

Morton County Road Commission Agenda

Morton County Highway Department, 2916 37th St NW, Mandan, ND

18 June 2025 @ 9:00 am

Call to order

Roll Call

Approval of Agenda

Approval of minutes for the previous meeting

1. Discuss section line – Ron Monzelowsky;
2. Discuss Subdivision Paving Policy;
3. Monthly Updates:
 - a. Design Projects
 - b. Construction Projects
 - c. Culvert Replacements
 - d. Budget Update
 - e. Hebron bond claim update;
4. Other

Morton County Road Commission Meeting
Morton County Highway Department, 2916 37th St NW, Mandan, ND 58554
May 21, 2025

Commission members Present: Jackie Buckley, Kyle Kirchmeier, Roger Hille, Steve Tomac

Commission members Absent: Paul Tokach

Others present: John Saiki, Chad Schneider, Lance Kleinjan

The meeting was called to order at 9:00 pm by Chair Jackie Buckley

Steve made a motion to approve the agenda. Kyle 2nd. Motion carried.

Roger made a motion to approve the minutes from the previous meeting, Steve 2nd, motion carried.

1. Discuss section line - Ron Monzelowsky – Ron did not attend. Chad gave a high level description of the concern. Ron was going to bring maps and detailed explanation of his concerns. This will be discussed at a later meeting.
2. Discuss Pedestrian Bridge in Judson – After prior discussion it cannot be determined if this bridge is on County Right of Way or private. A survey will be needed. Steve made a motion to get the bridge site surveyed and the other bridge site to the east where the bridge crew will be working later this summer (both sites). Kyle 2nd. Motion carried. We will contact Mark Isaacs about getting this area surveyed.
3. Monthly Updates – a & b. Design Projects and Construction projects – Youngtown Bridge has been moved to the December 2025 NDDOT Bid Opening. The two bridges being designed by Apex will be moved to the October Bid Opening, due to Right of Way acquisition is not complete. All three bridges are being funded 100% by the NDDOT, so there is no danger of jeopardizing the funding due to the change. KJL is continuing work on the Mork bridge. The Graf Bridge north of the truck stop is complete. The Starck Bridge is complete. Bridge 30-164-35.0 has been closed due to the split abutment cap. We have been trying to get a contractor to repair this bridge for over a year. We recently sent information to Industrial Builders to see if they will repair the abutment cap. Swingen also said they would look at it later this year. Perhaps using jacks instead of a crane. The NDDOT Bismarck District was asked about the Right of Way issue on the Box Culvert project on the frontage road north of Glen Ullin. The district had no new information.
- c. Work has started on the Culvert replacements and the box culvert for the bridge replacement is being fabricated. Chad is going to have a meeting with all personnel the afternoon of the 21st to formulate a plan for repairing the roads over the next two weeks after all the rain received.
- d. Budget Update - Reviewed expenses to date for 2025. Reviewed the invoice for the water line repair that was completed earlier. Chad said the contractor had done 5 other repairs like the one we had

completed. We will be making our payment to buy the two motor graders that are coming off lease next month. That will be reflected in the spreadsheet next month. These two motor graders have been leased for 5 years. Since we plan on keeping motor graders 7 years, we decided to buy these and continue using them.

e. Hebron Bond Claim Update – a formal claim was filed with the Bonding Company in March. Nothing has been received. The States Attorney sent a letter and supporting documents to the attorney who we worked with regarding the Bid Bond. That was sent a week ago. If we do not hear then we can follow up with emails.

4. Other – Sheriff Kirchmeier stated that the radio system should be ready to go on line by the time of Country Fest. Chad talked to Stark County supervisor about getting gravel in Stark County. We would work with them about paying for a portion of the crushing for gravel to be used in Morton County. The Stark County Supervisor said he would check with his commissioner. He didn't say a definite no. Similar negotiations are ongoing with Knife River in Oliver County. Roger said we will have to look into buying gravel without quotes or bidding, to insure we don't violate Century Code. There was additional discussion about what might be the concern in item 1. Jackie talked about the Commissioner Retreat and to submit any concerns or requests to her before the retreat. We will discuss further at the June 18th Road Commission meeting.

Kyle moved to adjourn, Roger 2nd. The meeting was adjourned 10:35 am.

- (i) Homeowner's Association Requirement: for all major* subdivisions, developer shall draft and record covenants, which are binding on all lots within the proposed subdivision, and which will run with the lands. Developer shall incorporate, with the secretary of state, a homeowners association (HOA) that shall be responsible for collecting monies from lot owners within the subdivision to take care of all infrastructure maintenance and repair costs. HOA must be incorporated, and covenants must be recorded, prior to recording of the subdivision plat.
- (i) At least one subdivision road must make a direct connection to a public right of way that has been hard-surfaced.
- (1) In cases where the developer wishes to locate a subdivision distant from an existing hard-surfaced public road, developer may opt, at developer's expense, and only with County Commission approval, to reconstruct a County gravel road as a hard-surfaced road in order to connect the subdivision to an existing hard-surfaced road. In such cases, the developer must construct the road to County specifications, to the satisfaction of the County Engineer.
- (k) After the subdivision plat has been recorded, all subdivision road construction, maintenance, repair, cleaning and snow removal for internal subdivision roads, shall be the collective responsibility of the HOA or, if the HOA ceases to exist, the collective responsibility of all lot owners within the subdivision. Lot owners may petition the County to form a special assessment district to perform necessary maintenance, repairs or reconstruction.

* Would need to define what "major" means. This definition could be a list of criteria versus simply a certain number of lots.

Morton County Bridge Priorities

	Bridge #	Location	Notes	Consultant	Contact		Bid Date	Replacement a Major Structure
	Off System (100% funded)							
	30-152-35.0	11 East 1 North Flasher		APEX	Troy Ripplinger	Design Complete R/W Acquisition	October 10, 2025	
	30-158-27.0	2 South 1 East of St Anthony		APEX	Troy Ripplinger	Design Complete R/W Acquisition	October 10, 2025	
	30-141-25.0	11 North 1 West Flasher		Ulteig	Mary Boechler	Draft DCE under review by NDDOT	January 1, 2027	
	On System (100 % funded)							
	30-162-41.0	Solen		HDR	Craig Mizera	Design Complete, Bid 3 times, no bids	January 1, 2027	X
	On Sytem (80-20 funded)							
	30-128-19.0	1 South Almont		Sauber	John Sauber	Submit 404 permit documentation to ACE	January 1, 2026	
	HB 1505 (NDDOT)							
2022	30-133-03.0	7N of New Salem	Youngtown	AE2S	Todd Norton	Moved due to Environmental Document	December 12, 2025	X
	ARPA (COVID) Funding							
	30-156-04.1 (Mork Bridge)	2W 6N of Mandan	Bank Slumping	KLJ	Jennie Krause	proceeding with design for one bridge	Tentative November 2025 Bid Date	
			Frontage Road	Apex	Troy Ripplinger	Proceed with getting an occupancy permit for the original design. Contacted by NDDOT regarding this project.		X
	30-164-35.0 17th	3 South 9 West Ft Rice	17th Ave			Closed May 13 due to split Pier Cap		
2023	2	30-123-05.0	9W 4N of New Salem	Danzig Dam	SRF	Ryan Rykowsky	Design on Hold due to permitting	

Revised June 9, 2025

Morton County Special Assessments

	Mantahni Subdivision	Entzel 2nd - 9th Subdivisions	Entzel 11th Subdivision	Prairie Ridge Subdivision Sommer Drive West	Yellow Rose Subdivision
Start Date	7/18/2024	6/24/2024	3/6/2025	6/13/2024	11/5/2024
Public Meeting	7/30/2025	10/30/2024	None	4/29/2025	None
Petition Submitted	9/3/2024	11/14/2025	3/27/2025	5/7/2025	5/5/2025
Screening Committee	9/12/2024	4/10/2025	4/10/2025	5/8/2025	5/8/2025
Percentage of Owners Signing	81.30%	63.00%	60.00%	76.00%	60.00%
Percentage of Area Signing	76.50%	67.20%	39.00%	55.68%	56.06%
Resolution of Necessity	9/24/2024	4/22/2025	4/22/2025	5/27/2025	5/27/2025
Public Hearing Date	9/14,2024	6/24/2025	6/24/2025	7/10/2025	7/10/2025
Approved	9/14/2024				
Bidding					
Construction					

Approval by area is below 50%