

MORTON COUNTY SOCIAL SERVICE SPECIAL BOARD MEETING AGENDA

March 5, 2019
Morton County Courthouse
200 2ND AVENUE NW, MANDAN ND
10:00 AM

Call to order

Approval of Agenda

Agenda Items

- Approval of MCSS Board Minutes from 2/26/2019
- Budget Review (Dawn Rhone)
- Review of Letter From the MCSS Board to the House of Representatives Human Service Committee regarding Senate Bill 2124

Adjourn

MORTON COUNTY SOCIAL SERVICE BOARD MINUTES

DATE: February 26, 2019

TIME: 10:07 am

BOARD MEMBERS PRESENT: Del Wetsch, Andy Zachmeier, Ron Leingang and Edgar Oliveira

BOARD MEMBERS ABSENT: Rose Mary Lawson

OTHERS PRESENT: Dennis Meier, MCSS Director, Brittany Slack, Office Assistant III

The meeting was called to order by Chairperson, Del Wetsch. A motion was made by Board Member, Andy Zachmeier, to approve the February 26, 2019 Agenda and the February 5, 2019 Board Meeting Minutes. Board Member, Ron Leingang, seconded the motion. All voted in favor. Motion Carried.

Board Member, Ron Leingang, moved to approve all January 2019 bills. Board Member, Andy Zachmeier, seconded the motion. All voted in favor. Motion Carried.

BUDGET REVIEW

Dennis Meier, MCSS Director, distributed the Expenditure Guideline for December 2018 and January 2019 to the Board Members. Discussion followed. Total December 2018 Social Service Expenditures were \$259,691.27. Total January 2019 Social Service Expenditures were \$238,990.56

ADULT SERVICES REPORT

Bonita Moch, Supervisor of HCBS and Child Care Provider Licensure, distributed Current Case Count for Adult Services, Adult Foster Homes, CSHS, and Child Care Providers for January 2019. Also discussed, was the new Community Transition Services Program. The MCSS Board Members agreed with the MCSS Director to decline the option of the contracted service due to the 2019 budget already being approved.

INCOME MAINTENANCE UNIT REPORT

Brenda Peterson, Eligibility Supervisor, distributed the Summary of SNAP statistics for January 2019; Summary of Economic Assistance Program Activity report from January 1, 2019 through January 31, 2019; Unduplicated Economic Assistance Caseload Report from February 1, 2018 through February 1, 2019; History of Morton County LIHEAP Benefits from 2013 through January 29, 2019; History of Morton County TANF Issuance from January 2013 through January 2019; History of Morton County SNAP Issuance from January 2013 through February 2019 and History of Morton County CCAP Payments from January 2017 through January 2019. Brenda Peterson, Eligibility Supervisor, shared the results from the December 2018 Quality Improvement and Civil Rights State SNAP Review. Also discussed was the resignation of two Eligibility Worker's. Brenda Peterson, Eligibility Supervisor, is currently working on the rehiring process to fill 2 upcoming vacancies both for an Eligibility Worker I position.

FOSTER CARE/IN-HOME REPORT

Natalie Anderson, Foster Care Supervisor, distributed the Foster Care/In-Home Caseload Total Report from January 2018 through January 2019. Social Worker Case Management and Parent Aide Case Totals from August 2018 through January 2019 and the Foster Home Report in which includes total number of licensed homes, homes in process of licensure and inquiries. Natalie Anderson, Foster Care Supervisor, shared that the advertised position for a part time Parent Aide was filled effective February 11th 2019. Also discussed, was the results from the 2016 Office of the Inspector General's Federal Audit.

CHILD PROTECTION SERVICES REPORT

Jenny Wetsch, CPS Supervisor, distributed the Monthly Child Protection Assessments from January 2017 through January 2019 and Morton County Child Protection Reports from January 1, 2019 through January 31, 2019.

DIRECTOR'S REPORT

Senate Bill 2124 Update

Dennis Meier, MCSS Director, shared recent information regarding Senate Bill 2124. Discussion followed.

It was the consensus of the board to amend a previously approved letter in which was disseminated to the Senate Human Services Committee Members and Local District Legislators in response to Senate Bill 2124. A MCSS Board Member will testify to the amended letter that will be forwarded to the House Human Service Committee in response to Senate Bill 2124.

Total number of MCSS cases all programs combined for September 2018 is as follows: Current cases = 3721, opened cases = 270 and closed cases = 180.

Board Member, Andy Zachmeier, motioned to adjourn the meeting. Board Member, Edgar Oliveira, seconded the motion. All voted in favor. Motion carried.

The next Board Meeting is Tuesday, March 26, 2019 at 10:00 a.m.

Meeting adjourned at 11:44 am.

Documents provided to the Morton County Social Services Board on this date will be made available to the public upon request.

Del Wetsch
Chairperson

Brittany Slack
Office Assistant III

1 **50-35-05. Human service zone human services fund - Establishment - Fund balance**
2 **limitations.**

- 3 1. Each human service zone in this state shall maintain a fund to be known as the human
4 service zone human services fund. All expenditures by the human service zone for
5 human services must be paid from the human service zone human services fund. If,
6 due to unforeseen or other extenuating circumstances, a human service zone's
7 formula distribution payment, the county's cost allocation of indirect costs, and balance
8 of monies carried over pursuant to subsection 2 are not sufficient to meet the
9 expenses of that human service zone, the director may approve a transfer from the
10 human service finance fund to the human service zone human services fund.
11 2. The balance of monies in the human service zone human services fund on January
12 first of each year, after calendar year 2020, may not exceed five hundred thousand
13 dollars for a human service zone that had annual expenditures of two million dollars or
14 greater in calendar year 2020 or one hundred thousand dollars for a human service
15 zone that had annual expenditures of less than two million dollars in calendar year
16 2020. The balance of monies carried over must be used for the administration of
17 human services within that human service zone as approved by the human service
18 zone director. The human service zone human services fund is not subject to any
19 other charges and is exempt from section 21-02-08.

20 **50-35-06. Human service zone human services fund - Transfer.**

- 21 1. The county treasurer shall transfer the full amount of the service area human services
22 fund to the human service zone human services fund on January 1, 2020. If on
23 January 1, 2021, and each year thereafter, the balance of a human service zone
24 human services fund exceeds the limitations in section 50-35-05, the director shall
25 reduce the human service zone's formula payment as directed in subsection 4 of
26 section 50-35-03.
27 2. The county may not transfer any funds from the service area human services fund
28 until January 1, 2020, unless approved by the department.

- b. The product of the service area's rate per social service case-month and the service area's most recently available social service caseload data.

50-34-05. Service area human services fund - Establishment - Fund balance limitations. (Effective through July 31, 2019)

Each service area in this state shall maintain a fund to be known as the service area human services fund. All expenditures by the service area for the relief of the needy must be paid from the service area human services fund. If, due to unforeseen or other extenuating circumstances, a service area's formula distribution payment is not sufficient to meet the expenses of that service area, the board of county commissioners may approve a transfer from the county's general fund to the service area human services fund upon a majority vote of all members. The balance of moneys in the fund on January first of each year may not exceed five hundred thousand dollars for a service area that had annual expenditures of two million dollars or greater in calendar year 2015 or one hundred thousand dollars for a service area that had annual expenditures of less than two million dollars in calendar year 2015.

50-34-06. Service area human services fund - Transfer. (Effective through July 31, 2019)

If on January 1, 2018, the balance of a service area human services fund exceeds the limitations in section 50-34-05, the county treasurer shall transfer the amount exceeding the limitations in section 50-34-05 to the designated county general fund within that service area. A county receiving a transfer shall reduce its county general fund mill levy for taxable year 2018 by an equivalent amount. If the amount of a county's general fund mill levy is not sufficient to account for the entire required reduction, the county shall reduce an additional county-wide mill levy for taxable year 2018 to account for the remainder of the required reduction. If on January 1, 2019, the balance of a service area human services fund exceeds the limitations in section 50-34-05, the director shall reduce the service area's formula payment as directed in subsection 4 of section 50-34-03.

50-34-07. Authority to withhold funding. (Effective through July 31, 2019)

Notwithstanding subsection 2 of section 50-01.2-06, if a service area fails to perform duties directed or assigned and supervised by the department of human services, the department of human services may withhold funding from the service area. The amount withheld may not exceed double the actual cost of the duty that was not performed, the per activity amount from the formula, the cost to the department of human services, or the amount of a federal penalty imposed as a result of the duty that was not performed.

50-34-08. Social services finance fund. (Effective through July 31, 2019)

The social services finance fund is a special fund in the state treasury. Moneys in the fund may be used, subject to legislative appropriation, for the provision of formula payments to service areas pursuant to this chapter.