

Morton County Road Commission Agenda

Morton County Highway Department, 2916 37th St NW, Mandan, ND

20 August 2025 @ 9:00 am

Call to order

Roll Call

Approval of Agenda

Approval of minutes for the previous meeting

1. Discuss New Salem Bank ROW – Mark Isaacs;
2. Discuss tree roots;
3. Monthly Updates:
 - a. Design Projects
 - b. Construction Projects
 - c. Culvert Replacements
 - d. Budget Update
 - e. Hebron bond claim update;
4. Other
 - a. Discuss sale of used equipment.

***ISSUES MAY BE ADDED OR DELETED BY MEETING DAY.**

Morton County Road Commission Meeting
Morton County Highway Department, 2916 37th St NW, Mandan, ND 58554
July 23, 2025

Commission members Present: Jackie Buckley, Paul Tokach, Roger Hille, Steve Tomac

Commission members Absent: Kyle Kirchmeier

Others present: John Saiki, Chad Schneider, Natalie Pierce

The meeting was called to order at 9:00 pm by Chair Jackie Buckley

Steve made a motion to approve the amended agenda. Items under Other: Knife River Gravel Proposal, County Road 84, Item pulled for payment, Standby Generator were added. Paul 2nd. Motion carried.

Steve made a motion to approve the minutes from the previous meeting, Roger 2nd, motion carried.

1. Discuss Crown Butte Roads – Jeremy Meyer – Jeremy did not attend. Jackie provided some background. There is an alley in Crown Butte Subdivision with 4 manholes. An operator hit a manhole about a year ago with a blade. Material may have fallen into the manhole. Recently the pipe was plugged, which was blamed on the material in the manhole. The County paid to have the manhole and pipe cleaned out. The Road Commission agreed Morton County will not maintain that alley any more. It is only 10 feet wide which is very difficult to blade since the mow board is 16 feet wide. Crown Butte does snow removal. There were an excessive number of Emergency Route signs along the streets. Morton County removed many of them since they were not needed.

2. Discuss Subdivision Paving Policy – The opinion of the States Attorneys office is that we should not include a clause in the paving policy that states residents waive their right to protest the Special Assessment petition when the occupancy of the subdivision reaches 75%. Many options were discussed, such as 1) make a subdivision responsible for all road maintenance; snow removal, gravel, pavement whatever they decide. The County will not be involved. 2) Subdivisions could set up an HOA to have a governing board for special assessing pavement. The option that gained consensus and should be pursued is require a wider roadway for the gravel, 30 feet, so the road bed is ready for asphalt. Clarify that the Century Code allows the County Commission to special assess without a petition from the residents and if the Commission is willing to pursue that option.

3. Monthly Updates – a & b. Design Projects and Construction projects – Youngtown Bridge is in the 2025 NDDOT Bid Opening. The two bridges being designed by Apex are in October Bid Opening. All three bridges are being funded 100% by the NDDOT. Local Government Office at NDDOT sent out an email asking if the bridge south of Almont being designed by Sauber Engineer can be completed to take advantage of available 2025 funds. They also sent an email asking if there are projects that can be ready for bidding by September 1, 2025, to take advantage of some addition available road funds. Three projects were submitted for funding; the project on County Road 136 in St. Anthony, Chip Sealing of CR 139 around Glen Ullin and Microsurface on CR 139A. We have received a project number for the St. Anthony project. Bridge 30-164-

35.0 has been closed due to the split abutment cap. We received a response from IBI regarding repairs. They estimated between \$75,000 and \$100,000. Roger made a motion we proceed with having IBI complete the work. Paul 2nd, motion carried. The NDDOT Bismarck District sent an email that the Right of Entry for the Box Culvert east of CR 88 on the frontage road along I-94 was approved. We should be receiving the permit for signature soon. This project will be submitted for a possible NDDOT Flex Funding project. Special Assessments were reviewed. The last two public hearings were held at the July 10th County Commission meeting and the two special assessments were approved. That makes a total of 4 approved special assessments. Bids were advertised on July 11th and due August 6, 2025. The bids will be tabulated and sent to the Road Commission members for their review and a note will be added stating "due to the time element, the Road Commission approved of the bids and will make a motion at the next meeting formally recommending approval to the County Commission." Roger made a motion to approve the bids for the Gravel Crushing based on the same process. Steve 2nd, motion carried to recommend approval of the Gravel Crushing bid to the County Commission.

- c. The Box Culvert on 31st Ave, west of 55th St was installed on July 22nd. Despite the rain the installation went very well. Roger stated the project was well staffed. The crew did a good job.
- d. Budget Update - Reviewed expenses to date for 2025. Some larger expenses will start to hit the budget, such as Loader delivery and gravel crushing. Review the proposed 2026 budget. Large items are two motor graders, low boy trailer, tracked skid steer loader. Radio replacement budget line was reduced since the radios have been purchased. The Reimbursement Request has been submitted. We haven't heard anything yet. Proposed budget was presented to the full commission at the July 10th, meeting. Roger made a motion to approve the proposed 2026 budget, Steve 2nd, motion carried.
- e. Hebron Bond Claim Update – received an email from the attorney for the Bonding Company. He had received the claim and will have Bonding Company review it.

4. Other –

- a) Knife River Gravel Proposal – Knife River is looking at possibly crushing some gravel in Oliver County. They contacted Chad to see if we would be interested in having them crush a 20,000 ton pile. They would do the same for Oliver County. They will follow up with Oliver County to see if they are interested as well and willing to let Morton County buy gravel. Roger Made a motion to buy 20,000 tons, approximately \$600,000 of gravel in Oliver County and pay for it out of the 2026 budget. Steve 2nd, motion carried.
- b) The maintenance on County Road 84 was discussed. No action taken.
- c) Item pulled for payment – discussed purchase of the tires for the Walk n Roll attachment for a motor grader. There was a question as to why this was purchased from the manufacturer. It is a special item and not all tire suppliers can provide a comparable product.

- 7
- d) Standby Generator – discussed this item and whether we really want it. We will get an estimate to see what the cost is to install it and make it functional. There will be installation costs, wiring costs and ongoing maintenance costs. We will contact Northwest Contracting or Frontier Electric. They are working on the Law Enforcement Center project.
 - e) Mark Isaacs walked in and was asked about the survey in Judson regarding the pedestrian bridge. He said he was still working on it.

Steve moved to adjourn, Paul 2nd. The meeting was adjourned noon.

NEW SALEM CITY PROCEEDINGS

REGULAR MEETING

Monday, January 13th, 2025, 6:30 p.m.

City Auditorium

These minutes are being published subject to review and revision by the New Salem City Council.

Gaebe called the meeting to order at 6:30pm.

Attendance

Council Mayor: Josh Gaebe

Council members present: Chad Goetzfridt, Delton Kautzman, Sheppard Olson, Bryan Moen, Corey Lausch, Perrin Goetzfridt

Others present: City Works Raymond Kazandjian, Robert Boehm, City Auditor Melissa Davis, City Engineer Todd Norton, Ricky Olsen, Mark Isaacs, Garisson Risner, Ben Markson, Shane Bennett, Amy Kruger,

Minutes

Kautzman moved and Lausch seconded to approve the December 9th, 2024 city council minutes as presented. All voting aye, the motion carried.

Hearing of Visitors

Mark Isaacs stated Security First Bank hired him to survey their property as the Betterment Committee would like to put a welcome sign by the intersection of Ash and North 8th Street. The location where they would like to put the sign is in the current county right of way. Kautzman moved and C. Goetzfridt seconded to consider approving a new plat if the county would choose to vacate the excess right of way. All voting aye, the motion carried.

Risner and Markson, owner of Pegasus Illumination, attended the meeting to seek permission for a special event permit to have a fireworks display during ND Countryfest 2025. New Salem Emergency Manager, Amy Kruger, stated a fireworks display in July around so many campers with a shortage of local emergency personal brings many concerns to mind. The council was in agreement that they would like additional information on the location of the display and details on the plan and they would also want local police, fire, and emergency management to sign off on their fireworks display plan before issuing any permit.

Auditorium Committee

Lausch stated the urinal in the men's gymnasium bathroom is not code complaint and suggested replacing it now while the bathrooms are being remodeled. Lausch stated a new urinal would be approximately \$200. C. Goetzfridt moved and P. Goetzfridt seconded to approve the purchase of a new urinal. All voting aye, the motion carried.

Police Committee

The council reviewed the December police report.

Sanitation and Garbage Committee

Cofer sanitation requested a \$1.00/month rate increase on New Salem garbage service bills for 2025 to compensate for a fee increase on transportation and dumping. C. Goetzfridt moved and Kautzman seconded to approve the rate increase. All voting aye, the motion carried.

Personnel Committee

The council reviewed the December city works report.

Old Business

Gaebe stated that Scott Solem contacted him to discuss his attendance at City Council meetings. Solem would be able to attend all meetings if the council would like him to. The council was in agreement that they did not feel it was necessary for the attorney to attend all meetings. Kautzman moved and Moen seconded to leave meetings the way they have been and request attorney presence if needed on a case by case basis. All voting aye, the motion carried.

New Business

Gaebe updated the council on the trailers that have been moving in on the hotel property the last few weeks. Building Inspector, Shane Bennett, served a stop work order to the local manager on January 2nd, 2025. Davis has since been able to get in touch with the property owner to further discuss the concerns and stop work order. Owner, Jerone Mitchell, plans to attend the January 20th Planning and Zoning meeting to discuss his plans. Gaebe will update the council next month.

Consent Agenda

Kautzman moved and Lausch seconded to approve the consent agenda. All voting aye, the motion carried.

1. Pledge of Securities
2. Annual Financial Statement

Lausch moved and P. Goetzfridt seconded to approve the bills as presented. All voting aye the motion carried.

555e	TRANSFERS	12/10/2024	\$40,000.00	Transfer to Equipment Fund
556e	941 PAYMENT	12/19/2024	\$1,875.79	
557e	NDPERS	12/30/2024	\$3,262.38	retirement payment
558e	WEB.COM	12/11/2024	\$21.99	Web Hosting
559e	Square Space	12/19/2024	\$192.00	
560e	ND State Tax Commissioner	12/30/2024	\$69.50	state taxes-quarterly
561e	941 PAYMENT	1/2/2025	\$2,301.69	
17732	Becker, Carter	12/16/2024	\$109.64	
17733	Boehm, Robert	12/16/2024	\$1,752.57	
17734	Davis, Melissa	12/16/2024	\$1,293.79	
17735	Haff, Tyler	12/16/2024	\$261.04	
17736	Kazandjian, Raymond	12/16/2024	\$1,853.47	
17737	Yellow Bird, Miranda	12/16/2024	\$1,151.78	
17738	MDU	12/16/2024	\$3,734.93	street lights
17739	MOR- GRAN- SOU ELECTRIC	12/16/2024	\$136.63	street lighting
17740	NORTHERN LIGHTS DIGITAL,	12/16/2024	\$3,500.00	Rebuild Website
17741	PETERSON FENCING	12/16/2024	\$1,700.00	gates
17742	SECURITY FIRST BANK	12/16/2024	\$900.00	payroll taxes
17743	WEST RIVER	12/16/2024	\$289.93	phones
17744	Becker, Carter	12/30/2024	\$17.14	
17745	Bennett, Shane	12/30/2024	\$27.70	
17746	Boehm, Robert	12/30/2024	\$1,694.30	
17747	Davis, Melissa	12/30/2024	\$1,564.50	
17748	Gaebe, Joshua	12/30/2024	\$796.51	

17749	Goetzfridt, Chad	12/30/2024	\$346.31	
17750	Goetzfridt, Perrin	12/30/2024	\$277.05	
17751	Haff, Tyler	12/30/2024	\$244.52	
17752	Kautzman, Delton	12/30/2024	\$290.72	
17753	Kazandjian, Raymond	12/30/2024	\$1,716.57	
17754	Lausch, Corey	12/30/2024	\$277.05	
17755	Moen, Bryan	12/30/2024	\$277.05	
17756	Olson, Sheppard	12/30/2024	\$277.05	
17757	Yellow Bird, Miranda	12/30/2024	\$1,080.65	
17758	Global Industrial	12/30/2024	\$1,464.97	Water Fountain
17759	US Postal Service	12/30/2024	\$100.00	post office box renewal
17760	Becker, Carter	1/13/2025	\$140.10	
17761	Bennett, Shane	1/13/2025	\$143.26	
17762	Boehm, Robert	1/13/2025	\$1,937.26	
17763	Davis, Melissa	1/13/2025	\$1,349.23	
17764	Haff, Tyler	1/13/2025	\$297.61	
17765	Kazandjian, Raymond	1/13/2025	\$2,024.10	
17766	Yellow Bird, Miranda	1/13/2025	\$1,163.00	
17767	AE2S	1/13/2025	\$2,243.58	Lagoon Project 2024
17768	BRAUN ELECTRIC INC	1/13/2025	\$483.95	Move light switch
17769	CENTRAL DAKOTA FRONTIER	1/13/2025	\$349.12	gas and oil
17770	COFER SANITATION	1/13/2025	\$91.61	garbage service
17771	COLONIAL RESEARCH	1/13/2025	\$1,456.72	Flags/chemical
17772	C RAM	1/13/2025	\$99.98	avast antivirus 2 computers
17773	CURTIS RUD OIL	1/13/2025	\$248.41	fuel
17774	FARMERS LUMBER & GAMBLES	1/13/2025	\$4,773.03	Bathroom Remodel
17775	General Equipment & Supplies I	1/13/2025	\$990.08	Grader edge & blade
17776	Henke Trucking	1/13/2025	\$600.00	Haul Fly Ash 3 loads
17777	Legend-Air LLC	1/13/2025	\$772.42	Service A/C
17778	MDU	1/13/2025	\$351.02	street lights
17779	MELISSA DAVIS	1/13/2025	\$728.62	mileage, baby changing stations, vacuum, postage
17780	MISSOURI WEST WATER SYSTEM	1/13/2025	\$14,395.74	water purchase
17781	MOR- GRAN- SOU ELECTRIC	1/13/2025	\$136.15	street lighting
17782	MORTON COUNTY AUDITOR	1/13/2025	\$3,360.00	police contract
17783	NAPA	1/13/2025	\$73.70	equipment parts
17784	ND DEPT OF HEALTH - MICRO	1/13/2025	\$25.00	labs
17785	ONE CALL CONCEPTS	1/13/2025	\$46.50	
17786	ROUGH RIDERS INDUSTRY	1/13/2025	\$67.24	street signs
17787	TYLER HAFF	1/13/2025	\$25.00	Gas Stipend
17788	VESTIS	1/13/2025	\$798.46	Aud rugs/paper supplies
17789	WEST RIVER	1/13/2025	\$284.05	phones
17790	WORKFORCE SAFTEY &	1/13/2025	\$1,526.16	WSI insurance

Gaebe adjourned the meeting at 7:30pm. The next regular New Salem City Council meeting will be Monday, February 10th, 2025 at 6:30pm.


 Josh Gaebe-Mayor


 Melissa Davis-Auditor



BASED ON NORTH DAKOTA SOUTH ZONE-NAD83, INTERNATIONAL FEET. MEASUREMENTS HAVE BEEN ESTABLISHED BY RIK FROM THE "BSM" CORN STATION AND ARE REPORTED IN GRID.

- LEGEND**
- FOUND SURVEY MONUMENT
 - SET 1/2" CAPPED REBAR "LS-9628"
 - ✕ EXISTING FENCE
 - SET WOOD STAKE ON LINE

SECURITY FIRST BANK		NEW SALEM - LOT SURVEY	
LOT 1A OF AUDITOR'S SUB 25 & 26		AND PART OF AUDITOR'S LOT 27	
SEC 21, T-138N, R-85W		NEW SALEM, ND	
SHEET 1 OF 1 JOB NUMBER: 24143			
SCALE 1"=50'	DATE 11/24/24	BY RYAN BATES	424 S. 2nd St. Ste. 204 Fargo, ND 58103 Phone: 701-668-3156 matt@surveyand.com
DOWN BY 1/4"			
DATE 11/24/24			
BY RYAN BATES			
DATE 11/24/24			
BY RYAN BATES			

T Independent
Land
Surveying &
Engineering

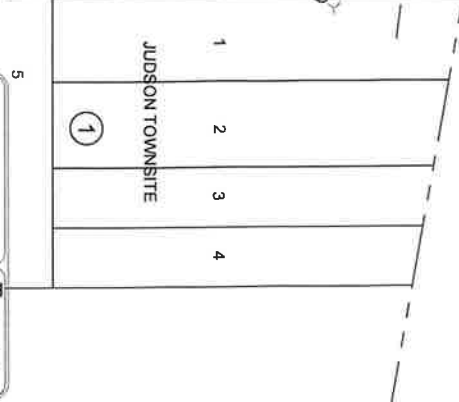
LEGEND

○ FOUND SURVEY MONUMENT

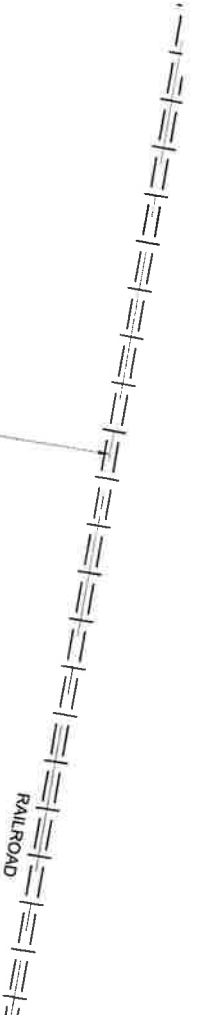
□ SET WOOD STAKE

—X— EXISTING FENCE

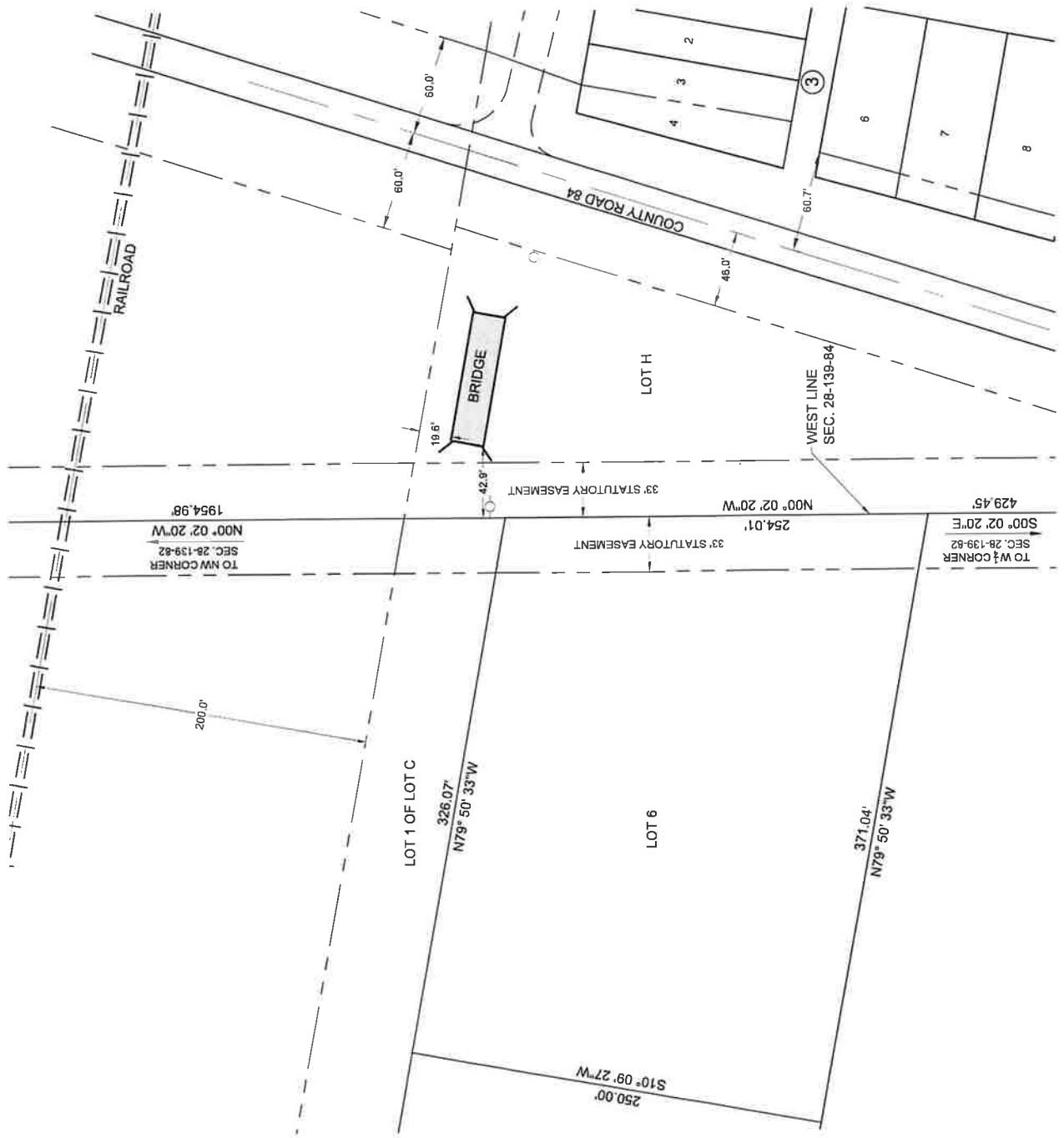
BASED ON NORTH DAKOTA SOUTH
 ZONE—NAD83, INTERNATIONAL FEET.
 MEASUREMENTS HAVE BEEN ESTABLISHED
 BY RTK AND ARE REPORTED IN GRID.



200.0'



ROW SURVEY IN JUDSON MICHAEL'S ADDITION JUDSON MORRISON COUNTY, ND		Independent Land Surveying & Engineering	
SHEET 1 OF 1 SCALE 1"=50' DRAWN BY: LMS DWG DATE: 6/12/23 DWS NAME: 21103 Survey.dwg	JOB NUMBER: 21102 DWS PERSON: DATES DWS DATE: 6/12/23	4215 Old Red Top, NW Moorhead, MN 56514 Phone: 701-558-2575 Email: info@landsurvey.com	



SCALE: 1" = 60'

BASED ON NORTH DAKOTA SOUTH ZONE-NAD83, INTERNATIONAL FEET. MEASUREMENTS HAVE BEEN ESTABLISHED BY RTK AND ARE REPORTED IN GRID.

- LEGEND
- FOUND SURVEY MONUMENT
 - SET WOOD STAKE
 - X— EXISTING FENCE

ROW SURVEY IN JUDSON LOT H - NW 1/4 SEC. 28-139-82 JUDSON MORTON COUNTY, ND		Independent Land Surveying & Engineering
SHEET 1 OF 1 SCALE: 1"=60' DRAWN BY: MHL DATE: 8/12/23 DATE MADE: 3/1/23	JOB NUMBER: 21103 DATE: 8/12/23 DATE MADE: 3/1/23	4515 6th Ave. NE Fargo, ND 58504 Phone: 701-832-2078 Fax: 701-832-2079 info@haukeynd.com

Bridge #	Location	Notes	Consultant	Contact	Bid Date	Funding
Off System						
30-152-35.0	11 East 1 North Flasher		APEX	Troy Ripplinger	Design Complete R/W Acquisition October 10, 2025	NDDOT 100% + PE & CE
30-158-27.0	2 South 1 East of St Anthony		APEX	Troy Ripplinger	Design Complete R/W Acquisition October 10, 2025	NDDOT 100% + PE & CE
30-141-25.0	11 North 1 West Flasher		Ulteig	Mary Boechler	Draft DCE under review by NDDOT January 1, 2027	NDDOT 100% + PE & CE
On System						
30-162-41.0	Solen		HDR	Craig Mizera	Design Complete, Bid 3 times, no bids January 1, 2027	Fed 100% + CE
Off System						
30-128-19.0	1 South Almont		Sauber	John Sauber	PS&E plans submitted to NDDOT November 14, 2025	Fed 80-20
30-133-03.0	7N of New Salem	Youngtown	AE2S	Todd Norton	Bid Date moved due to Environmental Document December 12, 2025	NDDOT 100% + CE
30-156-04.1 (Work Bridge)	2W 6N of Mandan	Bank Slumping	KLJ	Jennie Krause	proceeding with design for one bridge Tentative November 2025 Bid Date	Apply for Flex Funding
30-164-35.0.17th	3 South 9 West Ft Rice	Frontage Road	Apex	Troy Ripplinger	Received Right of Way Occupation Permit Apply for Flex Funding	Apply for Flex Funding
30-145-11.0 (Sweet Grier)	6 East of Judson	17th Ave	Interstate	Maria Tomac	Preliminary Engineering & Design IBI will be scheduling repairs Morton County	Morton County

Road Projects

St Anthony	HBP 1.0 mile Curb & Gutter	Received Project Number	Fed 80-20
Hebron	HBP 1.0 mile Curb & Gutter	Preconstruction Conference Aug 14	Fed 80-20
Chip Sealing CR 139		Received Project Number	Fed 80-20
Micro Surfacing CR 139A to Monte's		Received Project Number	Fed 80-20

Revised July 30, 2025

Morton County Special Assessments

	Mantahni Subdivision	Entzel 2nd - 9th Subdivisions	Entzel 11th Subdivision	Prairie Ridge Subdivision	Yellow Rose Subdivision
Start Date	7/18/2024	6/24/2024	3/6/2025	6/13/2024	11/5/2024
Public Meeting	7/30/2025	10/30/2024	None	4/29/2025	None
Petition Submitted	9/3/2024	11/14/2025	3/27/2025	5/7/2025	5/5/2025
Screening Committee	9/12/2024	4/10/2025	4/10/2025	5/8/2025	5/8/2025
Percentage of Owners Signing	81.30%	63.00%	60.00%	76.00%	60.00%
Percentage of Area Signing	76.50%	67.20%	39.00%	55.68%	56.06%
Resolution of Necessity	9/24/2024	4/22/2025	4/22/2025	5/27/2025	5/27/2025
Public Hearing Date	9/14, 2024	6/24/2025	6/24/2025	7/10/2025	7/10/2025
Approved	9/14/2024	6/24/2025	N/A	7/10/2025	7/10/2025
Bidding	8/6/2025	8/6/2025	N/A	8/6/2025	8/6/2025
Construction					

SALE OF USED EQUIPMENT

- 2-Fixed One-Way Plows
- 2020-M7050 Vermeer Disc Mowers
- Falls Motor Grader Wing
- Balderson Motor Grader Wing
- 3-Pallets of Misc. Hydraulic Parts
- 1978 Dodge 150 2 WD
- 1994 Chevrolet ½ Ton 4x4
- 1995 Chevrolet ½ Ton 4x4
- 1993 Chevrolet ¾ Ton 4x4
- 1974 Chevrolet ½ Ton 2WD
- 2-John Deere Motor Grader Front Lift Group