

Morton County Park Board Meeting Agenda

June 27, 2023

Commission Room, Morton County Courthouse

210 2nd Ave NW, Mandan ND

4:00 PM

Call to order

Roll Call

Approval of Agenda

Approval of minutes of previous meetings (April 25, 2023)

Approval of monthly bills and payroll – Himmelspach

1. Drones
2. 2024 Budget
3. Park Updates

*ISSUES MAY BE ADDED OR DELETED BY MEETING DAY

MORTON COUNTY REGULAR PARK BOARD MEETING

April 25, 2023

The Morton County Park Board Meeting was called to order on April 25, 2023, at 4:05 PM by Chairman Wetsch who was attending virtually. Present in person was Member Morrell, Park Director Nilsen and Auditor Rhone. Also present virtually were Members Graner, Kist, Himmelpach and Geiger. Absent was Boehm.

Kist moved and Himmelpach seconded to approve the agenda. All voting aye, motion carried.

Kist moved and Graner seconded to approve the minutes of the March 28, 2023 meeting. All voting aye, motion carried.

Graner moved and Himmelpach seconded to approve bills. All voting aye, motion carried.

Morrell moved and Graner seconded to adjourn at 4:11 PM. All voting aye, motion carried.

2024 Budget Explanation

217.490.6150 Consultants 2023--\$10,000 2024--\$12,000

This line is being dropped down to \$10,000. We could need some funding for change items. I made this adjustment after consulting with John (County Engineer)

217.490.6339 Memberships & Registrations: 2023--\$1,000 2024--\$1,000

NDRPA Membership \$150
 NDRPA Conference \$150
 ND Travel Conference \$150
 Certified Playground Safety Inspector Class \$510
 If all conference and classes were attended, this line could be this high.

217.490.6341 Travel Expenses: 2023--\$300 2024--\$300

The 2024 NDRPA conference will be in Watford City, I feel three nights Lodging will be sufficient. I am not sure if they will run the Trails Conference and the Recreation and Parks at the same time.

217.490.6344 Vehicle & Equipment Repair & Maintenance: 2023--\$11,000 2024--\$11,000

Our fleet of mowers is for the most part are in good shape. The pickups are in good shape. We should be good with leaving this line item at the same amount. Last year the main reason for the overage was tires.

217.490.6351 Utilities: 2023--\$57,380 2024--\$57,770

Propane was figured using 2,000 gallons at \$2.00/gl. \$4,000

With the water billing I used the total billing for 2022 +5% \$2,750

Garbage; I used last season total billing in 2022 +5% \$13,500

I used the total billing for electricity in 2022 +5% \$33,320

WIFI at Harmon add Graner \$4,200
 Doubles the line.

217.490.6359 Postage: 2023--\$100.00 2024--\$100

I think \$100 we be just fine for this year. I do not fore see any large mailings.

217.490.6360 Mobile Communications: 2023--\$1,680 2024--\$1,680

There should be no major changes with pricing So I left this line the same as last year.

217.490.6361 Telephone:	2023--\$150	2024--\$150
No Change in this line item.		
217.490.6363 Publishing and Printing:	2023--\$3,270	2024--\$3,400
The price of printing our camping receipts will be higher next year according to the printer. I raised it by \$130.		
	\$1,400	
Advertisements	\$2,000	
217.490.6401 Office Supplies:	2023--\$500	2024--\$500
No change in this line item.		
217.490.6426 Gas, Diesel, Oil and Grease:	2023--\$35,000	2024--\$30,000
We used approximately the amount of gas and diesel As in 2021 and we had spent \$20,175 on fuel in 2022 so I'm comfortable with reducing down to \$30,000.		
217.490.6470 Park Maintenance:	2023--\$40,000	2024--\$40,000
I have not changed this line based on the condition of amenities and past years expenses. .		
217.490.6648 Capital Improvements in Parks:	2023--\$16,800	2024-\$130,000
1. Kayak Launcher (SB): I estimate the total cost of this Project to \$30,000. Our share of the RTP Grant would be About \$6,000. This is a 80/20 Grant which would pay \$24,000		
	\$6,000	
2. 1806 Pedestrian Crossing: I estimate the total project Cost to be \$100,000. Our share of the Transportation Alternative Grant would be \$25,000. This is a 75/25 Grant which would pay \$75,000.		
	\$25,000	
217.490.6651 Capital Outlay-Equipment:	2022--\$1,400	2024--\$23,000
1. I would like to purchase a new mower. Our fleet of mowers Are starting to get some years on them. We are Currently running a 2002 and a 2009 Toros.		
217.490.6662 Park Memorial Program:	2023--\$1,250	2024--\$1,250
Dawn would like to have this budgeted. It will be money in and money out. It will not raise taxes.		
217.490.6932 Copier Expense:	2023--\$200	2024--\$200
I feel comfortable leaving this line as is.		

Parks

	2021 Actual	2022 Actual	2023 Actual	2023 Budget	Requested 2024 Budget	Increase (Decrease)	% Change
217 490 6101 SALARIES	\$195,662.11	\$192,560.50	\$61,533.62	\$215,524.51	177,779.35	(37,745.17)	-18%
217 490 6121 OVERTIME	\$1,350.00	\$0.00	\$0.00	\$0.00		-	#DIV/0!
217 490 6150 Consultants	\$0.00	\$0.00	\$0.00	\$10,000.00	12,000.00	2,000.00	20%
217 490 6211 HEALTH INSURANCE	\$24,970.86	\$24,985.56	\$10,410.65	\$26,400.00	28,733.00	2,333.00	9%
217 490 6212 AUTO INSURANCE	\$3,814.00	\$4,076.00	\$3,944.00	\$4,200.00	4,200.00	-	0%
217 490 6213 EQUIPMENT INSURANCE	\$292.84	\$284.39	\$317.00	\$350.00	350.00	-	0%
217 490 6214 PROPERTY INSURANCE	\$326.00	\$429.00	\$0.00	\$350.00	350.00	-	0%
217 490 6221 FICA MATCH	\$14,587.15	\$14,231.51	\$4,431.60	\$16,519.95	13,626.79	(2,893.16)	-18%
217 490 6241 WORKMENS COMPENSATION	\$1,043.51	\$2,916.41	\$1,846.66	\$2,500.00	2,500.00	-	0%
217 490 6300 NDPERS DEF. BENEFIT	\$16,612.96	\$21,584.11	\$8,508.30	\$24,336.11	18,856.00	(5,480.11)	-23%
217 490 6339 MEMBERSHIPS & REGISTRATIO	\$568.10	\$396.20	\$195.40	\$1,000.00	\$1,000	-	0%
217 490 6341 TRAVEL EXPENSE	\$308.10	\$67.71	\$0.00	\$300.00	\$300	-	0%
217 490 6344 VEHICLE & EQUIP REPAIR &	\$7,255.05	\$14,233.52	\$1,449.02	\$11,000.00	\$11,000	-	0%
217 490 6351 UTILITIES	\$46,168.39	\$53,133.99	\$6,006.04	\$57,380.00	\$57,770	390.00	1%
217 490 6359 POSTAGE	\$46.76	\$89.34	\$10.91	\$100.00	\$100	-	0%
217 490 6360 MOBILE COMMUNICATIONS	\$1,405.22	\$1,529.01	\$508.74	\$1,680.00	\$1,680	-	0%
217 490 6361 TELEPHONE	\$121.00	\$132.00	\$44.00	\$150.00	\$150	-	0%
217 490 6363 PUBLISHING & PRINTING	\$1,135.00	\$1,325.66	\$60.00	\$3,270.00	\$3,400	130.00	4%
217 490 6401 OFFICE SUPPLIES	\$123.71	\$390.55	\$26.07	\$500.00	\$500	-	0%
217 490 6426 GAS & DIESEL, OIL & GREAS	\$15,215.15	\$20,175.28	\$2,297.09	\$35,000.00	\$30,000	(5,000.00)	-14%
217 490 6470 PARK MAINTENANCE	\$19,366.92	\$31,443.08	\$2,347.96	\$40,000.00	\$40,000	-	0%
217 490 6471 PARK MEMORIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0	-	#DIV/0!
217 490 6648 CAPITAL IMPROVEMENTS IN P	\$4,032.48	\$7,093.21	\$0.00	\$16,800.00	\$130,000	113,200.00	674%
217 490 6651 CAPITAL OUTLAY-EQUIPMENT	\$47,576.47	\$2,020.77	\$549.00	\$1,400.00	\$23,000	21,600.00	1543%
217 490 6662 PARK MEMORIAL PROGRAM	\$0.00	\$0.00	\$0.00	\$1,250.00	\$1,250	-	0%
217 490 6932 COPIER EXPENSE	\$109.75	\$130.55	\$38.78	\$200.00	200.00	-	0%
	\$ 402,091.53	\$ 393,228.35	\$ 104,524.84	\$ 470,210.57	\$ 558,745.13	\$ 88,534.56	\$ 0.19

Please do not change any cells highlighted in orange!

Operating Budget Change 74.5%

REDUCE



MORTON COUNTY

STATE OF NORTH DAKOTA

MORTON COUNTY PARKS

Tim Nilsen, Director



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PB Notes 6.27.2023

1. Drones: We had a small issue at Harmon Lake concerning a drone. We first had a discussion about drones in January 2017 and at that time we choose to follow the Federal Aviation Administration (FAA) rules. The FAA rule simply states (No person may operate a small unmanned aircraft over a human being unless a. that human being is directly participating in the operation of the small unmanned aircraft; b that human being is located under a covered structure or inside a stationary vehicle that can provide reasonable protection from a falling small unmanned aircraft). The NDG&F Department rule for WMA Land is (Use of drones, or any unmanned radio-controlled aircraft, is prohibited unless authorized by the director). I have reached out to the State Parks and USACE for their policies with no response as of yet. I hope to have them for the meeting.
2. 2024 Budget: I have attached my 2024 Budget and an explanation for each line.
3. Park Updates:
 - a. Our crew has been busy maintaining our Park System. The Parks all look really nice and should look great for the Fourth of July. They have mowed the Fair Grounds and both Cemeteries.
 - b. Alex has gotten a good start on the spraying of weeds.
 - c. Doosan has been out to Harmon and built a retaining wall for the shelter by the beech.
 - d. The Parks have been busy so for this season. As you can see by the numbers, we are seeing about an average use for far this season.

	Fort Rice Rec	Fort Rice Camp	Graner Park	Harmon Lake
June	\$0	\$2,475	\$9,675	\$4,198
2023 season	\$201	\$4,740	\$45,735	\$15,068
2022 season	\$218	\$5,715	\$37,109	\$11,280
2021 season	\$110	\$4,710	\$48,920	\$13,600
2020 season		\$2,635	\$42,460	\$17,330
2019 season		\$80	34,830	\$14,601
2018 season		\$540	\$42,799	\$15,880
2017 season		\$0	\$41,040	\$17,061

Any questions or concerns let me know. TIM