

## **Morton County Park Board Meeting Agenda**

**June 25, 2024**

**Commission Room, Morton County Courthouse**

**210 2<sup>nd</sup> Ave NW, Mandan ND**

**4:00 PM**

Call to order

Roll Call

Approval of Agenda

Approval of minutes of previous meetings (May 28, 2024)

Approve monthly bills & payroll--Geiger

1. New Contract for Missouri River Natural Area
2. 2025 Budget
3. Park Updates
  - a. Health Department Inspections
  - b. Storm Doors
  - c. Parks
  - d. Revenue

**\*ISSUES MAY BE ADDED OR DELETED BY MEETING DAY**

## MORTON COUNTY REGULAR PARK BOARD MEETING

May 28, 2024

The Morton County Park Board Meeting was called to order on May 28, 2024 at 4:05 PM by Chairman Wetsch. Also present were Members Boehm, Geiger, Graner, Kist, Himmelspach and Morrell. Also present was Deputy Auditor Krance.

Morrell moved and Graner seconded to approve the amended agenda adding a brief boat ramp update. All voting aye, motion carried.

Boehm moved and Geiger seconded to approve the minutes of the February 24, 2024 meeting. All voting aye, motion carried.

Boehm moved and Geiger seconded to approve payroll. All voting aye, motion carried.

Geiger moved and Boehm seconded to approve the scope of work presented for the Valerie Entzel Memorial Park Grant. All voting aye, motion carried.

Jessie Kist updated the Park Board on the new boat ramp. Approximately 90 percent complete with the permitting process and will advertise soon for fall construction.

Morrell moved and Himmelspach seconded to adjourn at 4:24 PM. All voting aye, motion carried.



MORTON COUNTY  
 STATE OF NORTH DAKOTA  
 MORTON COUNTY PARKS  
 Tim Nilsen, Director



701.667.3363 • tim.nilsen@mortonnd.org

PB Notes 6.25.24

1. There is a new contract for the Missouri River Natural Area (MRNA). I think this contract should work well for our concerns. I will have to develop a management plan and also point out any deficiencies of the MRNA Area, this will not propose a problem for me. The biggest deficiency that I will be pointing out will be the erosion that is and has been taking place over the years.
2. I have included a copy of my proposed budget for 2025 along with the explanation sheet.
3. Updates:
  - a. I have included copies of the Health Departments inspections of Graner Park and Fort Rice Campground. As you will see we have no issues.
  - b. We have installed the new storm doors on the storm shelter at Graner Park.
  - c. Our crew has been doing a fantastic job at keeping up with the maintenance of our system. The only thing that has been put on hold is the placement of the courtesy dock. I have put it off for two reasons, started out the river was so low and then the ground has been too wet for the crane to safely place it in the river. Now the river is up and when the ground stabilizes we will get it in.
  - d. Revenue:

	Fort Rice Rec	Fort Rice Camp	Graner Park	Harmon Lake
Jun-24	\$120	\$425	\$8,099	\$4,170
2024 season	\$120	\$2,040	\$34,946	\$12,385
2023 season	\$201	\$4,740	\$47,255	\$16,003
2022 season	\$218	\$5,715	\$37,109	\$11,280
2021 season	\$110	\$4,710	\$48,920	\$13,600
2020 season	\$0	\$2,635	42,460	\$17,330
2019 season	\$0	\$80	\$34,830	\$14,601
2018 season	\$0	\$540	\$42,799	\$15,880

e.

**Missouri River Natural Area (MRNA) Management Agreement**  
**Between North Dakota Department of Transportation and Morton County Parks**

The state of North Dakota, acting by and through its Director of Transportation, hereinafter referred to as NDDOT, whose address is 608 East Boulevard Avenue, Bismarck, North Dakota 58505-0700, and the Morton County Parks, hereinafter referred to as MCP, whose address is 210 2<sup>nd</sup> Avenue Northwest, Mandan North Dakota 58554, enter into the following agreement for the purpose of managing certain real property, Missouri River Natural Area (MRNA), owned by the NDDOT and through such management, conserve and maintain the natural amenities of the property as they presently exist.

I.

The MRNA properties are located on the Morton County side of the Missouri River. The first area (yellow highlight) is adjacent to and north of the Grant Marsh Bridge and the Interstate 94 right of way. A second area (yellow highlight) is located between the Grant Marsh Bridge and the Burlington Northern Railway Bridge. Additionally, there is a roadway and parking area (green highlight) that leads to the MRNA properties.

A separate Right of Way Use Agreement with Federal Highway Administration (FHWA), NDDOT, and MCP is required under Interstate 94 to connect the north and south MRNA areas through the Interstate right of way (pink highlight). The NDDOT will obtain this approval.

More specifically the parcels of land are described as follows:

MRNA Parcels (yellow highlight):

Lot AE NE1/4 Section 26, Township 139N, Range 81W

Lot Q NE1/4 Section 26, Township 139N, Range 81W

Block 1 NE1/4 Section 26, Township 139N, Range 81W

Lots O & S NE1/4 Section 26, Township 139N, Range 81W lying northerly of Interstate Highway 94.

SW1/4, SW1/4 NW1/4, SW1/4 SE1/4, and Lots 2, 3, 4 Section 25, Township 139N, Range 81W lying northerly of Interstate Highway 94.

Part Lot 1, Section 31, Township 139N, Range 81W, North of railroad right of way.

The total area contains 157.34 acres.

Roadway and Parking Parcel (green highlight):

The roadway and parking area is located on the west end of the MRNA between the existing drainage ditch and the Interstate 94 fence in the SE1/4 of Section 23, Township 139N, Range 81W, 5<sup>th</sup> P.M.

II.

The described properties are located adjacent to the Missouri River in Morton County and are basically in a natural condition except for public day use activities taking place upon said property.

### III.

The described properties are within the floodplain of the Missouri River, with vegetation consisting of cottonwood, green ash, boxelder, and willow trees, with a dense layer of shrubs and tall grasses in the understory.

The major goal of the MRNA is to preserve and protect the area as a natural resource and provide a natural setting for environmental education and the enjoyment of nature in its proximity to urban development.

The MRNA areas shall have limited access. All entrances that would permit vehicular access shall be fenced with a designated point of entry for walk-in only access. Motorized vehicles, including but not limited to cars, trucks, vans, motorcycles, and snowmobiles, shall be prohibited in the MRNA areas. Boats may enter from the river along the length of the area, but no docking or ramping facilities are allowed to be constructed on the property.

The roadway and parking parcel may be used for access to the river. The area near the MRNA entrance may be used for vaulted toilets and a bench/shelter area. Comfort stations and high impact or large rental shelters are not allowed. A foot bridge crossing the drainage ditch to provide trail connections to the north is permissible. This area must continue to provide necessary highway drainage needs.

The MCP agrees to manage and maintain the properties in such a manner as to conserve and enhance the property's natural amenities; and to that end, the MCP agrees to the following conditions:

- 1) To provide an analysis of the existing properties to identify any deficiencies that exist and recommendations for correcting such deficiencies; and
- 2) To provide a management plan for the natural setting and recreational use of the properties. The plan shall include, but not be limited to:
  - a. Identify sustainable methods to promote the conservation and stages succession of the natural attributes of the wooded vegetation floodplain corridor.
  - b. Recreational attributes and proposed improvements. NDDOT will approve the management plan.
- 3) To provide seasonal inspections and maintenance as needs are observed or reported by public users.

### IV.

The MCP is authorized to provide for the public use of said property, subject to the MCP's discretion to limit or prohibit completely the use of said property, if such nonuse is necessary to conserve the property. The permitted uses shall include, but not necessarily be limited to:

Interpretive nature trails to promote environmental education may be provided and cooperation with schools, colleges, and other organizations will be encouraged for the purpose of communicating environmental consciousness.

Nature trails shall be considered a compatible use of the property as well as photography, nature observations, and other outdoor recreation activities such as walking, hiking, biking, winter use activities, or similar activities are also encouraged. Winter use trails may be groomed.

No Improvements will be permitted that are primarily for the comfort and convenience of visitors, such as campground and picnic facilities. However, the management plan may address improvements such as kiosk, signing, benches, trash receptacles, and improvements to the trails.

## V.

The MCP agrees that it will maintain the properties for public use as follows:

- 1) Maintain clear trail access.
- 2) Maintain kiosks and signing.
- 3) Maintain fence and gates.
- 4) Provide for garbage removal.
- 5) Provide dog station maintenance.
- 6) Mow and control weeds as required.
- 7) Provide general maintenance of road and parking area.
- 8) Provide snow removal of road and parking area.

The MCP agrees that it will comply with the following limitations:

- 1) No motorized or electric vehicles, except for maintenance purposes. Nature trails for walking and bicycles, and entrances to trails must be restricted to prohibit vehicle access with fences, gates, and bollards.
- 2) No commercial uses are permitted.
- 3) No camping is permitted.
- 4) No hunting or trapping.
- 5) No horses or horse trails.
- 6) Pets must be leashed, with receptacles for waste provided.
- 7) Any other use that the MCP deems detrimental to the maintenance and conservation of the property.

VI.

The undertaking of any improvement, erection of a structure, landscape alteration or any other activity that would alter or change any aspect of the property in its present state or any of the natural amenities thereon shall not be undertaken without the prior written approval of the NDDOT, and the MCP shall make its written recommendation as to whether it approves or disapproves of such undertaking.

VII.

In consideration of the obligations incurred by the MCP herein, the NDDOT grants to the MCP the sole and exclusive right to manage the above described property.

VIII.

Additionally:

- 1) Improvements must comply with the National Environmental Policy Act (NEPA), to the degree it applies, and the MCP is responsible for obtaining all required permits and approvals prior to commencing any work.
- 2) The MCP shall be responsible for law enforcement in the area covered by this agreement. Access to said property shall be provided for fire protection and firefighting equipment.
- 3) The NDDOT retains the right to enforce and regulate the MCP's use of said property as stated in this agreement. The property will be used for recreational related purposes only. In the event the area is no longer used for this purpose or is abandoned, this agreement may be terminated.
- 4) All signs and traffic control devices and other protective structures erected will be installed in conformity with the Manual on Uniform Traffic Control Devices (MUTCD) for Streets and Highways with its subsequent supplements or revisions. All signs, except traffic control signs, installed are to be restricted in size, location, and design to those necessary to indicate the activity being conducted on the property. Additions or alterations must be submitted to the NDDOT for approval prior to erection.
- 5) The NDDOT reserves the right of entry to the property for maintenance and highway purposes and shall not be held responsible for any claims of damages to the site or any property stored or located thereon.
- 6) The MCP may not assign or otherwise transfer or delegate any right or duty without express written consent from NDDOT. The MCP may, however, enter into subcontracts provided that any subcontract acknowledges the binding nature of this Agreement and incorporates this Agreement, including all attachments. The MCP is solely responsible for the performance of any subcontractor with whom the MCP contracts. The MCP does not have the authority to contract for or incur obligations on behalf of the NDDOT.
- 7) Appendices A and E of the Title VI Assurances, attached, are hereby incorporated into and made part of this agreement.





# Parks

	2022 Actual	2023 Actual	2024 Actual	2024 Budget	Requested 2025 Budget	Increase (Decrease)	% Change
217 490 6101 SALARIES	\$192,560.50	\$189,628.79	\$62,498.91	\$177,779.35	187,126.38	9,347.03	5%
217 490 6121 OVERTIME	\$0.00	\$1,528.77	\$629.05	\$0.00		-	#DIV/0!
217 490 6150 Consultants	\$0.00	\$0.00	\$0.00	\$12,000.00	-	(12,000.00)	-100%
217 490 6211 HEALTH INSURANCE	\$24,985.56	\$27,171.94	\$11,972.35	\$28,733.00	30,890.00	2,157.00	8%
217 490 6212 AUTO INSURANCE	\$4,076.00	\$3,943.77	\$4,445.00	\$4,200.00	4,600.00	400.00	10%
217 490 6213 EQUIPMENT INSURANCE	\$284.39	\$316.90	\$313.95	\$350.00	350.00	-	0%
217 490 6214 PROPERTY INSURANCE	\$429.00	\$277.00	\$0.00	\$350.00	350.00	-	0%
217 490 6221 FICA MATCH	\$14,231.51	\$13,954.40	\$4,523.71	\$13,626.79	14,343.24	716.45	5%
217 490 6241 WORKMENS COMPENSATION	\$2,916.41	\$1,846.66	\$1,952.60	\$2,500.00	2,500.00	-	0%
217 490 6300 NDPERS DEF. BENEFIT	\$21,584.11	\$19,744.62	\$8,524.67	\$20,176.45	20,040.45	(136.00)	-1%
217 490 6339 MEMBERSHIPS & REGISTRATIO	\$396.20	\$238.10	\$199.00	\$1,000.00	\$1,000	-	0%
217 490 6341 TRAVEL EXPENSE	\$67.71	\$0.00	\$0.00	\$300.00	\$300	-	0%
217 490 6344 VEHICLE & EQUIP REPAIR &	\$14,233.52	\$4,618.92	\$4,395.63	\$11,000.00	\$11,000	-	0%
217 490 6351 UTILITIES	\$53,133.99	\$53,461.80	\$5,759.70	\$57,770.00	\$60,000	2,230.00	4%
217 490 6359 POSTAGE	\$89.34	\$29.36	\$21.41	\$100.00	\$100	-	0%
217 490 6360 MOBILE COMMUNICATIONS	\$1,529.01	\$1,259.72	\$339.98	\$1,680.00	\$1,680	-	0%
217 490 6361 TELEPHONE	\$132.00	\$132.00	\$44.00	\$150.00	\$150	-	0%
217 490 6363 PUBLISHING & PRINTING	\$1,325.66	\$60.00	\$941.55	\$3,400.00	\$3,000	(400.00)	-12%
217 490 6401 OFFICE SUPPLIES	\$390.55	\$266.01	\$94.54	\$500.00	\$500	-	0%
217 490 6426 GAS & DIESEL, OIL & GREAS	\$20,175.28	\$17,701.91	\$3,363.55	\$30,000.00	\$27,500	(2,500.00)	-8%
217 490 6470 PARK MAINTENANCE	\$31,443.08	\$102,094.03	\$1,679.18	\$40,000.00	\$40,000	-	0%
217 490 6471 PARK MEMORIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0	-	#DIV/0!
217 490 6648 CAPITAL IMPROVEMENTS IN P	\$7,093.21	\$9,506.64	\$0.00	\$0.00	\$15,750	15,750.00	#DIV/0!
217 490 6651 CAPITAL OUTLAY-EQUIPMENT	\$2,020.77	\$914.98	\$0.00	\$23,000.00	\$24,000	1,000.00	4%
217 490 6662 PARK MEMORIAL PROGRAM	\$0.00	\$0.00	\$0.00	\$1,250.00	\$1,250	-	0%
217 490 6932 COPIER EXPENSE	\$130.55	\$86.24	\$32.06	\$200.00	100.00	(100.00)	-50%
	<b>\$393,228.35</b>	<b>\$448,782.56</b>	<b>\$111,730.84</b>	<b>\$430,065.59</b>	<b>\$ 446,530.07</b>	<b>\$ 16,464.48</b>	<b>\$ 0.04</b>

Please do not change any cells highlighted in orange!

Operating Budget Change 9.3%

**REDUCE**

2025 Budget Explanation

217.490.6150 Consultants	2024--\$12,000	2025--\$00.00
This line is being dropped. I see no need for a Consultant in 2025		
217.490.6339 Memberships & Registrations:	2024--\$1,000	2025--\$1,000
NDRPA Membership	\$150	
NDRPA Conference	\$150	
ND Travel Conference	\$150	
Certified Playground Safety Inspector Class	\$510	
If all conference and classes were attended, this line could be this high.		
217.490.6341 Travel Expenses:	2024--\$300	2025--\$300
The 2024 NDRPA conference will be in Fargo, I feel three nights Lodging will be sufficient. I am not sure if they will run the Trails Conference and the Recreation and Parks at the same time.		
217.490.6344 Vehicle & Equipment Repair & Maintenance:	2024--\$11,000	2025--\$11,000
Our fleet of mowers is for the most part are in good shape. The pickups are in good shape. We should be good with leaving this line item at the same amount. Last year the main reason for the overage was tires.		
217.490.6351 Utilities:	2024--\$57,770	2025--\$60,000
Propane was figured using 2,000 gallons at \$2.00/gl.		\$4,000
With the water billing I used the total billing for 2023 +5%		\$3,325
Garbage; I used last season total billing in 2023 +5%		\$17,250
I used the total billing for electricity in 2023 +5%		\$40,100
WIFI at Harmon and Graner		\$4,350
Cost based +5%		
This would total out to \$65,025 to keep this more in line With 2022 & 2023 I dropped it to \$60,000		
217.490.6359 Postage:	2024--\$100.00	2025--\$100
I think \$100 we be just fine for this year. I do not fore see any large mailings.		
217.490.6360 Mobile Communications:	2024--\$1,680	2025--\$1,680
There should be no major changes with pricing So I left this line the same as last year.		
217.490.6361 Telephone:	2024--\$150	2025--\$150
No Change in this line item.		

217.490.6363 Publishing and Printing: 2024--\$3,400 2025--\$3,000  
I have found a new printer for the camping envelopes  
The price will be cheaper so I dropped this line by \$400.

Envelopes \$1,000  
Advertising \$2,000

217.490.6401 Office Supplies: 2024 --- \$500 2025--\$500  
No change in this line item.

217.490.6426 Gas, Diesel, Oil and Grease: 2024--\$30,000 2025--\$27,500  
We used approximately the amount of gas and diesel  
as in 2022 and we had spent \$17,701 on fuel in 2023 so  
I'm comfortable with reducing down to \$27,500.

217.490.6470 Park Maintenance: 2024--\$40,000 2025--\$40,000  
Based on the current condition of our Parks and amenities  
I see no need for a change in this line item. Maintenance goes  
a long way.

217.490.6648 Capital Improvements in Parks: 2024--\$00,000 2025-\$15,750  
Kayak Launcher (SB): I estimate the total cost of this  
Project to \$15,750. Minimum amount for RTP Grant would be  
\$30,000 so we will not qualify. I will look into different  
grant opportunities to fully cover this amount.

217.490.6651 Capital Outlay-Equipment: 2024--\$2,300 2025--\$24,000  
I would like to purchase a new mower. Our fleet of mowers  
are starting to get some years on them. We are  
currently running a 2002 and 2009 Toros.

217.490.6662 Park Memorial Program: 2024--\$1,250 2025--\$1,250  
Dawn would like to have this budgeted. It will be money in  
and money out. It will not raise taxes.

217.490.6932 Copier Expense: 2024--\$200 2025--\$100  
Now that we have our own printer, we can drop this line  
Down by \$100.





**RV Park/ Campground  
Inspection Report**  
ND Health & Human Services  
1720 BURLINGTON DR STE A  
BISMARCK, ND 58504-7736  
701-328-1291

SFN 7027 (09/14)

License#: 3680 - RV Park/Campground License	Risk Category: Risk Level 1
# Violations: <u>0</u> # of Repeat Violations: <u>0</u>	# of Accomodations : 25.00

Establishment FORT RICE CAMPGROUND			Owner Name MORTON COUNTY PARKS
Physical Address 830 62 1/2 STREET			City/State/Zip Code MANDAN/ND/58554
Date 6/18/2024	Time In/Time Out 09:45 AM/10:00 AM	Telephone (701)667-3363	Purpose of Inspection: Routine

IN = In compliance OUT = Not in compliance N/O = Not observed N/A = Not applicable COS = Corrected on-site during inspection R = Repeat violation

<b>Location</b>		
1	Dry, well drained ground	IN
2	No pooling, standing water	IN
<b>Water</b>		
3	Water source safe, approved, under pressure	IN
4	Approved hook-ups	IN
<b>Sewage</b>		
5	Sewage, wastewater disposal approved	IN
6	Approved hook-ups	IN
<b>Plumbing</b>		
7	Installed, maintained	IN
8	No cross-connection, back-siphonage, backflow	IN
<b>Public Restrooms, Showers</b>		
9	Number, convenient, accessible, designed, installed	IN
10	Enclosed, self-closing doors, fixtures good repair, clean, toilet tissue provided, proper waste receptacles	IN
<b>Sanitary Waste Disposal Station</b>		
11	Provided, convenient, accessible, designed, installed	IN
<b>Garbage and Refuse Disposal</b>		
12	Containers/receptacles covered, adequate number, insect/rodent resistant, cleaned	IN
13	Outside storage area properly constructed, clean	IN
<b>Electrical</b>		
14	Approved service, installed, maintained	IN
15	Safe, approved hook-ups	IN
<b>Lighting</b>		
16	Provided, adequate	IN
<b>Gas</b>		
17	LP tanks properly installed, secured	IN
18	Fuel tanks approved type, installation, fire-resistant stand	IN
<b>Streets, Roadways</b>		
19	Adequate width, signs posted as necessary	IN
20	Constructed, maintained	IN
21	Unobstructed exits	IN
<b>Playground</b>		
22	Provided, adequate size, safe	NA
<b>Spacing</b>		
23	Distance between RVs, attachments, tents and other structures	IN
24	Distance between RVs, attachments, tents and street	IN
25	Distance between homes, RVs, and park boundaries	IN
<b>Insect, Animal, Rodent Control</b>		
26	Grounds maintained free of debris, excessive grass and weed growth	IN
27	Building materials and firewood properly stored	IN
<b>Skirting</b>		
28	Properly constructed, free of harborage	N/A
<b>Tenting Areas</b>		
29	Designated for tents only	IN
<b>Occupancy Records</b>		
30	Current, on file	IN
<b>Rules</b>		
31	Posted or distributed	IN
32	Procedures for responding to emergencies and complaints	IN

**Observations and Corrective Actions**

Violations cited in this report must be corrected within the inspector's specified timeframes

Priority Level	Item Number	Reference Code	Code Description	Comment	Correct By Date
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Inspection Published Comment:

Follow-up: No      Follow-Up Date:

Visit Date	Person In Charge	Person In Charge Signature	Sig. Date	Inspector	Inspector Signature	Sig. Date	Time In	Time Out
6/18/2024	Morton County Parks (Owner Not Available)		6/18/2024	Derrick Frieson	<i>Derrick Frieson</i>	6/18/2024	9:45 AM	10:00 AM



**RV Park/ Campground  
Inspection Report**  
ND Health & Human Services  
1720 BURLINGTON DR STE A  
BISMARCK, ND 58504-7736  
701-328-1291

SFN 7027 (09/14)

License#: 3681 - RV Park/Campground License	Risk Category: Risk Level 1
# Violations: <u>0</u> # of Repeat Violations: <u>0</u>	# of Accomodations : 100.00

Establishment GRANER PARK			Owner Name MORTON COUNTY PARKS
Physical Address 5231 GRANER PARK			City/State/Zip Code MANDAN/ND/58554
Date 6/18/2024	Time In/Time Out 10:15 AM/10:30 AM	Telephone (701)667-3363	Purpose of Inspection: Routine

IN = In compliance OUT = Not in compliance N/O = Not observed N/A = Not applicable COS = Corrected on-site during inspection R = Repeat violation

<b>Location</b>		
1 Dry, well drained ground		IN
2 No pooling, standing water		IN
<b>Water</b>		
3 Water source safe, approved, under pressure		IN
4 Approved hook-ups		IN
<b>Sewage</b>		
5 Sewage, wastewater disposal approved		IN
6 Approved hook-ups		IN
<b>Plumbing</b>		
7 Installed, maintained		IN
8 No cross-connection, back-siphonage, backflow		IN
<b>Public Restrooms, Showers</b>		
9 Number, convenient, accessible, designed, installed		IN
10 Enclosed, self-closing doors, fixtures good repair, clean, toilet tissue provided, proper waste receptacles		IN
<b>Sanitary Waste Disposal Station</b>		
11 Provided, convenient, accessible, designed, installed		IN
<b>Garbage and Refuse Disposal</b>		
12 Containers/receptacles covered, adequate number, insect/rodent resistant, cleaned		IN
13 Outside storage area properly constructed, clean		IN
<b>Electrical</b>		
14 Approved service, installed, maintained		IN
15 Safe, approved hook-ups		IN
<b>Lighting</b>		
16 Provided, adequate		IN
<b>Gas</b>		
17 LP tanks properly installed, secured		IN
18 Fuel tanks approved type, installation, fire-resistant stand		IN
<b>Streets, Roadways</b>		
19 Adequate width, signs posted as necessary		IN
20 Constructed, maintained		IN
21 Unobstructed exits		IN
<b>Playground</b>		
22 Provided, adequate size, safe		NA
<b>Spacing</b>		
23 Distance between RVs, attachments, tents and other structures		IN
24 Distance between RVs, attachments, tents and street		IN
25 Distance between homes, RVs, and park boundaries		IN
<b>Insect, Animal, Rodent Control</b>		
26 Grounds maintained free of debris, excessive grass and weed growth		IN
27 Building materials and firewood properly stored		IN
<b>Skirting</b>		
28 Properly constructed, free of harborage		N/A
<b>Tenting Areas</b>		
29 Designated for tents only		IN
<b>Occupancy Records</b>		
30 Current, on file		IN
<b>Rules</b>		
31 Posted or distributed		IN
32 Procedures for responding to emergencies and complaints		IN

	<b>Observations and Corrective Actions</b>
Violations cited in this report must be corrected within the inspector's specified timeframes	

Priority Level	Item Number	Reference Code	Code Description	Comment	Correct By Date
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**Inspection Published Comment:**

**Follow-up: No      Follow-Up Date:**

Visit Date	Person In Charge	Person In Charge Signature	Sig. Date	Inspector	Inspector Signature	Sig. Date	Time In	Time Out
6/18/2024	Morton County Parks (Owner Not Available)		6/18/2024	Derrick Frieson	<i>Derrick Frieson</i>	6/18/2024	10:15 AM	10:30 AM