

Three Rivers Human Service Zone Board Meeting Minutes
Three Rivers Human Service Zone Mandan Office 1st Floor Conference Room
210 2nd Ave NW Mandan
10:00 AM – April 15, 2021

Meeting Call to Order: Chairman Dennis Meier

Roll Call:

Morton County: Rosemary Lawson, Dennis Meier, Heidi Peltz, Edgar Olivera

Sioux County: Ken Snider, John Pretty Bear

Grant County: Charlie Steinkuehler, John Reinhardt

Staff Present:

- Vince Gillette, Jody Leier, Brenda Peterson, Jenny Wetsch, Brenda McAllister

Guest:

Community Present:

- Ron Leingang

Approval of Agenda

- Moved by Edgar seconded by Charlie to approve the agenda as presented. Motion carried.

Approval of Minutes from March 18, 2021

- Moved by Charlie seconded by Rosemary to approve the minutes from the March 2021 meeting. Motion carried.

Review and Approval of April 2021 Bills:

- Moved by Jackie seconded by John Reinhardt to approve the bills for April 2021. On a roll call vote the motion passed. See voting tally at the end of the minutes.

Budget Review

- Currently 4% under budget.
- No glaring issues in the budget as of now.
- Still waiting on a bill from Youth Works. Dennis will follow up on this bill.

Zone Program Stats

Carson Office –

251 Total cases

SNAP – 16

CCAP – 1

SNAP/HCC – 71

QS (TECS) – 1

HCC – 133

HCC/CCAP – 3

SNAP/HCC/CCAP – 5

HCC/QS (TECS) – 8

- Lisa Hanson's position has been filled

- Darla Hillius is retiring June 1. There will be a request to the state to fill this position.
- Grant County is short staffed with 2 full time and 2 part time employees.
- One position is in training.
- Have a Morton County staff person travel to Grant County
- Do a security request
- Brenda said she is willing to travel to Carson
- Sioux County can help with medical

Fort Yates Office – Brenda McAllister

TANF - 99 open	CCAP – 1 open
SNAP – 480 open, 4 pending	HCC – 1055 open, 3 pending
MA TECS – 19	QS TECS – 17
MA Vision – 30	
March Totals	
SNAP-42	SNAP Reviews-79
TANF-15	HCC-35
HCC Passive Reviews-82 completed	
MA Reviews Legacy-38 completed and transferred to spaces	

- Short handed
- 1 Eligibility worker was hired but resigned right away
- Still looking for an eligibility worker
- Caseload is higher – 1701 cases which is 243 cases/worker
- Very few people applying for open positions, we are hoping for more applications

Vince Gillette – Tribal Liaison

- Covid has slowed in Sioux County currently only 5 active cases. Tribe and the County are still closed to the public, and most of the workers for the tribe and BIA are on some kind of work from home schedule.
- The tribe has a new Child Protection Director, Melissa White Bull, she was born and raised in Selfridge. She took over at the end of March and she has hit the ground running. The Tribe has not had a director in about 4 months so there is lots of work to do.
- The Tribe has a new business manager, this position has been empty for about 3 months and this is the position that helps get receipts, expenses, payroll, etc. for the IV E reimbursement that I help submit to the state.
 - It is a process to try and get the receipts we need from finance because they are working for home.
 - The tribe is 8 quarters behind and that's about \$25,000 a quarter in reimbursement that's on the table.
 - The state also allows for tribe something called FMAP funding that the Tribe signed a contract for in February 2020, that has \$189,000 available funding until July 1, 2021. It is the same thing, getting expenses to submit to DHS, to access the

reimbursement. That is about \$300,089.00 that is available. Vince is trying to impress that upon the Tribe but is not having a lot of luck.

- The state took over IV E foster care and the Medicaid associated. Vince spent a good share of the month working on getting the cases transferred to the unit, because of computer issues.
- Vince conducted 24 foster care visits for the Tribe.
 - Since Vince started doing the visits, the tribal workers have started doing more of their own visits.
 - This is also the new Director's philosophy that workers do their own visits.
- Vince recently found out when he was asking about new IV E cases that Standing Rock has 15 IV E cases pending for information. Vince has been working with the new Director to get those cleared up. To complicate this, the lady that does the applications is transferring to the South Dakota side of the reservation CPS.
- An eligibility worker Kodi Thunderhawk assisted Frank Landeis, Sheriff Sioux County, with some children whose parents were involved in a drug bust.

Mandan Office - Brenda Peterson

Received	Case Closings
TANF – 33	3
SNAP – 80	76
Medicaid – 103	19
Child Care – 21	0
GA Burial – 0	
Total – 238	98
LIHEAP – 41	
Total in 2021 – 523	

- If the Governor cancels the emergency declaration SNAP benefits will go down.
- Increase in Medicaid cases in the past year – these numbers would go down if cases were allowed to be closed.

Jenny Wetsch – Child Protection Reports

- 107 reports in March
 - 24 Administratively Assessed.
 - 14 Administrative Referrals
 - 10 Assessment Terminated in Progress
- 2 full from Grant County
- Sioux County – 0
- Alternative Response cases – 0
- Child Sexual Behavior cases – 5
- Prenatal Exposure – 2
- Courtesy interview requests – 1
- Jenny needs to reduce her case load
- Will not be hiring anyone as requested by the Three Rivers Human Service Board
 - Need to work with an all hands-on deck approach

- Vicki Zimmerman has agreed to delay retiring until May 7th because of another resignation.
- Will not be helping Dakota Central.
- Dennis will be helping supervise Jenny's staff.
- Workers from the state are also resigning.

Natalie Anderson – Foster Care/In Home/FP Licensing

- Case load – 90
- 70 Foster care
 - 33 Children in foster homes
 - 5 Group care
 - 32 Relative care
 - 0 Hospital
- 20 In home cases, ICPC and Courtesy Case Management
- 6 homes are not relicensing.
- Have gotten some help from the upstairs staff.

Budget Carryover

- The Zone cannot carry over more than \$500,000 into the new biennium. In light of that the June payment from the state will be approximately \$116,000 less than originally budgeted.
- The board need to be more diligent with our budget carryover.

2022 Zone Budget

- Dennis has begun work on the 2022 budget.
- Dennis will meet with Laurel Senn on April 30th

Other:

- Dennis has interviewed for the Zone Supervisor position. A decision will be made by Friday. Dennis will report back to the board on this position in May.
- Dennis will have a legislative update for us in May.
- The Board welcomed Heidi Peltz to the Three Rivers Human Service Zone Board. Heidi is a nurse with the Custer Health District.

Next Meeting: May 20, 2021 – 10 AM, Mandan

Moved by Jon Reinhardt seconded by Charlie to adjourn the meeting. Motion carried.

Respectfully Submitted,

Jackie Buckley
Three Rivers Human Service Zone Secretary

Name	Roll Call	Bill Pay Approval
Rosemary Lawson	Present	Yes
Edgar Olivera	Present	Yes

Heidi Peltz	Present	Yes
Jackie Buckley	Present	Yes
Dennis Meier	Present	Yes
Charlie Steinkuehler	Present	Yes
Ken Snider	Present	Yes
John Pretty Bear	Present	Yes
John Reinhardt	Present	Yes