

**Three Rivers Human Service Zone Board
Meeting Agenda
Three Rivers Human Service Zone 1st Floor Conference Room
Mandan Office
210 2nd Ave. NW Mandan
10:00 AM – November 18, 2021**

Meeting Call to Order:

Roll Call:

Approval of Agenda

Approval of Minutes from October 21, 2021

Review and Approval of November 2021 Bills:

Budget Review

Zone Program Stats

GA Bural Assistance Manual

COVID Bonus Workgroup

Other:

Next Meeting: December 16, 2021 – 10 AM, Mandan

**Three Rivers Human Service Zone Board
Meeting Agenda
Three Rivers Human Service Zone 1st Floor Conference Room
Mandan Office
210 2nd Ave. MW Mandan
10:00 AM – October 21, 2021**

Meeting Called to Order:

- Chairman, Dennis Meier, called the meeting to order

Roll Call:

Mandan: Jackie Buckley, Heidi Peltz, Rosemary Lawson, Dennis Meier

Carson: John Reinhardt, Charlie Steinkuehler

Fort Yates: Ken Snider, John Pretty Bear

Staff Present: Vince Gillette, Brenda Peterson, Jodie Leier, Natalie Anderson, Jenny Wetsch

Approval of Agenda

- Moved by Rose Mary seconded by John Reinhardt to approve the agenda as presented. Motion carried.

Approval of Minutes from September 16, 2021

- Moved by Heidi seconded by John to approve the minutes as presented. Motion carried.

Review and Approval of October 2021 Bills

- Jackie went through the bills prior to the meeting
- Moved by Jackie seconded by John Reinhardt to approve the October bills. Roll call vote approved. See Table Below. Motion carried.

Budget Review:

- The zone continues to operate under budget

Zone Program Stats:

Vince Gillette – Tribal Liaison

- The Standing Rock Tribal Chairman election is under review.
- Sex trafficking of 25 tribal youth in the last month as reported by the Police Youth Bureau
- Sioux County currently has 18 active cases of Covid and has 15 deaths from Covid.
- The Sioux County Courthouse is open to the public by appointment only. Social Services is closed to the public, we continue to help clients through the door.
- Social Services completed its move to the Sioux County Courthouse on Oct 1st.
- Standing Rock Tribal CPS lost one of its most seasoned workers. She had 49 cases that are being divided up among current workers, including the case managers from SD, so things are in a bit of transition at CPS.
- Vince has completed 17 visits since the last board meeting. Vince continues to help arrange about 40 visits for tribal kids placed throughout the state.
- Vince is still spending a lot of time with Foster Care Medicaid issues for the tribe attempting to get foster kids on Medicaid. This is taking a lot of my time.

- Tribal CPS is short staffed and is having difficulty returning calls due to be short staffed. Because of this, Vince is spending a lot of relaying information and getting forms signed.
- Dennis and Vince meet monthly with the Director of CPS and any other zone workers than have children in their homes. Vince is also involved in a monthly meetings with the FC unit and the tribe going over the status of the IV E applications and cases.
- Vince met with the Region VII zone directors yesterday in Washburn and they will meet again in December. Zone directors feel it is helpful having Vince at these meetings to get the pulse of the Standing Rock Tribal CPS and areas of need.

Child Protection – Jenny Wetsch

- 93 total reports
 - 36 Administratively Assessed
 - 7 Administrative Referrals
 - 9 Assessment Terminated
 - Grant County – 2 – 1 was transferred to Ward County – family relocated
 - Sioux County – 0
- Alternative Response Cases – 2
- Child Sexual Behavior – 3
- Prenatal Exposure – 1
- Courtesy Requests – 1
- Closing as many applications as getting new ones

Foster Care – Natalie Anderson

- Case load Total – 104
- Foster Care – 76
 - Foster homes – 39
 - Group Care – 6
 - Relative Care – 31
 - Shelter YW – 0
- 28 In-Home Cases, ICPC and Courtesy Case Management
- Still struggling with kids in need of placement
- Getting emails every day from the Tribe for placements
- Staff is burnt out
- State isn't doing anything about it, trying to fix it at the local level
- Youth Works rates are going up
- There has been some housing of youth at county offices

Foster Home Report: 37 Total

Relicensing – 2

In Process – 7

Guardianships – 0

Inquiries - 6

New: 6

ICPC in Process – 1

Kinship/Relative Home Study in Process – 1

Summary of Economic Assistance Programs – Brenda

Number of households Receiving Benefits by Program as of October 1, 2021

TANF – 151	SNAP – 1611
Medicaid – 4068	Child Care – 123
LIHEAP – 51	Total – 6004

- LIHEAP and SNAP applications are up. LIHEAP applications opened October 1.
- In October working as a complete zone
 - Programs are no longer broken down by the county; this may be harder to do the breakdown of reports in the future
 - 4 Groups – SNAP, TANF, Medicaid, LIHEAP and Child Care are together
- Still doing cases for Burleigh County because clients would rather use the Mandan Office

Zone Assistance for TANF Cases:

- Due to the increase in eligibility case across the zone, the TRHSZ can no longer assist RNHSZ and SDHSZ with TANF cases
- Will be finishing up all cases before October 8th

Fort Yates Office Changes

- Moved into the Sioux County Courthouse as of October 1
- Accessing the Morton County Server
- Move has been going well
- The Sioux County Office remains closed

GA Burial Assistance Manual – Brenda Peterson

- Dennis handed out the draft copy for the statewide GA Burial Policy – the draft followed many aspect of the previous Morton County policy
- It may go into effect by January 1, 2022

GA Burial Hearing Report

- The funeral home received \$3500.00 payment through another venue
- Moved by John Reinhardt seconded by Charlie to uphold the staff's initial decision regarding the denial of the GA Burial Application due to the receipt of payment which supersedes our allowable GA Burial. Motion carried with a roll call vote. See table at the bottom of board meeting minutes.
- The Mandan office will communicate with the family regarding the board's decision.

COVID Bonus Work Group

Statutory Requirements

- The employee has held a position in any zone on or before 11/30/2020. This may include an employee who transitioned from on zone to another zone with no break in employment. The employee must have successfully completed the required 6-month probationary period in the new zone prior to 11.30.2021.
- The employee is a full-time or part-time regular non-probationary employee holding a regularly funded non-temporary position. (Basically, this means they must be in an FTE and off probation.)

- The employee’s overall annual performance evaluation satisfies the agency’s performance bonus program criteria for receiving a bonus.
- The employee has not received a previous performance bonus during the fiscal year.
- No performance bonus may exceed \$1500

The COVID Workgroup is still working on the tier criteria.

Moratorium on Congregate Care Beds

- There are 372 beds in the pool
- Less than ½ are in use
- Lost beds will only be used if there are no other resources available
- The department is putting a work group together to work on challenging to place youth

Other

- The position to replace Brianna has been filled and the person will start November 1.
- Region 7 Zone Directors Meeting
 - The social service office in Mercer County has been closed and the building is sold
 - BCHSZ has reported high staff turnover, they need to request a new position in the CPS unit
 - SCHSZ is helping BCHSZ with its CPS caseload

Roll Call Votes

Name	Roll Call	Bill Approval	GA Burial
Rose Mary Lawson	P	Y	Y
Jackie Buckley	P	Y	Y
Heidi Peltz	P	Y	Y
Dennis Meier	P	Y	Y
John Reinhardt	P	Y	Y
Following Members Arrived after 10am			
Ken Snider	P		Y
Charlie Steinkuehler	P		Y
John Pretty Bear	P		Y
Edgar Olivera	A		

Next Meeting: November 18, 2021 – 10:00am, Mandan

John Pretty Bear moved to adjourn the meeting seconded by John Reinhardt. Meeting Adjourned.

Respectfully Submitted,

Jackie Buckley
Three Rivers Zone Secretary

THREE RIVERS SOCIAL SERVICES
 At Morton County, Mandan, ND 58554
MONTHLY BILLING APPROVAL SHEET
For Month of: November 2021

Vendor	Amount	
Allen, Elizabeth	10.50	
Allen, Elizabeth	75.00	
Buxton, Uriko	150.00	
Gillette, Vince	22.40	
Grey Bull, Spirit	300.00	
Hanson, Kim	9.32	
Hanson, Kim	7.34	
ITD (Carson)	5.00	
ITD (Ft Yates)	30.00	
ITD (Mandan)	165.00	
Keegan, Nicole	8.42	
Keegan, Nicole	10.50	
Meier, Dennis	9.66	
Miller, Theresa	119.66	
Mountain Plains (Youthworks)	250.00	
Pratt, Keyona	10.50	
Redmann Law	570.00	
Standing Rock Telecom	82.10	
Suda, Rachel	10.50	
Credit Card (Leier)	1,226.96	
Gas Card	504.24	
Jackie Buckley	\$50.00 (\$50 mtg per diam paid at year end) & Mileage \$4.48	
Rose Mary Lawson	\$50.00 (\$50 mtg per diam paid at year end) & Mileage \$50.40	
Edgar Oliveira	\$50.00 (\$50 mtg per diam paid at year end) (no Mileage)	
Heidi Peltz	\$50.00 (\$50 mtg per diam paid at year end) & Mileage \$ 54.88	
John Pretty Bear	\$50.00 (\$50 mtg per diam paid at year end) & Mileage \$70.56	
John Reinhardt	\$50.00 (\$50 mtg per diam paid at year end) & Mileage \$71.68	
Ken Snider	\$50.00 (\$50 mtg per diam paid at year end) & Mileage \$67.20	
Charles Steinkuehler	\$50.00 (\$50 mtg per diam paid at year end) & Mileage \$66.08	
Date <u>11/18/21</u>	Total: <u>7,731.88</u>	Zone: <u>Three Rivers</u>
APPROVALS:		
DIRECTOR:		

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2021-2021

From Date: 10/1/2021

To Date: 10/31/2021

Account Mask: ????????

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
SOCIAL WELFARE FUND							
SOCIAL SERVICES ADMIN DEPARTMENT							
207.450.6101 / SALARIES	\$24,395.58	\$0.00	\$440,832.55	\$274,038.17	\$0.00	\$166,794.38	62.16%
207.450.6103 / TEMPORARY SALARIES	\$748.80	\$0.00	\$0.00	\$11,455.50	\$0.00	(\$11,455.50)	0.00%
207.450.6104 / LEAVE PAYOUTS	\$0.00	\$0.00	\$633.58	\$0.00	\$0.00	\$633.58	0.00%
207.450.6211 / HEALTH INSURANCE	\$5,585.14	\$0.00	\$72,268.02	\$63,177.43	\$0.00	\$9,090.59	87.42%
207.450.6221 / FICA MATCH	\$1,784.52	\$0.00	\$33,772.16	\$20,370.64	\$0.00	\$13,401.52	60.32%
207.450.6241 / WORKMENS COMPENSATION	\$0.00	\$0.00	\$700.00	(\$552.56)	\$0.00	\$1,252.56	-78.94%
207.450.6251 / UNEMPLOYMENT COMPENSATION	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
207.450.6300 / NDPERS DEF. BENEFIT	\$3,453.27	\$0.00	\$55,096.24	\$38,959.32	\$0.00	\$16,136.92	70.71%
207.450.6324 / PROFESSIONAL ASSOCIATIONS	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
207.450.6339 / MEMBERSHIPS & REGISTRATIONS	\$175.00	\$0.00	\$5,000.00	\$425.00	\$0.00	\$4,575.00	8.50%
207.450.6341 / TRAVEL EXPENSE	\$318.37	\$0.00	\$50,000.00	\$17,328.15	\$0.00	\$32,671.85	34.66%
207.450.6360 / MOBILE COMMUNICATIONS	\$421.78	\$0.00	\$0.00	\$3,977.47	\$0.00	(\$3,977.47)	0.00%
207.450.6401 / OFFICE MATERIALS	\$584.22	\$0.00	\$5,000.00	\$2,562.61	\$0.00	\$2,437.39	51.25%
207.450.6418 / LICENSES	\$600.00	\$0.00	\$0.00	\$750.00	\$0.00	(\$750.00)	0.00%
207.450.6499 / CLIENT AID	\$45.04	\$0.00	\$4,500.00	\$657.95	\$0.00	\$3,842.05	14.62%
207.450.6651 / CAPITAL OUTLAY-EQUIPMENT	\$104.39	\$0.00	\$21,564.66	\$8,453.97	\$0.00	\$13,110.69	39.20%
207.450.6904 / GA BURIALS	\$0.00	\$0.00	\$18,000.00	\$1,700.00	\$0.00	\$16,300.00	9.44%
207.450.6905 / SAFETY/PERMANENCY FUNDS	\$228.47	\$0.00	\$0.00	\$2,599.79	\$0.00	(\$2,599.79)	0.00%
207.450.6907 / SHELTER CARE	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
207.450.6927 / TERMINAL COST	\$50.00	\$0.00	\$4,570.80	\$876.30	\$0.00	\$3,694.50	19.17%
Total For SOCIAL SERVICES ADMIN	\$38,494.58	\$0.00	\$720,438.01	\$446,779.74	\$0.00	\$273,658.27	62.02%
INCOME MAINT(ELIGIBILITY) DEPARTMENT							
207.451.6101 / SALARIES	\$88,114.07	\$0.00	\$1,247,923.44	\$957,591.08	\$0.00	\$290,332.36	76.73%
207.451.6121 / OVERTIME PAY	\$0.00	\$0.00	\$0.00	\$1,470.81	\$0.00	(\$1,470.81)	0.00%
207.451.6211 / HEALTH INSURANCE	\$20,821.30	\$0.00	\$254,234.12	\$200,509.11	\$0.00	\$53,725.01	78.87%
207.451.6221 / FICA MATCH	\$6,204.07	\$0.00	\$95,466.14	\$67,832.17	\$0.00	\$27,633.97	71.05%

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2021-2021

From Date: 10/1/2021

To Date: 10/31/2021

Account Mask: ?????????

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.451.6241 / WORKERS COMPENSATION	\$0.00	\$0.00	\$1,600.00	(\$1,468.49)	\$0.00	\$3,068.49	-91.78%
207.451.6251 / UNEMPLOYMENT COMPENSATION	\$379.32	\$0.00	\$0.00	\$379.32	\$0.00	(\$379.32)	0.00%
207.451.6300 / NDPERS DEFINED BENEFIT	\$11,982.30	\$0.00	\$178,203.47	\$127,520.05	\$0.00	\$50,683.42	71.56%
207.451.6341 / TRAVEL EXPENSE	\$315.36	\$0.00	\$0.00	\$315.36	\$0.00	(\$315.36)	0.00%
207.451.6360 / MOBILE COMMUNICATIONS	\$41.05	\$0.00	\$0.00	\$246.30	\$0.00	(\$246.30)	0.00%
207.451.6927 / TERMINAL COST	\$80.00	\$0.00	\$0.00	\$465.00	\$0.00	(\$465.00)	0.00%
Total For INCOME MAINT(ELIGIBILITY)	\$127,937.47	\$0.00	\$1,777,427.17	\$1,354,860.71	\$0.00	\$422,566.46	76.23%
SOCIAL SERVICES-MIXED DEPARTMENT							
207.452.6101 / SALARIES	\$43,872.40	\$0.00	\$585,596.44	\$452,216.26	\$0.00	\$133,380.18	77.22%
207.452.6111 / STANDBY SALARIES	\$112.50	\$0.00	\$0.00	\$1,177.50	\$0.00	(\$1,177.50)	0.00%
207.452.6121 / OVERTIME PAY	\$0.00	\$0.00	\$0.00	\$210.00	\$0.00	(\$210.00)	0.00%
207.452.6211 / HEALTH INSURANCE	\$5,486.76	\$0.00	\$53,552.99	\$44,919.45	\$0.00	\$8,633.54	83.88%
207.452.6221 / FICA MATCH	\$3,176.10	\$0.00	\$44,798.13	\$31,924.62	\$0.00	\$12,873.51	71.26%
207.452.6241 / WORKERS COMPENSATION	\$0.00	\$0.00	\$1,700.00	(\$1,504.05)	\$0.00	\$3,204.05	-88.47%
207.452.6300 / NDPERS DEFINED BENEFIT	\$6,256.18	\$0.00	\$83,623.17	\$62,507.83	\$0.00	\$21,115.34	74.75%
207.452.6339 / MEMBERSHIPS, REGISTRATIONS & SUBSCR	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00	(\$75.00)	0.00%
207.452.6341 / TRAVEL EXPENSE	\$326.82	\$0.00	\$0.00	\$3,358.07	\$0.00	(\$3,358.07)	0.00%
207.452.6360 / MOBILE COMMUNICATIONS	\$0.00	\$0.00	\$0.00	\$164.20	\$0.00	(\$164.20)	0.00%
207.452.6651 / CAPITAL OUTLAY-EQUIPMENT	\$0.00	\$0.00	\$0.00	\$34.93	\$0.00	(\$34.93)	0.00%
207.452.6905 / SAFETY/PERMANENCY FUNDS	\$0.00	\$0.00	\$0.00	\$14,413.42	\$0.00	(\$14,413.42)	0.00%
207.452.6913 / HIGH RISK DAY CARE	\$250.00	\$0.00	\$0.00	\$2,500.00	\$0.00	(\$2,500.00)	0.00%
207.452.6927 / TERMINAL COST	\$35.00	\$0.00	\$0.00	\$230.00	\$0.00	(\$230.00)	0.00%
Total For SOCIAL SERVICES-MIXED	\$59,515.76	\$0.00	\$769,270.73	\$612,227.23	\$0.00	\$157,043.50	79.59%
CHILD PROTECTIVE SERVICES DEPARTMENT							
207.453.6101 / SALARIES	\$24,124.80	\$0.00	\$313,190.80	\$266,962.08	\$0.00	\$46,228.72	85.24%
207.453.6111 / STANDBY SALARIES	\$97.50	\$0.00	\$0.00	\$802.50	\$0.00	(\$802.50)	0.00%
207.453.6121 / OVERTIME PAY	\$0.00	\$0.00	\$0.00	\$76.89	\$0.00	(\$76.89)	0.00%
207.453.6211 / HEALTH INSURANCE	\$4,923.89	\$0.00	\$54,849.04	\$50,892.23	\$0.00	\$3,956.81	92.79%

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2021-2021

From Date: 10/1/2021

To Date: 10/31/2021

Account Mask: ?????????

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.453.6221 / FICA MATCH	\$1,703.10	\$0.00	\$23,959.10	\$19,134.78	\$0.00	\$4,824.32	79.86%
207.453.6241 / WORKERS COMPENSATION	\$0.00	\$0.00	\$600.00	(\$516.67)	\$0.00	\$1,116.67	-86.11%
207.453.6300 / NDPERS DEFINED BENEFIT	\$3,440.20	\$0.00	\$44,723.65	\$38,112.11	\$0.00	\$6,611.54	85.22%
207.453.6341 / TRAVEL EXPENSE	\$100.00	\$0.00	\$0.00	\$125.12	\$0.00	(\$125.12)	0.00%
207.453.6927 / TERMINAL COST	\$25.00	\$0.00	\$0.00	\$150.00	\$0.00	(\$150.00)	0.00%
Total For CHILD PROTECTIVE SERVICES	\$34,414.49	\$0.00	\$437,322.59	\$375,739.04	\$0.00	\$61,583.55	85.92%
PARENT AID DEPARTMENT							
207.455.6101 / SALARIES	\$4,963.20	\$0.00	\$61,092.46	\$48,343.90	\$0.00	\$12,748.56	79.13%
207.455.6211 / HEALTH INSURANCE	\$661.25	\$0.00	\$8,709.49	\$6,607.80	\$0.00	\$2,101.69	75.87%
207.455.6221 / FICA MATCH	\$371.40	\$0.00	\$4,673.57	\$4,494.34	\$0.00	\$179.23	96.17%
207.455.6241 / WORKERS COMPENSATION	\$0.00	\$0.00	\$200.00	(\$185.83)	\$0.00	\$385.83	-92.92%
207.455.6300 / NDPERS DEFINED BENEFIT	\$707.77	\$0.00	\$8,724.00	\$6,881.38	\$0.00	\$1,842.62	78.88%
207.455.6341 / TRAVEL EXPENSE	\$16.17	\$0.00	\$0.00	\$166.34	\$0.00	(\$166.34)	0.00%
207.455.6927 / TERMINAL COST	\$10.00	\$0.00	\$0.00	\$80.00	\$0.00	(\$80.00)	0.00%
Total For PARENT AID	\$6,729.79	\$0.00	\$83,399.52	\$66,387.93	\$0.00	\$17,011.59	79.60%
IN-HOME CARE SPECIALIST DEPARTMENT							
207.456.6101 / SALARIES	\$1,689.52	\$0.00	\$28,352.14	\$17,309.40	\$0.00	\$11,042.74	61.05%
207.456.6211 / HEALTH INSURANCE	\$891.86	\$0.00	\$0.00	\$8,957.11	\$0.00	(\$8,957.11)	0.00%
207.456.6221 / FICA MATCH	\$61.60	\$0.00	\$2,168.94	\$651.66	\$0.00	\$1,517.28	30.05%
207.456.6300 / NDPERS DEFINED BENEFIT	\$240.92	\$0.00	\$4,048.68	\$2,468.32	\$0.00	\$1,580.36	60.97%
207.456.6360 / MOBILE COMMUNICATIONS	\$0.00	\$0.00	\$3,600.00	\$0.00	\$0.00	\$3,600.00	0.00%
Total For IN-HOME CARE SPECIALIST	\$2,883.90	\$0.00	\$38,169.76	\$29,386.49	\$0.00	\$8,783.27	76.99%
HUMAN SERVICES ZONE BOARD DEPARTMENT							
207.457.6101 / SALARIES	\$0.00	\$0.00	\$0.00	\$450.00	\$0.00	(\$450.00)	0.00%
207.457.6221 / FICA MATCH	\$0.00	\$0.00	\$0.00	\$34.43	\$0.00	(\$34.43)	0.00%
207.457.6241 / WORKERS COMPENSATION	\$0.00	\$0.00	\$0.00	(\$4.32)	\$0.00	\$4.32	0.00%
Total For HUMAN SERVICES ZONE BOARD	\$0.00	\$0.00	\$0.00	\$480.11	\$0.00	(\$480.11)	0.00%
FOSTER CARE COURT COSTS DEPARTMENT							
207.459.6911 / EXPERT/PROFESSIONAL WITNESS FEES	\$655.50	\$0.00	\$5,500.00	\$16,572.92	\$0.00	(\$11,072.92)	301.33%

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2021-2021

From Date: 10/1/2021

To Date: 10/31/2021

Account Mask: ??????????

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
Total For FOSTER CARE COURT COSTS	\$655.50	\$0.00	\$5,500.00	\$16,572.92	\$0.00	(\$11,072.92)	301.33%
SAFETY/PERMANENCY DEPARTMENT							
207.461.6905 / SAFETY/PERMANENCY FUNDS	\$183.00	\$0.00	\$10,000.00	\$2,083.76	\$0.00	\$7,916.24	20.84%
Total For SAFETY/PERMANENCY	\$183.00	\$0.00	\$10,000.00	\$2,083.76	\$0.00	\$7,916.24	20.84%
GENERAL ASSISTANCE DEPARTMENT							
207.462.6499 / MISCELLANEOUS EXPENSE	\$283.23	\$0.00	\$3,000.00	\$2,247.68	\$0.00	\$752.32	74.92%
207.462.6904 / GA BURIALS	\$0.00	\$0.00	\$0.00	\$2,100.00	\$0.00	(\$2,100.00)	0.00%
Total For GENERAL ASSISTANCE	\$283.23	\$0.00	\$3,000.00	\$4,347.68	\$0.00	(\$1,347.68)	144.92%
Total For SOCIAL WELFARE	\$271,097.72	\$0.00	\$3,844,527.78	\$2,908,865.61	\$0.00	\$935,662.17	75.66%

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2021-2021

From Date: 10/1/2021

To Date: 10/31/2021

Account Mask: ????????

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description

Expended PTD

Original Budget

Amended Budget

Expended YTD

Encumbered YTD

Unexpended Bal

% Used

Grand Total:

\$271,097.72

\$0.00

\$3,844,527.78

\$2,908,865.61

\$0.00

\$935,662.17

75.66%

End of Report

History of TRHSZ SNAP Issuance - Mandan, Ft. Yates and Carson Offices

Month		2019			2020			2021		
		Mandan Office	Ft. Yates Office	Carson Office	Mandan Office	Ft. Yates Office	Carson Office	Mandan Office	Ft. Yates Office	Carson Office
Jan	# of HH's	864	461	79	844	468	81	963	487	90
	# of Individuals	1772	1364	146	1741	1370	177	2407	1373	180
	Issuance Amt	\$ 355,030.00	\$ 350,704.00	\$ 34,732.00	\$ 187,873.00	\$ 186,007.00	\$ 19,154.00	\$ 434,203.00	\$ 275,077.00	\$ 37,345.00
Feb	# of HH's	862	455	80	846	456	84	939	488	91
	# of Individuals	1765	1333	147	1725	1353	175	1995	1381	183
	Issuance Amt	\$ 194,059.00	\$ 183,041.00	\$ 17,742.00	\$ 190,840.00	\$ 185,354.00	\$ 19,111.00	\$ 421,228.00	\$ 279,629.00	\$ 38,708.00
Mar	# of HH's	847	454	80	854	464	84	941	494	88
	# of Individuals	1718	1319	155	1785	1364	168	1998	1359	180
	Issuance Amt	\$ 191,546.00	\$ 180,347.00	\$ 18,416.00	\$ 202,368.00	\$ 186,748.00	\$ 18,033.00	\$ 423,662.00	\$ 276,722.00	\$ 37,852.00
April	# of HH's	840	462	82	937	476	92	940	484	86
	# of Individuals	1709	1324	165	1998	1415	190	2036	1348	174
	Issuance Amt	\$ 192,393.00	\$ 181,045.00	\$ 19,454.00	\$ 438,589.00	\$ 251,003.00	\$ 41,728.00	\$ 305,921.00	\$ 235,013.00	\$ 24,912.00
May	# of HH's	833	473	83	859	450	95	984	512	88
	# of Individuals	1694	1346	173	1802	1370	197	2132	1404	180
	Issuance Amt	\$ 193,111.00	\$ 186,453.00	\$ 19,614.00	\$ 304,820.00	\$ 217,654.00	\$ 32,829.00	\$ 612,390.00	\$ 376,772.00	\$ 51,237.00
June	# of HH's	826	471	86	794	462	91	921	498	83
	# of Individuals	1689	1362	186	1597	1381	192	1955	1371	161
	Issuance Amt	\$ 188,935.00	\$ 189,964.00	\$ 20,688.00	\$ 275,458.00	\$ 220,748.00	\$ 32,414.00	\$ 295,756.00	\$ 236,435.00	\$ 24,506.00
July	# of HH's	857	465	88	784	471	88	909	499	81
	# of Individuals	1780	1362	190	1570	1410	182	1942	1377	160
	Issuance Amt	\$ 204,321.00	\$ 193,173.00	\$ 22,471.00	\$ 283,171.00	\$ 223,765.00	\$ 30,773.00	\$ 288,935.00	\$ 236,185.00	\$ 24,890.00
Aug	# of HH's	868	472	84	804	480	89	930	496	79
	# of Individuals	1815	1377	184	1629	1417	182	1968	1353	159
	Issuance Amt	\$ 205,819.00	\$ 190,426.00	\$ 20,979.00	\$ 289,870.00	\$ 224,839.00	\$ 30,482.00	\$ 293,100.00	\$ 233,962.00	\$ 24,393.00
Sept	# of HH's	873	474	84	852	494	85	939	495	76
	# of Individuals	1823	1380	184	Me	1490	173	2026	1333	148
	Issuance Amt	\$ 204,910.00	\$ 189,104.00	\$ 20,942.00	\$ 313,219.00	\$ 233,306.00	\$ 29,133.00	\$ 302,696.00	\$ 232,472.00	\$ 22,399.00
Oct	# of HH's	872	490	84	893	496	83	963	484	76
	# of Individuals	1890	1422	186	1856	1403	159	2018	1319	146
	Issuance Amt	\$ 200,393.00	\$ 195,477.00	\$ 20,339.00	\$ 343,489.00	\$ 248,466.00	\$ 28,106.00	\$ 336,374.00	\$ 245,634.00	\$ 24,092.00
Nov	# of HH's	851	468	84	926	497	84			
	# of Individuals	1738	1369	184	1976	1414	165			
	Issuance Amt	\$ 187,803.00	\$ 186,126.00	\$ 19,780.00	\$ 363,403.00	\$ 249,432.00	\$ 29,808.00			
Dec	# of HH's	853	469	82	959	499	88			
	# of Individuals	1743	1362	177	2047	1412	176			
	Issuance Amt	\$ 190,345.00	\$ 187,299.00	\$ 19,479.00	\$ 376,494.00	\$ 249,457.00	\$ 33,014.00			
Total	Payment Amt	\$ 2,508,665.00	\$ 2,413,159.00	\$ 254,636.00	\$ 3,569,594.00	\$ 2,676,779.00	\$ 344,585.00	\$3,714,265.00	\$2,627,901.00	\$310,334.00
Yearly Zone Totals			\$ 5,176,460.00			\$ 6,590,958.00			\$6,652,500.00	

**LISTING of Health Care Coverage
(Medicaid & CHIP) ELIGIBLES INDIVIDUALS BY COUNTY**

MMYYYY	Mandan Office		Fort Yates Office		Carson Office		Zone Total	
	2020	2021	2020	2021	2020	2021	2020	2021
1/31/2020	3804	4673	1975	2286	362	419	6141	7378
2/29/2020	3919	4729	1990	2287	367	470	6276	7486
3/31/2020	3868	4796	2002	2291	363	450	6233	7537
4/30/2020	4003	4746	1995	2235	368	377	6366	7358
5/31/2020	4066	4722	2017	2020	374	371	6457	7113
6/30/2020	4103		2050		381		6534	0
7/31/2020	4217		2087		381		6685	0
8/31/2020	4361		2118		397		6876	0
9/30/2020	4521		2156		405		7082	0
10/31/2020	4561		2198		405		7164	0
11/30/2020	4607		2223		401		7231	0
12/31/2020	4637		2239		415		7291	0

I:\CountyIntranet\Economic Assistance-Health Care Coverage\Medicaid-Healthy Steps\Program Statistics\Eligible Individuals by County\2020

History of TRHSZ CCAP Issuance - Mandan, Ft. Yates and Carson Offices

Month		2019			2020			2021		
		Mandan Office	Ft. Yates Office	Carson Office	Mandan Office	Ft. Yates Office	Carson Office	Mandan Office	Ft. Yates Office	Carson Office
January	# of Families	49	1	5	55	0	7	43	0	9
	# of Children	69	1	7	79	0	13	67	0	17
	Payment Amt	\$ 28,059.00	\$ 164.00	\$ 2,292.00	\$ 37,843.00	\$ -	\$ 3,713.00	\$ 26,115.00	\$ -	\$ 4,332.00
February	# of HH	49	1	5	53	1	6	49	0	9
	# of Children	68	1	8	77	2	12	76	0	17
	Payment Amt	\$ 29,439.00	\$ 344.00	\$ 3,017.00	\$ 32,480.00	\$ 660.00	\$ 3,230.00	\$ 28,994.00	\$ -	\$ 4,207.00
March	# of HH	51	1	5	55	1	7	50	0	8
	# of Children	72	1	7	79	2	13	77	0	16
	Payment Amt	\$ 33,734.00	\$ 364.00	\$ 2,471.00	\$ 33,752.00	\$ 660.00	\$ 3,373.00	\$ 30,754.00	\$ -	\$ 4,044.00
April	# of HH	48	2	4	55	1	5	57	0	8
	# of Children	69	2	5	83	2	9	88	0	14
	Payment Amt	\$ 29,770.00	\$ 1,758.00	\$ 1,953.00	\$ 33,797.00	\$ 660.00	\$ 3,109.00	\$ 49,598.00	\$ -	\$ 8,480.00
May	# of HH	50	2	4	44	1	5	56	0	8
	# of Children	71	3	5	65	2	10	90	0	16
	Payment Amt	\$ 30,650.00	\$ 971.00	\$ 1,666.00	\$ 26,385.00	\$ 643.00	\$ 2,546.00	\$ 50,055.00	\$ -	\$ 9,092.00
June	# of HH	49	0	4	45	1	4	63	0	8
	# of Children	74	0	5	73	2	9	95	0	17
	Payment Amt	\$ 34,073.00	\$ -	\$ 1,989.00	\$ 32,001.00	\$ 643.00	\$ 3,077.00	\$ 58,257.00	\$ -	\$ 9,492.00
July	# of HH	47	0	6	44	1	5	61	0	6
	# of Individuals	71	0	11	77	2	11	98	0	13
	Payment Amt	\$ 33,928.00	\$ -	\$ 3,635.00	\$ 33,101.00	\$ 643.00	\$ 4,169.00	\$ 57,973.00	\$ -	\$ 7,292.00
August	# of HH	51	0	6	44	0	5	59	0	6
	# of Children	86	0	12	75	0	11	94	0	13
	Payment Amt	\$ 38,645.00	\$ -	\$ 4,613.00	\$ 33,501.00	\$ -	\$ 4,521.00	\$ 57,327.00	\$ -	\$ 7,292.00
September	# of HH	49	2	5	39	0	8	60	0	2
	# of Children	83	3	9	65	0	14	106	0	3
	Payment Amt	\$ 34,098.00	\$ 724.00	\$ 3,011.00	\$ 28,228.00	\$ -	\$ 3,881.00	\$ 59,588.00	\$ -	\$ 1,740.00
October	# of HH	55	1	6	42	0	9	53	0	3
	# of Children	83	2	12	66	0	17	81	0	3
	Payment Amt	\$ 36,699.00	\$ 660.00	\$ 4,436.00	\$ 29,317.00	\$ -	\$ 3,668.00	\$ 54,442.00	\$ -	\$ 2,000.00
November	# of HH	58	0	7	43	0	9			
	# of Children	84	0	13	60	0	17			
	Payment Amt	\$ 38,550.00	\$ -	\$ 4,432.00	\$ 25,899.00	\$ -	\$ 3,785.00			
December	# of HH	57	0	7	43	0	9			
	# of Children	83	0	13	68	0	17			
	Payment Amt	\$ 36,071.00	\$ -	\$ 4,039.00	\$ 30,484.00	\$ -	\$ 3,862.00			
Total	Payment Amt	\$ 403,716.00	\$ 4,985.00	\$ 37,554.00	\$ 376,788.00	\$ 3,909.00	\$ 42,934.00	\$ 473,103.00	\$ -	\$ 57,971.00
Yealy Zone Totals		\$ 446,255.00			\$ 423,631.00			\$ 531,074.00		

History of LIHEAP (Fuel Assistance) Benefits - Mandan Office

Description	FFY 2015	FFY 2016	FFY 2017	FFY 2018	FINAL FFY 2019	FINAL FFY 2020	FFY 2021 as of 11/12/2021
# of Approved-Regular	485	454	457	539	491	475	495
Amount of Benefits - Regular Benefits	\$ 267,590.72	\$ 163,259.93	\$ 205,421.91	\$ 272,889.89	\$ 251,609.03	\$ 229,770.45	\$ 222,732.37
# of Approved - Emergency	214	196	190	231	151	139	452
Amount of Benefits - Emergency Benefits	\$ 49,869.46	\$ 50,056.78	\$ 51,757.54	\$ 59,973.63	\$ 34,363.34	\$ 35,520.77	\$ 236,849.85
TOTAL	\$ 317,460.18	\$ 213,316.71	\$ 257,179.45	\$ 332,863.52	\$ 285,972.37	\$ 265,291.22	\$ 459,582.22

History of LIHEAP (Fuel Assistance) Benefits - Fort Yates Office

Description	FFY 2015	FFY 2016	FFY 2017	FFY 2018	FINAL FFY 2019	FINAL FFY 2020	FFY 2021 as of 11/12/2021
# of Approved-Regular	23	21	14	11	13	13	10
Amount of Benefits - Regular Benefits	\$ 41,314.80	\$ 16,666.63	\$ 15,592.12	\$ 16,528.10	\$ 20,272.79	\$ 15,636.64	\$ 13,657.49
# of Approved - Emergency	1	2	0	0	0	2	6
Amount of Benefits - Emergency Benefits	\$ 140.00	\$ 300.00	\$ -	\$ -	\$ -	\$ 500.00	\$ 2,760.00
TOTAL	\$ 41,454.80	\$ 16,966.63	\$ 15,592.12	\$ 16,528.10	\$ 20,272.79	\$ 16,136.64	\$ 16,417.49

History of LIHEAP (Fuel Assistance) Benefits - Carson Office

Description	FFY 2015	FFY 2016	FFY 2017	FFY 2018	FINAL FFY 2019	FINAL FFY 2020	FFY 2021 as of 11/12/2021
# of Approved-Regular	144	141	130	148	138	149	157
Amount of Benefits - Regular Benefits	\$ 180,193.52	\$ 106,528.91	\$ 133,328.32	\$ 186,234.82	\$ 171,645.54	\$ 167,349.85	\$ 169,033.96
# of Approved - Emergency	48	56	42	41	31	37	106
Amount of Benefits - Emergency Benefits	\$ 7,015.13	\$ 8,454.11	\$ 7,376.39	\$ 6,354.47	\$ 4,540.38	\$ 7,197.64	\$ 48,727.92
TOTAL	\$ 187,208.65	\$ 114,983.02	\$ 140,704.71	\$ 192,589.29	\$ 176,185.92	\$ 174,547.49	\$ 217,761.88

Zone Total Each FFY	\$ 546,123.63	\$ 345,266.36	\$ 413,476.28	\$ 541,980.91	\$ 482,431.08	\$ 455,975.35	\$ 693,761.59
----------------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------

History of TRHSZ TANF Issuance - Mandan, Ft. Yates and Carson Offices

Month		2018			2019			2020			2021		
		Mandan Office	Ft. Yates Office	Carson Office	Mandan Office	Ft. Yates Office	Carson Office	Mandan Office	Yates Office	Carson Office	Mandan Office	Yates Office	Carson Office
January	# of Families	28	110	3	29	98	2	26	89	1	37	106	1
	# of Individuals	66	276	4	65	240	2	57	209	1	99	265	3
February	# of HH	32	112	3	26	94	2	26	87	1	39	104	0
	# of Individuals	77	275	4	58	229	2	60	208	3	102	262	0
March	# of HH	29	107	3	24	86	2	29	87	1	35	111	0
	# of Individuals	70	266	4	47	208	2	63	207	3	90	287	0
April	# of HH	25	99	3	18	91	1	29	89	1	37	104	0
	# of Individuals	59	250	4	32	218	1	64	217	3	95	271	0
May	# of HH	23	98	3	22	85	1	30	93	1	34	102	0
	# of Individuals	51	246	4	45	213	1	68	227	1	91	262	0
June	# of HH	28	95	3	24	90	1	33	92	1	34	104	0
	# of Individuals	68	235	3	49	221	1	73	237	3	86	277	0
July	# of HH	30	98	3	26	88	1	31	95	1	33	107	0
	# of Individuals	70	243	3	50	220	1	64	239	3	87	287	0
August	# of HH	27	100	3	28	102	1	32	96	1	27	110	1
	# of Individuals	63	252	3	58	270	1	67	244	3	69	295	2
September	# of HH	29	92	3	24	101	1	34	101	1	26	104	1
	# of Individuals	65	236	3	47	263	1	73	240	3	66	282	4
October	# of HH	29	92	3	26	91	1	36	106	1	29	99	2
	# of Individuals	65	232	3	52	228	1	81	255	2	65	239	7
November	# of HH	30	99	3	29	90	1	39	102	1			
	# of Individuals	73	255	3	59	204	1	95	250	3			
December	# of HH	32	97	3	25	8	1	37	107	1			
	# of Individuals	69	242	3	52	202	1	102	279	3			

The Fort Yates Office also processes the TANF Applications and Cases for Three Rivers, Roughrider North and SouthWest Dakota Human Service Zo

		Roughrider North	Southwest Dakota			Roughrider North	Southwest Dakota
October	# of HH	15	0	July	# of HH	14	0
2020	# of Individuals	38	0	2021	# of Individuals	39	0
November	# of HH	20	0	August	# of HH	16	0
2020	# of Individuals	51	0	2021	# of Individuals	51	0
December	# of HH	14	0	September	# of HH	15	1
2020	# of Individuals	37	0	2021	# of Individuals	44	3
January	# of HH	15	0	As of 10/01/2021, TRHSZ will no longer be processing TANF for Roughrider North and SouthWest Dakota Human Service Zones.			
2021	# of Individuals	38	0				
February	# of HH	13	0				
2021	# of Individuals	32	0				
March	# of HH	12	0				
2021	# of Individuals	25	0				
April	# of HH	12	0				
2021	# of Individuals	25	0				
May	# of HH	13	0				
2021	# of Individuals	35	0				
June	# of HH	13	0				
2021	# of Individuals	33	0				

**NORTH DAKOTA DEPARTMENT OF HUMAN SERVICES
SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP)
Bismarck, North Dakota**

November 5, 2021

Following is a summary of SNAP statistics for October 2021:

PARTICIPATION				PARTICIPATION			
County	Households*	Persons**	Issuance	County	Households*	Persons**	Issuance
ADAMS	77	142	\$22,800	MCKENZIE	200	561	\$85,609
BARNES	372	700	\$107,441	MCLEAN	389	762	\$113,739
BENSON	601	1,680	\$304,788	MERCER	1	1	\$250
BILLINGS/ G.VALLEY	21 92	40 207	\$8,856 \$31,867	MORTON	963	2,018	\$336,374
BOTTINEAU	207	455	\$75,333	MOUNTRAIL	150	405	\$67,485
BOWMAN/ SLOPE	85 15	148 18	\$24,627 \$3,025	NELSON	85	163	\$23,435
BURKE	28	51	\$9,024	OLIVER	0	0	\$0
BURLEIGH	2,357	4,201	\$727,249	PEMBINA	167	304	\$46,363
CASS	5,107	10,207	\$1,689,599	PIERCE	119	233	\$34,892
CAVALIER	40	73	\$11,696	RAMSEY	558	1,099	\$183,290
DICKEY	118	247	\$40,968	RANSOM	134	302	\$45,681
DIVIDE	36	87	\$13,294	RENVILLE	42	59	\$10,228
DUNN	76	210	\$34,229	RICHLAND	448	870	\$135,632
EDDY	83	165	\$25,318	ROLETTE	1,890	4,045	\$748,165
EMMONS	99	180	\$29,612	SARGENT	132	264	\$40,510
FOSTER	118	198	\$31,592	SHERIDAN	132	370	\$55,841
GRAND FORKS	2,267	4,396	\$750,860	SIOUX	484	1,319	\$245,634
GRANT	76	146	\$24,092	STARK	992	1,851	\$325,542
GRIGGS	74	149	\$23,788	STEELE	36	103	\$14,104
HETTINGER	78	157	\$26,308	STUTSMAN	818	1,339	\$224,370
KIDDER	68	146	\$19,424	TOWNER	59	117	\$18,145
LAMOURE	57	106	\$16,367	TRAILL	193	401	\$63,699
LOGAN	37	79	\$13,349	WALSH	353	834	\$128,167
MCHENRY	188	346	\$54,108	WARD	2,396	4,790	\$788,482
MCINTOSH	68	131	\$19,673	WELLS	208	358	\$53,927
				WILLIAMS	735	1,540	\$256,976
				TOTAL	24,129	48,773	\$8,185,827

*This column reflects the number of cases that participated during the reporting month.

**This column reflects the number of persons that participated during the reporting month.

SUMMARY OF ECONOMIC ASSISTANCE CASES

Three Rivers Human Service Zone

**Caseload By Program(s) By Office
as of 11/01/2021**

Program	Mandan Office	Fort Yates Office	Carson Office	Total	Total - 10/2021	Program	Mandan Office	Fort Yates Office	Carson Office	Zone Totals	Zone Totals 10/2021
TANF +	42	110	1	153	151	TANF +:	42	110	1	153	151
SNAP Only	64	45	4	113	124	SNAP +:	1018	431	79	1528	1490
SNAP/HCC	722	380	32	1134	1264	ME +:	1848	640	106	2594	2564
SNAP/CCAP	0	0	0	0	0	CCAP +:	11	0	0	11	12
SNAP/LIHEAP	25	0	6	31	7	LIHEAP	50	3	33	86	13
SNAP/HCC/CCAP	47	3	0	50	62	Totals	2969	1184	219	4372	4230
SNAP/HCC/LIHEAP	152	3	36	191	33						
SNAP/HCC/CCAP/LIHEAP	8	0	1	9	0						
HCC Only	1758	639	92	2489	2519						
HCC/CCAP	38	1	1	40	40						
HCC/LIHEAP	45	0	13	58	4						
HCC/CCAP/LIHEAP	7	0	0	7	1						
CCAP Only	10	0	0	10	12						
CCAP/LIHEAP	1	0	0	1							
LIHEAP Only	50	3	33	86	13						
TOTALS	2969	1184	219	4372	4230						

Applications Received in 10/2021		
Program	TRHSZ Totals	09/2021 Totals
TANF	18	28
SNAP	146	128
Medicaid	108	112
Child Care	16	18
LIHEAP	299	64
GA Burial	0	0
TOTAL	587	350

Reviews Due in 10/2021		
Program	TRHSZ Totals	Total - 09/2021
TANF	5	1
SNAP	196	194
Medicaid	245	288
Child Care	5	5
TOTAL	451	488

FOSTER CARE / IN-HOME / FP LICENSING

TRHSZ

CASE LOADs October 2021

CASE LOADS TOTALS = 105 (97)

76 Foster care – (Foster care is counted by child)

36- Children in foster homes/PATH 7-Group Care/PRTF 33-Relative Care 0-Shelter YW

29 In-Home Cases, ICPC and Courtesy Case management

	Opened	Closed
2021		
May	4	2
June	8	0
July	7	11
August	10	8
September	6	4
October	7	8

2019

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
64	62	62	70	65	66	65	63	68	64	60	64

2020 – Three River’s HSZ

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
70	76	72	77	77	81	85	87	89	88	83	80

2021 – TRHSZ

Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
-----	-----	-----	-----	-----	------	------	-----	------	-----	-----	-----

87	92	90	92	89	96	103	104	104	105		
----	----	----	----	----	----	-----	-----	-----	-----	--	--

2021

KC	May	June	July	Aug	Sept	Oct
Foster Care	13	13	13	12	14	15
In-Home	2	2	4	2	3	2
Total	15	17	17	14	17	17

JD	May	June	July	Aug	last day 8/20/21	
Foster Care	12	11	11	12		
In-home	1	2	3	2		
Total	13	13	16	14		

RS	May	June	July	Aug	Sept	Oct
Foster Care	11	12	14	10	11	11
In-Home	4	4	4	3	3	1
Total	15	16	18	13	14	12

KP	May	June	July	Aug	Sept	Oct
Foster Care	13	13	13	17	21	17
In-Home	1	1	2	2	2	2
Total	14	14	15	19	23	19

TM	May	June	July	Aug	Sept	Oct
Foster Care	5	5	5	5	10	8
In-Home	8	8	9	9	5	5
Total	13	13	14	14	15	13

BK (part time)	May	June	July	Aug	Sept	Oct
Foster Care			0	1	2	2
In-Home	4	6	5	5	5	5
Total	4	6	5	6	7	7

NK	May	June	July	Aug	Sept	Oct
Foster Care	11	11	11	14	14	10
In-Home	1	2	2	0	1	2
Total	12	13	13	14	15	12

JD	May	June	July	Aug	Sept	Oct
Foster Care		2	2	3	4	4
In-Home	2	4	4	7	7	8
Total	2	6	6	10	11	12

EA					Sept	Oct
Foster Care						9
In-Home					2	4
Total:						13

NA	May	June	July	Aug	Sept	Oct
Foster Care	1	0	0	0	0	
In-Home						
Total:	2	1	0	0	0	0

FOSTER HOME REPORT (Home/Kinship/Guardianship Studies)
Serving homes – Becka Koll

Total: 37

Relicensing: 2

New: 6

In Process: 7

ICPC in process: 1

Kinship/Relative Home Study in process: 1

Guardianships: 0

Inquiries: 6

TOTAL 960 REPORTS (Full, ATP, AA, AR, Combine)

	2019	2020	2021
JANUARY	79	74	74
FEBRUARY	59	71	93
MARCH	84	65	107
APRIL	58	56	81
MAY	103	45	85
JUNE	57	65	77
JULY	62	68	55
AUGUST	66	68	79
SEPTEMBER	81	87	93
OCTOBER	73	74	74
NOVEMBER	63	62	
DECEMBER	70	60	
YEAR TOTAL	855	795	355

FULL AND ATP (this # includes combined 960's as new reports have to be addressed although case is already open)

	2019	2020	2021
JANUARY	58	47	50
FEBRUARY	46	39	64
MARCH	57	39	69
APRIL	42	22	56
MAY	68	27	58
JUNE	46	44	41
JULY	43	40	33
AUGUST	35	32	45
SEPTEMBER	50	41	50
OCTOBER	47	41	50
NOVEMBER	42	37	
DECEMBER	42	34	
YEAR TOTAL	576	443	516

THREE RIVERS HUMAN SERVICE ZONE

Child Protection Reports Oct 1 to Oct 31st

-Of the 74 total reports in Oct- 20 Administratively Assessed (AA), 4 Administrative Referrals (AR), and 10 Assessment Terminated in Progress (ATP).

Grant County-

Sioux County-

* Total number of Alternative Response cases- 1

* Total number of Child Sexual Behavior (CSB) cases- 3

*Total number of Prenatal Exposure (drugs/alcohol)- 3

*Total number of courtesy interview requests- 0

Beginning Oct caseload-

Opened/closed- Oct 1- Oct 31st

CPS Supervisor (JW)-2

Opened- 2, Closed-1, End- 3 (* 0 combine)

CPS Worker (KO)- 14

Opened-5, Closed- 5, End-14(*1 new reports received on open cases)

CPS Worker (AS)- 11

Opened 10, Closed- 9, End- 12 (*3 new reports received on open cases)

CPS Worker (MH)- 15

Opened-12, Closed- 2, End-25 (*3 new reports received on open cases)

CPS Worker (HH)- 11
on open cases)

Opened-11 Closed-11, End- 11 (*2 new reports received on open cases)

Parent Aide Caseload

KH	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct
	6	7	6	5	6	8	10	9	10	11	14	14	12	11

AG	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct
	5	5	ML	ML	ML	4	8	7	7	8	10	5	7	9

General Assistance Manual

_____ *Human Service Zone Board*
Last Revised 10/27/2021

TABLE OF CONTENTS

CHAPTER 100	INTRODUCTION
CHAPTER 200	ADMINISTRATIVE PROCEDURES
CHAPTER 300	NEED
CHAPTER 400	INCOME
CHAPTER 500	RESOURCES
CHAPTER 600	RESIDENCE
CHAPTER 700	BURIALS
CHAPTER 800	NON-DISCRIMINATION
CHAPTER 900	FRAUD AND IMPROPER PAYMENTS
CHAPTER 1000	BOARD CERTIFICATION
CHAPTER 1100	FORMS

GENERAL ASSISTANCE MANUAL

CHAPTER 100 INTRODUCTION

- 101 Section 50-01-01 of the North Dakota Century Code provides “Within the limits of the Human Service Zone appropriation, each Human Service Zone in this State is obligated, upon receipt of a written application, to provide General Assistance to persons who are residents of the Human Service Zone and who are eligible.”
- 102 The _____ Human Services Zone defines General Assistance as monetary payment made on behalf of an applicant and their family to provide the minimum amount of assistance to meet the basic needs of the household or provide for payment of burial costs.
- 103 Based on the above quoted section and other sections of Chapter 50-01 of the North Dakota Century Code, the _____ Human Service Zone has adopted the following policies to meet its responsibility to the legal residents of _____ Human Service Zone, North Dakota, and in certain cases, to transient individuals.

The purpose of this manual is to provide guidelines to staff of the _____ Human Service Zone in determining which applications meet the definition, as established by the _____ Human Service Zone, of which individuals are in need of General Assistance.

CHAPTER 200 POLICIES

- 201 The _____ Human Service Zone has the responsibility to adopt policies necessary for the fair and equal administration of General Assistance. The term “Board” shall mean the members of the _____ Human Service Zone Board. The employees of the _____ Human Service Zone are charged with the responsibility of carrying out the adopted policies for the administration of General Assistance. The term “Staff” or “Agency” shall mean the employees of the _____ Human Service Zone.
- 201.1 An applicant for the purpose of General Assistance must be a United States citizen or a qualified alien.
- 202 Application Process: All individuals shall have the opportunity to apply for General Assistance. Any individual may apply either in person by coming to any office within the Human Service Zone, by writing or phoning the office and requesting an application, or by applying electronically if available.

202.1 Consideration of other resources and referrals: All General Assistance applicants are required to explore all other potential resources and referrals as a part of the application process. General Assistance funds will only be disbursed after all other resources and referrals have been exhausted. The following resources and referrals to be explored may include: Red Cross, Salvation Army, Community Action, SSA, Job Insurance, Workforce Safety, Ministerial Association, Food Pantry, Housing Assistance, Legal Aid, relative contributions, public assistance benefits, Indian Health, etc. Failure to do so will result in denial of the application. Consideration will only be given after applicant has attempted to negotiate with provider and failed to come to any resolution. In addition, applicants ineligible for federal or state resources because of fraud or program disqualifications will result in denial of the application. Based on the availability of local resources, each Human Service Zone will determine what needs are met with General Assistance, as per their addendum and noted in Section 300 of this policy. Counties within Human Service Zones may handle requests differently as local resources vary.

203 Decision: The Human Service Zone, once having received the information from the applicant necessary to determine all eligibility conditions, has ten calendar days to make a decision upon the completed application. Upon making a decision, the Human Service Zone shall issue a written notice of decision specifying the date of the application, the reason for the request, the action taken, the reasons for the determination, the date of the decision and an explanation of the applicant's right to appeal to the Board if aggrieved by the decision. The written notice of decision will be mailed or handed to the applicant within three working days of the date of decision. The Zone Director or designee will review all notices of decision prior to notifying the applicant.

203 Appeal Process: The notice of decision shall inform the applicant of their right to appeal decisions if the applicant is aggrieved by the decision, including: the eligibility determination, the amount of assistance, or the payee.

The right to appeal shall be a two-step process on a form prescribed by the agency (see Chapter 1100). The appeal must be in writing and the applicant shall state the reason for disagreeing with the Human Service Zone decision. The appeal must be received by the Human Service Zone within ten calendar days from the date of the notice of decision. The applicant shall have the opportunity for an Administrative Review prior to an appeal before the Board. An Administrative Review is a review of the decision made by the Human Service Zone.

204.1 The Administrative Review consists of a review of the applicant's circumstances. Should the applicant wish to pursue the appeal, the Zone Director will review the action taken, (a) uphold the decision and schedule a hearing before the Board, or (b) take action to resolve the issue being

appealed. A written withdrawal of the appeal by the applicant shall be required.

- 204.2 The applicant shall be entitled to a hearing before the Board within 30 calendar days of the notice of decision. The hearing will be held in executive session of the Board. The Board Chair should delegate a member of the board to serve as the chair at the appeal hearing. The chair shall have available necessary information from staff concerning the appeal and shall permit the appealing applicant sufficient time to present any additional information pertinent to the Issue under appeal. The issue being appealed shall be considered by the Board in total and a written notification of the Board's decision shall be made available to the applicant concerning the action taken by the Board on the appeal within 15 working days. The applicant shall also be notified in writing of the right to judicial review according to North Dakota Century Code Chapter 28-32.
- 205 Payment Process: Benefits for General Assistance for those applicants who have been determined eligible for benefits shall be made as soon as the appropriate payment can be processed through the County Auditor's/finance Office. All payments of General Assistance will be made by Human Service Zone voucher to a vendor unless approval is granted by the Zone Director or appropriate staff designee.
- 206 General Assistance Budget: Funding for the General Assistance is a line item in the annual calendar year Human Service Zone budget approved by the Department of Human Services and adopted by the respective Boards of County Commissioners, to be effective January 1 of each year. North Dakota Century Code § 50-01-01
- 206.1 Repayment of County General Assistance: Families wishing to repay any General Assistance expended on their behalf, or on the behalf of a member for whom Burial Assistance was received from a Human Service Zone may do so at any time, not to exceed the amount expended.
- 207 Every Human Service Zone who administers General Assistance shall maintain reasonable records. North Dakota Century Code § 50-01-04
- 208 Preferred Claim against Estate: Preferred claims against the estate of a recipient of General Assistance or Burial Assistance shall follow the process established under North Dakota Century Code § 50-01-21.

CHAPTER 300 NEED

General Assistance is emergency assistance intended to provide the minimum amount of assistance necessary to maintain the basic needs and health of the applicant and their dependents, and for payment of burial costs. Assistance for needs is limited to the maximum line item appropriation of _____ Human Service Zone.

For the following items listed in {CHAPTER 300 NEED} the ____ Human Service Zone has provided an addendum if their zone will consider the specific need.

301 RENT: Human Service Zones will look for resources in their communities and refer individuals to DHS Rental Bridge for rental assistance. Page that links to ND Rent Help page: portalapps.nd.gov/dhsps/emergency-rent

If help is needed applying or have questions – please contact 701.328.1907 or dhserb@nd.gov

302 MEDICAL NEEDS: General Assistance payment of medical expenses is considered only after all other public and private resources have been exhausted. The _____ Human Service Zone General Assistance will not provide assistance to any individual eligible for North Dakota Medicaid, Medicaid Expansion, or Children’s Special Health Services. Those not covered during the emergency must make a good faith effort to establish eligibility for Health Care.

302.1 PRESCRIPTION MEDICATION: The Human Service Zone will refer to Prescription Discount cards for prescription requests.

302.2 MEDICAL SUPPLIES: The Human Service Zone will refer all requests for Medical Supplies to local resources.

302.3 EYE EXAM AND GLASSES: All requests for eye examinations and glasses will be referred to the local Lions Club or other available resources.

302.4 HOSPITALIZATION COSTS: All hospitalization expenses will be referred to Medicaid/healthcare coverage and to charity care programs through local hospitals.

302.5 PHYSICIAN AND CLINIC COSTS: All medical needs related to physician and clinics costs will be referred to Medicaid/healthcare coverage.

302.6 DENTAL CARE: All requests for routine and emergency dental care will be referred to agencies providing dental care to low-income individuals.

303 TELEPHONE: Costs associated with installation or payment of monthly phone bills are not provided through General Assistance.

- 304 **UTILITIES**: All applications for payment of utilities will be referred to the LIHEAP, emergency LIHEAP, Community Action programs, and ND Rent Help · ND Apps Portal. Payments will be considered when those resources are exhausted, and the health of the applicant is endangered.
- 305 **FOOD**: All requests for food are referred to the SNAP program and local food pantry.
- 306 **CLOTHING**: All clothing requests will be referred to local organizations.
- 307 **TRANSIENT AID**: Applicants will be referred to other resources for transportation needs.
- 308 **REPAIRS**: General Assistance is not provided for vehicle, household, or other types of repair.
- 309 **HOUSEHOLD/PERSONAL NEED ITEMS**: Referrals will be made to local food pantry or ministerial associations.
- 310 **DEPOSITS**: General assistance is not provided for deposits of any kind.
- 311 **PAYMENT ON RESOURCES**: Payment is not available toward any costs that are considered a resource such as a house, automobile, or mobile home payments.
- 312 **LODGING**: All requests for lodging will be referred to other resources.
- 313 **CHILD CARE**: Referral will be made to the Child Care Assistance Program.
- 314 **MISCELLANEOUS**: Other requests not mentioned above will be considered on an individual basis. The same criteria of necessity and ability to pay will be used as with all General Assistance requests; not to exceed the maximum of _____ unit/individual per calendar year.
- 315 **BURIAL ASSISTANCE**: See Chapter 700.

CHAPTER 400

INCOME

- 401 Income to consider: All income of all members of the applicant's household will be considered for availability prior to approval for General Assistance.
- 401.1 Income is defined as earned, unearned, or a lump sum income payment.
- 401.2 Anticipated income: Income, which can be expected to be received by the

CHAPTER 600

RESIDENCE

600 Residence status will be determined in accordance with the North Dakota Century Code 50-01.

Human Service Zone of Residence for General Assistance Purposes: A person who has residence in this State, for General Assistance purposes, is a resident of the County in the Human Service Zone in which the person is living on other than a temporary basis. If a person is living in a County in the Human Service Zone on a temporary basis, the person is a resident of the Human Service Zone in which the person most recently lived other than on a temporary basis. North Dakota Century Code § 50-01-26

State of Residence for General Assistance Purposes: A person who is a resident of this State for purposes of Chapter 50-24.5 is a resident of this State for General Assistance purposes. If a person moves from this State for other than a temporary purpose, the person's residency in this State for General Assistance purposes is lost. Residency in this State is presumed lost if:

1. The person plans to be absent or has been absent from this State for one year or longer; or
 2. The person receives any form of public assistance, while in another State, which is available only to residents of that State.
- North Dakota Century Code § 50-01-27

Persons with Uncertain Residence: If the residence of a person is uncertain for General Assistance purposes, the Human Service Zone in which the person lives shall provide General Assistance until that person's residence is determined. North Dakota Century Code § 50-01-29

Persons in public institutions (State Hospital, Life Skills and Transition Center, and State Penitentiaries): If the deceased was a resident or inmate of a public institution, the human service zone in which the deceased was a resident for general assistance purposes immediately before entering the institution shall provide burial assistance.

If a person with no known address, the Human Service Zone in which the person dies shall provide Burial Assistance.

CHAPTER 700 GENERAL ASSISTANCE BURIALS

701 The following is the _____ Human Service Zone policy for determining eligibility of applicants requesting General Assistance for payment of a burial upon death, pursuant to North Dakota Century Code 23-06-03.

701.1 If the individual with the duty of final disposition under this section, or the personal representative of the decedent's estate, if any, is aware of the decedent's instructions regarding the disposition of the remains, that person shall honor those instructions, to the extent reasonable and possible, to the extent the instructions do not impose an economic or emotional hardship. A decedent's instructions may be reflected in a variety of methods, including pre-need funeral arrangements a deceased articulated and funded in a pre-need funeral service contract, a health care directive, a durable power of attorney for health care, a power of attorney, a will, a document created under section 23-06-31, or a document of gift for an anatomical gift.

701.2 If the decedent died while serving in any branch of the United States armed forces, the United States reserve forces, or the national guard, as provided by 10 U.S.C. 1481 section (a)(1) through (8) as effective through December 2001, and completed a United States department of defense record of emergency data, DD form 93, or its successor form or its equivalent branch's form, the duty to bury or cremate the decedent or to provide other funeral and disposition arrangements for the decedent devolves on the person authorized by the decedent pursuant to that form.

The Department of Human Services, through the Human Service Zone may provide for the use of a military casket or urn, if the deceased was a veteran as defined in section 37-01-40, unless the additional cost exceeds the negotiated expenses of this section or a surviving spouse or the nearest of kin of the deceased elects a nonmilitary casket.

701.3 Inasmuch as it is impossible for the Human Service Zone to make regulations known to all potential clients of funeral homes, it is the responsibility and obligation of the funeral director to determine the need for financial assistance and to make referrals to the Human Service Zone when appropriate. The General Assistance Burial Policy ensures that all bodies of deceased indigent individuals are disposed of according to state health statutes. This policy does not pay for nor prohibit the provision of a family service.

702 Upon receipt of a request for burial assistance, an Application for Burial Assistance form must be completed on behalf of the decedent. In addition, the Responsible Relative affidavit must be completed by the following responsible relatives:

decedent's spouse, or in the absence of the decedent's spouse the decedent's adult children and parents. This information is used to determine the responsible relative's ability to be responsible for the burial costs. According to North Dakota Century Code, they are responsible for those expenses, unless otherwise stated in this manual, and will be required to participate in those costs if they are able.

The Responsible Relative Affidavit form asks questions about income and assets from the family members of the deceased. Information on the Burial Application and Responsible Relative Affidavit will be verified at the Human Service Zone.

If the Application for Burial Assistance is not completed and submitted on behalf of the decedent, eligibility cannot be determined and the request will be denied.

If the Responsible Relative Affidavit is required and not completed and submitted by the decedent's surviving spouse, or in the absence of the decedent's spouse the decedent's adult children and parents; eligibility cannot be determined and the request will be denied. Required relatives will have no more than 5 days to submit a complete affidavit; though the Human Service Zone may allow additional time at their discretion.

NOTE: If a required family member is estranged and refusing or is unable to complete the Responsible Relative Affidavit, the zone shall waive the requirement of completion for the family member. For purposes of this subsection, "**estranged**" means having a relationship characterized by mutual enmity, hostility, or indifference.

703 In determining eligibility for burial assistance, all available assets of the decedent and decedent's spouse, or in the absence of the decedent's spouse the decedent's parents and adult children, including liquid assets and real property, any assistance available from the Social Security Administration, Civil Service, Railroad Retirement, Veteran's Administration, and life insurance- regardless of the named beneficiary, will be considered.

Any payment of burial costs will be reduced by any other assistance deemed available to pay the cost of burial, to include charity contributions, GoFundMe accounts, and other monetary assistance after allowing the disregard for the nominal amount described in section 705.

When determining asset eligibility for burial assistance, the surviving spouse, decedent's parents and adult children will be allowed to disregard **\$10,000 per household plus \$5000** for each household member 60 years of age or older, based on the asset limits as established by the LIHEAP Program on October 10, 2017. **Note:** The asset disregard does not apply to the decedent's assets (except those jointly owned with a surviving spouse).

The decedent's assets (except those jointly owned with a surviving spouse) would be considered first. Should the available assets of the decedent equal or exceed the amount approved for an indigent interment will result in denial of the burial application.

Should eligibility exist after consideration of the decedent's assets, the assets owned solely or jointly by the decedent's spouse, or in the absence of the decedent's spouse the decedent's parents and adult children must be considered. Asset eligibility is determined by applying the asset disregard limits listed above.

- 703.1 The information on the Application for Burial Assistance for the surviving spouse, if there is one, is used to determine if the surviving spouse has income (and resources) that results in his/her ability to pay for the burial costs utilizing the policies set forth in the Low Income Home Energy Assistance (LIHEAP) Program, with the exception listed in 703.2. If there is a surviving spouse, the Human Service Zone shall not consider the income and resources of any adult children or surviving parents in determining eligibility for indigent burial.
- 703.2 If there is no surviving spouse, the information on the Responsible Relative Affidavit(s) is used to determine if the income of the household for the adult children and parents is such that they have the ability to pay for the burial costs utilizing the policies set forth in the Low Income Home Energy Assistance (LIHEAP) Program, with the exception that a 'household' is defined as all members residing in the household who are related to the decedent (including those related as step parents and step children but not step-siblings). Individual who are NOT related to the deceased are not included in the household size and their income is not considered.
- 703.3 When determining the surviving spouses, or if no surviving spouse, the responsible relative's ability to pay for the cost of the burial expenses, a

determination of eligibility is made for each household's utilizing the Human Service Zone Burial Eligibility Determination Budget Spreadsheet. The current income levels for the LIHEAP Program are based on 60% of the state's median income, which is approximately 246% of the Federal Poverty Level. Eligibility will be based on the income level on the Federal Poverty Level versus the state's median income as almost all of the Economic Assistance and Medicaid programs utilize the Federal Poverty Level to create their income levels. Therefore, to align as closely as possible with the LIHEAP income levels (based on 60% of the state's median income) but base it on the Federal Poverty Level, the income levels has been set at 250% of the Federal Poverty Level.

- 704 When the Human Service Zone becomes involved with any portion of payment of burial costs, the Human Service Zone shall inform the funeral home of payment. Any request for burial assistance made after the cremation, burial, services, and interment have been completed will be denied unless the decedent's family is unable to contact _____ Human Service Zone because of a weekend/holiday or other emergency.
- 705 The Human Service Zone shall pay the charge for funeral expenses as negotiated by the Department of Human Services. The Human Service Zone may not decrease the Human Service Zone payment due to a nominal amount left by the deceased or contributed by kin or any other party to defray the expenses of burial or cremation. Funds adequate to allow for an indigent burial instead of an indigent cremation are considered nominal under this section. If funds are contributed by one kin of the deceased for expenses other than allowing for an indigent burial instead of an indigent cremation, they can contribute up to 10% of the designated burial rate and have that contribution be considered a nominal amount. If more than one kin contributes, the maximum contribution considered to be a nominal amount will be 20% of the burial rate.

The Department of Human Services may negotiate with the interested funeral directors or funeral homes regarding cremation expenses and burial expenses but the total charges for burial services, including transportation of the deceased to the place of burial, the grave box or vault, grave space, and grave opening and closing expenses, may not be less than one thousand five hundred dollars.

- 706 _____ Human Service Zone will not participate in any arrangements where the deceased, or surviving family member, has entered into a signed agreement with the University of North Dakota's Deeded Body Program as funding is available to funeral homes through that program.

- 707 It is the policy of the ____ Human Service Zone that cremation will be the method of caring for the body of the deceased. Consideration will be given to strongly expressed religious convictions or moral convictions of the decedent or the decedent's family. Costs of cremation will be reimbursed at the current rate as established by the Department of Human Services.
- 708 This policy will be reviewed each biennium or at the formal request of the Department of Human Services or at the request of the North Dakota Funeral Directors Association.

CHAPTER 800 NON-DISCRIMINATION

- 801 General Assistance is administered to all persons on a fair and equal basis without regard to race, color religion, national origin, age sex, disability, political beliefs, or status with respect to marriage or public assistance, in accordance with Title VI of the Civil Rights Act, Section 504 of the Rehabilitation Act, the Age Discrimination Act, the Americans with Disabilities Act, and the North Dakota Human Rights Act.

CHAPTER 900 FRAUD AND IMPROPER PAYMENTS

- 901 Upon a determination that improper payments were made based on false or incorrect information provided by the General Assistance recipient, the staff of the Human Service Zone will send a minimum of two letters demanding repayment of the improper payment.
- 902 Upon a determination that fraud may have occurred because of incorrect information provided by the General Assistance recipient, the information gathered will be given to the Human Service Zone's designated State's Attorney for any legal action deemed appropriate.

CHAPTER 1000 BOARD CERTIFICATION

- 1001 The _____ Human Service Zone Board has adopted the above policies.

Adopted on _____ by motion of the Board.

CHAPTER 1100 FORMS

General Assistance Application

GA Burial Application

Responsible Relative Affidavit

Notice of Decision/Request for Hearing

Eligibility Spreadsheet

POSSIBLE ADDENDUMS/GUIDANCE FOR CHAPTER 300: NEED

301 RENT: Human Service Zone does recognize that there will be instances in which an applicant will need assistance with rent. If other resources (CAP, Housing Authority, etc.) are exhausted, assistance for payment of rent, if approved, will be limited to a one-time payment for one month's rent. If the income available to the applicant is not sufficient to maintain his needs and it does not appear that the situation will change in the near future, the applicant will be advised to seek more economical housing. Failure of the applicant to seek more economic housing may result in denial of the application.

301.1 EVICTON NOTICE: An eviction notice or some verification from the landlord is required stating that an action to evict is pending.

301.2 RENT GUIDELINES: Past due rent is not to be considered for payment. Voucher issued will reflect payment for current month's rent.

301.3 RENT PAYMENT GUIDELINES:

• Would direct applicants to site for rental and utilities assistance: "Submit your information to find out if you may qualify" at portalapps.nd.gov/dhsps/emergency-rent
Used in determining the maximum amount of assistance the household will be eligible are as follows:

0 up to \$500

302.1 PRESCRIPTION MEDICATION: The Human Service Zone will pay for medically necessary prescription medication, subject to the North Dakota Medicaid maximum payment. Those considered for coverage are defined by North Dakota Medicaid and found at: <http://www.hidesigns.com/ndmedicaid> and select 'NDC Drug Lookup.' A maximum of \$100 will be paid for prescription medication. Prescription Discounts Cards must be utilized, when available annually.

302.2 MEDICAL SUPPLIES: The Human Service Zone will consider payment for necessary medical supplies when prescribed by a physician, subject to those defined by North Dakota Medicaid and found at: <http://www.hidesigns.com/ndmedicaid> and select 'Preferred Diabetic Supplies'. A maximum of \$100 will be paid for medical supplies annually.