

**Three Rivers Human Service Zone Board
Meeting Agenda
Three Rivers Human Service Zone 1st Floor Conference Room
Mandan Office
10:00 AM – February 18, 2021**

Meeting Call to Order:

Roll Call:

Approval of Agenda

Approval of Minutes from January 21, 2021

Review and Approval of February 2021 Bills:

Budget Review

Office 365 Update

Zone Program Stats

Human Service Zone Roles (Handout)

Zone Supervisor for Zone Eligibility Units

Review of Child Welfare Changes, Processes, Responsibilities and Overview of THRSZ Implementation

Other:

Next Meeting: March 18, 2021 – 10 AM, Mandan

**Three Rivers Human Service Zone Board Meeting Minutes
Three Rivers Human Service Zone Floor Conference Room Mandan Office
10:00 AM - January 21, 2021**

Meeting Call to Order: Dennis Meier Chairman

Roll Call:

Sioux County Representatives: Ken Snider, Absent-John Pretty Bear

Grant County Representatives: John Reinhardt, Charlie Steinkuehler

Morton County Representatives: Jackie Buckley, Edgar Olivera, Ron Leingang, Rosemary Lawson

Three Rivers Zone Staff Present: Jessica Beck, Darla Hillius, Jodi Leier, Vince Gillette, Brenda Peterson, Jenny Wetsch, Natalie Anderson, Brianna Verkaik

Absent: Brenda McAllister

Approval of Agenda: Moved by Edgar seconded by Ron to approve the agenda as presented. Motion carried.

Approval of Minutes:

- Moved by Edgar seconded by Ron to approve the minutes of the December 17, 2020 meeting. Motion carried.
- Moved by John Reinhardt seconded by Edgar to approve the minutes of the December 29, 2020 minutes. Motion carried.

Review and Approval of January 2021 Bills:

- Moved by Jackie seconded by Charlie to approve the January 2020 bills. On a role call vote the bills were all approved. Motion carried.
- John Reinhardt will come in early to go through the bills on February 18, 2021.

January 2021 Voting Tally

Name	January Bill Pay Approval
Charlie Steinkuehler	Yes
Ron Leingang	Yes
Rosemary Lawson	Yes
Edgar Olivera	Yes
Jackie Buckley	Yes
Dennis Meier	Yes
John Pretty Bear	Absent
Ken Snider	Yes
John Reinhardt	Yes

Budget Review

- There are still a few outstanding bills for 2020. They will be in by the February meeting.
- The Zone is 4% below the 2020 budget
- The final budget will be discussed at the February meeting.

Zone Program Stats

Carson Office – Jessica Beck

TANF – 1	SNAP – 87
ACA – 168	MA TECS – 30
MA Vision – 12	QS – 20
CCAP – 9	LIHEAP – 149
IV-E Cases – 60 +1 pending	

Fort Yates – Vince Gillette

TANF – 98 open – 3 pending	CCAP – 2 open
SNAP – 470 open – 17 pending	HCC – 1058 open – 6 pending
MA TECS – 37	MA Vision – 92

- About the same case load
- SNAP is a little low
- Office still closed to the public
- Hard to process claims from the Tribe
- Everything is done over the phone
- COVID numbers are not going down
- Vaccinations for COVID are happening
- Tribal
 - Still doing visits
 - Overlapping visits with the Tribe and Vince
 - The Tribe is 2 years behind in IV-E cases
 - Politics involved
- Vince has lost another employee – does not know if this employee will be replaced

Mandan Office

Eligibility - Brenda Peterson

- 305 new applications in December – 2754 applications in 2020
 - 99 new applications as of January 14, 2021
- | | |
|----------------|----------------|
| TANF – 9 | SNAP – 33 |
| Medicaid – 53 | Child Care – 4 |
| GA Burials - 0 | |
- Closings are down

- 46 new applications for LIHEAP for December 2020 – 430 applications so far
- Eligibility
 - Cases will be shared statewide
 - Redesign of eligibility cases
 - Brenda is currently training for this
 - Putting together an intense referral database
 - People received a benefit when kids were home from school if they were on reduced lunches

Foster Care – Natalie Anderson

- 80 total cases
 - Foster Care – 64
 - Group Care – 7
 - Hospital – 0
 - In-Home Cases – ICPC and Courtesy Case Management – 16
- Children in Foster homes – 24
- Relative Care – 33
- Dakota Central will no longer assist Three Rivers Zone because of staffing changes.
- New Safety Framework Process started in December
 - Trainings being held
 - Workers are stressed
 - 10 cases/worker
 - How can we balance this?
 - Learning as they go
 - A lot of change

Child Protection - Jenny Wetsch

- 60 total reports
 - Administratively Assessed – 17
 - Assessment Terminated in Progress – 4
 - Grant County - 0
 - Administrative Referrals – 9
 - Sioux County – 0
- Alternative Response Cases – 0
- Prenatal Exposure (dugs/alcohol) – 0
- 960 reports of abuse (includes physical, sexual) – 21
- 960 reports of neglect (includes educational, psychological) – 39
- Courtesy Interviews – 0
- Statewide intake rolled out January 4th
- Call in numbers established
 - Reports called in to a toll-free number
 - Receiving more calls and reports than in the past
 - 14 intake workers
 - They are not fully staffed
 - Still working out the bugs
 - Process 6/worker/day
 - Make sure clients are not falling through the cracks
 - Losing the local personal touch

Office 365 Update – Amber Schriock

- There are problems with counties that don't have a nd.gov email addresses
- DHS and ITD are not talking to get the process done
- DHS is working on the share point file structure
- The goal is to have 365 done by February
- Amber will report back again in February

Zone Board Membership

- There will be only 1 Morton County Commissioner on the Board
- Will need a new member to fill Ron Leingang's position
- Auditor Rhone is advertising the board member position

State Zone Board Member Association (Future of the board)

- Most of the zones prefer to have it disbanded.
- Reason for continued existence is unclear
- It would have to be a zone organized membership with dues
- It was the general consensus of this board that this association be disbanded

Other:

Carson Office

- Jessica Beck and Lisa Larson have taken positions with the NDDHS
- Dennis will submit request to fill both positions in some capacity
- Francisco will be working out of the Carson office since he already lives there. He will work in Carson 2-3 days per week
- Will look to adjacent zones to assist with supervision of the DCA and backup
- Dennis, Brenda and Wendy will be going to the Carson Office to talk with staff about next steps

Legislative

- Expect more changes after the legislative session
- State will continue to cut positions as staff retire or move to other positions

Benefits for Grant and Sioux County Workers

- Wendy Bent met with the board about some benefits that have not been corrected since the new zone was established
- She assured that these staff will not lose any benefits, she will take care of it after January payroll is complete and W-2's are sent out.

Next Meeting: February 18, 2021 — 10 AM, Mandan

With no further business Ron moved seconded by Edgar to adjourn the meeting.

Motion Carried.

Respectfully submitted,

Jackie Buckley
Three Rivers Zone Secretary

THREE RIVERS SOCIAL SERVICES
 At Morton County, Mandan, ND 58554
MONTHLY BILLING APPROVAL SHEET
For Month of: February, 2021

Vendor	Amount
Al's Exhaust Systems & Body Shop	327.50
Annie & Kirk Blackwood	120.00
Jen Dulteski	6.44
ITD (Carson)	20.00
ITD (Ft Yates)	36.50
ITD (Morton)	160.30
Dennis Meier	9.08
Mountain Plains	250.00
NDDHS (Estate Recovery)	3,474.80 (Rcvrd Burial Exp and remainder has to be sent to DHS)
NRG	559.96
John Reinhardt (Mileage)	44.80 (Spcl Trip to Carson for Employee Matters)
Standing Rock Telecom	82.10
Ramona Westergren	7.94
Ramona Westergren	7.07
Credit Card (Leier)	2216.32
Gas Card	163.26
Jackie Buckley	\$50.00 (\$50 mtg per diam paid at year end) & Mileage \$4.48
Rose Mary Lawson	\$50.00 (\$50 mtg per diam paid at year end) & Mileage \$50.40
Ron Leingang	\$50.00 (\$50 mtg per diam paid at year end) & Mileage \$23.52
Edgar Oliveira	\$50.00 (\$50 mtg per diam paid at year end) (no Mileage)
John Pretty Bear	\$50.00 (\$50 mtg per diam paid at year end) & Mileage \$70.56
John Reinhardt	\$50.00 (\$50 mtg per diam paid at year end) & Mileage \$71.68
Ken Snider	\$50.00 (\$50 mtg per diam paid at year end) & Mileage \$67.20
Charles Steinkuehler	\$50.00 (\$50 mtg per diam paid at year end) & Mileage \$66.08

Date 1/21/21

Total: \$ 8240.17

Zone: Three Rivers

APPROVALS:

DIRECTOR:



Morton County

Expenditure Report with Detail Options

Fiscal Year: 2021-2021

From Date: 1/1/2021

To Date: 1/31/2021

Account Mask: ??????????

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
SOCIAL WELFARE FUND							
SOCIAL SERVICES ADMIN DEPARTMENT							
207.450.6101 / SALARIES	\$26,971.66	\$0.00	\$440,832.55	\$26,971.66	\$0.00	\$413,860.89	6.12%
207.450.6103 / TEMPORARY SALARIES	\$1,201.62	\$0.00	\$0.00	\$1,201.62	\$0.00	(\$1,201.62)	0.00%
207.450.6104 / LEAVE PAYOUTS	\$0.00	\$0.00	\$633.58	\$0.00	\$0.00	\$633.58	0.00%
207.450.6111 / ON CALL SALARIES	\$82.50	\$0.00	\$0.00	\$82.50	\$0.00	(\$82.50)	0.00%
207.450.6211 / HEALTH INSURANCE	\$7,656.45	\$0.00	\$72,268.02	\$7,656.45	\$0.00	\$64,611.57	10.59%
207.450.6221 / FICA MATCH	\$1,988.07	\$0.00	\$33,772.16	\$1,988.07	\$0.00	\$31,784.09	5.89%
207.450.6241 / WORKMENS COMPENSATION	\$0.00	\$0.00	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
207.450.6251 / UNEMPLOYMENT COMPENSATION	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
207.450.6300 / NDPERS DEF. BENEFIT	\$3,753.45	\$0.00	\$55,096.24	\$3,753.45	\$0.00	\$51,342.79	6.81%
207.450.6324 / PROFESSIONAL ASSOCIATIONS	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
207.450.6339 / MEMBERSHIPS & REGISTRATIONS	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
207.450.6341 / TRAVEL EXPENSE	\$165.76	\$0.00	\$50,000.00	\$165.76	\$0.00	\$49,834.24	0.33%
207.450.6401 / OFFICE MATERIALS	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
207.450.6499 / CLIENT AID	\$0.00	\$0.00	\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.00%
207.450.6651 / CAPITAL OUTLAY-EQUIPMENT	\$0.00	\$0.00	\$21,564.66	\$0.00	\$0.00	\$21,564.66	0.00%
207.450.6904 / GA BURIALS	\$0.00	\$0.00	\$18,000.00	\$0.00	\$0.00	\$18,000.00	0.00%
207.450.6907 / SHELTER CARE	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
207.450.6927 / TERMINAL COST	\$0.00	\$0.00	\$4,570.80	\$0.00	\$0.00	\$4,570.80	0.00%
Total For SOCIAL SERVICES ADMIN	\$41,819.51	\$0.00	\$720,438.01	\$41,819.51	\$0.00	\$678,618.50	5.80%
INCOME MAINT(ELIGIBILITY) DEPARTMENT							
207.451.6101 / SALARIES	\$97,212.23	\$0.00	\$1,247,923.44	\$97,212.23	\$0.00	\$1,150,711.21	7.79%
207.451.6211 / HEALTH INSURANCE	\$21,353.95	\$0.00	\$254,234.12	\$21,353.95	\$0.00	\$232,880.17	8.40%
207.451.6221 / FICA MATCH	\$6,862.26	\$0.00	\$95,466.14	\$6,862.26	\$0.00	\$88,603.88	7.19%
207.451.6241 / WORKERS COMPENSATION	\$0.00	\$0.00	\$1,600.00	\$0.00	\$0.00	\$1,600.00	0.00%
207.451.6300 / NDPERS DEFINED BENEFIT	\$13,271.79	\$0.00	\$178,203.47	\$13,271.79	\$0.00	\$164,931.68	7.45%
Total For INCOME MAINT(ELIGIBILITY)	\$138,700.23	\$0.00	\$1,777,427.17	\$138,700.23	\$0.00	\$1,638,726.94	7.80%
SOCIAL SERVICES-MIXED DEPARTMENT							

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2021-2021

From Date: 1/1/2021

To Date: 1/31/2021

Account Mask: ??????????

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.452.6101 / SALARIES	\$40,894.59	\$0.00	\$585,596.44	\$40,894.59	\$0.00	\$544,701.85	6.98%
207.452.6111 / STANDBY SALARIES	\$67.50	\$0.00	\$0.00	\$67.50	\$0.00	(\$67.50)	0.00%
207.452.6211 / HEALTH INSURANCE	\$4,158.38	\$0.00	\$53,552.99	\$4,158.38	\$0.00	\$49,394.61	7.76%
207.452.6221 / FICA MATCH	\$2,947.66	\$0.00	\$44,798.13	\$2,947.66	\$0.00	\$41,850.47	6.58%
207.452.6241 / WORKERS COMPENSATION	\$0.00	\$0.00	\$1,700.00	\$0.00	\$0.00	\$1,700.00	0.00%
207.452.6300 / NDPERS DEFINED BENEFIT	\$5,831.59	\$0.00	\$83,623.17	\$5,831.59	\$0.00	\$77,791.58	6.97%
207.452.6913 / HIGH RISK DAY CARE	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	(\$250.00)	0.00%
Total For SOCIAL SERVICES-MIXED	\$54,149.72	\$0.00	\$769,270.73	\$54,149.72	\$0.00	\$715,121.01	7.04%
CHILD PROTECTIVE SERVICES DEPARTMENT							
207.453.6101 / SALARIES	\$24,191.81	\$0.00	\$313,190.80	\$24,191.81	\$0.00	\$288,998.99	7.72%
207.453.6111 / STANDBY SALARIES	\$60.00	\$0.00	\$0.00	\$60.00	\$0.00	(\$60.00)	0.00%
207.453.6121 / OVERTIME PAY	\$54.64	\$0.00	\$0.00	\$54.64	\$0.00	(\$54.64)	0.00%
207.453.6211 / HEALTH INSURANCE	\$4,158.38	\$0.00	\$54,849.04	\$4,158.38	\$0.00	\$50,690.66	7.58%
207.453.6221 / FICA MATCH	\$1,721.87	\$0.00	\$23,959.10	\$1,721.87	\$0.00	\$22,237.23	7.19%
207.453.6241 / WORKERS COMPENSATION	\$0.00	\$0.00	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
207.453.6300 / NDPERS DEFINED BENEFIT	\$3,449.76	\$0.00	\$44,723.65	\$3,449.76	\$0.00	\$41,273.89	7.71%
Total For CHILD PROTECTIVE SERVICES	\$33,636.46	\$0.00	\$437,322.59	\$33,636.46	\$0.00	\$403,686.13	7.69%
PARENT AID DEPARTMENT							
207.455.6101 / SALARIES	\$4,702.94	\$0.00	\$61,092.46	\$4,702.94	\$0.00	\$56,389.52	7.70%
207.455.6211 / HEALTH INSURANCE	\$660.31	\$0.00	\$8,709.49	\$660.31	\$0.00	\$8,049.18	7.58%
207.455.6221 / FICA MATCH	\$351.49	\$0.00	\$4,673.57	\$351.49	\$0.00	\$4,322.08	7.52%
207.455.6241 / WORKERS COMPENSATION	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
207.455.6300 / NDPERS DEFINED BENEFIT	\$670.67	\$0.00	\$8,724.00	\$670.67	\$0.00	\$8,053.33	7.69%
Total For PARENT AID	\$6,385.41	\$0.00	\$83,399.52	\$6,385.41	\$0.00	\$77,014.11	7.66%
IN-HOME CARE SPECIALIST DEPARTMENT							
207.456.6101 / SALARIES	\$1,633.93	\$0.00	\$28,352.14	\$1,633.93	\$0.00	\$26,718.21	5.76%
207.456.6211 / HEALTH INSURANCE	\$1,042.62	\$0.00	\$0.00	\$1,042.62	\$0.00	(\$1,042.62)	0.00%
207.456.6221 / FICA MATCH	\$69.08	\$0.00	\$2,168.94	\$69.08	\$0.00	\$2,099.86	3.18%

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2021-2021

From Date: 1/1/2021

To Date: 1/31/2021

Account Mask: ??????????

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.456.6300 / NDPERS DEFINED BENEFIT	\$233.00	\$0.00	\$4,048.68	\$233.00	\$0.00	\$3,815.68	5.75%
207.456.6360 / MOBILE COMMUNICATIONS	\$0.00	\$0.00	\$3,600.00	\$0.00	\$0.00	\$3,600.00	0.00%
Total For IN-HOME CARE SPECIALIST	\$2,978.63	\$0.00	\$38,169.76	\$2,978.63	\$0.00	\$35,191.13	7.80%
HUMAN SERVICES ZONE BOARD DEPARTMENT							
207.457.6101 / SALARIES	\$450.00	\$0.00	\$0.00	\$450.00	\$0.00	(\$450.00)	0.00%
207.457.6221 / FICA MATCH	\$34.43	\$0.00	\$0.00	\$34.43	\$0.00	(\$34.43)	0.00%
Total For HUMAN SERVICES ZONE BOARD	\$484.43	\$0.00	\$0.00	\$484.43	\$0.00	(\$484.43)	0.00%
FOSTER CARE COURT COSTS DEPARTMENT							
207.459.6911 / EXPERT/PROFESSIONAL WITNESS FEES	\$0.00	\$0.00	\$5,500.00	\$0.00	\$0.00	\$5,500.00	0.00%
Total For FOSTER CARE COURT COSTS	\$0.00	\$0.00	\$5,500.00	\$0.00	\$0.00	\$5,500.00	0.00%
SAFETY/PERMANENCY DEPARTMENT							
207.461.6905 / SAFETY/PERMANENCY FUNDS	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Total For SAFETY/PERMANENCY	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
GENERAL ASSISTANCE DEPARTMENT							
207.462.6499 / MISCELLANEOUS EXPENSE	\$76.50	\$0.00	\$3,000.00	\$76.50	\$0.00	\$2,923.50	2.55%
Total For GENERAL ASSISTANCE	\$76.50	\$0.00	\$3,000.00	\$76.50	\$0.00	\$2,923.50	2.55%
Total For SOCIAL WELFARE	\$278,230.89	\$0.00	\$3,844,527.78	\$278,230.89	\$0.00	\$3,566,296.89	7.24%

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2021-2021

From Date: 1/1/2021

To Date: 1/31/2021

Account Mask: ??????????

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
Grand Total:	\$278,230.89	\$0.00	\$3,844,527.78	\$278,230.89	\$0.00	\$3,566,296.89	7.24%

End of Report

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2020-2020

From Date: 12/1/2020

To Date: 12/31/2020

Account Mask: ??????????

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
SOCIAL WELFARE FUND							
SOCIAL SERVICES ADMIN DEPARTMENT							
207.450.6101 / SALARIES	\$43,021.90	\$0.00	\$2,611,596.90	\$421,583.48	\$0.00	\$2,190,013.42	16.14%
207.450.6102 / DEFERRED COMP. BENEFIT	\$0.00	\$0.00	\$0.00	\$10,291.11	\$0.00	(\$10,291.11)	0.00%
207.450.6103 / TEMPORARY SALARIES	\$1,707.31	\$0.00	\$25,000.00	\$13,580.88	\$0.00	\$11,419.12	54.32%
207.450.6104 / LEAVE PAYOUTS	\$0.00	\$0.00	\$17,000.00	\$0.00	\$0.00	\$17,000.00	0.00%
207.450.6105 / COVID-19 SALARIES	\$285.26	\$0.00	\$0.00	\$3,950.56	\$0.00	(\$3,950.56)	0.00%
207.450.6111 / ON CALL SALARIES	\$82.50	\$0.00	\$0.00	\$337.50	\$0.00	(\$337.50)	0.00%
207.450.6121 / PAID OVERTIME	\$0.00	\$0.00	\$3,000.00	\$1,192.14	\$0.00	\$1,807.86	39.74%
207.450.6211 / HEALTH INSURANCE	\$7,656.45	\$0.00	\$452,312.28	\$68,684.02	\$0.00	\$383,628.26	15.19%
207.450.6221 / FICA MATCH	\$3,280.14	\$0.00	\$203,229.66	\$32,960.64	\$0.00	\$170,269.02	16.22%
207.450.6241 / WORKMENS COMPENSATION	\$0.00	\$0.00	\$8,000.00	(\$147.98)	\$0.00	\$8,147.98	-1.85%
207.450.6251 / UNEMPLOYMENT COMPENSATION	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
207.450.6300 / NDPERS DEF. BENEFIT	\$5,506.95	\$0.00	\$367,405.04	\$53,790.37	\$0.00	\$313,614.67	14.64%
207.450.6324 / PROFESSIONAL ASSOCIATIONS	\$0.00	\$0.00	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
207.450.6339 / MEMBERSHIPS & REGISTRATIONS	\$0.00	\$0.00	\$4,000.00	\$205.55	\$0.00	\$3,794.45	5.14%
207.450.6341 / TRAVEL EXPENSE	\$2,708.47	\$0.00	\$30,000.00	\$18,399.26	\$0.00	\$11,600.74	61.33%
207.450.6360 / MOBILE COMMUNICATIONS	\$475.20	\$0.00	\$5,500.00	\$3,049.26	\$0.00	\$2,450.74	55.44%
207.450.6401 / OFFICE MATERIALS	\$1,587.45	\$0.00	\$5,000.00	\$9,031.79	\$0.00	(\$4,031.79)	180.64%
207.450.6418 / LICENSES	\$0.00	\$0.00	\$900.00	\$0.00	\$0.00	\$900.00	0.00%
207.450.6499 / CLIENT AID	\$218.53	\$0.00	\$2,000.00	\$1,325.98	\$0.00	\$674.02	66.30%
207.450.6651 / CAPITAL OUTLAY-EQUIPMENT	\$1,766.59	\$0.00	\$31,000.00	\$23,533.76	\$0.00	\$7,466.24	75.92%
207.450.6904 / GA BURIALS	\$0.00	\$0.00	\$12,000.00	\$9,600.00	\$0.00	\$2,400.00	80.00%
207.450.6905 / SAFETY/PERMANENCY FUNDS	\$284.50	\$0.00	\$10,000.00	\$2,561.64	\$0.00	\$7,438.36	25.62%
207.450.6911 / EXPERT/PROFESSIONAL WITNESS FEES	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
207.450.6912 / CWB PER DIEM	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
207.450.6913 / FOSTER CARE PLACEMENTS	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2020-2020

From Date: 12/1/2020

To Date: 12/31/2020

Account Mask: ????????

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.450.6927 / TERMINAL COST	\$433.60	\$0.00	\$500.00	\$4,971.37	\$0.00	(\$4,471.37)	994.27%
Total For SOCIAL SERVICES ADMIN	\$69,014.85	\$0.00	\$3,821,743.88	\$678,901.33	\$0.00	\$3,142,842.55	17.76%
INCOME MAINT(ELIGIBILITY) DEPARTMENT							
207.451.6101 / SALARIES	\$134,221.47	\$0.00	\$0.00	\$1,197,860.71	\$0.00	(\$1,197,860.71)	0.00%
207.451.6105 / COVID-19 SALARIES	\$2,501.77	\$0.00	\$0.00	\$9,400.04	\$0.00	(\$9,400.04)	0.00%
207.451.6211 / HEALTH INSURANCE	\$18,186.03	\$0.00	\$0.00	\$221,176.30	\$0.00	(\$221,176.30)	0.00%
207.451.6221 / FICA MATCH	\$9,943.43	\$0.00	\$0.00	\$86,446.10	\$0.00	(\$86,446.10)	0.00%
207.451.6241 / WORKERS COMPENSATION	\$0.00	\$0.00	\$0.00	\$1,468.49	\$0.00	(\$1,468.49)	0.00%
207.451.6300 / NDPERS DEFINED BENEFIT	\$18,643.93	\$0.00	\$0.00	\$163,424.46	\$0.00	(\$163,424.46)	0.00%
207.451.6339 / MEMBERSHIPS, REGISTRATIONS & SUBSCR	\$0.00	\$0.00	\$0.00	\$90.00	\$0.00	(\$90.00)	0.00%
207.451.6341 / TRAVEL EXPENSE	\$0.00	\$0.00	\$0.00	\$194.23	\$0.00	(\$194.23)	0.00%
207.451.6401 / OFFICE SUPPLIES	\$11.98	\$0.00	\$0.00	\$68.43	\$0.00	(\$68.43)	0.00%
Total For INCOME MAINT(ELIGIBILITY)	\$183,508.61	\$0.00	\$0.00	\$1,680,128.76	\$0.00	(\$1,680,128.76)	0.00%
SOCIAL SERVICES-MIXED DEPARTMENT							
207.452.6101 / SALARIES	\$60,950.68	\$0.00	\$0.00	\$555,244.88	\$0.00	(\$555,244.88)	0.00%
207.452.6105 / COVID-19 SALARIES	\$1,251.72	\$0.00	\$0.00	\$5,583.77	\$0.00	(\$5,583.77)	0.00%
207.452.6111 / STANDBY SALARIES	\$165.00	\$0.00	\$0.00	\$2,355.00	\$0.00	(\$2,355.00)	0.00%
207.452.6121 / OVERTIME PAY	\$7.50	\$0.00	\$0.00	\$979.52	\$0.00	(\$979.52)	0.00%
207.452.6211 / HEALTH INSURANCE	\$4,488.54	\$0.00	\$0.00	\$48,025.76	\$0.00	(\$48,025.76)	0.00%
207.452.6221 / FICA MATCH	\$4,580.25	\$0.00	\$0.00	\$41,043.69	\$0.00	(\$41,043.69)	0.00%
207.452.6241 / WORKERS COMPENSATION	\$0.00	\$0.00	\$0.00	\$1,504.05	\$0.00	(\$1,504.05)	0.00%
207.452.6300 / NDPERS DEFINED BENEFIT	\$8,870.07	\$0.00	\$0.00	\$79,861.85	\$0.00	(\$79,861.85)	0.00%
207.452.6339 / MEMBERSHIPS, REGISTRATIONS & SUBSCR	\$0.00	\$0.00	\$0.00	\$350.00	\$0.00	(\$350.00)	0.00%
207.452.6341 / TRAVEL EXPENSE	\$225.57	\$0.00	\$0.00	\$1,839.22	\$0.00	(\$1,839.22)	0.00%
207.452.6905 / SAFETY/PERMANENCY FUNDS	\$0.00	\$0.00	\$0.00	\$3,683.29	\$0.00	(\$3,683.29)	0.00%
207.452.6913 / HIGH RISK DAY CARE	\$500.00	\$0.00	\$0.00	\$3,000.00	\$0.00	(\$3,000.00)	0.00%
Total For SOCIAL SERVICES-MIXED	\$81,039.33	\$0.00	\$0.00	\$743,471.03	\$0.00	(\$743,471.03)	0.00%
CHILD PROTECTIVE SERVICES DEPARTMENT							

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2020-2020

From Date: 12/1/2020

To Date: 12/31/2020

Account Mask: ????????

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.453.6101 / SALARIES	\$35,402.40	\$0.00	\$0.00	\$315,281.18	\$0.00	(\$315,281.18)	0.00%
207.453.6105 / COVID-19 SALARIES	\$0.00	\$0.00	\$0.00	\$2,647.46	\$0.00	(\$2,647.46)	0.00%
207.453.6111 / STANDBY SALARIES	\$67.50	\$0.00	\$0.00	\$757.50	\$0.00	(\$757.50)	0.00%
207.453.6121 / OVERTIME PAY	\$0.00	\$0.00	\$0.00	\$67.50	\$0.00	(\$67.50)	0.00%
207.453.6211 / HEALTH INSURANCE	\$4,158.38	\$0.00	\$0.00	\$49,900.56	\$0.00	(\$49,900.56)	0.00%
207.453.6221 / FICA MATCH	\$2,579.43	\$0.00	\$0.00	\$22,781.67	\$0.00	(\$22,781.67)	0.00%
207.453.6241 / WORKERS COMPENSATION	\$0.00	\$0.00	\$0.00	\$516.67	\$0.00	(\$516.67)	0.00%
207.453.6300 / NDPERS DEFINED BENEFIT	\$5,048.37	\$0.00	\$0.00	\$45,336.49	\$0.00	(\$45,336.49)	0.00%
207.453.6341 / TRAVEL EXPENSE	\$0.00	\$0.00	\$0.00	\$124.68	\$0.00	(\$124.68)	0.00%
Total For CHILD PROTECTIVE SERVICES	\$47,256.08	\$0.00	\$0.00	\$437,413.71	\$0.00	(\$437,413.71)	0.00%
PARENT AID DEPARTMENT							
207.455.6101 / SALARIES	\$6,877.20	\$0.00	\$0.00	\$61,098.38	\$0.00	(\$61,098.38)	0.00%
207.455.6105 / COVID-19 SALARIES	\$0.00	\$0.00	\$0.00	\$996.04	\$0.00	(\$996.04)	0.00%
207.455.6211 / HEALTH INSURANCE	\$660.31	\$0.00	\$0.00	\$7,923.72	\$0.00	(\$7,923.72)	0.00%
207.455.6221 / FICA MATCH	\$517.83	\$0.00	\$0.00	\$4,680.18	\$0.00	(\$4,680.18)	0.00%
207.455.6241 / WORKERS COMPENSATION	\$0.00	\$0.00	\$0.00	\$185.83	\$0.00	(\$185.83)	0.00%
207.455.6300 / NDPERS DEFINED BENEFIT	\$980.70	\$0.00	\$0.00	\$8,830.06	\$0.00	(\$8,830.06)	0.00%
207.455.6341 / TRAVEL EXPENSE	\$0.00	\$0.00	\$0.00	\$99.61	\$0.00	(\$99.61)	0.00%
Total For PARENT AID	\$9,036.04	\$0.00	\$0.00	\$83,813.82	\$0.00	(\$83,813.82)	0.00%
IN-HOME CARE SPECIALIST DEPARTMENT							
207.456.6101 / SALARIES	\$2,720.64	\$0.00	\$0.00	\$25,109.26	\$0.00	(\$25,109.26)	0.00%
207.456.6211 / HEALTH INSURANCE	\$1,166.14	\$0.00	\$0.00	\$2,332.28	\$0.00	(\$2,332.28)	0.00%
207.456.6221 / FICA MATCH	\$161.65	\$0.00	\$0.00	\$1,827.88	\$0.00	(\$1,827.88)	0.00%
207.456.6300 / NDPERS DEFINED BENEFIT	\$387.97	\$0.00	\$0.00	\$3,580.59	\$0.00	(\$3,580.59)	0.00%
207.456.6341 / TRAVEL EXPENSE	\$0.00	\$0.00	\$0.00	\$120.74	\$0.00	(\$120.74)	0.00%
207.456.6401 / OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$9.00	\$0.00	(\$9.00)	0.00%
Total For IN-HOME CARE SPECIALIST	\$4,436.40	\$0.00	\$0.00	\$32,979.75	\$0.00	(\$32,979.75)	0.00%
HUMAN SERVICES ZONE BOARD DEPARTMENT							

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2020-2020

From Date: 12/1/2020

To Date: 12/31/2020

Account Mask: ????????

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
207.457.6241 / WORKERS COMPENSATION	\$0.00	\$0.00	\$0.00	\$4.32	\$0.00	(\$4.32)	0.00%
207.457.6912 / ZONE BOARD TRAVEL	\$0.00	\$0.00	\$0.00	\$753.25	\$0.00	(\$753.25)	0.00%
Total For HUMAN SERVICES ZONE BOARD	\$0.00	\$0.00	\$0.00	\$757.57	\$0.00	(\$757.57)	0.00%
FOSTER CARE COURT COSTS DEPARTMENT							
207.459.6911 / EXPERT/PROFESSIONAL WITNESS FEES	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	(\$200.00)	0.00%
Total For FOSTERCARE COURT COSTS	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	(\$200.00)	0.00%
GENERAL ASSISTANCE DEPARTMENT							
207.462.6499 / MISCELLANEOUS EXPENSE	\$1,024.26	\$0.00	\$0.00	\$2,286.01	\$0.00	(\$2,286.01)	0.00%
Total For GENERAL ASSISTANCE	\$1,024.26	\$0.00	\$0.00	\$2,286.01	\$0.00	(\$2,286.01)	0.00%
Total For SOCIAL WELFARE	\$395,315.57	\$0.00	\$3,821,743.88	\$3,659,951.98	\$0.00	\$161,791.90	95.77%

Morton County

Expenditure Report with Detail Options

Fiscal Year: 2020-2020

From Date: 12/1/2020

To Date: 12/31/2020

Account Mask: ????????

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description

Expended PTD

Original Budget

Amended Budget

Expended YTD

Encumbered YTD

Unexpended Bal

% Used

Grand Total:	\$395,315.57	\$0.00	\$3,821,743.88	\$3,659,951.98	\$0.00	\$161,791.90	95.77%
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End of Report

HUMAN SERVICE ZONE (HSZ) ROLES

	Human Service Zone Board	County Commission	Zone Director	DHS
Operations, Fiscal and Management	<ul style="list-style-type: none"> ⌚ Establish policy to review and approve claims against the HSZ fund. ⌚ Review and recommend services for improvement and efficiency. ⌚ Review requests for additional team members. ⌚ Hear/act upon General Assistance appeals. ⌚ Hear/act upon employee grievances and appeals.** 	<ul style="list-style-type: none"> ⌚ Receive and ratify the HSZ direct fund budget. ⌚ Receive and ratify the HSZ indirect fund budget. Fund any excess indirect costs. ⌚ Host County determines insurance benefit plan and coverage levels. ⌚ Each county establishes public building hours and emergency closures (inclement weather). ⌚ Appoint HSZ board members to represent respective community. ⌚ Remove appointed HSZ board member(s) without cause. 	<ul style="list-style-type: none"> ⌚ Provide overall supervision of HSZ team members in accordance with DHS policies. May also supervise DHS employees working within the HSZ. ⌚ Provide day-to-day management and operations of the HSZ. ⌚ Provide program oversight and management. ⌚ Develop, plan and monitor HSZ budget. ⌚ Serve as Chair and voting member of HSZ Board. ⌚ Serve as Legal Custodian for children placed in the child welfare system. ⌚ Ensure a positive workplace and service culture. ⌚ May serve one or more zones. 	<ul style="list-style-type: none"> ⌚ Administer a state-wide program for HSZ services, staffing, and costs. ⌚ Provide Compliance Oversight: <ul style="list-style-type: none"> • Adopt program standards. • Provide training for those standards. • Develop and administer a system to address chronic or serious HSZ performance issues. • Notify HSZ Board and Zone Director of whether the HSZ meets performance requirements. • Direct and supervise statewide HSZ work. ⌚ Ensure compliance and provide support on HR policy and merit system.
Advocacy, Collaboration and Representation	<ul style="list-style-type: none"> ⌚ Provide information on community needs and advocate to meet those needs. 		<ul style="list-style-type: none"> ⌚ Serve as HSZ representative on boards, task forces, committees and appointments. ⌚ Monitor legislation, testify and advocate for client needs. ⌚ Collaborate with DHS leadership and other HSZs to ensure effective, efficient, and quality human services. 	

ROLES - HUMAN SERVICE ZONE DIRECTOR HIRING & SUPERVISION



NORTH DAKOTA
DEPARTMENT OF HUMAN
SERVICES (STATE)

- 2 DHS representatives serve on HSZ Director Hiring Committee and participate in interviews
- Must give approval to hire HSZ Director

**Subject to applicable law, policies, rules and merit system requirements



HUMAN SERVICES
ZONE BOARD
(LOCAL)

- Serves on HSZ Director Hiring Committee and participate in interviews
- Makes recommendation on hiring of HSZ Director
- Upon approval from DHS, hires HSZ Director
- With direct consultation and input from DHS, supervises the HSZ Director**

ROLES - HUMAN SERVICE ZONE PERSONNEL MANAGEMENT ROLES

DHS Human Resources Division (State)

- Sets policy and provides consultation on merit system

HSZ Director (Local)

- Hires, directs work of HSZ team members and takes disciplinary actions following DHS policy
- Uses pre-action process if suspension without pay, demotion, or dismissal is being considered
- Gathers information and evidence, including information provided by HSZ team member who is subject to the disciplinary action

HSZ Host County State's Attorney

HSZ Board

- Hears and acts on HSZ employee grievances as outlined in HSZ plan and complying with merit system requirements

Together review the information and decide whether to take the proposed major disciplinary action

Hears appeal from HSZ team member subject to disciplinary decision

SHARED ROLES

	Human Service Zone Board	County Commission	Zone Director	DHS
Come to agreement prior to eliminating an access point	X	X	X	X
Receive Zone performance notifications from DHS related to overall compliance standards	X		X	

Meier, Dennis M.

From: McAllister, Brenda K.
Sent: Tuesday, February 16, 2021 12:59 PM
To: Meier, Dennis M.
Subject: TRHSZ Ft Yates Office Board Stats

TANF 99 open 1 pending
CCAP 2 open
SNAP 471 open 9 pending
HCC 1007 open 1 pending

TECS
ME-23
ME QS- 17
QS 9

VISION
76 ME

Meier, Dennis M.

From: Hillius, Darla R.
Sent: Thursday, February 11, 2021 11:09 AM
To: Meier, Dennis M.
Subject: Monthly Stats

Dennis, Tired to come up the best I could with these numbers.

TANF – 0
SNAP – 88
ACA – 170
MA TECS – 21
MA Vision – 11
QS – 20
CCAP – 8
LIHEAP - 152
01-2021 Total Cases: 320
12-2020 Total Cases: 327
11-2020 Total Cases: 335
10-2020 Total Cases: 322
09-2020 Total Cases: 324
08-2020 Total Cases: 332
07-2020 Total Cases: 330
06-2020 Total Cases: 329
05-2020 Total Cases: 328

2 – SNAP Apps
2 – Medicaid Apps
0 – CCAP Apps
1 – LIHEAP Apps

10– SNAP reviews
16 – Medicaid Reviews
0 - CCAP Review

3 – Medicaid Closure
1 – SNAP Closure
1 – CCAP Closure

Darla Hillius, EW 1
Three Rivers Human Service Zone
Grant County Office
106 2nd Ave NE
Carson, ND 58529
Phone: (701)622-3706 Ext. 2
Fax: (701) 622-3045

**SUMMARY OF ECONOMIC ASSISTANCE PROGRAM ACTIVITY
Mandan Office - as of 02/01/2021**

Program Activity for the period of 01/01/2021 - 01/31/2021

NEW APPLICATIONS

Program	Period of 01/01/2021-01/31/2021	Period of 12/01/2020-12/31/2020	2020 YTD TOTALS	New Applications Received in 01/2021
	Received	Received	Received YTD	AS OF 01/14/2021
TANF	25	32	225	9
SNAP	88	99	1243	39
Medicaid	115	158	1142	50
Child Care	13	16	137	5
GA Burial	1	0	7	0
TOTAL	242	305	2754	103
Change from Last Period: -63		% Change from Last Period: -21%		

CASE CLOSINGS

Program	Period of 01/01/2021-01/31/2021	Period of 12/01/2020-12/31/2020	2020 YTD TOTALS
	Case Closings	Case Closings	Closed YTD
TANF	3	2	34
SNAP	52	36	701
Medicaid	21	23	304
Child Care	2	0	17
TOTAL	78	61	1056
Change from Last Period: +17		% Change from Last Period: +28%	

REVIEWS OF ELIGIBILITY DUE

Program	Period of 01/01/2021-01/31/2021	Period of 12/01/2020-12/31/2020	2020 YTD TOTALS
	Reviews Due	Reviews Due	Closed YTD
TANF	1	1	10
SNAP	139	139	1262
Medicaid (ALL)	254	323	1349
Child Care	3	1	47
TOTAL	397	464	2668
Change from Last Period: -67		% Change from Last Period: -14%	

NEW LIHEAP (Fuel Assistance) APPLICATIONS

Period of 01/01/2021 thru 01/31/2021	FFY 2021 Y-T-D Totals
37	474

Program	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Difference between 02/01/21 & 01/01/2021	Percentage Change between 02/01/2021 & 01/01/2021	Difference between 02/01/2021 & 02/01/2020	Percentage change between 02/01/2021 & 02/01/2020
TANF Only*	0	1	2	0	1	1	1	1	2	2	2	2	3	1	50%	3	100%
TANF/SNAP*	0	1	4	0	0	0	0	0	1	1	2	2	1	-1	-50%	1	100%
TANF/HCC*	7	5	5	7	10	8	7	7	10	9	12	10	8	-2	-20%	1	14%
TANF/HCC/CCAP*	0	0	0	0	0	0	0	0	0	0	0	0	1	1	100%	1	100%
TANF/SNAP/HCC	15	18	20	17	18	19	18	17	28	33	30	33	40	7	21%	25	167%
TANF/SNAP/HCC/CCAP*	0	0	0	0	0	0	0	0	0	0	0	0	2	2	100%	2	100%
SNAP Only	0	3	1	1	2	0	0	0	0	0	1	0	66	66	100%	66	100%
SNAP/HCC	766	781	793	788	702	697	708	734	806	819	852	860	866	6	1%	100	13%
SNAP/CCAP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	0	0%
SNAP/HCC/CCAP	0	0	0	0	0	0	0	0	0	0	0	0	35	35	100%	35	100%
HCC Only	1870	1917	1933	2050	2173	2189	2250	2215	2164	2081	2046	1932	1738	-194	-10%	-132	-7%
HCC/CCAP	0	0	0	0	0	0	0	0	0	0	0	0	38	38	100%	38	100%
CCAP Only	89	88	87	78	83	85	78	72	78	76	76	77	10	-67	-87%	-79	-89%
FOSTER CARE	48	46	45	41	44	44	55	95	65	64	65	74	66	-8	-11%	18	38%
BASIC CARE	49	52	57	58	58	58	57	55	54	47	41	31	31	0	0%	-18	-37%
TOTALS	2844	2912	2947	3040	3091	3101	3174	3196	3208	3132	3127	3021	2905	-116	-4%	61	2%

Effective 02/01/2021, the State DHS assumed responsibility for all Subsidized Adoption Cases

Effective 03/01/2021, the State DHS will assume responsibility for all Foster Care Cases.

* Numbers in these rows include TANF Cases the Mandan Office is processing for the Roughrider North Human Service Zone effective 10/01/2020

	2/1/20	3/1/20	4/1/20	5/1/20	6/1/20	7/1/20	8/1/20	9/1/20	10/1/20	11/1/20	12/1/20	1/1/21	2/1/21
LIHEAP	397	441	453	468	471	473	0	0	0	110	254	339	401
Individuals must reapply for LIHEAP each year. The program runs from October 1 thru May 31st.													

**NORTH DAKOTA DEPARTMENT OF HUMAN SERVICES
SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP)
Bismarck, North Dakota**

February 11, 2021

Following is a summary of SNAP statistics for January 2021:

PARTICIPATION				PARTICIPATION			
County	Households*	Persons**	Issuance	County	Households*	Persons**	Issuance
ADAMS	68	136	\$27,994	MCKENZIE	213	555	\$104,335
BARNES	373	706	\$149,436	MCLEAN	420	869	\$183,116
BENSON	671	1,964	\$394,146	MERCER	0	0	\$0
BILLINGS/ G.VALLEY	24 85	49 187	\$10,707 \$37,458	MORTON	963	2,407	\$434,203
BOTTINEAU	237	542	\$112,297	MOUNTRAIL	142	368	\$80,864
BOWMAN/ SLOPE	82 10	130 16	\$28,079 \$4,190	NELSON	93	169	\$35,757
BURKE	35	64	\$14,571	OLIVER	0	0	\$0
BURLEIGH	2,328	4,290	\$930,117	PEMBINA	165	317	\$66,288
CASS	5,354	11,013	\$2,343,123	PIERCE	126	254	\$54,361
CAVALIER	45	81	\$17,708	RAMSEY	568	1,141	\$239,454
DICKEY	120	233	\$48,233	RANSOM	149	326	\$65,813
DIVIDE	43	97	\$20,816	RENVILLE	42	77	\$16,450
DUNN	76	195	\$39,321	RICHLAND	461	951	\$202,307
EDDY	86	181	\$36,794	ROLETTE	1,948	4,192	\$869,878
EMMONS	101	186	\$40,117	SARGENT	132	270	\$57,380
FOSTER	105	176	\$37,967	SHERIDAN	73	284	\$58,632
GRAND FORKS	2,255	4,571	\$967,328	SIOUX	487	1,373	\$275,077
GRANT	90	180	\$37,345	STARK	985	1,930	\$418,662
GRIGGS	78	159	\$32,392	STEELE	32	81	\$16,345
HETTINGER	103	230	\$46,402	STUTSMAN	777	1,296	\$282,048
KIDDER	66	137	\$29,117	TOWNER	64	143	\$30,666
LAMOURE	62	123	\$24,721	TRAILL	201	402	\$85,032
LOGAN	45	109	\$21,621	WALSH	371	490	\$175,282
MCHENRY	189	376	\$79,461	WARD	2,378	4,742	\$1,006,248
MCINTOSH	73	149	\$33,153	WELLS	314	531	\$114,277
				WILLIAMS	851	1,975	\$420,192
				TOTAL	24,759	51,423	\$10,857,281

*This column reflects the number of cases that participated during the reporting month.

**This column reflects the number of persons that participated during the reporting month.

History of TRHSZ TANF Issuance - Mandan, Ft. Yates and Carson Offices

Month		2017			2018			2019			2020		
		Mandan Office	Ft. Yates Office	Carson Office	Mandan Office	Ft. Yates Office	Carson Office	Mandan Office	Ft. Yates Office	Carson Office	Mandan Office	Ft. Yates Office	Carson Office
January	# of Families	29	100	2	28	110	3	29	98	2	26	89	1
	# of Individuals	71	239	3	66	276	4	65	240	2	57	209	1
February	# of HH	33	100	2	32	112	3	26	94	2	26	87	1
	# of Individuals	71	242	3	77	275	4	58	229	2	60	208	3
March	# of HH	34	101	2	29	107	3	24	86	2	29	87	1
	# of Individuals	76	242	3	70	266	4	47	208	2	63	207	3
April	# of HH	30	105	2	25	99	3	18	91	1	29	89	1
	# of Individuals	68	266	3	59	250	4	32	218	1	64	217	3
May	# of HH	31	103	3	23	98	3	22	85	1	30	93	1
	# of Individuals	76	257	5	51	246	4	45	213	1	68	227	1
June	# of HH	28	104	3	28	95	3	24	90	1	33	92	1
	# of Individuals	65	264	5	68	235	3	49	221	1	73	237	3
July	# of HH	30	111	3	30	98	3	26	88	1	31	95	1
	# of Individuals	69	284	5	70	243	3	50	220	1	64	239	3
August	# of HH	30	119	3	27	100	3	28	102	1	32	96	1
	# of Individuals	63	296	5	63	252	3	58	270	1	67	244	3
September	# of HH	29	120	3	29	92	3	24	101	1	34	101	1
	# of Individuals	65	310	4	65	236	3	47	263	1	73	240	3
October	# of HH	32	109	3	29	92	3	26	91	1	36	106	1
	# of Individuals	78	283	4	65	232	3	52	228	1	81	255	2
November	# of HH	33	111	3	30	99	3	29	90	1	39	102	1
	# of Individuals	81	281	4	73	255	3	59	204	1	95	250	3
December	# of HH	29	110	3	32	97	3	25	8	1	37	107	1
	# of Individuals	70	278	4	69	242	3	52	202	1	102	279	3

The Mandan Office also processes the TANF Applications and Cases for Roughrider North and SouthWest Dakota Human Service Zone.

		Roughrider North	Southwest Dakota
October	# of HH	15	0
2020	# of Individuals	38	0
November	# of HH	20	0
2020	# of Individuals	51	0
December	# of HH	14	0
2020	# of Individuals	37	0

History of TRHSZ SNAP Issuance - Mandan, Ft. Yates and Carson Offices

Month		2019			2020			2021		
		Mandan Office	Ft. Yates Office	Carson Office	Mandan Office	Ft. Yates Office	Carson Office	Mandan Office	Ft. Yates Office	Carson Office
Jan	# of HH's	864	461	79	844	468	81	963	487	90
	# of Individuals	1772	1364	146	1741	1370	177	2407	1373	180
	Issuance Amt	\$ 355,030.00	\$ 350,704.00	\$ 34,732.00	\$ 187,873.00	\$ 186,007.00	\$ 19,154.00	\$ 434,203.00	\$ 275,077.00	\$ 37,345.00
Feb	# of HH's	862	455	80	846	456	84			
	# of Individuals	1765	1333	147	1725	1353	175			
	Issuance Amt	\$ 194,059.00	\$ 183,041.00	\$ 17,742.00	\$ 190,840.00	\$ 185,354.00	\$ 19,111.00			
Mar	# of HH's	847	454	80	854	464	84			
	# of Individuals	1718	1319	155	1785	1364	168			
	Issuance Amt	\$ 191,546.00	\$ 180,347.00	\$ 18,416.00	\$ 202,368.00	\$ 186,748.00	\$ 18,033.00			
April	# of HH's	840	462	82	937	476	92			
	# of Individuals	1709	1324	165	1998	1415	190			
	Issuance Amt	\$ 192,393.00	\$ 181,045.00	\$ 19,454.00	\$ 438,589.00	\$ 251,003.00	\$ 41,728.00			
May	# of HH's	833	473	83	859	450	95			
	# of Individuals	1694	1346	173	1802	1370	197			
	Issuance Amt	\$ 193,111.00	\$ 186,453.00	\$ 19,614.00	\$ 304,820.00	\$ 217,654.00	\$ 32,829.00			
June	# of HH's	826	471	86	794	462	91			
	# of Individuals	1689	1362	186	1597	1381	192			
	Issuance Amt	\$ 188,935.00	\$ 189,964.00	\$ 20,688.00	\$ 275,458.00	\$ 220,748.00	\$ 32,414.00			
July	# of HH's	857	465	88	784	471	88			
	# of Individuals	1780	1362	190	1570	1410	182			
	Issuance Amt	\$ 204,321.00	\$ 193,173.00	\$ 22,471.00	\$ 283,171.00	\$ 223,765.00	\$ 30,773.00			
Aug	# of HH's	868	472	84	804	480	89			
	# of Individuals	1815	1377	184	1629	1417	182			
	Issuance Amt	\$ 205,819.00	\$ 190,426.00	\$ 20,979.00	\$ 289,870.00	\$ 224,839.00	\$ 30,482.00			
Sept	# of HH's	873	474	84	852	494	85			
	# of Individuals	1823	1380	184	Me	1490	173			
	Issuance Amt	\$ 204,910.00	\$ 189,104.00	\$ 20,942.00	\$ 313,219.00	\$ 233,306.00	\$ 29,133.00			
Oct	# of HH's	872	490	84	893	496	83			
	# of Individuals	1890	1422	186	1856	1403	159			
	Issuance Amt	\$ 200,393.00	\$ 195,477.00	\$ 20,339.00	\$ 343,489.00	\$ 248,466.00	\$ 28,106.00			
Nov	# of HH's	851	468	84	926	497	84			
	# of Individuals	1738	1369	184	1976	1414	165			
	Issuance Amt	\$ 187,803.00	\$ 186,126.00	\$ 19,780.00	\$ 363,403.00	\$ 249,432.00	\$ 29,808.00			
Dec	# of HH's	853	469	82	959	499	88			
	# of Individuals	1743	1362	177	2047	1412	176			
	Issuance Amt	\$ 190,345.00	\$ 187,299.00	\$ 19,479.00	\$ 376,494.00	\$ 249,457.00	\$ 33,014.00			
Total	Payment Amt	\$ 2,508,665.00	\$ 2,413,159.00	\$ 254,636.00	\$ 3,569,594.00	\$ 2,676,779.00	\$ 344,585.00	\$ 434,203.00	\$ 275,077.00	\$ 37,345.00
Yearly Zone Totals			\$ 5,176,460.00			\$ 6,590,958.00		\$ 746,625.00		

**LISTING of Health Care Coverage
(Medicaid & CHIP) ELIGIBLES INDIVIDUALS BY COUNTY**

MMYYYY	Mandan Office		Fort Yates Office		Carson Office		Zone Total	
	2020	2021	2020	2021	2020	2021	2020	2021
1/31/2020	3804	4673	1975	2286	362	419	6141	7378
2/29/2020	3919		1990		367			
3/31/2020	3868		2002		363			
4/30/2020	4003		1995		368			
5/31/2020	4066		2017		374			
6/30/2020	4103		2050		381			
7/31/2020	4217		2087		381			
8/31/2020	4361		2118		397			
9/30/2020	4521		2156		405			
10/31/2020	4561		2198		405			
11/30/2020	4607		2223		401			
12/31/2020	4637		2239		415			

I:\County\Intranet\Economic Assistance-Health Care Coverage\Medicaid-Healthy Steps\Program Statistics\Eligible Individuals by County\2020

History of TRHSZ CCAP Issuance - Mandan, Ft. Yates and Carson Offices

Month		2019			2020			2021		
		Mandan Office	Ft. Yates Office	Carson Office	Mandan Office	Ft. Yates Office	Carson Office	Mandan Office	Ft. Yates Office	Carson Office
January	# of Families	49	1	5	55	0	7	43	0	9
	# of Children	69	1	7	79	0	13	67	0	17
	Payment Amt	\$ 28,059.00	\$ 164.00	\$ 2,292.00	\$ 37,843.00	\$ -	\$ 3,713.00	\$ 26,115.00	\$ -	\$ 4,332.00
February	# of HH	49	1	5	53	1	6			
	# of Children	68	1	8	77	2	12			
	Payment Amt	\$ 29,439.00	\$ 344.00	\$ 3,017.00	\$ 32,480.00	\$ 660.00	\$ 3,230.00			
March	# of HH	51	1	5	55	1	7			
	# of Children	72	1	7	79	2	13			
	Payment Amt	\$ 33,734.00	\$ 364.00	\$ 2,471.00	\$ 33,752.00	\$ 660.00	\$ 3,373.00			
April	# of HH	48	2	4	55	1	5			
	# of Children	69	2	5	83	2	9			
	Payment Amt	\$ 29,770.00	\$ 1,758.00	\$ 1,953.00	\$ 33,797.00	\$ 660.00	\$ 3,109.00			
May	# of HH	50	2	4	44	1	5			
	# of Children	71	3	5	65	2	10			
	Payment Amt	\$ 30,650.00	\$ 971.00	\$ 1,666.00	\$ 26,385.00	\$ 643.00	\$ 2,546.00			
June	# of HH	49	0	4	45	1	4			
	# of Children	74	0	5	73	2	9			
	Payment Amt	\$ 34,073.00	\$ -	\$ 1,989.00	\$ 32,001.00	\$ 643.00	\$ 3,077.00			
July	# of HH	47	0	6	44	1	5			
	# of Individuals	71	0	11	77	2	11			
	Payment Amt	\$ 33,928.00	\$ -	\$ 3,635.00	\$ 33,101.00	\$ 643.00	\$ 4,169.00			
August	# of HH	51	0	6	44	0	5			
	# of Children	86	0	12	75	0	11			
	Payment Amt	\$ 38,645.00	\$ -	\$ 4,613.00	\$ 33,501.00	\$ -	\$ 4,521.00			
September	# of HH	49	2	5	39	0	8			
	# of Children	83	3	9	65	0	14			
	Payment Amt	\$ 34,098.00	\$ 724.00	\$ 3,011.00	\$ 28,228.00	\$ -	\$ 3,881.00			
October	# of HH	55	1	6	42	0	9			
	# of Children	83	2	12	66	0	17			
	Payment Amt	\$ 36,699.00	\$ 660.00	\$ 4,436.00	\$ 29,317.00	\$ -	\$ 3,668.00			
November	# of HH	58	0	7	43	0	9			
	# of Children	84	0	13	60	0	17			
	Payment Amt	\$ 38,550.00	\$ -	\$ 4,432.00	\$ 25,899.00	\$ -	\$ 3,785.00			
December	# of HH	57	0	7	43	0	9			
	# of Children	83	0	13	68	0	17			
	Payment Amt	\$ 36,071.00	\$ -	\$ 4,039.00	\$ 30,484.00	\$ -	\$ 3,862.00			
Total	Payment Amt	\$ 403,716.00	\$ 4,985.00	\$ 37,554.00	\$ 376,788.00	\$ 3,909.00	\$ 42,934.00	\$ 26,115.00	\$ -	\$ 4,332.00
Yealy Zone Totals		\$ 446,255.00			\$ 423,631.00			\$ 30,447.00		

History of LIHEAP (Fuel Assistance) Benefits - Mandan Office							
Description	FFY 2015	FFY 2016	FFY 2017	FFY 2018	FINAL FFY 2019	FINAL FFY 2020	FFY 2021 as of 01/26/2021
# of Approved-Regular	485	454	457	539	491	475	371
Amount of Benefits - Regular Benefits	\$ 267,590.72	\$ 163,259.93	\$ 205,421.91	\$ 272,889.89	\$ 251,609.03	\$ 229,770.45	\$ 64,769.61
# of Approved - Emergency	214	196	190	231	151	139	79
Amount of Benefits - Emergency Benefits	\$ 49,869.46	\$ 50,056.78	\$ 51,757.54	\$ 59,973.63	\$ 34,363.34	\$ 35,520.77	\$ 18,544.77
TOTAL	\$ 317,460.18	\$ 213,316.71	\$ 257,179.45	\$ 332,863.52	\$ 285,972.37	\$ 265,291.22	\$ 83,314.38

History of LIHEAP (Fuel Assistance) Benefits - Fort Yates Office							
Description	FFY 2015	FFY 2016	FFY 2017	FFY 2018	FINAL FFY 2019	FINAL FFY 2020	FFY 2021 as of 12/29/2020
# of Approved-Regular	23	21	14	11	13	13	8
Amount of Benefits - Regular Benefits	\$ 41,314.80	\$ 16,666.63	\$ 15,592.12	\$ 16,528.10	\$ 20,272.79	\$ 15,636.64	\$ 3,002.95
# of Approved - Emergency	1	2	0	0	0	2	0
Amount of Benefits - Emergency Benefits	\$ 140.00	\$ 300.00	\$ -	\$ -	\$ -	\$ 500.00	\$ -
TOTAL	\$ 41,454.80	\$ 16,966.63	\$ 15,592.12	\$ 16,528.10	\$ 20,272.79	\$ 16,136.64	\$ 3,002.95

History of LIHEAP (Fuel Assistance) Benefits - Carson Office							
Description	FFY 2015	FFY 2016	FFY 2017	FFY 2018	FINAL FFY 2019	FINAL FFY 2020	FFY 2021 as of 12/29/2020
# of Approved-Regular	144	141	130	148	138	149	145
Amount of Benefits - Regular Benefits	\$ 180,193.52	\$ 106,528.91	\$ 133,328.32	\$ 186,234.82	\$ 171,645.54	\$ 167,349.85	\$ 44,253.43
# of Approved - Emergency	48	56	42	41	31	37	11
Amount of Benefits - Emergency Benefits	\$ 7,015.13	\$ 8,454.11	\$ 7,376.39	\$ 6,354.47	\$ 4,540.38	\$ 7,197.64	\$ 1,972.70
TOTAL	\$ 187,208.65	\$ 114,983.02	\$ 140,704.71	\$ 192,589.29	\$ 176,185.92	\$ 174,547.49	\$ 46,226.13
Zone Total Each FFY	\$ 546,123.63	\$ 345,266.36	\$ 413,476.28	\$ 541,980.91	\$ 482,431.08	\$ 455,975.35	\$ 132,543.46

FOSTER CARE / IN-HOME / FP LICENSING

TRHSZ

CASE LOADs January 2021

CASE LOADS TOTALS = 87 (84)

68 Foster care – (Foster care is counted by child)

26- Children in foster homes/PATH 8-Group Care/PRTF 34-Relative Care 0-hospital

19 In-Home Cases, ICPC and Courtesy Case management

	Opened	Closed									
2020											
August	3	2									
September	6	2									
October	3	6									
November	4	6									
December	2 (ref. 3 to DC)	2									
2021											
January	9	3									
2019											
<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
64	62	62	70	65	66	65	63	68	64	60	64
2020 – Three River’s HSZ											
<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
70	76	72	77	77	81	85	87	89	88	83	80

2021 – TRHSZ

Jan Feb Mar Apr May June July Aug Sept Oct Nov Dec

87

	2020					2021
KC	Aug	Sept	Oct	Nov	Dec	Jan
Foster Care	13	14	14	14	13	12
In-Home	3	2	3	3	2	3
Total	16	16	17	17	15	15
JD	Aug	Sept	Oct	Nov	Dec	Jan
Foster Care	10	10	10	11	11	13
In-home	4	4	4	2	2	2
Total	14	14	14	13	13	15
RS	Aug	Sept	Oct	Nov	Dec	Jan
Foster Care	14	14	14	11	12	14
In-Home	5	5	3	3	2	1
Total	19	19	17	14	14	15
KP	Aug	Sept	Oct	Nov	Dec	Jan
Foster Care	11	11	11	11	10	12
In-Home	5	5	4	4	2	2
Total	16	16	15	15	12	14
TM	Aug	Sept	Oct	Nov	Dec	Jan
Foster Care	8	10	10	6	6	8
In-Home	8	7	7	6	5	6
Total	16	17	17	12	11	14
BK	Aug	Sept	Oct	Nov	Dec	Jan
Foster Care			2		3	0
In-Home	5	4	3	2	2	3
Total	5	4	5	2	5	3

NK (10/2020)	Aug	Sept	Oct	Nov	Dec	Jan
Foster Care				9	9	9
In-Home				1	1	2
Total				10	10	11

NA	Aug	Sept	Oct	Nov	Dec	Jan
Foster Care	0		3	3	0	
In-Home		1	0	0	0	
Total:	1	3	3	0	0	0

Children and Family Services Unit – Parent Aide Caseload

KH	Aug	Sept	Oct	Nov	Dec	Jan
	5	6	7	6	5	6

RW	Aug	Sept	Oct	Nov	Dec	Jan
	5	5	5	ML	ML	ML

FOSTER HOME REPORT (Home/Kinship/Guardianship Studies)

Serving 58 homes

	TRHSZ	Dakota Central
General:	30	12
Relicensing:	4	1
In process:	10	2
New inquiries:	4	1
Kinship/ICPC/Guardianship Home Studies:	4	0

THREE RIVERS HUMAN SERVICE ZONE
Child Protection Reports Jan 1 to Jan 31st

-Of the 74 total reports in Jan- 17 Administratively Assessed (AA), 7 Administrative Referrals (AR), and 10 Assessment Terminated in Progress (ATP).

Grant County- 1 full

Sioux County- 0

* Total number of Alternative Response cases- 0

* Total number of CSB cases- 1

*Total number of Prenatal Exposure (drugs/alcohol)- 0

*Total number of courtesy interviews- 0

Beginning Jan caseload-

Opened/closed- Jan 1- Jan 31st

Jenny Wetsch-

Opened- 4 ATP

CPS Worker (KO)- 14

Opened-8 , Closed- 2, End-20 (*3 new reports received on open cases)

CPS Worker (VZ)- 14

Opened 7, Closed- 9, End- 12 (*1 new report received on open cases)

CPS Worker (KD)- 16

Opened-7, Closed- 2, End- 21 (*0 new report received on open cases)

CPS Worker (MH)- 15

Opened-10, Closed-6, End-19 (*0 new reports received on open cases)

TOTAL 960 REPORTS

	2019	2020	2021
JANUARY	79	74	74
FEBRUARY	59	71	
MARCH	84	65	
APRIL	58	56	
MAY	103	45	
JUNE	57	65	
JULY	62	68	
AUGUST	66	68	
SEPTEMBER	81	87	
OCTOBER	73	74	
NOVEMBER	63	62	
DECEMBER	70	60	
YEAR TOTAL	855	795	

FULL AND ATP

	2019	2020	2021
JANUARY	58	47	50
FEBRUARY	46	39	
MARCH	57	39	
APRIL	42	22	
MAY	68	27	
JUNE	46	44	
JULY	43	40	
AUGUST	35	32	
SEPTEMBER	50	41	
OCTOBER	47	41	
NOVEMBER	42	37	
DECEMBER	42	34	
YEAR TOTAL	576	443	50