

**Three Rivers Human Service Zone Board
Meeting Agenda
Via Telecommunication
10:00 AM – April 16, 2020**

Meeting Call to Order: Chairman Dennis Meier, Three Rivers Zone Director

Roll Call:

Morton County Representatives: Rosemary Lawson, Jackie Buckley, Edgar Olivera, Ron Leingang
Grant County Representatives: Myles Stoller, Absent - Charlie Steinkuehler
Sioux County Representatives: Absent-John Pretty Bear

Zone Staff: Jenny Wetsch, Brenda Peterson, Vince Gillette, Jessica Beck,

Approval of Agenda – Moved by Edgar seconded by Myles to approve the agenda as printed. Approved by all present. Motion carried.

Approval of Minutes from March 24, 2020 – Moved by Edgar seconded by Rosemary to approve the March 24, 2020 minutes. All present voted aye. Motion carried.

Approval of Special Board Meeting Minutes from April 3, 2020 – Moved by Ken seconded by Ron to approve the April 3, 2020 special meeting minutes. All present voted aye. Motion carried.

Review and Approval of April 2020 Bills: Moved by Edgar seconded by Ken to approve the April 2020 bills. All present voted aye. Motion carried.

Budget Review – Dennis sent the Three Rivers board the account numbers for the budget. There were no questions on the budget review.

Zone Program Stats

- Brenda
 - 32% increase at the end of March
 - Cannot close any cases for the next 3 months April, May June
 - Can only close cases if clients move or pass away
 - Any stimulus money the clients receive is not counted against their benefits.
- Jenny Wetsch – Child Protection Report
 - No changes so far this month
 - Financial concerns
 - Youth are being seen from outside, interviews outside
 - Many cases have been closed
- Dennis Meier
 - Several calls received for abuse and neglect
 - Question asked about educational neglect
 - GoToMeeting is being paid for communication with clients, we are keeping track of these expenses in case there is an opportunity to be reimbursed for this
- Sioux County – Vince

- 1735 cases for the past month
- The casino is paying employees until April 20th. It may change after that date.
- Services are slower because everything is being done by phone. Cell phone service is limited in some areas and some do not have phones.
- There may be changes in 4E foster care
- Help will be needed 4E program administration
- Change
 - No changes to report. Employees are working from home.

Emergency Temp Requests (Support Unit):

- Mary Graner is still working in Sioux County
- ND Human Services has denied filling Dee Voigt position until the new director is hired. Dennis will request filling this position as part of the zone plan.
- Currently looking for an emergency temp to fill Dee's position.
- Moved by Edgar seconded by Myles to approve the request for an emergency temporary position April to May. All present voted in favor. Motion carried.

Office 365 Update

- NDIT, NRG and NDDHS met this past month regarding Office 365. It was agreed to implement Office 365 in every zone in the state. Three Rivers will wait to install Office 365 until the entire state goes on the system. It has not yet been determined who is paying for this.

TRHSZ Employee Update

- 18 workers are currently working from home
- Everything is going well in this situation. Not as many interruptions in the home.
- There have been some VPN issues.
- Personal Protective Equipment (PPE) is provided to workers for their safety.

Other:

- Question about indigent burials – the association of counties and DHS are working on a statewide policy to be implemented.

Next Meeting: May 21, 2020 – 10 AM, Mandan

Moved by Ron seconded by Rosemary to adjourn the meeting. Meeting adjourned.

Respectfully Submitted,
 Jackie Buckley
 Three Rivers Zone Secretary