle Mountains has a new worker doing the IV-E Administrative reimbursement claims. Vince has been helping her develop a system to submit the claims. It is overwhelming if you haven't done it before.
- ND will be releasing the FMAP amounts that Tribes can claim for expenses during the 2023-2025 biennium.
- MOU's need to be signed by the Tribes so they can start billing. Vince anticipates Standing Rock, MHA and Turtle Mountain will require some assistance since they have all new people in the financial positions,
- At the October 18 meeting in Belcourt it was explained that you can bill IV-E reimbursement and FMAP for the same time. Vince anticipates he will be helping he will be helping with this training.

- Vince also does the indirect expenses for Fort Yates since we went to a zone in 2020. He prepares their indirect vouchers and submits them to the auditor for payment, this runs around \$3500 a month.
- Standing Rock has requested assistance with visits again and Vince did 22 face-to-face visits for the Standing Rock Sioux Tribe for the month of November. An MOU remains unsigned which limits what Vince can do for the Tribe, so he will be helping at a higher level with federal reimbursement.

#### Mandy Garrett – Income Maintenance/Eligibility Supervisor

- Three Rivers Zone Office Information
  - Current Openings: New position added for a Support Specialist. We need to readvertise as they didn't get an employment acceptance.
  - Stats for the TRHSZ are now available.
- Medicaid
  - Total Households: October 2023 – 568 November 2023 – 491
  - Total Individuals: October 2023 – 1,108 November 2023 – 998
  - Total Benefits: N/A
- SNAP
  - Total Households: October 2023 – 519 November 2023 – 492
  - Total Individuals: October 2023 – 1360 November 2023 – 1248
  - Total Benefits Paid: October 2023 \$648,000 November 2023 \$630,700
- LIHEAP
  - Total Households: October 2023 – 400 November 2023 – 256
  - Total Individuals: October 2023 – 969 November 2023 – 636
  - Total Benefits: October 2023 -- \$11.9K November 2023 -- \$18.6K
- TANF (Temporary Assistance for Needy Families)
  - Total Households: October 2023 – 59 November 2023 – 57
  - Total Individuals: October 2023 – 238 November 2023 – 205
  - Total Benefits: October 2023 -- \$40.3K November 2023 -- \$38.2K.
- Call Center November Stats
  - Avg Que Time 6:53
  - Avg Initial Talk Time 5:42
  - Avg Talk Time 10:15
  - Quick drop 150

#### Jenny Wetsch – Child Protection

- See the attached Statistical information which was presented during the meeting.
  - 89 total reports in November. 1 Report in Grant County and 0 Reports for Sioux County.
    - 54 assigned as Full.
    - 3 ATP Assessments.
    - 32 Administratively Assessed or Administrative Referrals.
    - 0 Alt Response.
    - 0 Substance Exposed Infant (SEI)
    - 4 Child Sex Cases
    - 0 Prenatal Drug Cases
    - 0 Courtesy Interview Requests from other zones/1Law Enforcement
    - 0 Conflict cases for another Zone

- We have begun delivering donated presents.

**Natalie Anderson – Foster Care/In Home/FP Licensing**

- See the attached statistical information which was presented during the meeting.
- Currently we have 72 cases.
  - 55 Foster Care
  - 17 In-Home Cases, ICPC, Courtesy Case Management & Home Study's
  - 31 Foster Homes/PATH
  - 1 QRTP/PRTF
  - 18 Relative Care
  - 4 18+
  - 1-YCC
- Sara Moran has resigned her position. We have begun interviewing for a replacement.

**Eligibility Redesign Update**

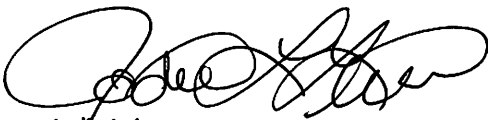
- Dennis met with staff regarding concerns and solutions.
- The directors are developing a spreadsheet for all zones to document their concerns and solutions.
- There will be a meeting with Michelle Gee on January 9 regarding the concerns and solutions. The hope is to provide better customer service.
- The state did get approval to start issuing EBT cards based on who qualifies for the immediate need. Others will continue to be issued through the mail. This is expected to begin sometime the end of February or beginning of March.

**Adjourn:**

- Moved by Heidi Peltz, seconded by Dawson Holle to adjourn the meeting at 11:02 AM. Motion carried.

**Next Meeting January 18, 2024 – 10 AM, Mandan**

**Respectfully Submitted,**



**Jodie Leier  
Fiscal Services  
Three Rivers Human Service Zone**



**Morton County**

**Expenditure Report with Detail Options**

Fiscal Year: 2023-2023

From Date: 11/1/2023

To Date: 11/30/2023

Account Mask: 77777777

Exclude PR encumbrance  Include pre encumbrance  Print accounts with zero balance

Account Number / Description

Expended PTD

Original Budget

Amended Budget

Expended YTD

Encumbered YTD

Unexpended Bal

% Used

**SOCIAL WELFARE FUND**

**SOCIAL SERVICES ADMIN DEPARTMENT**

207.450.6101 / SALARIES	\$26,289.92	\$0.00	\$359,204.05	\$285,973.07	\$0.00	\$73,230.98	79.61%
207.450.6103 / TEMPORARY SALARIES	\$1,066.45	\$0.00	\$20,165.42	\$10,257.33	\$0.00	\$9,908.09	50.87%
207.450.6104 / LEAVE PAYOUTS	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
207.450.6110 / SERVICE AWARDS	\$85.80	\$0.00	\$0.00	\$1,985.80	\$0.00	(\$1,985.80)	0.00%
207.450.6111 / ON CALL SALARIES	\$0.00	\$0.00	\$1,520.00	\$0.00	\$0.00	\$1,520.00	0.00%
207.450.6121 / PAID OVERTIME	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
207.450.6211 / HEALTH INSURANCE	\$4,875.82	\$0.00	\$74,956.68	\$49,578.41	\$0.00	\$25,378.27	66.14%
207.450.6221 / FICA MATCH	\$1,978.77	\$0.00	\$30,668.05	\$21,399.71	\$0.00	\$9,268.34	69.78%
207.450.6300 / NDPERS DEF. BENEFIT	\$3,748.98	\$0.00	\$53,955.48	\$40,779.78	\$0.00	\$13,175.70	75.58%
207.450.6324 / PROFESSIONAL ASSOCIATIONS	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
207.450.6339 / MEMBERSHIPS & REGISTRATIONS	\$0.00	\$0.00	\$7,800.00	\$815.00	\$0.00	\$7,185.00	7.88%
207.450.6341 / TRAVEL EXPENSE	\$106.19	\$0.00	\$49,500.00	\$13,921.25	\$0.00	\$35,578.75	28.12%
207.450.6344 / VEHICLE & EQUIP REPAIR & MAINTENANC	\$0.00	\$0.00	\$0.00	\$10,820.72	\$0.00	(\$10,820.72)	0.00%
207.450.6359 / POSTAGE	\$0.00	\$0.00	\$0.00	\$1,262.62	\$0.00	(\$1,262.62)	0.00%
207.450.6380 / MOBILE COMMUNICATIONS	\$1,626.22	\$0.00	\$1,200.00	\$9,958.42	\$0.00	(\$8,758.42)	829.87%
207.450.6383 / PUBLISHING & PRINTING	\$0.00	\$0.00	\$4,500.00	\$167.02	\$0.00	\$4,332.98	3.71%
207.450.6401 / OFFICE MATERIALS	\$495.88	\$0.00	\$5,000.00	\$4,698.32	\$0.00	\$301.68	93.97%
207.450.6851 / CAPITAL OUTLAY-EQUIPMENT	\$1,440.00	\$0.00	\$4,400.00	\$20,493.58	\$0.00	(\$16,093.58)	465.76%
207.450.6805 / SAFETY/PERMANENCY FUNDS	\$0.00	\$0.00	\$0.00	\$18.61	\$0.00	(\$18.61)	0.00%
207.450.6827 / TERMINAL COST	\$200.00	\$0.00	\$500.00	\$1,730.00	\$0.00	(\$1,230.00)	346.00%
207.450.6892 / COPIER EXPENSE	\$1,595.60	\$0.00	\$0.00	\$3,101.03	\$0.00	(\$3,101.03)	0.00%
<b>Total For SOCIAL SERVICES ADMIN</b>	<b>\$43,309.61</b>	<b>\$0.00</b>	<b>\$633,589.88</b>	<b>\$476,780.67</b>	<b>\$0.00</b>	<b>\$156,809.01</b>	<b>75.25%</b>
<b>INCOME MAINT(ELIGIBILITY) DEPARTMENT</b>							
207.451.8101 / SALARIES	\$103,439.30	\$0.00	\$1,212,759.60	\$1,115,032.78	\$0.00	\$97,726.82	91.94%
207.451.8121 / OVERTIME PAY	\$907.17	\$0.00	\$0.00	\$1,228.84	\$0.00	(\$1,228.84)	0.00%
207.451.8211 / HEALTH INSURANCE	\$22,788.33	\$0.00	\$318,057.84	\$241,549.81	\$0.00	\$76,508.03	75.95%

**Morton County**

**Expenditure Report with Detail Options**

Fiscal Year: 2023-2023

From Date: 11/1/2023

To Date: 11/30/2023

Account Mask: 77777777

Exclude PR encumbrance  Include pre encumbrance  Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.451.6221 / FICA MATCH	\$7,368.11	\$0.00	\$92,776.13	\$78,994.59	\$0.00	\$13,781.54	85.15%
207.451.6300 / NDPERS DEFINED BENEFIT	\$14,750.40	\$0.00	\$172,939.52	\$158,943.69	\$0.00	\$13,995.83	91.91%
207.451.6341 / TRAVEL EXPENSE	\$0.00	\$0.00	\$3,000.00	\$539.06	\$0.00	\$2,460.94	17.97%
207.451.6390 / MOBILE COMMUNICATIONS	\$0.00	\$0.00	\$500.00	\$158.30	\$0.00	\$343.70	31.28%
207.451.6401 / OFFICE SUPPLIES	\$0.00	\$0.00	\$1,500.00	(\$1,039.94)	\$0.00	\$2,539.94	-69.33%
207.451.6651 / CAPITAL OUTLAY-EQUIPMENT	\$0.00	\$0.00	\$11,000.00	\$0.00	\$0.00	\$11,000.00	0.00%
207.451.6827 / TERMINAL COST	\$100.00	\$0.00	\$2,000.00	\$1,015.00	\$0.00	\$985.00	50.75%
Total For INCOME MAINT(ELIGIBILITY)	\$149,351.31	\$0.00	\$1,814,533.09	\$1,596,420.13	\$0.00	\$218,112.96	87.98%
<b>SOCIAL SERVICES-MIXED DEPARTMENT</b>							
207.452.6101 / SALARIES	\$43,758.40	\$0.00	\$573,430.11	\$487,746.21	\$0.00	\$85,683.90	85.06%
207.452.6104 / LEAVE PAYOUTS	\$0.00	\$0.00	\$0.00	\$10,421.15	\$0.00	(\$10,421.15)	0.00%
207.452.6111 / STANDBY SALARIES	\$950.00	\$0.00	\$0.00	\$10,300.00	\$0.00	(\$10,300.00)	0.00%
207.452.6121 / OVERTIME PAY	\$0.00	\$0.00	\$0.00	\$4,318.39	\$0.00	(\$4,318.39)	0.00%
207.452.6211 / HEALTH INSURANCE	\$5,549.39	\$0.00	\$84,072.24	\$60,068.89	\$0.00	\$24,003.35	71.45%
207.452.6221 / FICA MATCH	\$3,281.61	\$0.00	\$43,867.40	\$37,825.52	\$0.00	\$6,041.88	86.23%
207.452.6300 / NDPERS DEFINED BENEFIT	\$6,239.94	\$0.00	\$81,771.12	\$69,552.49	\$0.00	\$12,218.63	85.06%
207.452.6324 / PROFESSIONAL ASSOCIATIONS	\$150.00	\$0.00	\$0.00	\$225.00	\$0.00	(\$225.00)	0.00%
207.452.6339 / MEMBERSHIPS, REGISTRATIONS & SUBSCR	\$0.00	\$0.00	\$0.00	\$69.00	\$0.00	(\$69.00)	0.00%
207.452.6341 / TRAVEL EXPENSE	\$504.67	\$0.00	\$7,800.00	\$6,333.66	\$0.00	\$1,466.34	81.20%
207.452.6360 / MOBILE COMMUNICATIONS	\$297.22	\$0.00	\$3,120.00	\$1,907.42	\$0.00	\$1,212.58	61.14%
207.452.6401 / OFFICE SUPPLIES	\$247.61	\$0.00	\$1,000.00	\$366.31	\$0.00	\$633.69	36.63%
207.452.6651 / CAPITAL OUTLAY-EQUIPMENT	\$0.00	\$0.00	\$8,800.00	\$0.00	\$0.00	\$8,800.00	0.00%
207.452.6913 / HIGH RISK DAY CARE	\$0.00	\$0.00	\$17,250.00	(\$5,412.40)	\$0.00	\$22,662.40	-31.38%
207.452.6927 / TERMINAL COST	\$45.00	\$0.00	\$500.00	\$470.00	\$0.00	\$30.00	94.00%
Total For SOCIAL SERVICES-MIXED	\$61,023.84	\$0.00	\$821,610.87	\$684,191.64	\$0.00	\$137,419.23	83.27%
<b>CHILD PROTECTIVE SERVICES DEPARTMENT</b>							
207.453.6101 / SALARIES	\$33,008.00	\$0.00	\$385,041.78	\$322,666.27	\$0.00	\$62,375.51	83.80%
207.453.6111 / STANDBY SALARIES	\$500.00	\$0.00	\$0.00	\$5,750.00	\$0.00	(\$5,750.00)	0.00%

**Morton County**

**Expenditure Report with Detail Options**

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From Date: 11/1/2023

To Date: 11/30/2023

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207.453.6211 / HEALTH INSURANCE	\$4,788.94	\$0.00	\$57,906.12	\$39,182.50	\$0.00	\$18,723.62	67.67%
207.453.6221 / FICA MATCH	\$2,443.22	\$0.00	\$29,455.70	\$24,152.06	\$0.00	\$5,303.64	81.99%
207.453.6300 / NDPERS DEFINED BENEFIT	\$4,706.94	\$0.00	\$54,906.97	\$45,433.50	\$0.00	\$9,473.47	82.75%
207.453.6324 / PROFESSIONAL ASSOCIATIONS	\$75.00	\$0.00	\$0.00	\$150.00	\$0.00	(\$150.00)	0.00%
207.453.6336 / MEMBERSHIPS, REGISTRATIONS & SUBSCR	\$0.00	\$0.00	\$0.00	\$449.07	\$0.00	(\$449.07)	0.00%
207.453.6341 / TRAVEL EXPENSE	\$0.00	\$0.00	\$2,500.00	\$227.33	\$0.00	\$2,272.67	9.08%
207.453.6360 / MOBILE COMMUNICATIONS	\$212.30	\$0.00	\$2,070.00	\$1,271.65	\$0.00	\$798.35	61.43%
207.453.6401 / OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$2,789.96	\$0.00	(\$2,789.96)	0.00%
207.453.6416 / MEDICAL & LICENSES	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	(\$150.00)	0.00%
207.453.6651 / CAPITAL OUTLAY-EQUIPMENT	\$0.00	\$0.00	\$6,600.00	\$0.00	\$0.00	\$6,600.00	0.00%
207.453.6627 / TERMINAL COST	\$50.00	\$0.00	\$300.00	\$450.00	\$0.00	(\$150.00)	150.00%
Total For CHILD PROTECTIVE SERVICES	\$45,934.40	\$0.00	\$538,780.57	\$442,672.34	\$0.00	\$96,108.23	82.16%
<b>PARENT AID DEPARTMENT</b>							
207.455.6101 / SALARIES	\$7,155.68	\$0.00	\$61,631.29	\$65,966.33	\$0.00	(\$4,335.04)	107.03%
207.455.6211 / HEALTH INSURANCE	\$3,268.04	\$0.00	\$7,935.00	\$27,017.96	\$0.00	(\$19,082.96)	340.49%
207.455.6221 / FICA MATCH	\$475.05	\$0.00	\$4,714.79	\$4,562.20	\$0.00	\$152.59	96.76%
207.455.6300 / NDPERS DEFINED BENEFIT	\$1,020.39	\$0.00	\$8,788.62	\$9,406.85	\$0.00	(\$618.23)	107.03%
207.455.6341 / TRAVEL EXPENSE	\$0.00	\$0.00	\$500.00	\$500.19	\$0.00	(\$0.19)	100.04%
207.455.6360 / MOBILE COMMUNICATIONS	\$84.92	\$0.00	\$1,020.00	\$508.66	\$0.00	\$511.34	49.87%
207.455.6401 / OFFICE SUPPLIES	\$29.28	\$0.00	\$300.00	\$267.46	\$0.00	\$32.54	89.15%
207.455.6651 / CAPITAL OUTLAY-EQUIPMENT	\$0.00	\$0.00	\$2,200.00	\$0.00	\$0.00	\$2,200.00	0.00%
207.455.6627 / TERMINAL COST	\$10.00	\$0.00	\$500.00	\$80.00	\$0.00	\$420.00	16.00%
Total For PARENT AID	\$12,043.36	\$0.00	\$87,589.70	\$108,309.65	\$0.00	(\$20,719.95)	123.66%
<b>IN-HOME CARE SPECIALIST DEPARTMENT</b>							
207.456.6101 / SALARIES	\$2,264.95	\$0.00	\$37,190.93	\$24,797.19	\$0.00	\$12,393.74	66.68%
207.456.6211 / HEALTH INSURANCE	\$1,219.55	\$0.00	\$7,935.00	\$11,933.16	\$0.00	(\$3,998.16)	150.39%
207.456.6221 / FICA MATCH	\$110.31	\$0.00	\$2,845.11	\$1,195.36	\$0.00	\$1,649.75	42.01%
207.456.6300 / NDPERS DEFINED BENEFIT	\$322.99	\$0.00	\$5,303.43	\$3,536.10	\$0.00	\$1,767.33	66.68%

**Morton County**

**Expenditure Report with Detail Options**

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207.456.6360 / MOBILE COMMUNICATIONS	\$82.47	\$0.00	\$990.00	\$494.39	\$0.00	\$495.61	49.94%
207.456.6401 / OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$73.18	\$0.00	(\$73.18)	0.00%
Total For IN-HOME CARE SPECIALIST	\$4,000.27	\$0.00	\$54,264.47	\$42,029.38	\$0.00	\$12,235.09	77.45%
<b>HUMAN SERVICES ZONE BOARD DEPARTMENT</b>							
207.457.6101 / SALARIES	\$0.00	\$0.00	\$400.00	\$50.00	\$0.00	\$350.00	12.50%
207.457.6221 / FICA MATCH	\$0.00	\$0.00	\$30.60	\$3.83	\$0.00	\$26.77	12.52%
207.457.6341 / TRAVEL EXPENSE	\$155.89	\$0.00	\$4,828.00	\$1,967.62	\$0.00	\$2,860.38	40.75%
Total For HUMAN SERVICES ZONE BOARD	\$155.89	\$0.00	\$5,258.60	\$2,021.45	\$0.00	\$3,237.15	38.44%
<b>FOSTER CARE COURT COSTS DEPARTMENT</b>							
207.459.6911 / EXPERT/PROFESSIONAL WITNESS FEES	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Total For FOSTER CARE COURT COSTS	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
<b>SAFETY/PERMANENCY DEPARTMENT</b>							
207.461.6905 / SAFETY/PERMANENCY FUNDS	\$1,585.61	\$0.00	\$15,000.00	\$17,687.62	\$0.00	(\$2,687.62)	117.92%
Total For SAFETY/PERMANENCY	\$1,585.61	\$0.00	\$15,000.00	\$17,687.62	\$0.00	(\$2,687.62)	117.92%
<b>GENERAL ASSISTANCE DEPARTMENT</b>							
207.462.6499 / MISCELLANEOUS EXPENSE	\$118.09	\$0.00	\$7,800.00	\$1,838.54	\$0.00	\$5,961.46	23.57%
207.462.6904 / GA BURIALS	\$3,500.00	\$0.00	\$30,000.00	\$19,957.40	\$0.00	\$10,042.60	66.52%
Total For GENERAL ASSISTANCE	\$3,618.09	\$0.00	\$37,800.00	\$21,795.94	\$0.00	\$16,004.06	57.66%
Total For SOCIAL WELFARE	\$321,022.38	\$0.00	\$4,010,906.98	\$3,391,888.82	\$0.00	\$619,018.16	84.57%

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2023-2023

From Date: 11/1/2023

To Date: 11/30/2023

Account Mask: ?????????

Exclude PR encumbrance  Include pre encumbrance  Print accounts with zero balance

Account Number / Description

Expended PTD

Original Budget

Amended Budget

Expended YTD

Encumbered YTD

Unexpended Bal

% Used

Grand Total:

\$321,022.38

\$0.00

\$4,010,906.98

\$3,391,888.82

\$0.00

\$619,018.16

84.57%

End of Report

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There are approx. 120ish SRST foster children placed in ND foster homes that I help facilitate visits . This number is probably larger, the Tribe has approx. 300+ in care, but they won't really tell you where the children are placed. 39 of these placements are SD IV E foster care cases, 36 ND Tribal IV E cases and approx. 200+ tribal 638 foster care placements. Standing Rock currently has 36 ND IV E cases and 38 SD IV E case placed in ND foster homes.

I attend ND IV E and Tribal IV E eligibility meeting. I spend a lot of time with Medicaid issues with the foster kids Medicaid, bills not being paid, getting SD foster kids on ND Medicaid, and talking with business offices of medical facilities clearing up nonpayment issues with foster children.

Turtle Mountain has a new worker, doing the IV E Admin Reimbursement claims and I have been helping her develop a system to submit the claims. It's can be overwhelming if you have never done it before.

ND will release the new FMAP amounts that Tribes can claim for expenses during the 23-25 biennium. I haven't seen the new amounts, but I have been told they are similar to last years amounts. The MOU's need to be signed by the Tribes and they can start billing. I anticipate Standing Rock, MHA and Turtle Mountain will require some assistance. They all have new people in the financial positions. Spirit Lake has an experienced worker.

You can bill IV E admin reimbursement and FMAP for the same time period and this was discussed at the Oct 18<sup>th</sup> meeting in Belcourt and there was interest from the tribes. I expect I'll be doing so training on this process.

I have done the indirect expenses for Sioux County since we went to a zone in 2020. I exam the bills, prepare the vouchers, submit them to the Sioux County Auditor to prepare the checks and pay

the bills, about \$3500.00ish a month. These numbers are submitted to Jodie Leier for the 119 indirect cost report that is submitted to the state.

Standing Rock requested assistance with visits again and I did 22 visits for SRST in the month of November, primarily in the last 2 weeks, because they are slow to let me know they need a visit done.

*Vincent Gillette*

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# Three Rivers Human Service Zone- Economic Assistance Report

December 2023

## Three Rivers Zone office information:

- Current Openings: Support Specialist

## Three Rivers Zone Stats:

### **SNAP Program ( Supplemental Nutritional Assistance Program)**

	<u>Oct-23</u>	<u>Nov-23</u>
Total Households	519	492
Total individuals	1,360	1,248
Total benefit amount	\$648.8k	\$630.7k

### **LIHEAP Program (Low income Home Energy Assistance Program)**

	<u>Oct-23</u>	<u>Nov-23</u>
Total Households	400	256
Total individuals	969	636
Total Benefits	\$11.9k	\$18.6k

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### **Child Care Assistance Program**

	<u>Oct-23</u>	<u>Nov-23</u>
Total Households	47	25
Total individuals	156	94
Total Benefits	\$106.7k	\$102.3k

### **Health Care Coverage**

	<u>Oct-23</u>	<u>Nov-23</u>
Total Households	568	491
Total individuals	1,108	998
Total Benefits	N/A	

### **TANF (Temporary Assistance for Needy Families)**

	<u>Oct-23</u>	<u>Nov-23</u>
Total Households	59	57
Total individuals	238	205
Total Benefits	\$40.3k	\$38.2k

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Call Center information (statewide):

**November Stats**

<b>Avg. Queue time</b> <b>00:06:53</b> +00:03:27	<b>Avg. Initial Talktime</b> <b>00:05:42</b> +00:00:27
<b>Quickdrop</b> <b>150</b>	<b>Avg. Talktime</b> <b>00:10:15</b> +00:01:40

<b>Avg. Int. Talktime</b> <b>00:05:42</b> +00:00:27	<b>Avg. Queue Time</b> <b>00:06:53</b> +00:03:27
<b>Max Int. Talktime</b> <b>01:42:54</b> +00:04:55	<b>Max Queue Time</b> <b>03:58:56</b> +02:54:21

UCC Name	Volume	Accepted	Missed	Quickdrops	Forwarded	Voicemail	Overflow	No Skill	SLA	Avg. Queue	Avg. Talktime	Out
ucc-dhhspsc...	43430	28555	11985	150	737	0	0	2003	18%	00:06:53	00:10:15	85
DHHS CSC	34498	23269	10514	141	574	0	0	0	19%	00:05:44	00:10:47	0
DHHS CSC T...	6929	5286	1471	9	163	0	0	0	10%	00:12:34	00:07:53	0
	2003	0	0	0	0	0	0	2003	100%		00:00:00	85
<b>Total</b>	<b>43430</b>	<b>28555</b>	<b>11985</b>	<b>150</b>	<b>737</b>	<b>0</b>	<b>0</b>	<b>2003</b>	<b>18%</b>	<b>00:06:53</b>	<b>00:10:15</b>	<b>85</b>

## THREE RIVERS HUMAN SERVICE ZONE

### Child Protection Reports November 1 to November 30th

-Of the 89 total reports in September, 32 Administratively Assessed (AA)/Administrative Referrals (AR), and 3 Assessment Terminated in Progress (ATP).

Grant County- 1

Sioux County- 0 (non-reservation cases)

\* Total number of Substance Exposed Infant (SEI) cases- 0

\* Total number of Child Sexual Behavior (CSB) cases- 4

\*Total number of Prenatal Exposure (drugs/alcohol)- 0

\*Total number of courtesy interview requests- 0 from another zone, 1 LE assist

\* Conflict cases for another Zone- 0

**Beginning Nov caseload-**

**Opened/Closed- Nov 1- Nov 30th-**

CPS Supervisor (JW)- 8

Opened-5, Closed-2, End- 11 (\*0 combine)

CPS Worker (KO)- 20

Opened-7, Closed- 10, End-7 (\*3 new reports received on open cases)

CPS Worker (AS)- 22

Opened-7, Closed-17, End-12 (\*5 new reports received on open cases)

CPS Worker (MH)-23

Opened-5, Closed-4, End-24 (\*8 new reports received on open cases)

CPS Worker (BM)- 15

Opened-7, Closed-10, End-12 (\*2 new reports received on open case)

CPS Worker (TJ)- 8

Opened-7, Closed- 6, End- 9 (\*1 new report received on open case)

### Parent Aide Caseload

CM -	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct
	12	10	13	12	9	10	10	11	13	13	13	vacant	7	10

JA-	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct
	11	9	11	7	6	vacant	7	8	10	10	12	13	14	13

**TOTAL 960 REP (Full, ATP, AA, AR, Combine)**

	2021	2022	2023
JANUARY	74	67	90
FEBRUARY	93	83	83
MARCH	107	88	95
APRIL	81	81	86
MAY	85	86	76
JUNE	77	79	68
JULY	55	59	70
AUGUST	79	74	98
SEPTEMBER	93	85	108
OCTOBER	74	66	82
NOVEMBER	87	71	89
DECEMBER	77	71	
YEAR TOTAL	982	910	945

**FULL AND ATP (includes combined 960's)**

	2021	2022	2023
JANUARY	50	31	53
FEBRUARY	64	41	43
MARCH	69	55	56
APRIL	56	52	53
MAY	58	57	44
JUNE	41	40	36
JULY	33	36	44
AUGUST	45	39	55
SEPTEMBER	50	38	62
OCTOBER	50	30	44
NOVEMBER	45	43	57
DECEMBER	40	40	
YEAR TOTAL	601	502	547

# TRHSZ FOSTER CARE / IN-HOME

## CASE LOADs November 2023

**CASE LOADS TOTALS = 72 (69)**

**55 Foster care – (Foster care is counted by child)**

31- foster homes/PATH      1-QRTP/PRTF      18-Relative Care      4-18+ 1-YCC

**17 In-Home Cases, ICPC, Courtesy Case management & Home studies**

	Opened	Closed
<b>2023</b>		
June	7	8
July	4	1
August	3	5
September	6	1
October	2	4
November	0	3

**2021 – TRHSZ**

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
87	92	90	92	89	96	103	104	104	105	100	109

**2022- TRHSZ**

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
103	112	111	107	100	99	94	82	84	79	83	82

**2023-TRHSZ**

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
77	66	72	74	74	72	68	69	74	74	72	

**2023**

<b>KC   SM</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>
<b>Foster Care</b>	<b>1</b>	<b>1</b>		<b>6</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>In-Home</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>2</b>
<b>Total</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>11</b>	<b>6</b>	<b>5</b>	<b>5</b>

<b>KG</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>
<b>Foster Care</b>	<b>7</b>	<b>5</b>	<b>9</b>	<b>8</b>	<b>8</b>	<b>9</b>	<b>9</b>
<b>In-Home</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>4</b>	<b>5</b>	<b>4</b>	<b>2</b>
<b>Total</b>	<b>10</b>	<b>7</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>13</b>	<b>11</b>

<b>TM</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>
<b>Foster Care</b>	<b>4</b>	<b>4</b>	<b>6</b>	<b>8</b>	<b>9</b>	<b>9</b>	<b>8</b>
<b>In-Home</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Total</b>	<b>7</b>	<b>8</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>13</b>	<b>12</b>

<b>TS</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>
<b>Foster Care</b>	<b>4</b>	<b>5</b>	<b>7</b>	<b>6</b>	<b>9</b>	<b>9</b>	<b>9</b>
<b>In-Home</b>	<b>4</b>	<b>3</b>	<b>3</b>	<b>4</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Total</b>	<b>8</b>	<b>8</b>	<b>10</b>	<b>10</b>	<b>11</b>	<b>11</b>	<b>11</b>

<b>NK</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>
<b>Foster Care</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>
<b>In-Home</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Total</b>	<b>11</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>11</b>	<b>11</b>	<b>11</b>

<b>JD</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>
<b>Foster Care</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>8</b>
<b>In-Home</b>	<b>5</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>6</b>	<b>5</b>	<b>4</b>
<b>Total</b>	<b>13</b>	<b>12</b>	<b>13</b>	<b>12</b>	<b>12</b>	<b>11</b>	<b>12</b>

<b>EV</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>
<b>Foster Care</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>SL</b>	<b>7</b>	<b>7</b>	<b>8</b>
<b>In-Home</b>	<b>1</b>	<b>1</b>	<b>1</b>		<b>1</b>	<b>3</b>	<b>2</b>
<b>Total:</b>	<b>12</b>	<b>12</b>	<b>12</b>		<b>8</b>	<b>10</b>	<b>10</b>

<b>LE</b>	<b>April</b>	<b>May</b>	<b>position went to CPS</b>
<b>Foster Care</b>	<b>6</b>	<b>8</b>	
<b>In-Home</b>	<b>5</b>	<b>4</b>	
<b>Total</b>	<b>11</b>	<b>12</b>	