

Three Rivers Human Service Zone Board Meeting Agenda
Three Rivers Human Service Zone 1st Floor Conference Room Mandan Office
10:00 AM - December 17, 2020

Meeting Call to Order: Chairman Dennis Meier

Roll Call:

Morton County Representatives: Ron Leingang, Jackie Buckley, Rosemary Lawson

Grant County Representatives: John Reinhardt, Charlie Steinkuehler

Sioux County Representatives: Ken Snider, John Pretty Bear

Three Rivers Human Service Zone Representatives: Brenda McAllister, Vince Gillette, Jessica Beck, Jody Leier, Brenda Peterson, Jenny Wetsch

Guests: Amber Schriock

Approval of Agenda

Moved by Charlie seconded by Rosemary to approve the agenda as printed and emailed out. Motion Carried.

Approval of Minutes from November 19, 2020

Moved by Charlie seconded by Ken to approve the minutes as corrected. Motion carried.

Review and Approval of December 2020 Bills:

Moved by Charlie seconded by Ken to approve the monthly bills. On a roll call vote with all members voting aye motion carried. See vote tally at the bottom of the minutes.

Budget Review

- Currently we are 6% under budget
- No major needs at this time
- 3 laptops were purchased in October from the Capital Outlay Equipment line item. These were purchased to accommodate staff that needed to work from home due to the pandemic. Staff would not need to take their desktops home.
- There were no questions from the board on the Budget Review.

Zone Program Stats:

Grant County – Jessica Beck

TANF 1

ACA 157

QS 29 – 3

MA TECS 38

MA Vision 15

8 SNAP Reviews

15 Medicaid Reviews

SNAP 86

CCAP 9

LIHEAP 145

IV-E 58 – 2

1 CCAP Review

No Closures

- There will not be many more LIHEAP
- IV-E Cases have doubled

Sioux County - Brenda McAllister

TANF 100 open – 4 pending – 3 pending interviews

CCAP – 2 open

SNAP – 478 open 12 pending, 16 pending interviews

HCC – 1049 open, 8 pending

- No need of additional PPE
- All are working in the office
- Office remains closed
- New employee – eligibility worker started on Dec. 14th
- Did get approval to hire front office person – in process

Legacy

TECS QS – 35

TECS MA 49

Vision MA -105

Morton County - Brenda Peterson November/December Applications

393 total applications

TANF – 14

SNAP – 50

Medicaid – 63

Child Care – 10

GA Burial – 0

LIHEAP – 19

- LIHEAP numbers are down
- SNAP and Medicaid are up
- Closures are the same
- Down 2 full time workers – 1 due to surgery and the other due to COVID
- There will be some changes in workload
 - Sioux County will be doing TANF and Sioux County's SNAP will be transferred to Morton County

Foster Care – Jenny Wetsch for Natalie Anderson

Total – 83

62 Foster Care

24 in Foster Homes

10 Group Care

29 Relative Care

0 Hospital

Foster Home Studies

General – 32

Specific – 7

Relicensing – 2

In Process – 7

New Inquiries – 6

Kinship/ICPC/Guardian – 2

Child Protection – Jenny Wetsch

Total Reports 62

Administrative Assessed – 17

Assessments Terminated – 7

Grant County – 0

Administrative Referrals – 8

Sioux County – 0

Alternative Response - 0

Abuse Reports – 13

Courtesy Interviews – 0

Prenatal Exposure – 1

Neglect Reports – 48

409 CPS Reports so far in 2020

- Went live with Child Protection Redesign
- Learning by doing
- Training for statewide Intake and hope to go live on January 4th
 - This was supposed to reduce paperwork. Have not seen that so far.
 - Assessment is supposed to be reduced.

Office 365 Update – Amber Schriock NRG

- Office 365 is installed on all 3 counties' PCs
- SharePoint is not available yet
- Nothing has been done on the file structure system on the state side
- The goal was to get it running by January 1, but that probably will not happen until all zones have it installed.
- All zones will need to get nd.gov accounts before the process can be completed.

Review of Monthly Bills Process

- Moved by Ken seconded by Charlie to change the process for approving monthly bills. One board member on a rotating basis will come into the Morton Zone Office to go through the bills the day before or before the meeting. Motion carried.

Zone Board Members Term Expirations

- No expirations from Sioux County
- Grant County – John Reinhardt will replace Myles Stoller
- Morton County – Rosemary Lawson and Ron Leingang's terms are up. Rosemary has sent in her application. The Morton Commission will be discussing portfolios at its next meeting.

State Zone Board Member Association (Future of the board)

- Is there a need to rejuvenate this organization?
- Participation dwindled in the past.
- Dennis will get more information from Steve Reiser for more information.
- Questions were asked: how often they will meet, what will the dues be.

Zone Director Performance Evaluation

- Edgar is the lead and will be contacting the Zone Board members.
- A special board meeting will be held December 29, 2020 at 10:00am to discuss the evaluation of Dennis Meier.

Other:

- John Reinhardt from Grant County brought up a concern about a one call incident that occurred in Grant County. There was a concern from the Grant County Sheriff's office about the response of a call that was received on December 9, 2020.

Next Meeting: January 21, 2021 — 10 AM, Mandan

Moved by Charlie seconded by Ken to adjourn the meeting. Motion carried.

Respectfully Submitted,

Jackie Buckley

Three Rivers Human Service Zone Secretary

December Three Rivers Human Service Zone Meeting Voting Tally

Name	Bill Pay Approval		
Charlie Steinkuehler	y		
Ron Leingang	y		
Rosemary Lawson	y		
Edgar Olivera	Absent		
Jackie Buckley	y		
Dennis Meier	y		
John Reinhardt	y		
John Pretty Bear	Absent when vote taken		
Ken Snider	y		